

**A G E N D A**

**JAMES CITY COUNTY BOARD OF SUPERVISORS**

**County Government Center Board Room**

**April 24, 2001**

**7:00 P.M.**

---

	<u>Page</u>
<b>A. ROLL CALL</b>	
<b>B. PLEDGE OF ALLEGIANCE</b> – Mr. Michael Key, a Junior at Lafayette High School	
<b>C. PUBLIC COMMENT</b>	
1. Proposed Redistricting Plan	
<b>D. PRESENTATION</b>	
1. Volunteer Recognition - International Year of the Volunteer . . . . .	1
<b>E. HIGHWAY MATTERS</b>	
<b>F. CONSENT CALENDAR</b>	
1. Minutes	
a. April 10, 2001, Regular Meeting . . . . .	3
b. April 12, 2001, Budget Work Session . . . . .	15
2. Dedication of Streets in Scott’s Pond, Sections 1A and 1B . . . . .	17
3. Appropriation to the Police Department . . . . .	21
4. Virginia Department of Transportation Revenue Sharing Program – Additional Allocations . . . . .	23
5. Resolution of Support for King William Reservoir . . . . .	25
6. Appropriation of Funds from the City of Williamsburg to James City County Cooperative Extension Service . . . . .	27
<b>G. PUBLIC HEARINGS</b>	
1. Ordinance to Amend Chapter 4, Building Regulations, Article I, Virginia Uniform Statewide Building Code, Division I, Generally, Section 4-3, Adoption; Amendments; and Section 4-4, When and Where Copies May Be Obtained . . . . .	29
2. Property Exchange with the James City Service Authority . . . . .	35
<b>H. BOARD CONSIDERATIONS</b>	
1. Proposed FY 02 Budget and FY 2002 - 2006 Capital Improvement Program . . . . .	39
a. E-911 Tax Increase (deferred from February 27, 2001)	
2. FY 2002 Strategic Management Plan . . . . .	41

3. Resolution Expressing Intent of Board of Supervisors to Pay .....  
the Annual Obligation of the Route 5 Transportation Improvement District  
Beginning in Year 2003

**I. PUBLIC COMMENT**

**J. REPORTS OF THE COUNTY ADMINISTRATOR**

**K. BOARD REQUESTS AND DIRECTIVES**

**L. CLOSED SESSION**

1. Appointment of Individuals to County Boards and/or Commissions, Section 2.1-344 (A)(1) of the Code of Virginia
  - a. Recommendation for Board of Zoning Appeals
  - b. Regional Issues Committee
  - c. School Contract Negotiators

MEMORANDUM

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Caroline M. Rhodes, Volunteer Services Coordinator  
SUBJECT: International Year of the Volunteer

---

2001 has been designated International Year of the Volunteer by the United Nations General Assembly. To celebrate, the Office of Volunteer Services is highlighting outstanding volunteers, and the County department they work with, each month for the next year. This month, we are recognizing Alan Bennett, Clean County Commission member and Jennifer Privette, Recycling Coordinator.

Alan was appointed to the Clean County Commission in 1995. One of the goals of the Clean County Commission is to educate the public about recycling, beautification, and litter control. Alan was familiar with the idea of an environmental tour and believed that a similar program would provide the citizens of James City County an opportunity to understand local and environmental issues and services, thus the Waste Chase was born.

Alan identified subjects that were of particular interest to County residents. They included wastewater management, water supply and conservation, green space management and farm preservation, environmentally friendly farming techniques, recycling and waste management, household chemical collection, and business and industry pollution prevention initiatives. He developed the itinerary and worked with Clean County Commissioners to determine the target audience and marketing strategy and secured representatives from each location to present their topic. Other logistics included advertising, transportation, and lunch. Alan developed an environmental quiz testing participant's knowledge of local environmental facts prior to the tour and had the participants complete an tour evaluation to be used for planning future tours.

Another tour was held in November 2000 and had 30 participants. It included visits to Hampton Roads Sanitation District, James City Service Authority Well site, Eastern State Hospital, County Household Chemical Collection Site, Mainland Farms, and the James City County Transfer Station and Convenience Center. According to the evaluations, the citizens found the tour educational and learned about environmental issues important to our community.

Currently Alan is working to coordinate Waste Chase 2001, set for November 10, 2001.

---

Caroline M. Rhodes

CONCUR:

---

Carol M. Luckam



**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 10TH DAY OF APRIL, 2001, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

John J. McGlennon, Chairman, Jamestown District  
Bruce C. Goodson, Vice Chairman, Roberts District

Jay T. Harrison, Sr., Berkeley District  
James G. Kennedy, Stonehouse District  
Ronald A. Nervitt, Powhatan District

Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

**B. PLEDGE OF ALLEGIANCE**

Mr. Jeff Kelly, an eighth-grade student at Toano Middle School led the Board and citizens in the Pledge of Allegiance.

**C. PUBLIC COMMENT**

1. Ms. Patricia Boyd, 2872 Hidden Lake Drive, stated her concern regarding the safety of the existing bleachers at Cooley Field and encouraged the Board to support the School's request for funds to improve Cooley Field. Ms. Boyd also encouraged the Board to adopt the entire School Budget as it will benefit the special education programs within the schools.

2. Mr. Mike Halpin, 1203 Penniman Road, requested the Board work with the School Board to fund the repair work on the bleachers at Cooley Field.

3. Mr. Richard Bradshaw, Commissioner of Revenue, informed citizens of upcoming tax filing deadlines.

4. Mr. Ed Oyer, 139 Indian Circle, stated that surplus school fund has been an issue before the Board over the past 25 years, and complimented this Board for being the first to say no to additional funding when a surplus already exists. Mr. Oyer stated concern for the disproportionate increase of full- and part-time staff in ratio to the increase of the student population and general population increase; the State's average graduation index of students in the local school; and the amount of proposed expenditures for travel, dues, memberships, and periodicals.

