

A G E N D A

JAMES CITY COUNTY BOARD OF SUPERVISORS

County Government Center Board Room

June 13, 2000

7:00 P.M.

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AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 23RD DAY OF MAY, 2000, AT 7:02 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Ronald A. Nervitt, Chairman, Powhatan District
Bruce C. Goodson, Vice Chairman, Roberts District

John J. McGlennon, Jamestown District (arrived at 7:06 p.m.)
Jay T. Harrison, Sr., Berkeley District
James G. Kennedy, Stonehouse District
Sanford B. Wanner, County Administrator
Frank M. Morton, III, County Attorney

B. PLEDGE OF ALLEGIANCE

Mr. Termaine Ruttley, led the Board and citizens in the Pledge of Allegiance.

C. PUBLIC COMMENT

Mr. Ed Oyer, 139 Indian Circle, spoke on his desire to see the voting districts realigned as a result of the latest census; requested to know who is responsible for the soil treatment for the termites found in the new library; accountability of the third high school; and why constructing a new high school instead of expanding the two high schools.

D. HIGHWAY MATTERS

Mr. Jim Brewer, Virginia Department of Transportation (VDOT), asked the Board if they had any items he could address.

Mr. McGlennon stated he appreciated the celebration of the 75th anniversary of the Jamestown Ferry. He also wanted to know why VDOT used the 1/2 globe reflectors on Jamestown Road.

Mr. Brewer told the Board that the 1/2 globe reflectors were for safety reasons, that they had been taken up on Jamestown Road, and the remainder of the reflectors should be placed on Jamestown Road this summer. He stated VDOT is placing erosion control devices on Jamestown Road for the construction of the bike lanes and that the bike lanes will not impact the drainage along Jamestown Road.

Mr. Harrison inquired about the status of the drainage maintenance along Jamestown Road and especially the Jamestown 1607 area.

Mr. Brewer and James City Service Authority (JCSA) staff gave an update of the unplugging of the drainage culverts under Jamestown Road at Jamestown 1607. The community clean up crew will meet to clean the drainage way and also to discuss options for routine maintenance. Steps will be laid out for prevention of continuous flooding in Jamestown 1607.

Mr. Goodson asked for an update on the Grove intersection construction. He asked that potholes be filled and tree debris be cleared from the intersection of Ron Springs Drive and Pocahontas Trail.

Mr. Brewer indicated the Grove interchange should be open in December. The steel is on-site and this should eliminate further delays due to supply availability.

Mr. Nervitt asked for a report on VDOT's game plan for the Route 199 and Jamestown Road intersection. He urged the committee and VDOT to consider the character of the community when selecting an option and not just the cost of the projects.

Mr. McGlennon let citizens know the Route 199 and Jamestown Road intersection will be discussed at the next Board Work Session.

E. PRESENTATIONS

1. Commendation – Kingsmill Resort

Mr. Goodson presented Ms. Terri Haack, Executive Vice President and Managing Director of Kingsmill Resort, with a resolution of commendation for receiving awards from three leading hospitality industry trade publications and in setting the standard for providing excellent services and facilities.

2. Resolution of Appreciation – Claude Feigley

Mr. Nervitt presented Mr. Claude Feigley a resolution of appreciation for his fifteen years of distinguished service to the County and its citizens on the James City County Board of Zoning Appeals.

Mr. Morton expressed his appreciation to Mr. Feigley for his leadership to the Board.

3. Student Recognition – Berkeley Middle School

Mr. Wanner presented certificates of appreciation to the Berkeley Middle School students whose artwork was used in the 2001 Budget.

F. CONSENT CALENDAR

Mr. Nervitt inquired if any Board member wished to have an item pulled from the Consent Calendar.

Mr. McGlennon wished to bring attention to the resolution for early retirement benefits for public safety employees of the County in recognition of their excellent work and to bring us in line with surrounding jurisdictions.

Mr. Goodson made a motion to approve the items on the Consent Calendar.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

1. Minutes of May 9, 2000, Regular Meeting
2. Commendation – Kingsmill Resort

RESOLUTION

COMMENDATION - KINGSMILL RESORT

- WHEREAS, *Meetings and Conventions* magazine awarded Kingsmill Resort its 1999 “GoldKey Award;” and
- WHEREAS, *Successful Meetings* magazine named Kingsmill Resort to its ninth annual list of “ACE Awards” for excellence in golf meetings and incentive programs from 140 properties in the U.S., Canada, and the Caribbean; and
- WHEREAS, *Meeting News* named Kingsmill Resort its Planner’s Choice award based on subscribers ranking; and
- WHEREAS, the above awards are based on overall attitude of staff, quality of meeting rooms, availability and quality of guest services, quality of food and beverage service, proficiency and ease of handling reservations, availability of technical equipment and support, and range of recreational activities.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby commend the Kingsmill Resort for receiving awards from three leading hospitality industry trade publications and in setting the standard for providing excellent service and facilities.

