

**A G E N D A**

**JAMES CITY COUNTY BOARD OF SUPERVISORS**

**County Government Center Board Room**

**April 8, 2003**

**7:00 P.M.**

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Page

**A. ROLL CALL**

**B. MOMENT OF SILENCE**

**C. PLEDGE OF ALLEGIANCE** – Sidney Davis, a freshman at Lafayette High School

**D. PUBLIC COMMENT**

**E. CONSENT CALENDAR**

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  - b. Case No. SUP-6-03. Lafayette High School
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**G. PUBLIC COMMENT**

**H. REPORTS OF THE COUNTY ADMINISTRATOR**

**I. BOARD REQUESTS AND DIRECTIVES**

**J. CLOSED SESSION**

1. Consideration of the Appointment of Individuals to County Boards and/or Commissions, Pursuant to Section 2.2-3711(A)(1) of the Code of Virginia
  - a. Board of Zoning Appeals
  - b. Cable Television Advisory Board
2. Consideration of the Acquisition of a Parcel of Property for Public Use, Pursuant to Section 2.2-3711(A)(3) of the Code of Virginia

**K. ADJOURNMENT**

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**AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 25TH DAY OF FEBRUARY, 2003, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. ROLL CALL**

Jay T. Harrison, Sr., Chairman, Berkeley District  
Bruce C. Goodson, Vice Chairman, Roberts District  
John J. McGlennon, Jamestown District  
Michael J. Brown, Powhatan District  
James G. Kennedy, Stonehouse District

Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

**B. MOMENT OF SILENCE**

Mr. Harrison requested the Board and citizens observe a moment of silence.

**C. PLEDGE OF ALLEGIANCE**

Russell Blair, a third-grade student at Stonehouse Elementary School, led the Board and citizens in the Pledge of Allegiance.

**D. PRESENTATIONS**

1. Resolution of Remembrance – Crew of the Space Shuttle Columbia

Mr. McGlennon and Mr. Harrison presented a Resolution of Remembrance to Cliff Gauthier who accepted on behalf of the family members of the crew of the Space Shuttle Columbia.

Mr. Gauthier encouraged citizens to pursue their dreams.

2. Resolution of Recognition – Judith Stewart Dresser

Mr. McGlennon and Mr. Harrison presented Paul and Amanda Gada with a Resolution of Recognition for Judith Dresser for her years of service to the Greater Williamsburg Area.

Mr. Dresser commented on Judith's service to the Community and thanked the Board for its recognition of her accomplishments.

3. Resolution of Appreciation – Jon A. Nystrom

Mr. Brown and Mr. Harrison presented Mr. Nystrom with a resolution of appreciation for his service to the County through the Industrial Development Authority.

Mr. Nystrom accepted the resolution and stated that he enjoyed serving the County.

4. Resolution of Appreciation – Sterling M. Nichols

Mr. Brown and Mr. Harrison read Mr. Nichols' resolution of appreciation for his service to the County through volunteer work and with the Industrial Development Authority.

Mr. Brown accepted the resolution on behalf of Mr. Nichols.

5. Presentation of Certificate of State Accreditation - Police

Mr. Erin O'Boyle, Virginia Law Enforcement Professional Standards Commission, presented the County Police Department with its certificate of accreditation.

Chief Daigneault commented on the Police Department's professional standards and thanked staff for its support.

6. Peninsula Light Rail Transit Alternative Analysis Study

Mr. O. Marvin Sowers, Director of Planning, introduced Kenneth Mowll, Parsons Associates, Inc., and Jayne Whitney, Hampton Roads Transit.

Mr. Mowll provided the Board with an overview of the history of the Peninsula Light Rail Transit proposal, the alternatives analysis study findings, locally preferred alternatives, and the next steps.

Mr. Goodson inquired if the plan addresses local funding.

Mr. Mowll stated that the full report outlines some alternatives for funding but the report is not detailed.

Ms. Jane Whitney stated that once the first phase is in place, then a more detailed funding report would be provided.

Mr. McGlennon inquired if overhead lines would be part of the light rail equipment.

Mr. Mowll stated that an alternative to overhead lines is diesel fuel.

Mr. McGlennon inquired if the alignment would impact the location of Route 60E.

Mr. Mowll stated that the light rail could exist within the existing easement but a relocation of Route 60E into the easement might pose as a problem.

7. Hampton Roads Planning District Commission – Regional Stormwater Program

Mr. John M. Carlock, Hampton Roads Planning District, provided the Board with an overview of the Regional Stormwater Management Program's history, goals, progress, the local government's role in participating and supporting the Program, and terms of the Memorandum of Agreement.

**E. PUBLIC COMMENT**

1. Mr. Ed Oyer, 139 Indian Circle, recommended the School Board reconsider its proposed Budget to be more cost effective; stated concern regarding uneven pay increases within the School Division, and the increasing per-student costs of education.

**F. HIGHWAY MATTERS**

Mr. Steven Hicks, Resident Engineer, Virginia Department of Transportation (VDOT) commented on the VDOT's efforts to patch potholes in the County.

Mr. McGlennon thanked Mr. Hicks for his participation in a meeting at Rawls Byrd Elementary School where the PPTA widening project of Route 199 and Jamestown Road was discussed and for providing information to those in attendance.

Mr. Goodson requested the exit ramp from Route 199 onto I-64 be repaired.

**G. CONSENT CALENDAR**

Mr. Harrison inquired if a Board member wished to pull an item from the Consent Calendar for discussion.

Mr. Brown requested that Item Number 7, VPDES Phase II Stormwater Permit and Regional Stormwater Management Program, be pulled.

Mr. McGlennon made a motion to adopt the remainder of the items on the Consent Calendar.

On a roll call, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

1. Resolution of Remembrance – Crew of the Space Shuttle Columbia

**RESOLUTION OF REMEMBRANCE**

**CREW OF THE SPACE SHUTTLE COLUMBIA**

WHEREAS, at approximately 9 a.m. on February 1, 2003, the Space Shuttle Columbia and its gallant seven-member crew were lost over the skies of Texas; and

WHEREAS, the international crew of Columbia's 28th flight consisted of: Commander Rick Husband, Pilot Willie McCool, Payload Specialist Ilan Ramon, Mission Specialists Laurel Clark, Kalpana Chawla, Mike Anderson, and David Brown; and

WHEREAS, David Brown was a 1978 graduate of The College of William & Mary and attended the Eastern Virginia Medical School in Norfolk; and

WHEREAS, the Columbia crew worked diligently during their 16-day mission to conduct research experiments in the areas of advanced technology development, astronaut health and safety, and Earth and space sciences "in the pursuit of knowledge - knowledge that might improve the quality of life for all mankind."

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby extend its condolences and sympathy to the families and coworkers of the brave crew of the Columbia.

BE IT FURTHER RESOLVED that the Board does hereby thank past and future generations of explorers for their resolution and courage to seek out knowledge for the betterment of mankind.

2. Resolution of Recognition – Judith Stewart Dresser

**RESOLUTION OF RECOGNITION**

**JUDITH STEWART DRESSER**

WHEREAS, Judith Stewart Dresser was a longtime member of the League of Woman Voters, the James City County Democratic Committee, and served as legislative assistant to former Delegate George W. Grayson for 12 years; and

WHEREAS, Judy served on numerous boards, including the Windsor Forest Association, Hospice, Housing Partnerships, the Williamsburg Land Conservancy, the James River Association; and

WHEREAS, Judy brought her quick wit and organizational skills as a member of the Capital Campaign Committee for Child Development Resources, as a founding member of the Williamsburg Area Women's Network, as a Council Member of the Historic Route 5 Association; and as citizen chair of the County's 1998 Neighborhoods Conference; and

WHEREAS, Judy's contributions to the people of the Greater Williamsburg area will be a lasting tribute and an inspiration for all to continue her great work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, expresses its condolences to the Dresser family on behalf of a grateful community and adds its voice to those who honor and acknowledge Judith Stewart Dresser as a true community activist.