**D. CONSENT CALENDAR**

Mr. McGlennon asked if a member wished to pull an item from the consent calendar.

Mr. Nervitt made a motion to approve the consent calendar.

On a roll call vote, the vote was: AYE: Harrison, Kennedy, Nervitt, Goodson, McGlennon (5). NAY: (0).

1. Minutes

- a. February 7, 2001, Joint Work Session, James City County Board of Supervisors, City of Williamsburg, and the School Board
- b. March 27, 2001, Regular Meeting
- c. March 28, 2001, Work Session

2. Land and Water Conservation Fund Grant

**RESOLUTION**

**LAND AND WATER CONSERVATION FUND GRANT**

WHEREAS, funds are needed for the construction of several projects at the District Park Sports Complex to include a lit baseball field, tee-ball practice area, picnic facilities, playground, and paved parking; and

WHEREAS, the Department of Conservation and Recreation may fund a park development project in James City County under Virginia Outdoors Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, requests the Virginia Department of Conservation and Recreation establish a project for the development of facilities at the District Park Sports Complex.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby agrees to pay a minimum of 50 percent of the total cost for planning, design, and construction of these projects and shall dedicate the project areas in the District Park Sports Complex through signage in perpetuity for public outdoor recreational purposes in accordance with the Land and Water Conservation Fund (L&WCF) Act.

3. Chesapeake Bay Preservation Ordinance Violation

**RESOLUTION**

**CHESAPEAKE BAY PRESERVATION ORDINANCE VIOLATION**

WHEREAS, R. Kelly Crace and Cindy D. Crace (Mr. and Mrs. Crace) are the owners of a 0.557 ± acre parcel of land, commonly known as 1581 River Ridge, designated as Parcel No. (4-5) on the James City County Real Estate Tax Map No. (43-1) (the "Property"); and

WHEREAS, on or about November 3, 2000, Mr. and Mrs. Crace, or their agent, removed an estimated 15 trees from and disturbed approximately 1,500 square feet in the Resource Protection Area (RPA) on the Property; and

WHEREAS, Mr. and Mrs. Crace have agreed to a Restoration Plan to replant 15 trees and 45 shrubs on the Property to remedy the clearing violation under the County's Chesapeake Bay Preservation Ordinance; and

WHEREAS, Mr. and Mrs. Crace have agreed to pay \$1,000 to the County as a civil charge under the County's Chesapeake Bay Preservation Ordinance; and

WHEREAS, the James City County Board of Supervisors is willing to accept the Restoration Plan and the civil charge in full settlement of the Chesapeake Bay Preservation Ordinance violation, in accordance with Sections 23-10 and 23-18 of the Code of the County of James City.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes and directs the County Administrator to enter into a settlement agreement with Mr. and Mrs. Crace accepting the Restoration Plan and the \$1,000 civil charge.

4. National Telecommunicator's Week, April 8-14

**RESOLUTION**

**NATIONAL TELECOMMUNICATOR'S WEEK**

WHEREAS, the 911 Communications Center provides a vital contribution to the quality of life enjoyed by citizens and visitors to James City County; and

WHEREAS, access to a 911 center dramatically improves the response to a police, fire, or emergency medical call; and

WHEREAS, the telecommunicators are trained, prepared, and ready; and

WHEREAS, National Telecommunicator's Week will serve to recognize the telecommunicators of James City County who provide a vital public safety service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby proclaims the week of April 8-14, 2001, as National Telecommunicator's Week in James City County and encourages County citizens to observe this week with appropriate programs, ceremonies, and activities.

**E. PUBLIC HEARINGS**

1. Case No. SUP-6-01. Cook Family Subdivision

Ms. Karen Drake, Planner, stated that James and Betty Cook have applied for a Special Use Permit to allow for a family subdivision from 29.2 acres at 9001 Barnes Road, further identified as Parcel No. (1-11) on James City County Real Estate Tax Map No. (10-1) and zoned as A-1, General Agricultural.

Staff found the proposal to be consistent with the surrounding properties, the Comprehensive Plan, and the provisions for family subdivision in the Zoning Ordinance.

Mr. McGlennon opened the public hearing.

Mr. McGlennon closed the public hearing as no one wished to speak.

Mr. Kennedy made a motion to approve the resolution.

On a roll call, the vote was: AYE: Harrison, Kennedy, Nervitt, Goodson, McGlennon (5). NAY: (0).

**RESOLUTION**

**CASE NO. SUP-06-01. COOK FAMILY SUBDIVISION**

WHEREAS, the Board of Supervisors of James City County has adopted by ordinance specific land uses that shall be subjected to a special use permit process; and

WHEREAS, the applicant has requested a special use permit to allow for a family subdivision in an A-1, General Agricultural District, of a parcel generally 29.2 acres in size that would be subdivided into two parcels, generally 28.2 and 1.0 acres, located at 9001 Barnes Road, further identified as Parcel No. (1-11) on James City County Real Estate Tax Map No. (10-1).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-06-01 as described herein with the following conditions:

1. This special use permit is valid for a family subdivision for the creation of one lot of one acre or more and in the general vicinity as shown on the sketch submitted with this application. A subdivision plat shall be submitted for formal subdivision approval by the County.
2. Final subdivision approval must be received from the County within twelve months from the issuance of this special use permit or the permit shall become void.



3. The special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

2. Proposed FY 2002 County Budget and Capital Improvements Program

Ms. Carol Swindell, Assistant Manager of Financial and Management Services, gave an overview of the Proposed FY 2002 County Budget and Capital Improvements Program.

Mr. McGlennon opened the public hearing.

1. Michael Kirby, 2712 Wingfield Close, stated that he is a representative for Citizens Against Unfair Taxation and requested the Board eliminate the discriminatory and unfair Alternate Route 5 Transportation Improvement District (TID). Mr. Kirby stated that a letter of complaint regarding the TID, dated January 2001, was sent and followed by a letter with a petition opposing the tax and requesting an overturn of the tax. The petition was signed by over 400 citizens. Mr. Kirby has not received a reply to either letter.