3. Resolution of Appreciation – Claude Feigley

RESOLUTION OF APPRECIATION

CLAUDE FEIGLEY

- WHEREAS, Claude Feigley served as a member of the Board of Zoning Appeals of James City County from August 5, 1985, to March 31, 2000, and as its Chairman from January 1989 to March 2000; and
- WHEREAS, throughout this period of service, Claude Feigley willingly gave of his time and his talents to ensure the health, safety, and welfare of the citizens of James City County while protecting the rights and privileges of property owners; and
- WHEREAS, Claude Feigley consistently demonstrated those essential qualities of leadership, diplomacy, perseverance, and dedication while providing exceptional service to the citizens of James City County.
- NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby extends its sincere appreciation to Claude Feigley and recognizes his distinguished service and dedication to the County and its citizenry.

4. Award of Bid, Jamestown Road Sidewalk Construction

RESOLUTION

AWARD OF BID - JAMESTOWN ROAD SIDEWALK CONSTRUCTION

WHEREAS, bids have been received for construction of sidewalks along Jamestown Road, between Powhatan Creek Access Park and Settlers Mill Subdivision; and

WHEREAS, these sidewalks are recommended in the Board adopted 1998 Sidewalk and Trail Plan and funds are available in the FY 00 Capital Improvement Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the County Administrator be authorized to execute a contract with L. E. Blizzard Concrete Contractor, Inc., in the amount of \$92,917 for the construction of sidewalks on Jamestown Road.

5. Revision to Section 5.7, Workers' Compensation, of James City County Personnel Policies and Procedures Manual

RESOLUTION

REVISION TO SECTION 5.7, WORKERS' COMPENSATION, OF THE

JAMES CITY COUNTY PERSONNEL POLICIES AND PROCEDURES MANUAL

WHEREAS, Workers' Compensation lost wage payments fail to equal an employee's normal net pay; and

WHEREAS, James City County wishes to minimize the financial loss of its employees who suffer a work related injury/illness.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby adopt the attached revision to Section 5.7, Workers' Compensation, of the James City County Personnel Policies and Procedures Manual

6. 50/25 Retirement Benefits for Public Safety Employees

RESOLUTION

50/25 RETIREMENT BENEFITS

FOR PUBLIC SAFETY EMPLOYEES

WHEREAS, the FY 2001 James City County Operating Budget includes approval of expenditure of funds to provide County employees in full-time salaried law enforcement positions including deputy sheriffs and firefighters, with benefits in the Virginia Retirement System equivalent to those

provided for State police officers of the Department of State Police, as set out in Section 51.1-138 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, a political subdivision currently participating in the Virginia Retirement System under Title 51.1, Chapter 1, Article 5 of the Code of Virginia, as amended, acting by and through its Board of Supervisors, does hereby elect to have such employees of the County who are employed in positions as full-time salaried law enforcement officers and full-time salaried firefighters and whose tenure is not restricted as to temporary or provisional appointment, to become eligible, effective January 1, 2001, to be provided benefits in the Virginia Retirement System equivalent to those provided for State police officers of the Department of State Police, as set out in Section 51.1-138 of the Code of Virginia, in lieu of the benefits that would otherwise be provided as such Code has been or may be amended from time to time, and the County agrees to pay the employer cost for providing such employees such benefits.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the Clerk to the Board to execute any required contract in order that the above described employees of the County may become entitled to retirement benefits equivalent to those provided for State police officers of the Department of State Police. In execution of any contract which may be required the seal of the County shall be affixed and attested by the Clerk, and, said officers of the County are hereby authorized and directed to do any other thing, or things, incident and necessary in the lawful conclusion of this matter. The Treasurer of the County be and is hereby authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are to be paid by the County and its employees for this purpose.

7. Award of Bid, Solid Waste Collection

RESOLUTION

AWARD OF BID - SOLID WASTE COLLECTION

WHEREAS, James City County has advertised and publicly opened bids for collections and disposal of solid waste and recycling services at County buildings and Williamsburg-James City County schools; and

WHEREAS, the lowest responsive bid for the service was submitted by Waste Management, Inc., of Hampton Roads with an estimated annual cost of \$59,678; and

WHEREAS, the bid is within the budget allocation for the service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, awards the contract for collection and disposal of solid waste and recycling to Waste Management, Inc., of Hampton Roads.