3. Resolution of Appreciation – Jon A. Nystrom

**RESOLUTION OF APPRECIATION**

**JON A. NYSTROM**

WHEREAS, Jon A. Nystrom served as a member of the Industrial Development Authority (IDA) of James City County from July 1987 to September 2002, and as its Chairman from December 1990 to December 1998; and

WHEREAS, Jon A. Nystrom was nominated by the Authority for the Virginia Economic Developers Association 1996 Virginia Volunteer of the Year Award in recognition of his successful leadership; and

WHEREAS, Jon A. Nystrom has shown commitment to improving the economic vitality of the region through his service on the IDA as well as the Executive Committee of the Peninsula Alliance for Economic Development; and

WHEREAS, throughout this period of service, Jon A. Nystrom gave freely of his time, his energy, and his knowledge for the betterment of his County, as an active volunteer.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby extends its sincere appreciation to Jon A. Nystrom and recognizes his distinguished service and dedication to the County and its citizenry.

4. Resolution of Appreciation – Sterling M. Nichols

**RESOLUTION OF APPRECIATION**

**STERLING M. NICHOLS**

WHEREAS, Sterling M. Nichols served as a member of the Industrial Development Authority (IDA) of James City County from July 1994 to December 2002, as its Vice-Chairman from January 1997 to December 1998, and as its Chairman from January 2002 to December 2002; and

WHEREAS, during this period of service, Sterling M. Nichols took an active role in the process to update the IDA's strategic plan and gave freely of his time, his energy, and his knowledge for the betterment of his County as an active volunteer; and

WHEREAS, Sterling M. Nichols served as Chairman of the Community Participation Team for the 1997 County Comprehensive Plan Update; and

WHEREAS, the culmination of his long history of volunteer service to his community was his nomination for the *Daily Press* 2002 Virginia Peninsula Citizen of the Year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby extends its sincere appreciation to Sterling M. Nichols and recognizes his distinguished service and dedication to the County and its citizenry.

5. March – Purchasing Month

**RESOLUTION**

**MARCH - PURCHASING MONTH**

WHEREAS, the purchasing profession plays a significant role in the efficiency and effectiveness of government; and

WHEREAS, purchasing professionals, through their combined purchasing power, have a significant influence upon economic conditions throughout the world; and

WHEREAS, the James City County Purchasing Office and professional purchasing associations such as the Virginia Association of Governmental Purchasing and the National Institute of Governmental Purchasing engage in special efforts during the month of March to inform the public about the importance of the role of the purchasing profession in government, business, and industry.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby proclaims March 2003 as Purchasing Month and calls its significance to the attention of all our citizens.

6. Dedication of Street in Barrett's Ferry Subdivision

**RESOLUTION**

**DEDICATION OF STREET IN BARRETT'S FERRY SUBDIVISION**

WHEREAS, the street described on the attached Additions Form SR-5(A), fully incorporated herein by reference, is shown on plats recorded in the Clerk's Office of the Circuit Court of James City County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation advised the Board that the street meets the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation entered into an agreement on November 1, 1993, for comprehensive stormwater detention which applies to this request for addition.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby requests the Virginia Department of Transportation to add the street described on the attached Additions Form SR-5(A) to the secondary system of State highways, pursuant to §33.1-229, of the Code of Virginia, and the Department's Subdivision Street Requirements.

BE IT FURTHER RESOLVED, the Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage.



BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

8. Peninsula Light Rail Transit Alternatives Analysis Study

**RESOLUTION**

**PENINSULA LIGHT RAIL TRANSIT ALTERNATIVES ANALYSIS STUDY**

WHEREAS, the CSX Major Investment Study investigated potential transportation improvements in the travel corridor generally along the CSX rail right-of-way linking the City of Williamsburg, James City County, York County, City of Newport News, and City of Hampton with a “Locally Preferred Alternative” of expanded bus service and furthering the study of light rail; and

WHEREAS, as congestion continues to increase, the Peninsula Mayors and Chairs requested the Hampton Roads Planning District Commission to reconsider the 1998 Major Investment Study locally preferred alternative so as to advance the evaluation of light rail with complementary bus service, and said request was approved by the Hampton Roads Metropolitan Planning Organization in July 2000; and

WHEREAS, the transportation system’s capacity will be exceeded unless additional investments are made to mitigate the congested highway network in this corridor; and

WHEREAS, attention must be given to ensure a modern, well-functioning multimodal transportation network, including consideration of both light rail and expanded intercity passenger rail and high-speed rail that will foster economic growth and vitality in the region by providing increased mobility and regional connectivity as well as provide for sound land use, air quality, and energy policies; and

WHEREAS, Hampton Roads Transit, in cooperation with the Federal Transit Administration, local jurisdictions, the business community, and the general public, has completed an alternative analysis that evaluated a number of potential light rail alignments to serve this travel corridor and is hereby recommending a preferred alignment known as the “Locally Preferred Alternative” to carry into further detailed analysis and environmental review.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby support the following:

1. The pursuit of improved public transportation services on the Peninsula as presented in the CSX Corridor Major Investment Study and the Peninsula Rail Transit Project Alternatives Analysis, which include the provision for dual-track high-speed rail and light rail in the CSX corridor.
2. The selection of the Locally Preferred Alternative for further detailed phasing, environmental, and engineering evaluation of the corridor between Williamsburg and Downtown Newport News generally along the CSX railroad right-of-way, including and connecting with a corridor generally along Hampton Roads Center Parkway to Downtown Hampton.

3. The inclusion of the Locally Preferred Alternative in the Hampton Roads Regional Long Range Plan.

BE IT FURTHER RESOLVED that endorsement of the Locally Preferred Alternative for a light rail system shall not be construed to compromise or supercede the ability to expand existing passenger rail service and its upgrade to high-speed rail or compromise freight rail service in the CSX corridor from Richmond to Newport News.

7. VPDES Phase II Stormwater Permit and Regional Stormwater Management Program

Mr. Darryl E. Cook, Environmental Director, stated that the State's Department of Environmental Quality (DEQ) issues stormwater discharge permits to small municipal storm sewer systems (small MS4s) located in urbanized areas in accordance with the U. S. Environmental Protection Agency's (EPA) Phase II Stormwater Regulations. Mr. Cook stated that the County would have five years after the DEQ issues the permit to develop and implement the stormwater management program.

Mr. Cook stated that in order to accomplish many of the new program elements and to provide consistency among the local jurisdictions, it is proposed to continue and formalize the regional approach by establishing a Regional Stormwater Management Program, that will include the Hampton Roads Planning District Commission (HRPDC) area Phase I and II communities, through a Memorandum of Agreement (MOA) between the HRPDC and the participating localities.

Mr. Cook recommended the Board adopt the two resolutions, one authorizing the County Administrator to sign the Virginia Pollutant Discharge Elimination System stormwater permit application and the other authorizing the County Administrator to sign the MOA.

Mr. Brown stated that constituents have inquired about the County's stormwater project, and requested the information regarding the County's cost share.

Mr. McGlennon inquired about County's cost for participating in the upcoming year in the HRPDC.

Mr. Cook stated that cost for participating in the HRPDC larger stormwater program is about \$6,000.

Mr. Brown made a motion to adopt the resolutions.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

**RESOLUTION**

**VIRGINIA POLLUTANT DISCHARGE ELIMINATION SYSTEM**

**GENERAL PERMIT REGISTRATION AUTHORIZATION**

WHEREAS, pursuant to the Clean Water Act, the U.S. Environmental Protection Agency (EPA) has promulgated implementing regulations, 40 Code of Federal Regulations Part 122, which established the National Pollutant Discharge Elimination System Permits for Municipal Separate Storm Sewer System Discharges; and

WHEREAS, pursuant to the State Water Control Law, the State Water Control Board of the Department of Environmental Quality (DEQ) has promulgated implementing regulations, 9 VAC 25-750 for Phase II of the Federal Regulations, which established the Virginia Pollutant Discharge Elimination System (VPDES) requirements that localities obtain such permits for their Municipal Separate Storm Sewer System Discharges; and

WHEREAS, James City County contains U.S. Census Bureau designated Urbanized Areas, and as a consequence, has been automatically designated by the Federal Regulations as a community that will have to have a permit to discharge stormwater under Phase II of the Regulations; and

WHEREAS, James City County will have to make an application for coverage under the State's VPDES program by March 10, 2003; and

WHEREAS, a permit application has been completed by the County's Environmental Division.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to sign the *General Permit Registration Statement for Storm Water Discharges from Small Municipal Separate Storm Sewer Systems* as prepared by the Environmental Division.