2. Mr. Bruce L. Manilla, 3525 Frances Berkeley, stated opposition to the Alternate Route 5 Transportation Improvement District (TID), that over 400 people signed a petition opposing the TID and supporting the overturn of this district, suggested a former Board member lost his seat for supporting this District, and that a portion of the funds utilized to bring in more visitors to drive on this road should be redirected into paying off the expense for the road.

3. Ms. Ruth Larson, 124 Old Meadows Road, encouraged the Board to adopt the School's proposed budget, reconsider funding the improvement at Cooley Field. She also stated that the Budget has a good focus on smaller class sizes, Good Morning America reported the Education workers are the second lowest compensated positions, and encouraged alternate education.

4. Mr. Ward Ellis, representing the Williamsburg/James City County Education Association as its Vice President, stated support for solid education of the students, increased educational funding at the local level as the State's funding is uncertain, the public supports increased funding of education, requested the Board fill the financial gap as the education of the children will impact the fabric of the community for years to come, and stated support for the School Budget.

5. Mr. Bruce Abbott, representing Colonial Soil and Water, stated that there has been a continued increase in operating costs, that Colonial Soil and Water interacts with the schools and works with the Chesapeake Bay Act, and requests a 10 percent increase in funding support.

6. Ms. Diana Joyner, 104 Barley Mill Place, stated that the School's Budget was compiled with community input, discussion of individual school needs from a parent's and citizen standpoint, Dr. Martin dealt with the citizens with respect and candor, Dr. Martin has a fresh approach of Alternative Education, the Budget provided for the replacement of the buses, the Schools used a zero-based budget process, and requested the adoption of the proposed budget.

7. Mr. Thomas Powers, 133 Jerdone Road, commented on the Purchase of Development Rights, stated that the Land Conservancy holds the title of 600 acres of land, the cost of undeveloped land and demand for land is increasing, neither the Federal nor State Government is preserving open space and thanked the

County for preserving open space; and stated his children received wonderful education and thanked the School Board for that good education.

8. Mr. Tony Dion, 102 Fairmont Drive, stated dismay at the lack of combined services in the Budgets, stated concern in the staffing increases in relation to citizen population, an \$8.25 minimum wage for full-time workers in budget only for grounds and maintenance crews, money budgeted to the Williamsburg Regional Library and the increased cost of living in the area, requested the Board reconsider assessing every other year or every third year, although it is said no tax rate increases this year, bills go up every year, and requested the Board encourage the Schools to utilize its funds to pay for Cooley Field improvements.

9. Mr. Paul Kershner, 101 Devon Road, stated that funding the School Budget has benefitted the community with local ownership of County/City businesses, students graduating and going to respected colleges and universities such as Harvard, Yale, William and Mary, and MIT; high school graduates from other local schools such as York are not going to these places; and encouraged the Board to support the proposed School Budget.

10. Mr. Mike Halpin, 1203 Penniman Road, stated the use of discretionary funds in the School Budget are being used for elementary school computers, the task forces on combined services has not yet submitted a recommendation to the Board or Council and therefore is not included in this budget process, that parents are stockholders and their biggest investment is their children, and encouraged the Board to fund the proposed School Budget.

11. Mr. Ed Oyer, 139 Indian Circle, stated that he liked seeing the School Debt Service included in the budget numbers; stated concern over the amount of expenditures for School personnel memberships, dues, and travel and that these expenditures amount to about 1.5 cents on the tax rate; encouraged Schools and the County to cut travel costs; asked what do citizens get on the tax dollars spent; stated opposition to the E-911 Tax as it is a function of the community; and asked how many Williamsburg/James City County Schools are accredited. As of August 1998, no schools were accredited.

12. Ms. Caroline Lowe, 50 Summer East, a County resident for 16 years, stated concern for the environmental protection and encouraged the Board to support the proposed Purchase of Development Rights to preserve natural, historic, and scenic resources. Ms. Lowe provided the Board with several references concerning natural resources and growth, and requested the Board adopt the Real Estate Transfer Tax for purchase and preservation of land.

Mr. McGlennon closed the public hearing.

Mr. McGlennon stated that on April 12, 16, and 19 at 7:00 p.m., the Board will have Budget Work Sessions and on April 24 at 7:00 p.m., the Budget will be presented for adoption.

### 3. 2001 Redistricting Plan

Mr. John Horne, Development Manager, gave an overview of the Redistricting Advisory Committee recommendations and report; stated that the deadline for citizens to submit proposed redistricting plans is on April 13; and that on April 16 at 4:00 p.m., the Board will hold a Work Session concerning the 2001 Redistricting Plan.

The Board recognized the members of the Redistricting Advisory Committee in attendance.

Ms. Karen Drake, Planner, gave a presentation of the 2000 Census data in relation to redistricting the County, and the recommendation of the Redistricting Advisory Committee.

The Board, staff, and Committee members held a discussion concerning the placement of Williamsburg Landing, Governor's Land, the need to focus on today's Census numbers and not anticipated growth, avoiding having citizens drive past a polling place to get to their polling place, and the number of voters in a polling place now versus proposed redistricting polling place numbers.

Mr. McGlennon opened the public hearing.

1. Mr. Ed Oyer, 139 Indian Circle, proposed the Board consider increasing the Districts in James City County to six to accommodate growth in the western portion of the County, and have an alternate Board member as the seventh member to represent the County as a whole and not a specific district.

Mr. McGlennon closed the public hearing.

Mr. Home stated that the adoption of a redistricting plan will be done by ordinance.

Mr. Goodson requested a redistricting plan that includes Williamsburg Landing into the Roberts District.

Mr. Morton stated opposition to splitting Census blocks as it raises a lot of challenges including the inability to calculate the number of residents in the split census blocks without performing another census by County staff.

Mr. McGlennon recessed the Board for a break at 9:00 p.m.

Mr. McGlennon called the Board back into order at 9:07 p.m.