G. PUBLIC HEARING

1. Case No. SUP-6-00. Williamsburg Montessori School

Ms. Jill Schmidle, Senior Planner, stated that Mr. John Tarley, on behalf of Williamsburg Montessori School, had applied for a special use permit to operate a school at 4200 Longhill Road, in a single-story residential dwelling unit, further identified as Parcel No. (1-3) on James City County Real Estate Tax Map No. (31-4) and zoned as R-8, Rural Residential, which is adjacent to the Williamsburg Montessori School located at 4210 Longhill Road.

Staff determined that the proposal was consistent with the surrounding zoning and land use and also the Comprehensive Plan.

In concurrence with staff, the Planning Commission unanimously recommended approval of the special use permit with conditions listed in the resolution.

Mr. Nervitt asked if there would be toddlers in the building and what steps are being taken to fence in the yard to protect the children from Longhill Road. What landscaping will be put into place?

Mr. Nervitt opened the public hearing.

1. Mr. John Tarley, representing the Williamsburg Montessori School, explained that the expansion would allow staff offices and a new library. The time frame for the expansion is three years. First, the offices and library would be established. Second, a fence set up in the back yard for the toddlers. Third, in about 18-36 months, the younger children will be moved to the house.

Mr. Goodson wanted to know if the 24-month condition would be met.

Mr. Tarley indicated that although students would not be in the building by 24 months, staff would be located in the offices by then.

Mr. Nervitt asked if a bike path, sidewalk, and landscaping would be on the property. How would traffic be affected by the expansion, and has the number of skid marks in front of the school decreased since school signs were installed?

Mr. Tarley assured the Board there would not be a significant increase in traffic as a result of the expansion. The School Sign has helped, but traffic still travels too fast.

2. Mr. Ed Oyær, 139 Indian Circle, voiced his support of the request for a special use permit.

As no one else wished to speak, Mr. Nervitt closed the public hearing.

Mr. McGlennon made a motion to approve the resolution.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

RESOLUTION

CASE NO. SUP-6-00. WILLIAMSBURG MONTESSORI SCHOOL

- WHEREAS, the Board of Supervisors of James City County has adopted by ordinance specific land uses that shall be subjected to a special use permit process; and
- WHEREAS, Mr. John Tarley has applied on behalf of the Williamsburg Montessori School for a special use permit to allow a school in an existing single-family structure currently owned by C. T. and Anna Lewis; and
- WHEREAS, the proposed school is part of an overall expansion and renovation for the Williamsburg Montessori School, and the expansion plans are shown on the master plan prepared by Edwin J. Pease, AIA, dated January 20, 2000, entitled "Williamsburg Montessori School Master Plan"; and
- WHEREAS, the property is located on land zoned R-8, Rural Residential District, and can be further identified as Parcel Nos. (1-3) on James City County Real Estate Tax Map No. (31-4); and
- WHEREAS, the Planning Commission, following its public hearing on May 1, 2000, voted 7-0 to approve this application.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia does hereby approve the issuance of Special Use Permit No. SUP-6-00 as described herein with the following conditions:

1. Construction on this project shall commence within 24 months from the date of approval of this special use permit or this permit shall be void. Construction shall be defined as securing permits for land disturbance, building modification and/or construction, or for construction of required road improvements.
2. Site plan approval shall be required prior to commencing construction.
3. There shall not be more than 125 students at the entire facility at any one time. Additional students above the number of 125 shall require approval by the Director of Planning, who shall, as part of such request, review and approve parking facilities at the school.
4. A capacity analysis of existing water lines and sewer facilities to the site shall be performed and the results of that analysis shall be submitted with the site plan application. The Director of Planning shall approve the study, and its recommendations shall be incorporated into the site plan.
5. Traffic improvements along Longhill Road required by VDOT shall be installed or bonded prior to issuance of a certificate of occupancy for any structure on the site.
6. Any exterior architectural changes to the existing single-family structure shall be compatible with the existing structures approved as part of Case No. SUP-4-96 and shall be approved by the Planning Director.
7. The landscape plan shall include a 15-foot wide landscape screening area along the rear property line, or length of the playground between the school and the adjacent

property to the north. The planting standard for this area shall be one tree and three evergreen shrubs per 400 square feet, with the size and mixture requirements as specified in Section 24-94, General Landscape Area Standards, of the James City County Zoning Ordinance.