## **RESOLUTION**

### **MEMORANDUM OF AGREEMENT FOR PARTICIPATION IN THE**

### **HAMPTON ROADS REGIONAL STORMWATER MANAGEMENT PROGRAM**

WHEREAS, the Hampton Roads Planning District Commission (HRPDC) has been requested and has undertaken various studies to support local government stormwater management programs, including compliance with the Virginia Pollutant Discharge Elimination System (VPDES) permits; and

WHEREAS, pursuant to the State Water Control Law, the State Water Control Board of the Department of Environmental Quality (DEQ) has promulgated implementing regulations, 9 VAC 25-750 for Phase II of the Federal Regulations, which established the VPDES requirements that localities obtain such permits for their Municipal Separate Storm Sewer System Discharges; and

WHEREAS, James City County has been automatically designated by Federal regulation as a community that will have to have a permit to discharge stormwater under Phase II of the Regulations; and

WHEREAS, James City County will be required by its VPDES permit to conduct certain activities, including implementation of public education and information programs, pollution prevention/good housekeeping for municipal operations, and annual reporting on those and other stormwater activities; and

WHEREAS, the Chesapeake Bay Preservation Act, the Virginia Stormwater Management Act, and the Virginia Erosion and Sediment Control Law and implementing regulations also establish stormwater management requirements that apply to James City County; and

WHEREAS, working in cooperation with other local governments to accomplish some of the requirements of the various stormwater management laws and regulations will result in cost efficiencies, increased information sharing, and program consistency which will increase the acceptance of the County's program at the State level; and

WHEREAS, it has been proposed that a regional stormwater management program be established that will be administered and coordinated by the HRPDC, and that the program will be established as presented in a Memorandum of Agreement between the HRPDC and the participating local governments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that James City County support and participate in a regional stormwater management program as presented in the Memorandum of Agreement with the HRPDC entitled "Establishing the Hampton Roads Regional Stormwater Management Program."

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to sign the Regional Stormwater Management Memorandum of Agreement to formalize the County's participation in the program.

## **H. PUBLIC HEARINGS**

### **1. FY 2003-2008 Six-Year Secondary Road Plan**

John T. P. Horne, Development Manager, stated that staff has prepared a resolution outlining the County's secondary road projects priorities for FY 2003-2008 for presentation to the Virginia Department of Transportation (VDOT), as well as a resolution authorizing the use of Rural Rustic Design Standards for improvements to Racefield Drive.

Staff recommended the Board approve the resolutions.

Mr. Harrison opened the Public Hearing.

As no one wished to speak to this item, Mr. Harrison closed the Public Hearing.

Mr. Brown made a motion to approve the resolutions.

Mr. McGlennon clarified that local road improvement funding is inadequate over the next few years and not to expect any progress on the County's Six-Year Secondary Road projects and that the Rural Rustic Design Standards is a tool being utilized to uniquely move forward needed road improvements.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

**RESOLUTION**

**FY 2003-2008 SIX-YEAR SECONDARY ROAD PLAN**

WHEREAS, the Board of Supervisors of James City County, Virginia, has consulted with the Virginia Department of Transportation (VDOT) Resident Engineer to set priorities for road improvements on the County's secondary roads; and

WHEREAS, VDOT has produced a Six-Year Secondary Road Plan consistent with the Board's priorities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby approves the FY-2003-2008 Six-Year Secondary Road Plan as presented on February 25, 2003, and authorizes the County Administrator to sign the Plan on behalf of the Board.

**RESOLUTION**

**RURAL RUSTIC DESIGN STANDARDS**

**RACEFIELD DRIVE**

WHEREAS, during the 2002 session of the General Assembly, legislation was passed to revise §33.1-70.1 of the Code of Virginia to allow for the improvement and hard-surfacing of certain roads deemed to qualify for and be designated a **Rural Rustic Road**; and

WHEREAS, the Virginia Department of Transportation (VDOT) has expressed a willingness to adopt this concept on a pilot basis until the program is fully implemented to assist in developing and defining the guidelines to be used for the program and to be evaluated by VDOT with regard to safety, resident concerns, and environmental issues; and

WHEREAS, such roads must be located in a low-density development area, and have no more than 500 vehicles per day; and

WHEREAS, this Board is unaware of any pending development that will affect the existing traffic on the road; and

WHEREAS, a road that traverses an area known for its scenic vistas or a historic and relaxed ambiance is one that should be considered for designation as a Rural Rustic Road; and

WHEREAS, this Board believes Route 622, Racefield Drive, should be designated a Rural Rustic Road from Route 601 to Route 621 owing to its qualifying characteristics; and

WHEREAS, the road aforesaid is in this Board's six-year plan for improvements to its secondary system of state highways.

NOW, THEREFORE, BE IT RESOLVED, this Board hereby designates and requests VDOT's Resident Engineer to concur in the aforesaid road as a Rural Rustic Road.

BE IT FURTHER RESOLVED, this Board requests that this road be hard-surfaced and, to the fullest extent prudent, be improved within the existing right-of-way and ditch-lines to preserve as much as possible the adjacent trees, vegetation, side slopes, and rural rustic character along the road in their current state.

BE IT FURTHER RESOLVED, this Board pledges to discourage more development on this road.

BE IT FURTHER RESOLVED, that a certified copy of this resolution is forwarded to the Resident Engineer for the Virginia Department of Transportation.

2. Outdoor Water Use Ordinance

Mr. Larry Foster, General Manager of the James City Service Authority, provided the Board with an overview of the Ordinance that will regulate the day and times that customer of the James City Service Authority are allowed to use water outdoors. Mr. Foster stated that the Ordinance would also comply with the requirements of the approved Groundwater Withdrawal Permit.

Mr. Harrison requested verification that pools could still be refilled under the provisions of the Ordinance.

Mr. Foster stated that pools could be refilled.

Mr. Kennedy inquired about the use of power washers on houses.

Mr. Foster stated that the power washers for houses are covered under the Ordinance's exemptions because of the automatic cut-off on the hose.

Mr. McGlennon requested clarification regarding the use of hand-held hose with an automatic shutoff nozzles use.

Mr. Foster stated that a hand-held hose with an automatic shutoff nozzle could be used any day at any time under the provisions of the proposed Ordinance.

Mr. Harrison opened the Public Hearing.

As no one wished to speak to this matter, Mr. Harrison closed the Public Hearing.

Mr. Goodson stated that the provision regarding the hand-held hose with and automatic shutoff nozzle is customer friendly and moved for the adoption of the Ordinance.

Mr. McGlennon stated concern regarding the ability for customers to utilize hand-held hoses with automatic shutoff nozzles at anytime for anything.

On a roll call vote, the vote was: AYE: Brown, Goodson, Kennedy, Harrison (4). NAY: McGlennon (1).

3. Conveyance of Wetlands Easement to the Williamsburg Land Conservancy – District Park Sports Complex

Mr. Bernard M. Farmer, Jr., Capital Projects Administrator, stated that a minor wetlands filling was required as part of the design of Phase III of the District Park Sports Complex. The County submitted a mitigation plan to create a protective easement over approximately 8.5 acres of existing forested wetlands and to convey the easement to the Williamsburg Land Conservancy (Conservancy). The Conservancy agreed to accept the easement and the Corps of Engineers found the proposal acceptable.

Staff recommended the Board grant the protective easement to the Conservancy.

Mr. Harrison opened the Public Hearing.

As no one wished to speak to this matter, Mr. Harrison closed the Public Hearing.

Mr. McGlennon made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

**RESOLUTION**

**CONVEYANCE OF WETLANDS EASEMENT TO**

**THE WILLIAMSBURG LAND CONSERVANCY -**

**DISTRICT PARK SPORTS COMPLEX**

WHEREAS, James City County must satisfy obligations to the Corps of Engineers regarding mitigation of wetlands to be destroyed during construction of the District Park Sports Complex Phase III; and

WHEREAS, the Corps of Engineers is agreeable to creation of a protective easement and buffer over a portion of existing wetlands as part of the required mitigation; and

WHEREAS, The Williamsburg Land Conservancy is agreeable to being the recipient of the protective easement for the wetlands.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator or his designee to execute the necessary documents for granting the protective easement at the Warhill Tract, District Park Sports Complex, Phase III.