4. Case No. Z-1-01. Energy Services Group International, Inc.

Mr. Christopher Johnson, Planner, stated that Mr. Thomas W. Gillman has applied on behalf of Raymond R. and Marianne Morton and Carleton T. and Judith H. Hall to rezone approximately 6.23 acres located at 8946 Pocahontas Trail and further identified as Parcel No. (1-10) on James City County Real Estate Tax Map No. (59-2) from R-8, Rural Residential, to M-1, Limited Business/Industrial, with proffers.

Staff believes this proposal is inconsistent with the Low-Density Residential land use designation, that it will encourage further commercial and industrial development on similar residentially zoned property, that it undermines efforts to locate industrial uses in planned industrial parks in the surrounding area, and hinders efforts to provide sites for low- to moderate-income housing.

The Planning Commission recommends denial of this application by a vote of 4-1.

The Board and staff held a discussion concerning the buffers, affordable housing, alternate land-use facility layouts, presented proffers, and use of planned industrial parks.

Mr. McGlennon opened the public hearing.

Mr. Thomas W. Gillman, applicant, stated that this site is apart of the Virginia Enterprise Zone and contradicts the County's Comprehensive Plan, similar development will not occur because there are no properties in the area with similar characteristics as this parcel, the planned industrial parks in the County do not meet the needs of this business, they are economically prohibitive and the layouts are not viable for the business' needs. Although the land is zoned for residential, the available land for building is not usable for a lot of homes, and the business has provided proffers and invested time and resources into this site.

The Board, applicant, and staff held a discussion concerning the anticipated number of employees the business will bring into the County, use of planned industrial parks or other sites for business, expansion of the facilities on the site, utilization of the rail spur, BASF property usage, buffers, hours of operation, noise levels, and lighting.

Mr. McGlennon opened the public hearing.

1. Ms. Nancy Vanderhoof, representing the owners of Windy Hill Estates property, stated that this business will do something positive with this land and will improve the site.

2. Ms. Adrienne Wynne, 118 Ron Spring Drive, read a letter from the Grove Recreation and Civic Association that requests the Board deny the rezoning of the parcel of land as there are other areas with land zoned for business/industrial use. Ms. Wynne stated that the Roberts district is landlocked and there is a lot of pressure to develop the land but as a result the number of citizens residing in the district is falling and requested the Board reject this proposal.

3. Mr. Ed Oyer, 139 Indian Circle, stated that the buildings across the street are tall, inquired what the tax base for this proposed use is versus the current tax base, that it is not the County's business to dictate what and where business go within the County, that the deliveries will be shortened, that there has not been movement to develop the property for housing, the business will improve the site, the relocation of Route 60 East hinders business use of Lots 7 and 8 at the planned industrial park, and encouraged the Board to grant the rezoning.

4. Mr. Gil Bartlett, representative of the Industrial Development Authority (IDA) of James City County, stated IDA support of the rezoning of this parcel as it is uniquely suited for light industrial business, it is compatible with area businesses, the railway spur line is viewed as an economic benefit of the County, the improvement in the lot will lead to increased taxes, and the business has been unable to relocate elsewhere in the County.

The Board, staff, and Mr. Bartlett held a brief discussion concerning the rail spur, industrial development, the Enterprise Zone, and Comprehensive Plan.

5. Mr. Martin Garrett, Chairman of the Planning Commission, stated support for industrial growth within the County and stated opposition to the rezoning of this site as there are established residential dwellings to the East and West.

6. Mr. Joe McCleary, member of the Planning Commission, recommended denial of this request as the area and site are residential and embedded within an established residential area. Mr. McCleary stated the rail spur has been unused for ten years and does not hinder development, and that occupancy of dwellings along active rails is not unusual. Mr. McCleary also stated that despite efforts to offer M-1, Limited Business/Industrial parcels, Energy Services Group International, Inc., wants to use a residential site.

Mr. McGlennon closed the public hearing.

The Board and staff held a discussion regarding loitering complaints on the property, the Comprehensive Plan, affordable housing, and green space.

The Board, staff, and the applicant held a discussion regarding additional proffers to address concerns about the expansion, noise levels, height of the facility, and hours of operation.

Mr. Nervitt made a motion to defer the case until April 16 to allow the applicant to amend the proffers.

On a roll call, the vote was: AYE: Harrison, Kennedy, Nervitt, Goodson, McGlennon (5). NAY: (0).

**F. BOARD CONSIDERATION**

1. Sister City Affiliation, Ipswich, Suffolk, England

Mr. William Porter, Assistant County Administrator, stated that the City of Ipswich, Suffolk, England has historical ties to the County that date back to 1606 when Bartholomew Gosnold, who captained the Godspeed, organized the first major expedition to America. As the County moves toward its 400th Anniversary in 2007, the County would like to strengthen and recognize the historical ties to Ipswich and recommends the adoption of the Proclamation of Sister City Affiliation with Ipswich and the Resolution of Sister City Affiliation.

In May, the Governor's office has planned a trip to England. During that trip, the State's First Lady and Mr. Bruce Goodson will present a Proclamation recognizing the historical ties to the Ipswich City Council.

After June, the Proclamation and Resolution of Sister City Affiliation will be presented to Ipswich for signing.

Mr. Goodson made a motion to adopt the Proclamation and Resolution.

On a roll call, the vote was: AYE: Harrison, Kennedy, Nervitt, Goodson, McGlennon (5). NAY: (0).

PROCLAMATION OF SISTER CITY AFFILIATION BETWEEN

THE CITY OF IPSWICH, SUFFOLK, ENGLAND, AND

JAMES CITY COUNTY, VIRGINIA, UNITED STATES OF AMERICA

WHEREAS, the City of Ipswich, Suffolk, England, and the County of James City, Virginia, desire to strengthen historical, economic, and social relationships between the people of our two communities; and

WHEREAS, the City of Ipswich and James City County have historical ties that date back to 1606 when Bartholomew Gosnold organized the first major expedition of settlers to America in Otley Hall in Ipswich, Suffolk, England; and

WHEREAS, to encourage greater friendship and understanding, the people of James City County and Ipswich agree, in a gesture of friendship and goodwill, to collaborate for the mutual benefit of our communities by exploring educational, economic, and cultural opportunities; and

WHEREAS, we agree to support and encourage opportunities for mutually beneficial practical exchanges in the fields of business, arts, culture, and tourism.