8. The applicant shall dedicate right-of-way for a five-foot VDOT standard shoulder bike lane along the property's Longhill Road frontage prior to final site plan approval. If turn lanes, drainage or utility improvements are required along the Longhill Road frontage, the improvements shall be designed in such a manner to allow an unimpeded bikeway path through the right-of-way dedicated for such purposes.
9. Only one entrance driveway shall serve the entire school facility. Any additional parking spaces for this facility shall connect with the existing parking lot which currently serves the Williamsburg Montessori School.
10. This special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

2. Case No. SUP-10-00. JCSA Jamestown Road Water Main

Ms. Tamara Rosario, Senior Planner, stated that Mr. Larry Foster, on behalf of the James City Service Authority, had applied for a special use permit to install approximately 1,400 linear feet of eight-inch water main and fire hydrant along Jamestown Road between two existing water lines. The parcel is zoned R-1, Limited Residential, and can be further identified along the south side of Jamestown Road from Perry Road right-of-way to Spring Road; Jamestown District.

Staff determined that the proposal was consistent with the Comprehensive Plan and consistent with previous actions taken by the Board of Supervisors.

In concurrence with staff, the Planning Commission unanimously recommended approval of the application.

Board and staff discussion followed concerning the number of homes that may choose to hook-up to the water main; the number of wells in the area and the impact upon them; the number of fire hydrants; and the connection fees.

Mr. Nervitt open and closed the public hearing as no one wished to speak.

Mr. Harrison expressed his interest in Brick Back Road being considered for water service and fire hydrants.

Mr. McGlennon made a motion to approve the special use permit.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

RESOLUTION

CASE NO. SUP-10-00. JAMESTOWN ROAD WATER MAIN

WHEREAS, the Board of Supervisors of James City County has adopted by Ordinance specific land uses that shall be subject to a special use permit process; and

WHEREAS, the Planning Commission of James City County, following its public hearing on May 1, 2000, recommended approval of SUP-10-00, by a vote of 7 to 0, to permit the construction of approximately 1,400 linear feet of eight-inch water main along Jamestown Road.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-10-00 as described herein with the following conditions:

1. Construction, operation, and maintenance of the water transmission main shall comply with all local, State, and Federal requirements.
2. The project shall comply with all State Erosion and Sediment Control Regulations as specified in the 1992 Virginia Erosion and Sediment Control Handbook.
3. All required permits and easements shall be acquired prior to the commencement of construction.
4. If construction has not commenced on the project within twenty-four (24) months from the date of issuance of the special use permit, the permit shall become void. Construction shall be defined as clearing, grading, and excavation of trenches necessary for the water main.
5. For pipeline construction adjacent to existing development, adequate dust and siltation control measures shall be taken to prevent adverse effects on the adjacent property. It is intended that the present and future results of the proposed water transmission main do not create adverse effects on the public health, safety, comfort, convenience, or value of the surrounding property and uses thereon.
6. The applicant shall avoid removing trees, bushes, and shrubs along the water main corridor. Trees, bushes, and shrubs damaged during construction that are not designated on the site plan to be removed will be replaced with a tree, bush, or shrub of equal type as approved by the Director of Planning.
7. This special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

3. Concealed Weapons Ordinance

Mr. Morton presented the Board with an amendment to the Ordinance that authorizes the issuance of concealed weapons permits. The amendment would mandate that the fingerprint cards and descriptive information be forwarded the Virginia State Police and the Federal Bureau of Investigation. These agencies would then send the Sheriff the criminal history information for consideration in issuing a concealed weapons permit.

Board and staff held a discussion concerning the consistency with other jurisdictions and compliance with the Federal Bureau of Investigation.

Mr. Nervitt opened the public hearing and as no one wished to speak, closed the hearing.

Mr. McGlennon made a motion to approve the Ordinance.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

4. Transfer of Surplus Ware Creek Properties

Mr. Wanner presented the Board with the options regarding disposal of surplus properties acquired for construction of the Ware Creek Reservoir.

Mr. Nervitt opened the public hearing and as no one wished to speak, closed the hearing.

Board discussion followed concerning greenspace, impact of the lots on the County water system, and the need for affordable housing.

Mr. Wanner suggested deferral until June 27, 2000.

Mr. Nervitt deferred the item to the June 27, 2000, regular meeting.

H. PUBLIC COMMENT

No one wished to speak.

I. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Wanner thanked Ms. Liz Johnson for her work with the schools on the FY 2001-02 Budget artwork and her ongoing relationship with the schools for the artwork.

Mr. Wanner suggested the Board recess for the JCSA Board of Directors' meeting and then readjourn and go into a closed session pursuant to Section 2.1-334 (A) (1) to consider a personnel matter(s), the appointment of individuals to County boards and or commissions, after which the Board would recess until May 24 for a work session.

J. BOARD REQUESTS AND DIRECTIVES

Mr. Kennedy requested that Cox Cable alert property owners and request permission to enter before doing any work including marking property or digging a new line on the property.