4. Conveyance of a Utility Easement to Dominion Virginia Power - James City County Government Center

Mr. Bernard M. Farmer, Jr., Capital Projects Administrator, requested that the Board approve a resolution authorizing the County Administrator to execute a Right-of-Way Agreement with Dominion

Virginia Power for the conveyance of a 15-foot underground utility easement to provide electrical service to the site.

Mr. Harrison opened the Public Hearing.

As no one wished to speak to this item, Mr. Harrison closed the Public Hearing.

Mr. Goodson made a motion to adopt the resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

## **RESOLUTION**

### **CONVEYANCE OF A UTILITY EASEMENT TO DOMINION VIRGINIA POWER -**

#### **JAMES CITY COUNTY GOVERNMENT CENTER**

WHEREAS, James City County owns ±55 acres commonly known as the James City County Government Center and designated as Parcel No. (1-9) on James City County Real Estate Tax Map No. (50-1); and

WHEREAS, Dominion Virginia Power requires a 15-foot utility easement in order to provide electrical service to the office building presently under construction and to the parking lot lighting; and

WHEREAS, the Board of Supervisors, following a public hearing, is of the opinion that it is in the public interest to convey a utility easement to Dominion Virginia Power.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to execute the Right-of-Way Agreements and such other documents necessary to convey a utility easement to Dominion Virginia Power.

#### **I. PUBLIC COMMENT**

1. Mr. Ed Oyer, 139 Indian Circle, commented on the proposed FY 2004 School Budget that supports his position that the enrollment numbers are dropping.

#### **J. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Wanner requested that Mr. William C. Porter, Jr., Assistant County Administrator, join him at the podium.

Mr. Wanner presented Mr. Porter with a Virginia Local Government Management Association's Virginia Institute of Government 2003 Special Merit Award for his outstanding support of the Institute's E-Mail broadcast information system.



**K. BOARD REQUESTS AND DIRECTIVES**

Mr. Harrison invited citizens to attend and participate in the Neighborhood Conference to be held on Saturday, March 1, at Lafayette High School.

Mr. Harrison stated that on March 5 at 8:30 a.m. in the Community Room at Ukrop's will be the meeting of the Council of Chairs.

Mr. Goodson recommended that, if without objection from the Board, the Board consider the appointments for the Local Enterprise Zone Association (LEZA).

Mr. Harrison made a motion to reappoint Dennis Lutz, Roland Wallace, and Vincent A. "Skip" Campana to the Local Enterprise Zone Association as well as to appoint Bruce C. Goodson to the Local Enterprise Zone Association; terms to expire on February 25, 2007.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

Mr. Kennedy stated that on March 8 at 6 p.m. at the Toano Middle School, the Chickahominy Community Improvement Association will have its Annual Banquet and invited citizens to attend.

Mr. McGlennon stated that enrollment at the schools has been increasing annually and the projections for next year indicate a continuation in that trend.

**L. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, Harrison (5). NAY: (0).

Mr. Harrison adjourned the Board at 8:37 p.m. until March 11, 2003.

---

Sanford B. Wanner  
Clerk to the Board

MEMORANDUM

DATE: April 8, 2003

TO: The Board of Supervisors

FROM: Sanford B. Wanner, County Administrator

SUBJECT: Resolution Authorizing Mutual Aid Agreement for Hampton Roads Metropolitan Medical Response System (MMRS) and Designation of a MMRS County Strike Team

---

Attached for consideration is a resolution which authorizes James City County to enter into a Mutual Aid Agreement and Strike Team Agreement with the following localities: the Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg; and the Counties of Gloucester, Isle of Wight, Surry, and York; and the Town of Smithfield. The Agreements would allow these Hampton Roads localities to provide mutual aid and assistance to deal with events of mass casualty, terrorism, use of weapons of mass destruction, disasters, and other similar events. The Agreements identify the chain of command, how requests for help are to be initiated, and the responsibilities and liabilities of the parties.

In addition, the resolution authorizes the County Administrator to designate a MMRS County Strike Team to respond to events within the County and to calls for assistance by other Hampton Roads localities.

I recommend adoption of the attached resolution.

---

Sanford B. Wanner

SBW/adw  
mutual.mem

Attachment

## RESOLUTION

### AUTHORIZING MUTUAL AID AGREEMENT FOR HAMPTON ROADS

### METROPOLITAN MEDICAL RESPONSE SYSTEM (MMRS) AND

### DESIGNATION OF A MMRS COUNTY STRIKE TEAM

WHEREAS, the Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg; and the Counties of Gloucester, Isle of Wight, James City, Surry, and York; and the Town of Smithfield (“Hampton Roads Localities”) wish to augment their emergency response resources in times of mass casualty, disaster, or terrorism events; and

WHEREAS, through the Hampton Roads Regional Planning District Commission, the Hampton Roads Localities developed a plan to deal with fire, terrorism, use of weapons of mass destruction, disasters, and other similar events; and

WHEREAS, the Hampton Roads Localities desire to enter into the Hampton Roads Metropolitan Medical Response System Mutual Aid Agreement to pool their resources and provide mutual aid and cooperation with regard to emergency response to mass casualty, disaster, or terrorism events; and

WHEREAS, the Hampton Roads Localities wished to enter into the Hampton Roads Metropolitan Medical Response System Strike Team Response Agreement which identifies the chain of command during any incident requiring assistance under the Mutual Aid Agreement and identifies the responsibilities and liabilities of the requesting and responding localities in the event assistance is needed; and

WHEREAS, the Board of Supervisors of James City County, Virginia, believes that the County should designate staff to serve as a strike team to respond to incidents which may occur under the Hampton Roads Metropolitan Medical Response System Mutual Aid Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the County Administrator is hereby authorized and directed to execute the Hampton Roads Metropolitan Medical Response Mutual Aid Agreement and the Hampton Roads Metropolitan Medical Response System Strike Team Response Agreement.

BE IT FURTHER RESOLVED by the Board of Supervisors of James City County, Virginia, that the County Administrator is authorized and directed to appoint appropriate staff to a strike team which may respond as needed under the Hampton Roads Metropolitan Medical Response Mutual Aid Agreement.

---

Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April,  
2003.

mutual.res

MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Anthony Conyers, Jr., Manager of Community Services  
SUBJECT: Child Abuse Prevention Month - April

---

The Greater Williamsburg Child Abuse Prevention Coalition has requested that the Board of Supervisors adopt the attached resolution declaring April as Child Abuse Prevention Month. Staff recommends approval of the attached resolution.

---

Anthony Conyers, Jr.

AC/gs  
childmonth.mem

Attachment

**RESOLUTION**

**CHILD ABUSE PREVENTION MONTH- APRIL**

WHEREAS, child abuse and neglect is a serious problem in Virginia and throughout the nation; and

WHEREAS, the prevention of child abuse is crucial to the preservation of the health and well-being of Virginia's families and can be accomplished by providing support and information to families as well as through increased community awareness.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby proclaim April as Child Abuse Prevention Month in James City County.

---

Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

---

Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April,  
2003.

childmonth.res

MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Needham S. Cheely, III, Director of Parks and Recreation  
SUBJECT: Grant-in-Aid Awards

---

The Grant-in-Aid Program, administered by the Division of Parks and Recreation, is a 50/50 matching program designed to help nonprofit organizations in James City County acquire parks and recreation equipment for citizen use. Qualifying organizations are eligible to apply for funds to pay for playground equipment, fields, services, buildings, and materials as part of a recreation project. These facilities or programs, once funded by the Division, are then open for the citizens of James City County. Organizations can also acquire a match to money that is donated to the Division for a specific project to be located in a County park. This program supports the County's goal of working in partnership with citizens to ensure responsive programs and facilities.

As a result of the fifth application process, the committee is recommending the following projects for funding consideration. The Colonial Capital Basketball Club has requested assistance with a \$15,000 equipment purchase to keep pace with the needs of the growing club. The Ironbound Square Neighborhood Association has requested a grant of \$150 to assist with a park bulletin board.