NOW, THEREFORE, BE IT RESOLVED the County of James City, Virginia, and the City of Ipswich do hereby proclaim themselves Sister Cities and declare their intent to abide by these guidelines indefinitely according to Sister City International policies.

RESOLUTION OF SISTER CITY AFFILIATION

WITH THE CITY OF IPSWICH, SUFFOLK, ENGLAND

*GREETINGS AND BEST WISHES, to the Governing Body and citizens of the Borough of Ipswich from the James City County, Virginia, Board of Supervisors, the Governing Body of James City County, a body politic of the Commonwealth of Virginia, which area was originally recognized as a part of the early settlement known as "Jamestown" and the shire of James City.*

WHEREAS, the Sister City Program, administered by Sister Cities International, was initiated by the President of the United States in 1956 to encourage greater friendship and understanding between the United States and other nations through direct personal contact; and

WHEREAS, the citizens of James City County will be celebrating the 400th Birthday of the County in 2007; and

WHEREAS, the citizens of James City County wish to reconnect the historical roots of the County with the City of Ipswich, where the decision and plans were made for "The Virginia Company" to establish a colony in the New World; and

WHEREAS, the citizens of James City County, in a gesture of friendship and goodwill, wish to collaborate with the City of Ipswich for the mutual benefit of both communities by exploring educational, economic, and cultural opportunities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby invite the City of Ipswich, Suffolk, England, to enter into a Sister City affiliation with James City County, Virginia, and that this invitation is on behalf of the citizens of James City County.

**G. PUBLIC COMMENT - None**

**H. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Wanner advised the Board that a 70 percent refund of the Car Tax will be reflected in the Personal Property Tax bills. Should the State elect a different percentage refund of the Car Tax, the second cycle billing

of the year will reflect the difference in percentage of the first bill and the percentage approved as part of the State Budget. On May 11, the notices of Personal Property Tax will be mailed and payment is due in June.

Mr. Wanner requested direction from the Board concerning the redistricting of James City County into four districts by the House of Delegates and inquired if the Board would want to file suit once the districts are established.

The Board directed Mr. Wanner to look into the chances of success and costs anticipated with a suit against the House of Delegates.

Mr. Wanner recommended following tonight's meeting, the Board recess to 7:00 p.m. on April 12 for a Budget Work Session.

## **I. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon thanked Mr. Goodson for attending the State redistricting meetings to represent James City County's interest.

Mr. McGlennon thanked the citizens for an opportunity to represent the County at the Williamsburg Youth League's game on Saturday by throwing out the first ball.

Mr. McGlennon announced a new book drop for library books at Ukrops.

Mr. McGlennon recessed the Board at 10:47 p.m.

---

Sanford B. Wanner  
Clerk to the Board

**AT A BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 12TH DAY OF APRIL, 2001, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

John J. McGlennon, Chairman, Jamestown District  
Bruce C. Goodson, Vice Chairman, Roberts District

Jay T. Harrison, Sr., Berkeley District  
James G. Kennedy, Stonehouse District  
Ronald A. Nervitt, Powhatan District

Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

**B. WORK SESSION**

Without Board objection, Mr. McGlennon suggested a process for examining revenues and the Operating Budget.

Board and staff discussion followed and the Board identified E-911 Tax, Homeownership Program, Consumer Utility Tax, and contributions to outside agencies as follow-up items.

Mr. McGlennon adjourned the Board until Monday, April 16, 2001, at 4:00 p.m. for a Work Session regarding the 2001 Redistricting, followed by a Budget Work Session with the Williamsburg Regional Library and Williamsburg-James City County School Board at 7:00 p.m.

The Board adjourned at 9:25 p.m.

---

Sanford B. Wanner  
Clerk to the Board



MEMORANDUM

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Darryl E. Cook, Environmental Director  
SUBJECT: Dedication of Streets in Scott's Pond, Sections 1A and 1B

---

Attached is a resolution requesting acceptance of certain streets in Scott's Pond, Sections 1A and 1B, into the State Secondary Highway System. These streets have been inspected and approved by representatives of the Virginia Department of Transportation as meeting the minimum requirements for secondary roadways.

Staff recommends the Board adopt the attached resolution.

---

Darryl E. Cook

DEC/adw  
scottpond.mem

Attachments

**RESOLUTION**

**DEDICATION OF STREETS IN SCOTT'S POND, SECTIONS 1A AND 1B**

WHEREAS, the streets described on the attached Report of Changes Form SR-5(A), fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of James City County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation advised the Board that streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation entered an agreement on November 1, 1993, for comprehensive stormwater detention which applies to this request for addition.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby requests the Virginia Department of Transportation to add the streets described on the attached Report of Changes Form SR-5(A) to the secondary system of State highways, pursuant to §33.1-229, of the Code of Virginia, and the Department's Subdivision Street Requirements.

BE IT FURTHER RESOLVED that the Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

\_\_\_\_\_  
John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.

**M E M O R A N D U M**

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Chief David A. Daigneault, Police Department  
SUBJECT: Appropriation to the Police Department

---

The Department of Motor Vehicles has approved a grant to provide \$9,000 to the Police Department to combat the problem of Driving Under the Influence (DUI). The funds will provide for DUI related equipment to assist Police Officers in their enforcement efforts and fund overtime to focus specifically on the detection and prevention of those driving under the influence of alcohol or drugs.

Staff recommends adoption of the attached resolution.