Mr. Kennedy commended the James City-Bruton Volunteer Fire Department on the recent successful fish fry.

Mr. Kennedy requested an update on the repairs at the three schools.

Mr. Harrison requested information regarding the sidewalk projects near Chisel Run and would like staff to draft a letter or memorandum concerning the Jamestown 1607 drainage improvement steps.

Mr. Goodson announced there would be two public meetings concerning the proposed realignment of Route 60E.

Mr. McGlennon thanked the volunteers, Virginia Power, and AES Consultants for the contribution at the dedication ceremony of the gazebo at Clara Byrd Baker Elementary School.

Mr. Nervitt requested an update on the development that is occurring in the County.

Mr. Nervitt called for a recess at 8:09 p.m. to allow the JCSA Board of Directors meeting. The Board would then adjourn for a closed session pursuant to Section 2.1-344 (A) (1).

Mr. Goodson made a motion to recess.

The Board recessed at 8:09 p.m.

Mr. Nervitt called the meeting back into session at 8:23 p.m.

Mr. Nervitt made a motion to go into closed session pursuant to Section 2.1-344 (A) (1) to consider personnel matter(s), the appointment of individuals to County boards or commissions.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

Mr. Nervitt reconvened the Board into open session at 8:33 p.m.

Mr. Nervitt made a motion to approve the closed session resolution.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

RESOLUTION

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors of James City County, Virginia, (Board) has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and, ii) only such public business matters were heard, discussed or considered by the Board as were identified in the motion and Section 2.1-344(A)(1) to consider a personnel matter(s), the appointment of individuals to County boards and/or commissions.

Mr. Nervitt moved that the following individuals were re-appointed to serve on the Clean County Commission for three-year terms: Ms. Christine Laurence and Ms. Felecia Manley.

Mr. Nervitt made a motion to adjourn until May 24, 4:00 p.m.

On a roll call, the vote was: AYE: McGlennon, Harrison, Goodson, Kennedy, Nervitt (5). NAY: (0).

The Board adjourned at 8:34 p.m.

Sanford B. Wanner
Clerk to the Board

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AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY,
VIRGINIA, HELD ON THE 24TH DAY OF MAY, 2000, AT 4:00 P.M. IN THE COUNTY
GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY,
VIRGINIA.

A. ROLL CALL

Ronald A. Nervitt, Chairman, Powhatan District
Bruce C. Goodson, Vice Chairman, Roberts District

John J. McGlennon, Jamestown District
Jay T. Harrison, Sr., Berkeley District
James G. Kennedy, Stonehouse District
Sanford B. Wanner, County Administrator

B. TRANSPORTATION PROJECT UPDATE

Mr. John Horne, Director of Development Management, introduced O. Marvin Sowers, Jr., Director of Planning.

1. Route 60 East Relocation

Mr. Sowers gave the Board a brief history of the proposals for the relocation of Route 60 east and distributed information concerning the two public hearing to be held by the Virginia Department of Transportation (VDOT) concerning the relocation. Mr. Sowers informed the Board of the proposals being considered by VDOT for the relocation.

Mr. Harrison inquired as to how many homes would be displaced with the relocation of Route 60 east.

Mr. Sowers stated 29 to 37 families could potentially be affected by the relocation.

Mr. Horne emphasized the fact that this is a VDOT project and VDOT has given limited information to the County staff to share with the Board. Mr. Horne also told the Board that the information given is only a guide at this point. VDOT has not given preference to a specific relocation option and therefore discussion on displacements of families at this juncture would be unwise.

Mr. Goodson voiced his concerns regarding the possible loss of recently built HUD financed homes and the affects the removal of these homes by the relocation or displacement may have on the County's affordable housing availability.

The Board and staff continued the discussions with concerns about the compensation to families that may be displaced by the relocation project; the options of widening the existing roadway; the public hearing to be held by VDOT; funding for the project; and regional cooperation on the relocation.

Mr. Horne gave the Board a quick review of VDOT's process for the project and a potential time frame of 2003 for the design and public hearings.

Mr. Wanner indicated it could take six years to work through the process.

2. Route 199/Jamestown Road Intersection Improvements

The Board and staff held discussions concerning:

- a. the signal coordination along the Route 199 corridor
- b. the list of proposed alternate Route 199/Jamestown Road intersection improvements.

Mr. Nervitt invited citizens to comment on the items discussed, no one wished to speak.

3. 2007 Update

Mr. Horne introduced Mr. Norm Beatty, Jamestown/Yorktown Foundation, Mr. Alec Gould, Superintendent, Colonial National Historical Park, Mr. Steward Connock, Chairman of the Steering Committee for Jamestown 2007, and Ms. Susan Hipple, Chairperson of Programs and Events Subcommittee.