Staff recommends approval of the attached resolution and appropriation of the funds as described above.

---

Needham S. Cheely, III

CONCUR:

---

Anthony Conyers, Jr.

NSC/adw  
grant0408.mem

Attachment

**RESOLUTION**

**GRANT-IN-AID AWARDS**

WHEREAS, the Grant-in-Aid Program is designed to help nonprofit organizations acquire parks and recreation equipment for community use; and

WHEREAS, two organizations, to include the Colonial Capital Basketball Club and Ironbound Square Neighborhood Association, have applied for funds for supported recreation projects.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, approves the matching grant awards to the abovementioned organizations.

BE IT FURTHER RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the following expenditures:

**EXPENDITURES:**

Grant-in-Aid Account (0130220900)

|   |                     |
|---|---------------------|
| Colonial Capital Basketball Club          | \$ 15,000.00        |
| Ironbound Square Neighborhood Association | <u>150.00</u>       |
|   | <u>\$ 15,150.00</u> |

\_\_\_\_\_  
Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

grant0408.res



## M E M O R A N D U M

DATE: April 8, 2003

TO: The Board of Supervisors

FROM: Darryl E. Cook, Environmental Director  
Leo P. Rogers, Deputy County Attorney

SUBJECT: Chesapeake Bay Preservation Ordinance Violation - Civil Charge - Lee Land Holdings, LLC

---

Attached is a resolution for consideration involving a violation of the Chesapeake Bay Preservation Ordinance. The case involves unauthorized removal of vegetation from the Resource Protection Area (RPA).

In accordance with provisions of the Ordinance, replanting of vegetation and a civil charge are proposed to remedy the RPA violation. The property owner has entered into a Chesapeake Bay Restoration Agreement with the County, submitted landscape plans, and provided surety to guarantee the implementation of the approved landscape plan to restore the impacted areas on their own property.

The attached resolution presents the specific details of the violation and a recommended civil charge. Under the provisions of the Ordinance, the Board may accept a civil charge of up to \$10,000 as offered by the property owner. Staff and the property owners agreed to the recommended civil charge of \$6,000 based on the Chesapeake Bay Preservation Ordinance Civil Penalty Procedures Policy adopted by the Board in August 1999. The Policy considers the water quality impact and the degree of noncompliance involved in the case. The water quality impact and the violation intent have been assessed as moderate by staff. The property owners have been cooperative in working with staff to restore the impacted areas.

Staff recommends the Board adopt the attached resolution establishing a civil charge for the RPA violation presented.

---

Darryl E. Cook

---

Leo P. Rogers

DECLPR/gs  
leelandviol.mem

Attachments

**RESOLUTION**

**CHESAPEAKE BAY PRESERVATION ORDINANCE VIOLATION -**

**CIVIL CHARGE - LEE LAND HOLDINGS, LLC**

WHEREAS, Lee Land Holdings, LLC, is the owner of a certain parcel of land, commonly known as 6417 Conservancy Road, designated as Parcel No. (3-5) on James City County Real Estate Tax Map No. (49-3); hereinafter referred to as the (“Property”); and

WHEREAS, on or about January 6, 2003, understory vegetation consisting of 200 trees and shrubs were removed from the Resource Protection Area on the Property; and

WHEREAS, Lee Land Holdings, LLC, agreed to a Restoration Plan to replant 305 trees and shrubs, on the Property in order to remedy the violation under the County’s Chesapeake Bay Preservation Ordinance and Lee Land Holdings, LLC, has provided surety to the County to guarantee the completion of the restoration for the Resource Protection Area on the Property; and

WHEREAS, Lee Land Holdings, LLC, has agreed to pay \$6,000 to the County as a civil charge under the County’s Chesapeake Bay Preservation Ordinance; and

WHEREAS, the James City County Board of Supervisors is willing to accept the restoration of the impacted areas and the civil charge in full settlement of the Chesapeake Bay Preservation Ordinance violation, in accordance with Sections 23-10 and 23-18 of the Code of the County of James City.

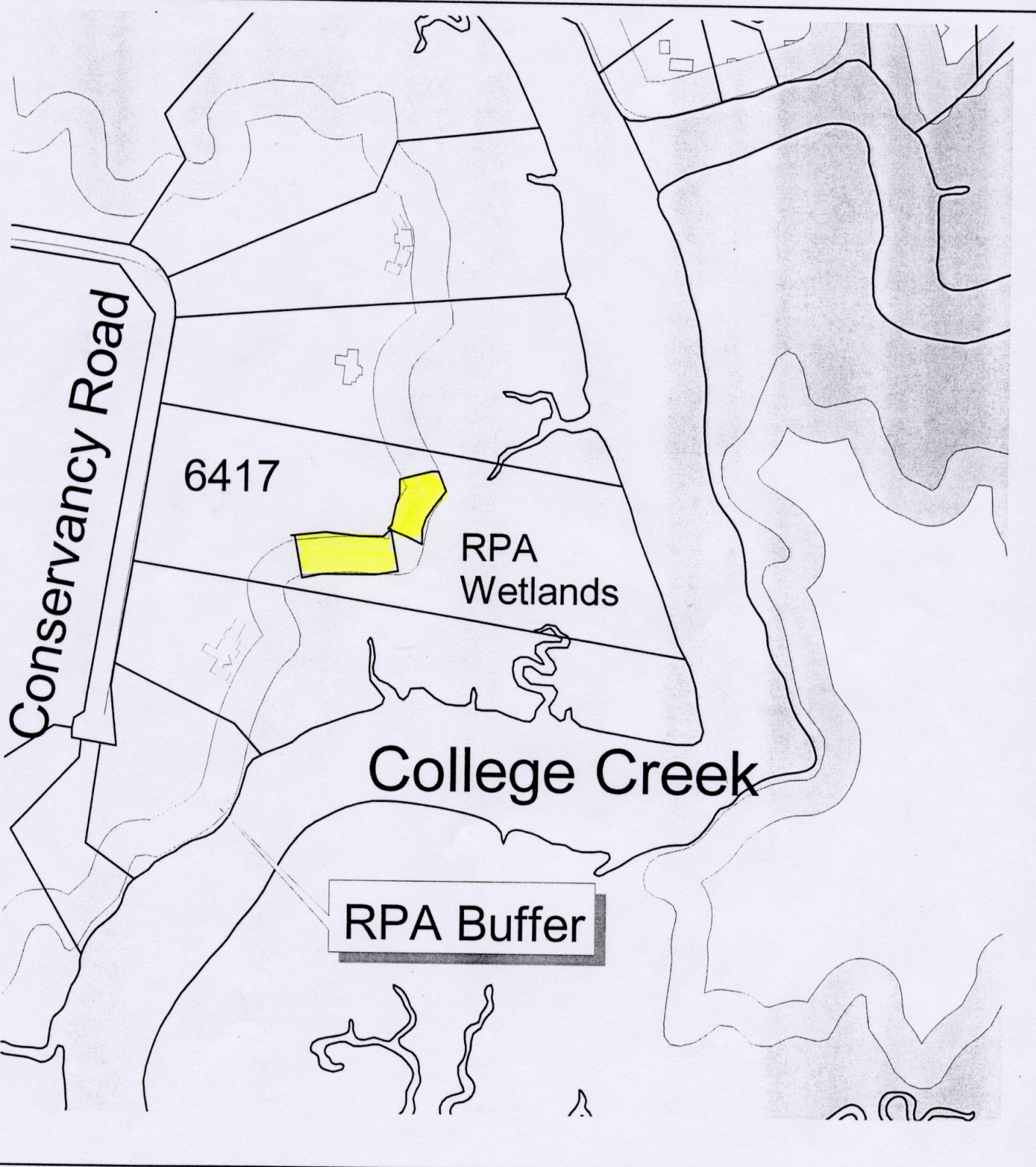
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes and directs the County Administrator to accept the \$6,000 civil charge from Lee Land Holdings, LLC, as full settlement of the Chesapeake Bay Preservation Ordinance Violation.