---

David A. Daigneault  
Chief of Police

DAD/adw  
dui.mem

Attachment

**RESOLUTION**

**APPROPRIATION TO THE POLICE DEPARTMENT**

WHEREAS, the Department of Motor Vehicles has approved a grant to provide \$9,000 to the Police Department for equipment and selective enforcement overtime to combat the problem of Driving Under the Influence; and

WHEREAS, the grant will not require additional spending by the Police Department, excluding court overtime and equipment maintenance; and

WHEREAS, the grant is administered by the Department of Motor Vehicles according to the Federal Government Fiscal Year which runs from October 1-September 30, thus causing any unspent funds as of June 30, 2001, to be carried forward to James City County's next Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the following appropriation amendments:

Revenue:

Department of Motor Vehicles	<u>\$9,000</u>
------------------------------	----------------

Expenditure:

Appropriation to Police Department budget	<u>\$9,000</u>
---	----------------

---

John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.

appropriation.res

**M E M O R A N D U M**

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: John T. P. Horne, Development Management Manager  
SUBJECT: Virginia Department of Transportation Revenue Sharing Program - Additional Allocations

---

The County has been notified by the Virginia Department of Transportation (VDOT) that the County is eligible for additional allocations under the Revenue Sharing Program administered by VDOT. The County is eligible to request up to \$100,000 in additional allocations for Fiscal Year 2000/2001. James City County has received \$496,700 of revenue sharing allocations under the regular program submitted earlier this year.

Staff recommends that the Board of Supervisors adopt the attached resolution authorizing the application to VDOT for \$100,000 of additional revenue sharing allocations. Staff further recommends that this allocation be applied towards construction costs on the Monticello Avenue project. Funding for the County's share is available in Operating Contingency.

---

John T. P. Horne

JTPH/adw  
revenuesharing.mem

Attachment

**RESOLUTION**

**VIRGINIA DEPARTMENT OF TRANSPORTATION**

**REVENUE SHARING PROGRAM - ADDITIONAL ALLOCATIONS**

---

WHEREAS, the Revenue Sharing Program, administered by the State of Virginia, provides valuable matching funds on a one to one basis for construction of needed roadway projects in James City County; and

WHEREAS, the Board has been notified by the Virginia Department of Transportation that an additional allocation of up to \$100,000 may be requested for FY 2000/01; and

WHEREAS, the Monticello Avenue project can productively utilize additional Revenue Sharing Program funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the request to the Virginia Department of Transportation for \$100,000 in additional Revenue Sharing Program funds.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes a transfer of \$100,000 from Operating Contingency to the Road Match CIP account.

---

John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April,  
2001.

MEMORANDUM

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Sanford B. Wanner, County Administrator  
SUBJECT: Resolution of Support for King William Reservoir

---

Colonel Allan Carroll of the Norfolk District, U.S. Army Corps of Engineers, has released the record of decision for the permit application to build the King William Reservoir. The "Record of Decision" reflects Colonel Carroll's recommendation that the permit be denied.

The release of the decision starts a 45-day public comment period for the permit application which ends on May 3, 2001. After the comment period, the application and "Record of Decision" will be forwarded to the North Atlantic Division of the Corps of Engineers for consideration.

The King William Reservoir is a vital component of the Virginia Peninsula's long-term water supply. Since a dependable water supply is absolutely vital to the quality of life and economic vitality of James City County and the entire Peninsula, it is important that the Board once again expresses its support for the project. Staff recommends that the Board approve the attached Resolution of Support of the permit to build the King William Reservoir.

---

Sanford B. Wanner

SBW/gb  
support2.mem

Attachment

**RESOLUTION**

**SUPPORT FOR KING WILLIAM RESERVOIR PROJECT**

WHEREAS, the District Engineer, Norfolk District United States Army Corps of Engineers in March 1991, issued James City County a 404 permit for the construction of a reservoir on Ware Creek, in order for James City County to meet future water needs; and

WHEREAS, that permit was subsequently vetoed by the United States Environmental Protection Agency, and that veto sustained in Federal court; and

WHEREAS, one of the reasons for the veto was that the Ware Creek Project was not a regional project, and that James City County should seek to participate in a regional project; and

WHEREAS, the King William Reservoir Project has been identified as a regional project that would serve James City County and other jurisdictions of the Virginia Peninsula; and

WHEREAS, the King William Project is the least damaging, practical alternative that would provide a surface water supply and reduce James City County's future reliance on a diminishing groundwater resource; and

WHEREAS, James City County is of the opinion that the District Engineer, Norfolk District United States Army Corps of Engineers, has erred in his decision of intent to deny a permit for the King William Reservoir Project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, urges Colonel Carroll, District Engineer, United States Army Corps of Engineers, to reverse the proposed decision as documented in the Recommended Record of Decision and to approve the King William Reservoir Project.

---

John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.



MEMORANDUM

DATE: April 24, 2001

TO: The Board of Supervisors

FROM: Edward Overton, Jr., Extension Unit Administrator, Extension Service - EOC

SUBJECT: Appropriation of Funds from the City of Williamsburg to James City County Cooperative Extension Service

---

James City County Office of Virginia Cooperative Extension has received \$3,000 from the City of Williamsburg. These funds will be used to pay the wages for ten weeks for two part-time, temporary Extension Technicians that have the responsibility for planning, implementing, and evaluating Urban Water Quality Improvement Educational Programs, including the "Turf Love" Urban Nutrient Management Program.

These employees were originally hired with grant funds obtained through the Virginia Water Quality Improvement Act, administered by the Virginia Department of Conservation and Recreation (DCR). James City County Extension is one of eight Extension Units participating in an Urban Nutrient Management educational program that is targeting home gardeners to teach appropriate lawn establishment and management practices to reduce the use of nitrogen and phosphorus on turf.

The two employees, Dr. Debbie Green and Bob Winters, are developing the Turf Love Program, writing training manuals for Extension volunteers, writing a participant manual, training volunteers to implement the program, and coordinating the implementing and evaluation phases. Since last spring we have enrolled close to 150 home gardeners and have serviced 102 to date.

