

RESOLUTION

RESOLUTION OF APPROPRIATION

WHEREAS, the County Administrator has prepared a Proposed Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and a five-year Capital Improvements Program, four years of which are for information and fiscal planning purposes only; and

WHEREAS, it is now necessary to appropriate funds to carry out the activities proposed therein for the fiscal year beginning July 1, 2019, and ending June 30, 2020, and to set tax rates on real estate, tangible personal property, and machinery and tools, to provide certain revenue in support of those appropriations; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of James City County, Virginia, that:

1. The following amounts are hereby appropriated in the FY 2020 General Fund for the offices and activities in the amounts as shown below:

GENERAL FUND REVENUES

	<u>FY 2020</u>
General Property Taxes	\$ 137,075,000
Other Local Taxes	28,145,000
Licenses, Permits and Fees	9,427,000
Fines and Forfeitures	240,000
Use of Money and Property	200,000
Commonwealth	28,620,000
Federal Government	8,000
Charges for Services	7,850,000
Miscellaneous	<u>260,000</u>
Total Revenues	<u>\$ 211,825,000</u>

GENERAL FUND EXPENDITURES

	<u>FY 2020</u>
General Administration	\$ 2,831,370
Court Services	4,212,442
Public Safety	28,944,704
Financial Administration	4,868,882
Information Resources Management	4,432,645
Community Development	3,072,790
General Services	13,029,865
Parks and Recreation	6,589,884
Contributions - Other Outside Agencies	1,003,941
Nondepartmental	262,049
Contribution to WJCC Schools	95,746,036
Contribution - School Debt Service	14,800,000

Williamsburg Regional Library	4,933,357
Other Regional Entities	3,672,975
Health Services	2,513,934
Contributions to Other Funds	<u>20,910,126</u>
Total Expenditures	<u>\$ 211,825,000</u>

The appropriation for education includes \$95,746,036 as a local contribution to the Williamsburg-James City County Schools operations.

In addition, the following amount is hereby appropriated as a transfer from the General Fund to the Capital Projects Fund:

Year End Fund Balance	\$1,807,000
Contribution to Capital Projects	\$1,807,000

2. That the tax rates be set for the amounts shown below and revenues appropriated in the following classifications:

TAX RATES

Real Estate on each \$100 assessed value	\$0.84
Tangible Personal Property on each \$100 assessed value	\$4.00
Machinery and tools on each \$100 assessed value	\$4.00
Boats, weighing 5 tons or more, on each \$100 assessed value	\$1.00
Boats, weighing less than 5 tons, on each \$100 assessed value	\$3.50

3. That the following amounts are hereby appropriated in other budgets in FY 2020 for the activities in the amounts as shown below:

CAPITAL PROJECTS BUDGET

Revenues:

Transfer from the General Fund	\$ 6,560,000
General Fund – Senate Bill 942 Sales Tax	3,164,000
Prior Year General Fund	1,807,000
Prior Year School Fund Balance	900,000
Federal/State Grants	325,000
Bond Anticipation/Proceeds	2,216,000
Tourism Revenue	<u>718,100</u>
Total Capital Projects Fund Revenues	<u>\$15,690,100</u>

Expenditures:

Schools	\$ 2,904,000
General Services/Other	7,174,200
Public Safety	3,060,000
Parks and Recreation	<u>2,551,900</u>
Total Capital Projects Fund Expenditures	<u>\$15,690,100</u>

DEBT SERVICE BUDGET

Revenues:

General Fund - Schools	\$14,800,000
General Fund - Other	5,700,000
Qualified School Construction Bonds	<u>42,500</u>
Total Debt Service Fund Revenues	<u>\$20,542,500</u>

Expenditures:

Total Debt Service Fund Expenditures	<u>\$19,805,646</u>
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VIRGINIA PUBLIC ASSISTANCE FUND

Revenues:

Federal/State	\$3,924,885
General Fund	1,354,179
Other	<u>489,296</u>
Total Virginia Public Assistance Fund Revenues & Fund Balance	<u>\$5,768,360</u>

Expenditures:

Total Virginia Public Assistance Fund Expenditures	<u>\$5,768,360</u>
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HOUSING AND NEIGHBORHOOD DEVELOPMENT FUND

Revenues:

General Fund	\$ 647,364
Grants	1,642,630
Program Income	35,000
Revolving Loan Fund	200,000
Other	<u>171,277</u>

Total Housing and Neighborhood Development Fund Revenues & Fund Balance	<u>\$2,696,271</u>
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Expenditures:

Housing Administration and Programs	\$2,363,782
Neighborhood Development Administration and Programs	<u>332,489</u>

Total Housing and Neighborhood Development Fund Expenditures	<u>\$2,696,271</u>
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COLONIAL COMMUNITY CORRECTIONS FUND