\_\_\_\_\_  
Jay T. Harrison, Sr.  
Chairman, Board of Supervisors


ATTEST:

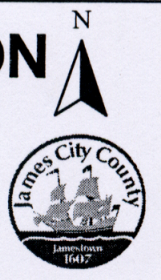
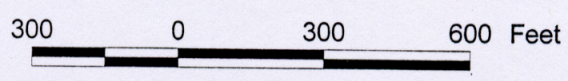
\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.



# CHESAPEAKE BAY ORDINANCE VIOLATION 6417 CONSERVANCY ROAD

 Areas of Violation



MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Larry M. Foster, General Manager, James City Service Authority  
SUBJECT: Support for the King William Reservoir Project

---

The Virginia Marine Resource Commission will conduct a public hearing on Newport News' application to withdraw water from the Mattaponi River on April 22, 2003. The permit is critical to the Corps of Engineers approval of a permit to build the King William Reservoir Project.

The Reservoir project was selected as the most feasible of over 35 options evaluated. Once permitted and constructed, the reservoir will produce approximately 23 million gallons of water to meet the Peninsula's water needs through approximately 2050.

Approval of the attached resolution expressing the Board of Supervisors support for the King William Reservoir Project is recommended.

---

Larry M. Foster

LMF/g  
KingWm-bos.mem

Attachment

**RESOLUTION**

**SUPPORT FOR THE KING WILLIAM RESERVOIR PROJECT**

WHEREAS, the City of Newport News has submitted an application to the Virginia Marine Resource Commission for a permit to withdraw water from the Mattaponi River to provide water to the King William Reservoir; and

WHEREAS, the King William Reservoir has been identified, after the evaluation of over 35 alternative projects, as the most feasible option for meeting the long-term water needs of the citizens and businesses located on the Virginia Peninsula; and

WHEREAS, the Virginia Marine Resource Commission will conduct a public hearing on the application for a permit to withdraw water from the Mattaponi on April 22, 2003.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, expresses its support of the King William Reservoir Project and encourages the Virginia Marine Resources Commission to issue the permit to withdraw water from the Mattaponi River to support the King William Reservoir Project.

\_\_\_\_\_  
Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

KingWm-bos.res

**SPECIAL USE PERMIT-10-03. Leighton-Herrmann Family Subdivision  
Staff Report for April 8, 2003, Board of Supervisors Public Hearing**

---

This staff report is prepared by the James City County Planning Division to provide information to the Planning Commission and Board of Supervisors to assist them in making a recommendation on this application. It may be useful to members of the general public interested in this application.

---

**PUBLIC HEARINGS**

Building C Board Room; County Government Complex  
Planning Commission: N/A  
Board of Supervisors: April 8, 2003, 7:00 p.m.

**SUMMARY FACTS**

Applicant: Michael Leighton-Herrmann  
Land Owner: Michael Leighton-Herrmann  
Proposed Use: Family Subdivision (4 lots)  
Location: 217 Skillman Drive, Stonehouse District  
Tax Map and Parcel No.: (4-3)(4-11)  
Primary Service Area: Outside  
Parcel Size: Proposed Parcel B: Approximately 1.6 acres  
Proposed Parcel C: Approximately 1.08 acres  
Proposed Parcel D: Approximately 1.06 acres  
Proposed Parcel E: Approximately 1.9 acres  
Remaining Parent Lot: Approximately 5.16 acres  
Existing Zoning: A-1, General Agricultural  
Comprehensive Plan: Rural Lands  
Surrounding Zoning: The site is completely surrounded by land zoned A-1, General Agricultural  
Staff Contact: Matthew D. Arcieri - Phone: 253-6685

**STAFF RECOMMENDATION:**

Staff finds the proposal to be consistent with the surrounding zoning and development, and recommends approval of this application with the attached conditions.

## **Project Description**

Michael Leighton-Herrmann has requested that the Board approve a family subdivision on land zoned A-1, General Agricultural, for each of his four children. The existing parcel is 10.8 acres and approval of the proposed family subdivision would create five lots. For A-1 zoned property, although the minimum lot size for residential dwelling units is three acres, lots of less than three acres are allowed for immediate family members (children 18 years of age or older) with an approved special use permit (SUP). The Zoning Ordinance requires the Board of Supervisors to review and approve this type of SUP. Each of the four new parcels created would be between one to two acres in size. The property is located at 217 Skillman Drive.

## **Utilities**

Public water and sewer are not currently available to this site; therefore, each lot will have to be served by a septic system and well. The Subdivision Ordinance states that locations for both wells and septic tank drainfields must be approved by the Health Department prior to final subdivision approval.

## **Access**

The site is located on the cul-de-sac at the end of Skillman Drive. Each of the four new lots, as well as the parent lot will be served by a minimum 10-foot gravel drive located in a 20-foot right-of-way. This drive will meet the criteria for access as stated in Section 19-17 of the James City County Subdivision Ordinance, Special Provisions for Family Subdivisions. In addition, Condition No. 2 allows for only one entrance onto Skillman Drive and prohibits the new lots from having individual driveways onto Skillman Drive.

## **Comprehensive Plan and Surrounding Uses**

The site is located outside the Primary Service Area (PSA) and the Land Use Map designates the property as Rural Lands. The surrounding property is zoned A-1 and is largely undeveloped with scattered residential homes. Staff finds this proposal to be generally consistent with surrounding development.

## **Recommendation:**

Staff finds the proposal to be consistent with the surrounding zoning and development, and recommends approval of this application with the following conditions:

1. This special use permit is valid for a family subdivision for the creation of four new lots of one acre or more with one parent lot remaining generally as shown on the sketch submitted with this application.
2. Only one entrance shall be allowed onto Skillman Drive.
3. Final subdivision approval must be received from the County within twelve months from the issuance of this special use permit or the permit shall become void.
4. This special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

---

Matthew D. Arcieri

CONCUR:

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O. Marvin Sowers, Jr.

MDA/gs  
sup-10-03.wpd

Attachments:

1. Location Map
2. Site Sketch
3. Four Signed Affidavits
4. Resolution



**RESOLUTION**

**CASE NO. SUP-10-03. LEIGHTON-HERRMANN FAMILY SUBDIVISION**

WHEREAS, the Board of Supervisors of James City County has adopted by ordinance, specific land uses that shall be subjected to a special use permit process; and

WHEREAS, the applicant has requested a special use permit to allow for a family subdivision in an A-1, General Agricultural District of four parcels, generally one acre or more, located at 217 Skillman Drive, further identified as a portion of Parcel No. (4-11) on James City County Real Estate Tax Map No. (4-3).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-10-03 as described herein with the following conditions:

1. This special use permit is valid for a family subdivision for the creation of four (4) new lots of one acre or more with one parent lot remaining generally as shown on the sketch submitted with this application.
2. Only one entrance shall be allowed onto Skillman Drive.
3. Final subdivision approval must be received from the County within twelve months from the issuance of this special use permit or the permit shall become void.
4. This special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