The Grant was to end in March 2001 but DCR has extended the period to use funds through the end of June. Staff utilized the funds based on a March closure. Staff has revised the work schedule, trying to stretch the dollars until June 30 but it provides very few hours per week. There are over 60 home gardeners to serve and more are coming in as a result of an aggressive winter publicity effort.

Staff recommends approval of the attached resolution.

---

Edward Overton, Jr.

CONCUR:

---

Anthony Conyers, Jr.

EO/gb  
cityfunds.mem

Attachment

**RESOLUTION**

**APPROPRIATION OF FUNDS FROM THE CITY OF WILLIAMSBURG TO**

**JAMES CITY COUNTY COOPERATIVE EXTENSION SERVICE**

WHEREAS, the Cooperative Extension Service received a \$3,000 contribution from the City of Williamsburg; and

WHEREAS, the funds will be used to pay the wages of two part-time, temporary Urban Nutrient Management Program Technicians who have responsibility for planning, implementing, and evaluating Water Quality Improvement educational programs.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the following appropriation amendments within the General Fund:

Revenues:

City of Williamsburg	<u>\$3,000</u>
----------------------	----------------

Expenditures:

Cooperative Extension Service	<u>\$3,000</u>
-------------------------------	----------------

---

John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.

cityfunds.res

MEMORANDUM

DATE: April 24, 2001

TO: The Board of Supervisors

FROM: Douglas H. Murrow, Director of Code Compliance

SUBJECT: An Ordinance to Amend and Reordain Chapter 4, Building Regulations, of the Code of the County of James City, Virginia, by Amending Article I, Virginia Uniform Statewide Building Code, Division 1, Generally, Section 4-3, Adoption; Amendments; and Section 4-4, When and Where Copies May Be Obtained.

---

Attached for your consideration are minor "housekeeping" changes to Sections 4-3 and 4-4 of the James City County Code pertaining to Building Code adoption and when and where copies of the Building Code may be obtained. These changes are being made to bring the County's Code into compliance with State requirements. The Ordinance amendments are as follows:

A. Section 4-3. Adoption; amendments.

Change all model code references to the currently adopted model code as referenced in the Virginia Uniform Statewide Building Code.

Change the BOCA Basic Plumbing Code reference concerning minimum depth of building sewers to a standard minimum depth of 12 inches below grade.

Reword and drop the reference to the BOCA Basic Plumbing Code concerning when a public water main or public sewer system shall be considered available.

B. Section 4-4. When and where copies may be obtained.

Editorial change by correctly capitalizing the name of the Board of Housing and Community Development.

Staff recommends adoption of the proposed Ordinance amendments.

---

Douglas H. Murrow

CONCUR:

---

John T. P. Horne

DHM/gb  
regulation.mem

Attachment



ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 4, BUILDING REGULATIONS, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE I, VIRGINIA UNIFORM STATEWIDE BUILDING CODE, DIVISION 1, GENERALLY, SECTION 4-3, ADOPTION; AMENDMENTS; AND SECTION 4-4, WHEN AND WHERE COPIES MAY BE OBTAINED.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 4, Building Regulations, is hereby amended and reordained by amending Section 4-3, Adoption; amendments; and Section 4-4, When and where copies may be obtained.

Article I. Virginia Uniform Statewide Building Code\*

Division 1. Generally

**Sec. 4-3. Adoption; amendments.**

There is hereby adopted by reference in the county that certain code known as the Virginia Uniform Statewide Building Code, ~~Volume I~~, and all Virginia Administrative Amendments-Accumulative Supplements thereto in being as of the effective date set forth below or subsequently issued, and the whole thereof, and the same is hereby incorporated herein as fully as if set out in length. The effective date of the provisions of such code is September 9, 1974, and shall control all matters set forth in section 4-1 above, and all other functions which pertain to the installation of systems vital to all buildings and structures and their service equipment as defined by such code, and shall apply to all existing and proposed structures in the county; prior to the

---

\*State law reference - As to establishment and mandatory application of Virginia Uniform Statewide Building Code, see Code of Va., § 36-105.

enactment of this code, all matters set forth in section 4-1 above were governed by the provisions of the Southern Building Code and amendments thereto. Certain sections and subsections of the Uniform Statewide Building Code are amended as follows:

(1) ~~BOCA Basic Building Code~~ (*Current Model Code Referenced in the Virginia Uniform Statewide Building Code*):

- a. Wherever the parenthetical phrases "name of municipality" or "name of jurisdiction" shall be found, the words "County of James City" shall be substituted therefor.
- b. Wherever the parenthetical phrase "date of adoption of this code" shall be found, the word and numbers "September 1, 1974," shall be substituted therefor.

(2) ~~BOCA Basic Plumbing Code~~ (*Current Model Code edition referenced in the Virginia Uniform Statewide Building Code*):

- a. Wherever the parenthetical phrase "date of adoption of this code" appears, substitute the word and numbers "September 1, 1974."
- b. Wherever the parenthetical phrases "name of municipality" or "name of jurisdiction" shall appear, substitute the words "County of James City."
- c. ~~The words and numbers "1 foot and 18 inches" shall be inserted in the second and third lines of Section P-309.4 on page 14 of the BOCA Basic Plumbing Code, 1993 edition~~ *The minimum depth for building sewers is 12 inches below grade.*

- d. The words "*A public water main or public sewer system shall be considered available to a structure when a structure is within* the distance *to the public water main or sewer* as required by the James City Service Authority Regulations Governing Utility Service" shall be inserted in the third line of Section P-304.3 on page 13 of the BOCA Basic Plumbing Code, 1993 edition.

(3) ~~BOCA Basic Mechanical Code~~ (*Current Model Code edition referenced in the Virginia Uniform Statewide Building Code*):

- a. The date of adoption of this code is September 1, 1974.
- b. Wherever the parenthetical phrases "name and municipality" or "name of jurisdiction" shall appear, substitute the words "County of James City."