Ms. Hipple expressed thanks for the strong support of the County in its involvement in the planning for Jamestown 2007. She also thanked Jack Edwards for his support during his time as the County representative on the Logistics Committee and welcomed Mr. Goodson as the County's new representative on the Committee.

Mr. Beatty gave the Board on update on the Interim Plan to the Governor and General Assembly; as well as a brief review of what is currently underway for Jamestown 2007.

Board, staff, and representative of Jamestown 2007 discussed the expectation for Jamestown 2007; partnership increases; greenspace programs; and alternate transportation for visitors.

4. Virginia Department of Transportation Contracting

Mr. Jim Brewer, VDOT provided the Board with flow charts and information concerning the method of contracting for roadwork.

Board, staff, and VDOT discussion followed.

5. Proposed Wireless Communication Facilities

Mr. Paul D. Holt, III, Senior Planner, provided the Board with information concerning the proposed wireless communication facilities for the Government Center and the District Park Sports Center. The Government Center tower would be in the woods across the road from Building E and would be constructed as a 120 foot flagpole. This would not require an application for a special use permit. The District Park Sports Complex proposed tower would be a 120 foot tall monopole tower on a portion of the Warhill tract away from the ball fields in a generally unuseable location.

Board and staff discussion followed concerning the option of leasing tower space or leasing public land for tower sites to be constructed and leased out by outside businesses.

The Board recessed at 6:10 p.m. for a James City Service Authority Board of Directors meeting.

Sanford B. Wanner
Clerk to the Board

AT A JOINT MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, AND THE PARKS AND RECREATION ADVISORY COMMISSION WAS HELD ON THE 24TH DAY OF MAY, 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Ronald A. Nervitt, Chairman, Powhatan District
Bruce C. Goodson, Vice Chairman, Roberts District

John J. McGlennon, Jamestown District
Jay T. Harrison, Sr., Berkeley District
James G. Kennedy, Stonehouse District
Sanford B. Wanner, County Administrator

Mr. Nervitt called the meeting to order.

After brief introductions, the Board of Supervisors, the Parks and Recreation Advisory Commission, and staff discussed the following items:

1. Joint School/Parks and Recreation Facilities Utilization Report

The priorities contained in the Report are viewed by the Commission as joint opportunities that include an aquatic facility, multi-use sports complex, an environmental education center, and enhancements to existing shared facilities. The Commission stressed the need for solutions for overcrowding of shared facilities and the need for the County to accommodate joint facilities in new construction/renovations. The Commission shared a draft resolution with the Board of Supervisors that would establish an executive level council with specific tasks related to the joint report. No action was taken on the resolution.

2. Capital Improvement Planning Issues

A River front Park and a lower County park were identified as Advisory Commission top priorities.

3. Programming Issues in Relation to Facility Uses

During times of mandated water conservation, safety issues arise concerning continued field use. If the fields are not maintained through irrigation, safety of field users becomes a concern. The County staff and Commission stated use of the fields should discontinue when proper maintenance of the fields must be discontinued. The Board stated that more public awareness and education should be done regarding the use of the water irrigation system from ponds or wells that do not interfere with the public supply. A draft resolution by the Commission addressing athletic field use and irrigation during drought conditions was discussed.

4. Partnerships

The proposed skate park was discussed as an example of citizens coming forward to lend support for a community park utilizing private funding. The potential for, and benefits of, public/private partnerships for an aquatics facility and a golf-learning center was discussed.

Brief discussion followed concerning the availability of access discounts for those who are unable to afford full membership for Parks and Recreation programs and services.

Mr. McGlennon made a motion to recess until Friday, June 9, 2000, at 2:00 p.m., Williamsburg Community Building.

On a roll call, the vote was: AYE: McGlennon, Goodson, Harrison, Kennedy, Nervitt (5). NAY: (0).

The Board recessed at 8:25 p.m.

Sanford B. Wanner
Clerk to the Board

052400jt.min

MEMORANDUM

DATE: June 13, 2000
TO: The Board of Supervisors
FROM: Keith A. Taylor, Economic Development Director
SUBJECT: Carry Forward Funds - Marketing CD

The Office of Economic Development uses various promotional tools for business attraction purposes, many of which are provided at little or no cost to the jurisdiction by Virginia Power's economic development support program. The trend today is toward the use of CD ROMs, which can vary widely in production cost depending on an individual jurisdiction's requirements, and Virginia Power will provide \$6,000 per jurisdiction for such CDs and will use its quantity buying power to manage each project. Economic development offices are then free to add further funding to achieve the ultimate level of product that satisfies the needs of individual marketing programs.