\_\_\_\_\_  
Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

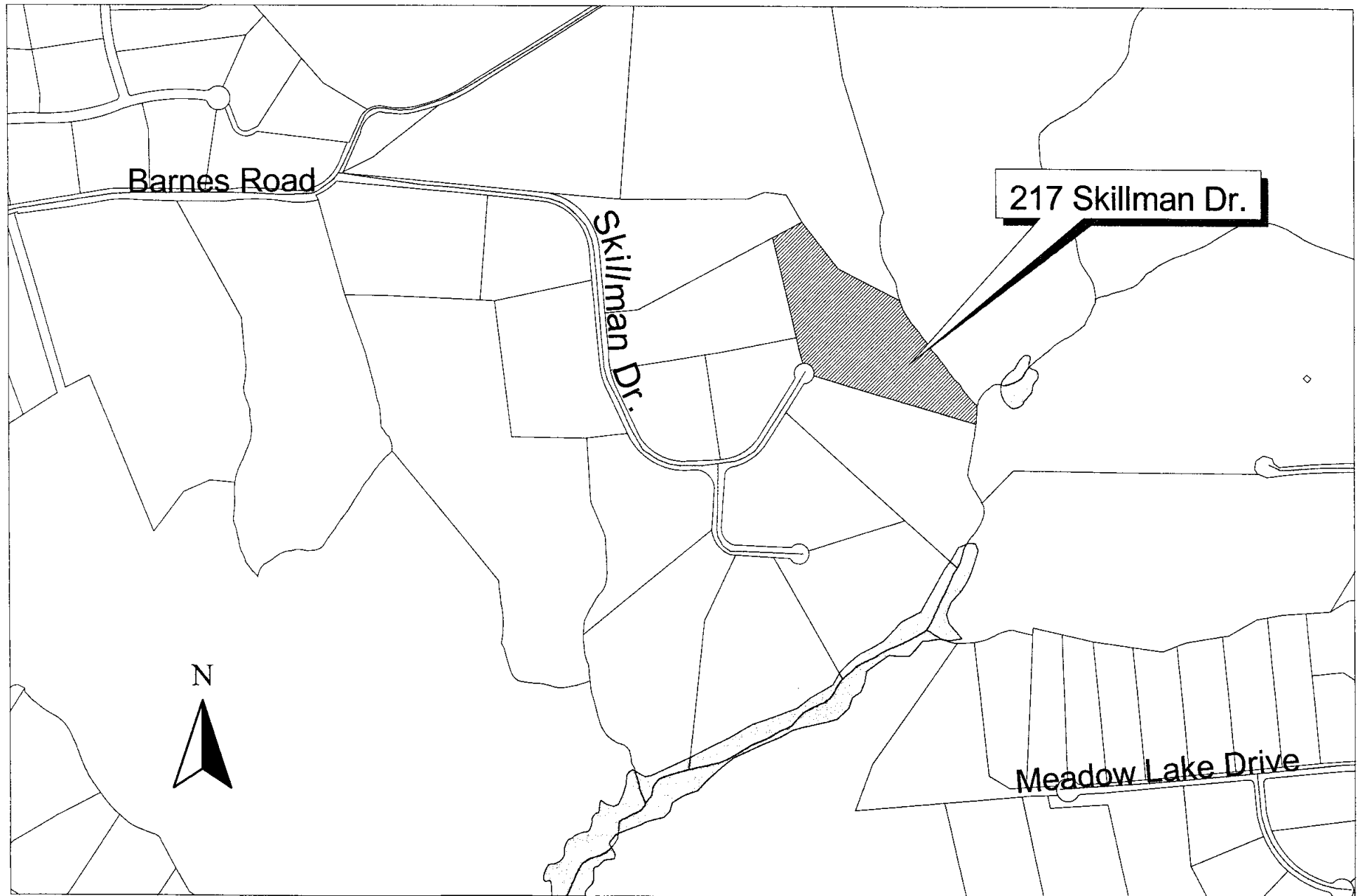
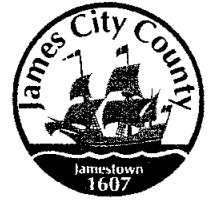
\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

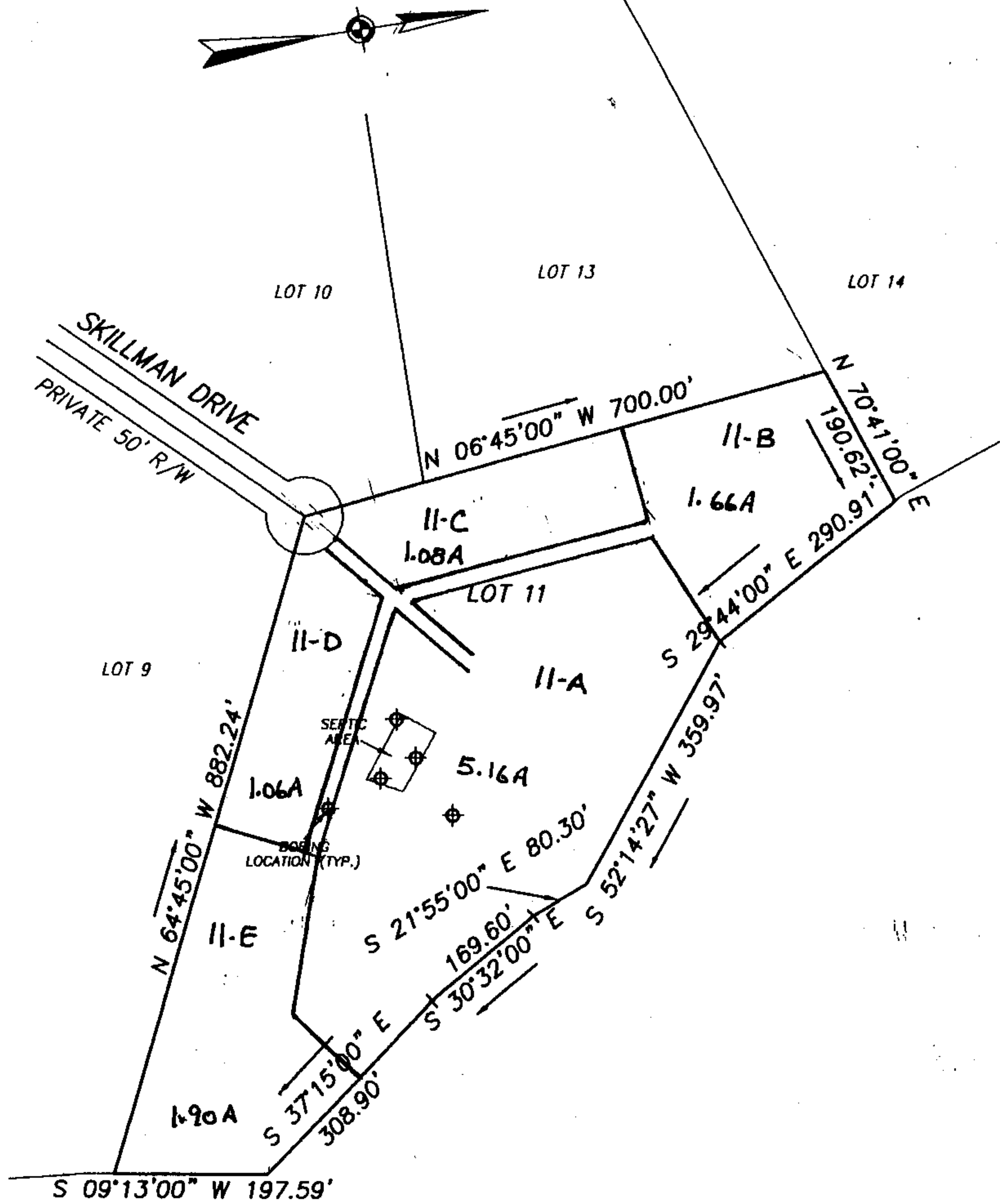
Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