(4) ~~National Electrical Code~~ (*Current Model Code edition referenced in the Virginia Uniform Statewide Building Code*):

- a. Wherever reference is made to governmental bodies or area jurisdiction, the words "County of James City" shall be deemed to apply.
- b. Wherever the terms "authority having jurisdiction" or "competent authority" or terms similar in nature are used, it shall be deemed to mean the "building official or a representative he may designate." Such representative shall normally be the electrical inspector, chief electrical inspector, or fire official.

(5) ~~€ABØ~~ *One- and Two-Family Dwelling Code (Current Model Code edition referenced in the Virginia Uniform Statewide Building Code):*

- a. ~~Table No. R-201.2 in Section R-201 of that code~~ *Climatic and geographic design criteria* is amended by adding the following ~~underlined~~ words and numbers ~~under each of the columnar headings as follows:~~

Roof live load, pounds per square feet - 20

Roof snow load, pounds per square feet - 20

Wind pressure in pounds per square feet - 25

Seismic condition by zone - (one)

Subject to damage from:

Weathering	Yes, severe
Frost line depth	12 inches
Termite	Yes
Decay	Yes
Winter Design Temp	None Required

- (6) *Requirement to use Virginia Administrative Amendments-Accumulative Supplements.* It is mandatory that the codes referenced in subsections (1) through (5) above be compared with and updated by the Virginia Administrative Amendments-Accumulative Supplements prior to final interpretation of any of the provisions of those codes.



**Sec. 4-4. When and where copies may be obtained.**

Copies of the Virginia Uniform Statewide Building Code are available to members of the public in the office of the ~~h~~**B**oard of ~~h~~**H**ousing and ~~e~~**C**ommunity ~~d~~**D**evelopment in accordance with section 36-104, Code of Virginia, 1950, as amended. Copies of the publications adopted herein shall be offered for public inspection and review when available at the office of code compliance during regular business hours.

---

John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.

bldgregs.ord

MEMORANDUM

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Larry M. Foster, General Manager, James City Service Authority  
SUBJECT: Property Exchange with James City Service Authority

---

James City County owns an 18.64-acre parcel of property at 3 123 Ironbound Road. The parcel is residue from the property purchased for Clara Byrd Baker Elementary School. The County has no plans for the use of this property.

The James City Service Authority (JCSA) owns a 13.103-acre parcel adjacent to the James City-Williamsburg Community Center. The property was acquired when the elevated water tank that is located on the property was purchased from the Commonwealth of Virginia. The JCSA has no plans for the property other than retaining approximately one acre around the tank for maintenance and buffer purposes.

The County desires to acquire the water tank parcel to complement the Community Center and provide for future expansion of the facility. A skate park is currently planned for a portion of the parcel. The JCSA desires to acquire the school site to locate a Brackish Groundwater Treatment Facility that will help meet the County's long-term water needs. The County's Real Estate Assessment Office has appraised the property and determined that the two parcels are of equal value.

This meeting has been advertised as a public hearing on the proposed property exchange. After opening the meeting for public comment, it is recommended that the Board approve the attached resolution authorizing the exchange of the property.

---

Larry M. Foster

CONCUR:

---

Sanford B. Wanner

LMF/adw  
pportunityexchangebos.mem

Attachments

**RESOLUTION**

**PROPERTY EXCHANGE WITH**

**JAMES CITY SERVICE AUTHORITY**

---

WHEREAS, James City County owns an 18.64-acre parcel at 3123 Ironbound Road, behind the Clara Byrd Baker Elementary School, and shown as Parcel No. (46-2)(1-34) on the James City County Real Estate Tax Map; and

WHEREAS, the James City Service Authority (JCSA) owns a 13.103-acre parcel at 5231 Longhill Road, adjacent to the James City-Williamsburg Community Center, and shown as Parcel No. (38-2)(1-2) on the James City County Real Estate Tax Map; and

WHEREAS, the County believes that the property currently owned by the JCSA could enhance the recreational offerings of the Community Center; and

WHEREAS, the JCSA desires to construct a Brackish Groundwater Treatment Facility on the parcel currently owned by the County; and

WHEREAS, it is to be the mutual benefit of both the County and the JCSA to exchange these properties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes and directs the County Administrator and the James City Service Authority General Manager to execute deeds and any other documents needed to exchange the above-referenced properties.

---

John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.

MEMORANDUM

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Carol O. Swindell, Assistant Manager of Financial and Management Services  
SUBJECT: FY 2002 Budget

---

Staff will present the Board with the appropriation Resolution and Ordinance changes for the FY 2002 Budget at its meeting. The resolution will reflect changes to the proposed budget made by the Board at its Budget Work Sessions.

---

Carol O. Swindell

COS/gb  
fy02Bdgt.mem

MEMORANDUM

DATE: April 24, 2001  
TO: The Board of Supervisors  
FROM: Sanford B. Wanner, County Administrator  
SUBJECT: FY 2002 Strategic Management Plan

---

The County's Proposed FY 2002 Strategic Management Plan was submitted to you with the budget document for your review.

I recommend approval of the attached resolution adopting the FY 2002 Strategic Management Plan.

---

Sanford B. Wanner

SBW/adw  
fy02smplan.mem

Attachment

**RESOLUTION**

**FY 2002 STRATEGIC MANAGEMENT PLAN**

WHEREAS, the County's Strategic Management Plan sets forth the mission, vision, values, goals, objectives, targets, and measure; and

WHEREAS, the FY 2002 Strategic Management Plan has been reviewed to assure that it reflects our priorities and is consistent with resources in the FY 2002 Budget; and

WHEREAS, the Strategic Management Plan is an essential tool for identifying, communicating, and tracking the critical areas we need to address to meet the needs of our citizens.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, adopts the FY 2002 Strategic Management Plan.

\_\_\_\_\_  
John J. McGlennon  
Chairman, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 24th day of April, 2001.

fy02smplan.res