The Board authorized FY 2000 funds for the Office of Economic Development to have a CD ROM produced, and staff has researched the likely cost of producing the level of products it feels would be appropriate for James City County's marketing program. I hereby request the approved funds, totaling \$10,000, be carried forward into FY 2001 for the purpose of pursuing creation of a CD ROM. While we expect to partner with Virginia Power and take advantage of the \$6,000 the company is willing to invest, we will be soliciting quotes from other companies under Virginia procurement requirements. Your approval of the attached resolution is requested.

Keith A. Taylor

CONCUR:

Sanford B. Wanner

KAT/tlc
idatrans2.mem

Attachment

RESOLUTION

CARRY FORWARD FUNDS - MARKETING CD

WHEREAS, Virginia Power traditionally provides customized community profiles, community videos, and other economic development marketing materials at little or no cost to the communities within its service region; and

WHEREAS, the present trend in marketing materials is toward the use of CDROM products, which are more expensive than Virginia Power can support entirely on its own; and

WHEREAS, communities can contribute additional funds to augment Virginia Power's resources in order to achieve an enhanced and more effective product; and

WHEREAS, the Board of Supervisors has approved an operating expenditure of \$10,000 in FY 2000 for this economic development expense.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, declare \$10,000 as a continuing appropriation from the FY 2000 operating budget of the Office of Economic Development to be carried forward to the FY 2001 operating budget for the purpose of pursuing production of a marketing CD-ROM.

Ronald A. Nervitt
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 13th day of June, 2000.

idatrans.res

M E M O R A N D U M

DATE: June 13, 2000
TO: The Board of Supervisors
FROM: Richard M. Miller, Fire Chief
SUBJECT: Budget Amendment – Emergency Services

James City County has received an appropriation of \$17,117 from the Virginia Department of Emergency Services (VDES).

This money is James City County's share of funds collected from Virginia Power that must be directed toward emergency planning and response for nuclear emergencies at the Surry Nuclear Power Station.

I recommend approval of the attached resolution appropriating the VDES funds.

Richard M. Miller

RM/alc
budgetamend.mem

Attachment

RESOLUTION

BUDGET AMENDMENT – EMERGENCY SERVICES

WHEREAS, James City County has been granted \$17,117 by the Virginia Department of Emergency Services for Surry Nuclear Power Station emergency response.

NOW, THEREFORE, BEIT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby amends the FY 2000 Operating Budget as follows:

Revenue:

Virginia Department of Emergency Services	<u>\$17,117</u>
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Expenditures:

Emergency Services - 001-073-0318	<u>\$17,117</u>
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Ronald A. Nervitt
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 13th day of June, 2000.

budgetamend.res

MEMORANDUM

DATE: June 13, 2000
TO: The Board of Supervisors
FROM: Richard M. Miller, Fire Chief
SUBJECT: Budget Amendment - Emergency Services

James City County has received a Rehabilitative Services Incentive Fund Grant of \$9,668.75 through the Peninsula Disabilities Services Board for the purchase of 23 home emergency generators for distribution to persons with special needs for use during disasters. This need was identified during the ice storm of 1998 as a critical need to provide alternative electrical power to persons with specialized medical equipment, such as heart monitors, fetal monitors, etc.

This appropriation was matched by local funds in the amount of \$1,207.23.

I recommend approval of the attached resolution authorizing the appropriation and expenditure of the funds.

Richard M. Miller

RMM/alc
disability.mem

Attachment

RESOLUTION

BUDGET AMENDMENT – EMERGENCY MEDICAL SERVICES

WHEREAS, James City County has been granted \$9,668.75 by the Virginia Department of Rehabilitative Services for the purchase of residential emergency generators.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby amends the FY 2000 Operating Budget as follows:

Revenue:

Department of Rehabilitative Services	<u>\$9,668.75</u>
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Expenditures:

Emergency Services - 001-073-0318	<u>\$9,668.75</u>
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Ronald A. Nervitt
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 13th day of June, 2000.

disability.res

MEMORANDUM

DATE: June 13, 2000
TO: The Board of Supervisors
FROM: Doug Powell, Assistant Manager of Community Services
SUBJECT: Addendum to the Intergovernmental Cooperative Agreement for Workforce Development Services

The Board of Supervisors previously adopted the Intergovernmental Cooperative Agreement for Workforce Development Services dated January 1, 2000. The current Agreement, however, does not include a provision that would explicitly allow the Workforce Development Consortium (Consortium) to lease property. Since the Consortium will need office space, it is necessary that the Consortium be able to lease property. The attached Addendum provides the Consortium with this authority. It is envisioned that the Consortium will lease space in the Workforce Development Center after it is constructed, probably sometime in the latter part of 2001.