Revenues:

Federal/State	\$799,790
General Fund	110,583
Supervision Fees	49,500
Other	<u>204,334</u>

Total Colonial Community Corrections Fund Revenues & Fund Balance	<u>\$1,164,207</u>
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Expenditures:

Total Colonial Community Corrections Fund Expenditures	<u>\$1,164,207</u>
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SPECIAL PROJECTS/GRANTS FUND

Revenues:

Children's Services Act (CSA)	\$ 244,300
CSA Local Match - General Fund	265,000
CSA School Share	377,000
Emergency Management Planning Grant	39,978
Technology Trust Fund	120,000
General Fund	1,354,000
Fund Balance	<u>100,000</u>

Total Special Projects/Grants Fund Revenues & Fund Balance	<u>\$2,500,278</u>
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Expenditures:

Children's Services Act (CSA)	\$ 986,300
Emergency Management Planning Grant	39,978
Technology Trust Fund	120,000
Transportation Match	<u>1,354,000</u>

Total Special Projects/Grants Fund Expenditures	<u>\$2,500,278</u>
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TOURISM INVESTMENT FUND

Revenues:

Additional \$2 per Night Room Tax	\$ 815,000
General Fund – from Room Tax Revenues	<u>1,755,000</u>

Total Tourism Investment Fund Revenues	<u>\$2,570,000</u>
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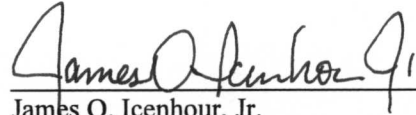
Expenditures:

Total Tourism Investment Fund Expenditures	<u>\$2,570,000</u>
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4. The County Administrator be authorized to increase the appropriation for the 3/5 Room Tax dollar per dollar for any amount collected over the original appropriation amount.
5. The County Administrator be authorized to increase the appropriation for the Additional \$2 per Night Room Tax dollar per dollar for any amount collected over the original appropriation amount.
6. The County Administrator be authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in this Resolution as he may deem in the best interest of the County in order to carry out the work of the County as approved by the Board of Supervisors during the coming fiscal year.
7. The County Administrator be authorized to transfer up to \$10,000 per occurrence from the contingency balance to one or more appropriation categories. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$10,000. Total transfers for the year are not to exceed \$100,000.
8. The County Administrator be authorized to increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:
 - a) Insurance recoveries received for damage to any County property, including vehicles, for which County funds have been expended to make repairs; and
 - b) Refunds or reimbursements made to the county for which the County has expended funds directly related to that refund or reimbursement.
9. The County Administrator be authorized to adjust the appropriations for grants in the applicable fund (General Fund, Capital Projects Fund, Virginia Public Assistance Fund, Housing and Neighborhood Development Fund, Colonial Corrections Fund and Special Projects Fund), as applicable if and when additional federal, state and/or local funds become available or are reduced, not to exceed \$10,000 for each individual grant, unless the terms of the grant or program require specific actions by the Board of Supervisors.
10. The County Administrator be authorized to adjust the appropriations for the Constitutional Officers (Commonwealth Attorney, Clerk of Court, Sheriff, Treasurer and Commissioner of Revenue), as applicable if and when additional funding from the State Compensation Board becomes available or is reduced, not to exceed \$50,000 by Constitutional Officer, to be expended in accordance with guidelines as established by the state government.
11. The County Administrator be authorized to administer the County's Personnel Policy and Pay Plan as previously adopted by the Board of Supervisors.
12. The County Administrator be authorized to transfer funds to and from the Personnel Contingency account and divisional personnel line items in order to capture turnover savings at a divisional level.
13. All outstanding encumbrances, Capital Projects, Grants and Special Projects in all County funds at June 30, 2019, shall be an amendment to the FY 2020 budget, and

appropriated to the FY 2020 budget to the same department and account for which they were encumbered in the previous year.

14. The County Administrator or his/her designee be authorized to make expenditures from the Donation Trust Fund for the specified reasons for which the fund was established. In no case shall the expenditure exceed the available balance in the fund as verified by the Treasurer.


James O. Icenhour, Jr.
Chairman, Board of Supervisors

ATTEST:


Teresa J. Fellows
Deputy Clerk to the Board

	VOTES		
	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
HIPPLE	<input checked="" type="checkbox"/>	___	___
LARSON	<input checked="" type="checkbox"/>	___	___
SADLER	<input checked="" type="checkbox"/>	___	___
MCGLENNON	<input checked="" type="checkbox"/>	___	___
ICENHOUR	<input checked="" type="checkbox"/>	___	___

Adopted by the Board of Supervisors of James City County, Virginia, this 14th day of May, 2019.