Staff recommends approval of the attached Agreement.

Doug Powell

CONCUR:

Anthony Conyers, Jr.

DP/alc
addendum.mem

Attachment

MEMORANDUM

DATE: June 13, 2000

TO: The Board of Supervisors

FROM: Wayland N. Bass, County Engineer
Darryl E. Cook, Environmental Director

SUBJECT: Award of Contract - Watershed Management Planning - Powhatan and Yarmouth Creeks

The 1998 Stormwater Policy framework for James City County recommends watershed management plans for all County watersheds. Funds are available in the CIP budget to prepare plans for the Powhatan Creek and Yarmouth Creek Watersheds.

Staff advertised for proposals for this work. Proposals were received from five firms.

Camp Dresser and Mckee
URS Greiner Woodward Clyde
Timmons
The Center for Watershed Protection
Ch2MHill

Based on the proposals, staff interviewed two firms and identified the Center for Watershed Protection as the most qualified firm. A contract in the amount of \$200,000 was negotiated with the preferred vendor.

RECOMMENDATION:

Staff recommends adoption of the attached resolution awarding this work to the Center for Watershed Protection.

Wayland N. Bass

Darryl E. Cook

CONCUR:

John T. P. Horne

WNB/DEC/gb
watershed2.mem

Attachment

RESOLUTION

AWARD OF CONTRACT - WATERSHED MANAGEMENT PLANNING -

POWHATAN CREEK AND YARMOUTH CREEK

WHEREAS, proposals have been received for preparation of watershed management plans for the Powhatan Creek and Yarmouth Creek watersheds; and

WHEREAS, these two watershed management plans were recommended in the 1998 Stormwater Policy Framework and funds are available in the CIP Budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the County Administrator be authorized and directed to execute a contract with the Center for Watershed Protection in an amount not to exceed \$200,000 for the development of watershed management plans for Powhatan and Yarmouth Creeks.

Ronald A. Nervitt
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk of the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 13th day of June, 2000.

watershed.res

MEMORANDUM

DATE: June 13, 2000

TO: The Board of Supervisors

FROM: Sanford B. Wanner, County Administrator

SUBJECT: Ordinance Amendment, Chapter 2, Administration, Article III, Board of Supervisors Salaries

There has been some interest by various members of the Board regarding Board of Supervisors' salaries. I have attached a recent memorandum from the County Attorney that sets forth the Board's options in this regard.

The current Board salaries are \$4,000 for the Board members, with the Chairman receiving an additional \$1,000. During the recent past, the number of meetings requiring Board members' attendance, has significantly increased. In addition to regular meetings, the Board has work sessions, special meetings with various appointed boards and commissions, numerous other civic meetings that involve one or more Board members, and a significant amount of regional boards and/or commissions that also require additional time. It is my opinion that the additional time requirements now imposed on each Board member merit additional compensation. It has been further suggested that Board salaries should be increased to, hopefully, stimulate interest among citizens who wish to serve on the Board of Supervisors.

I recommend that the Board increase the salary of its members from the \$4,000 to \$7,000, with an increase in the salary of the Chairman from \$1,000 to \$1,800 and an increase for the Vice Chairman from \$0 to \$1,200. The attached ordinance would enact this recommendation effective July 1, 2000. Members of the Board of Supervisors last received a raise in 1984, when the salary was raised from \$1,800 to \$4,000 a year.

As a related matter, the Planning Commission salaries are \$960 per member per year, with no additional stipend for the Planning Commission Chairman. I recommend that the Planning Commission members' pay be increased to \$2,000 per year with the Chairman receiving an additional \$500. This action can be accomplished by a vote of the Board.

Sanford B. Wanner

SBW/gb
salaries2.mem

Attachments

ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 2, ADMINISTRATION, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE III, BOARD OF SUPERVISORS, BY ADDING SECTION 2-10.1, BOARD OF SUPERVISOR SALARIES.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 2, Administration, is hereby amended and reordained by adding Section 2-10.1, Board of supervisor salaries.

Chapter 2. Administration

Article III. Board of Supervisors

Section 2-10.1. Board of supervisor salaries.

The members of the board of supervisors shall be paid a yearly salary of \$7,000.00; in addition, the chairman and vice chairman shall receive the sums of \$1,800.00 and \$1,200.00 respectively; such compensation to be paid in monthly installments. The compensation set forth in this section shall become effective July 1, 2000.

State law reference-Va Code § 15.2-1414.3.

Ronald A. Nervitt
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 13th day of June, 2000.