sup-10-03.res

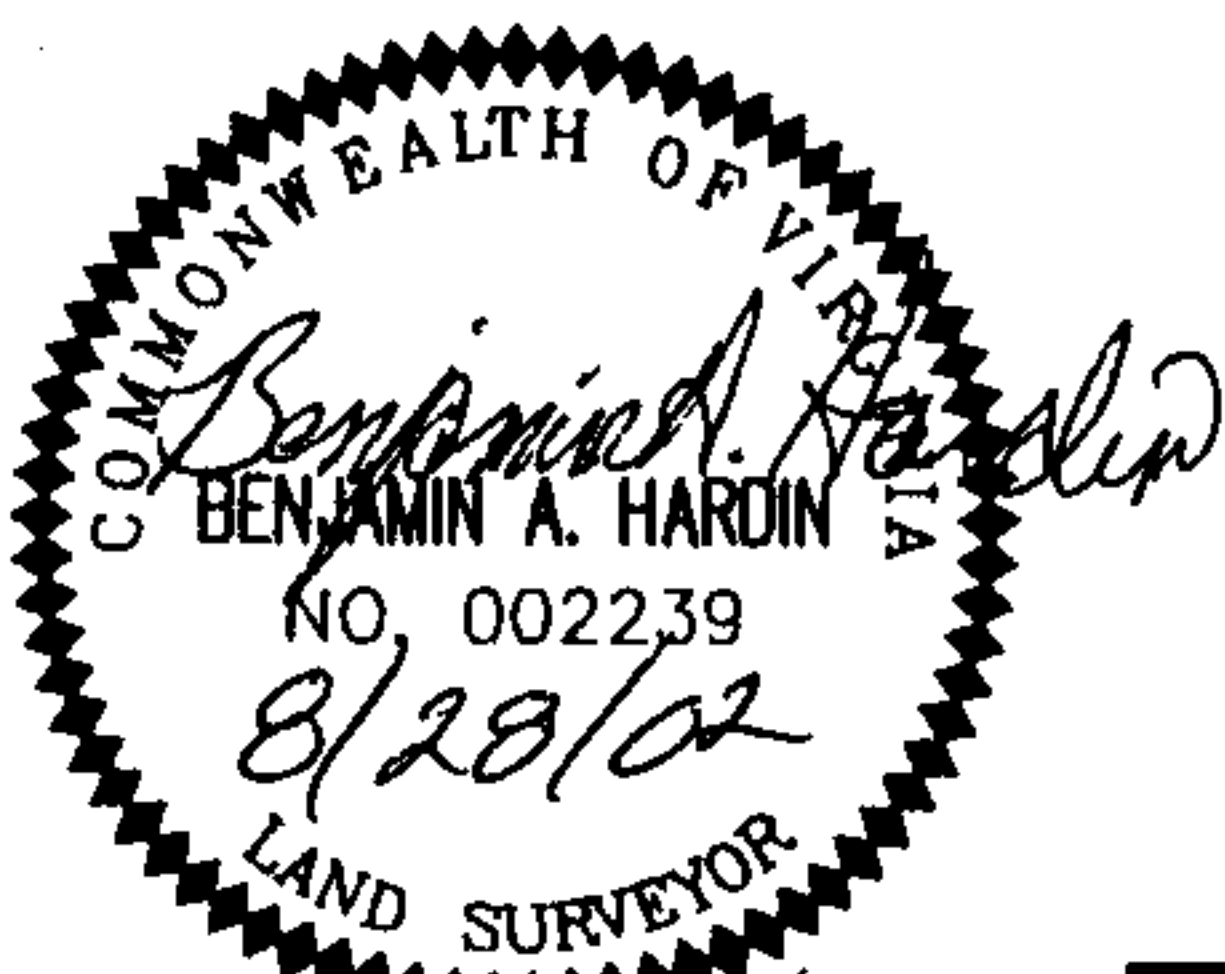
SUP-10-03

Leighton-Herrmann Family Subdivision





REFERENCES:  
 P.B. 31, PG. 45  
 D.B. 155, PG. 237  
 D.B. 271, PG. 39  
 D.B. 678, PG. 715  
 INSTRUMENT 990228



*Benjamin A. Hardin*  
 HEREBY CERTIFY THAT THE SURVEY REPRESENTED BY THIS PLAT WAS MADE ON THIS DATE AND IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. THERE ARE NO ENCROACHMENTS OF OTHER BUILDINGS UNLESS SHOWN HEREON.

THOMAS LAND SURVEYING, P.C.  
 11830-A CANON BOULEVARD  
 NEWPORT NEWS, VIRGINIA 23606  
 TEL. (757) 873-2770 / FAX (757) 873-2772

PRELIMINARY BOUNDARY SURVEY OF:  
**LOT 11**  
 PROPOSED SUBDIVISION OF  
**THE SKILLMAN ESTATES**  
 POWHATAN DISTRICT  
 JAMES CITY COUNTY, VIRGINIA

|     |                    |                  |                     |                 |                  |
|-----|--------------------|------------------|---------------------|-----------------|------------------|
| JCC | F.B. 570<br>PG. 57 | JOB #:<br>02-416 | SCALE:<br>1" = 200' | TO:<br>LEIGHTON | DATE:<br>8/27/02 |
|-----|--------------------|------------------|---------------------|-----------------|------------------|

2/27/03  
(Date)

State of Virginia

County of James City

I, Michael Leighton Hevemann, am requesting James City County, Virginia, to approve a family subdivision of 1 parcel(s), consisting of 1.66 acres as set forth and designated on a plat entitled "LOT 11-B THE SKILLMAN ESTATES", made by THOMAS LAND SURVEYING, dated 01/27/02.

This subdivision is being made for the purpose of transferring a lot by sale or gift to: Adam J. Leighton-Hevemann, (an) immediate family member(s), and specifically my Son, and is not made for the purpose of circumventing Section 19-17 of the Code of the County of James City, Virginia.

It is my intention that the deed(s) of transfer will be drawn and duly recorded as soon as reasonably possible subsequent to the approval of the plat submitted herewith.

Subscribed and sworn before me this 28<sup>th</sup> day of February 2003.

Charlett Cadena  
Notary Public

[Signature]  
owner

My commission Expires 4/30/05.

2/27/03  
(Date)

State of Virginia

County of James City

I, Michael Leighton-Herzmann, am requesting James City County, Virginia, to approve a family subdivision of 1 parcel(s), consisting of 1.08 acres as set forth and designated on a plat entitled "LOT 11-C THE SKILLMAN ESTATE", made by THOMAS LAND SURVEYING, dated 8/27/02.

This subdivision is being made for the purpose of transferring a lot by sale or gift to:

Amanda C. Leighton-Herzmann, (an) immediate family member(s), and specifically my daughter, and is not made for the purpose of circumventing Section 19-17 of the Code of the County of James City, Virginia.

It is my intention that the deed(s) of transfer will be drawn and duly recorded as soon as reasonably possible subsequent to the approval of the plat submitted herewith.

Subscribed and sworn before me this 28<sup>th</sup> day of February, 2003.

Charlett Cadena  
Notary Public

[Signature]  
Owner

My commission Expires 4/30/05.

approval.frm

2/27/03  
(Date)

State of Virginia

County of James City

I, Michael Leighton-Herrmann, am requesting James City County, Virginia, to approve a family subdivision of 1 parcel(s), consisting of 1.06 acres as set forth and designated on a plat entitled "LOT 11-D. THE SKILLMAN ESTATES", made by THOMAS LAND SURVEYING, dated 8/27/02.

This subdivision is being made for the purpose of transferring a lot by sale or gift to:

Deborah M. Gill, (an) immediate family member(s), and specifically my daughter, and is not made for the purpose of circumventing Section 19-17 of the Code of the County of James City, Virginia.

It is my intention that the deed(s) of transfer will be drawn and duly recorded as soon as reasonably possible subsequent to the approval of the plat submitted herewith.

Subscribed and sworn before me this 28<sup>th</sup> day of February 2003.

Scarlett Cadena  
Notary Public

[Signature]  
Owner

My commission Expires 4/30/05

approval.frm

2/27/03  
(Date)

State of Virginia

County of James City

I, Michael Leighton-Herrmann, am requesting James City County, Virginia, to approve a family subdivision of 1 parcel(s), consisting of 1.90 acres as set forth and designated on a plat entitled "LOT 11-E THE SKILLMAN ESTATES", made by THOMAS LEO FURVEYING, dated 8/27/02.

This subdivision is being made for the purpose of transferring a lot by sale or gift to:

Ellyn E. Leighton-Herrmann, (an) immediate family member(s), and specifically my daughter, and is not made for the purpose of circumventing Section 19-17 of the Code of the County of James City, Virginia.

It is my intention that the deed(s) of transfer will be drawn and duly recorded as soon as reasonably possible subsequent to the approval of the plat submitted herewith.

Subscribed and sworn before me this 28<sup>th</sup> day of February 2003.

Scarlett Cadena  
Notary Public

[Signature]  
Owner

My commission Expires 4/30/05.

approval frm

MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Suzanne Mellen, Director of Budget and Accounting  
SUBJECT: FY 2004 County Budget

---

The purpose of the public hearing is to invite public comment on any aspect of the budget, with the expectation that those public comments would become part of the agenda for the upcoming budget work sessions.

No action is expected of the Board at this meeting, but any questions would be helpful as we prepare for the budget work sessions. The budget work sessions are scheduled for: Thursday, April 10; Monday, April 14; and Wednesday, April 16. We expect to ask that the Board adopt the budget, as amended during the budget work sessions, at its meeting on April 22, 2003.

---

Suzanne Mellen

CONCUR:

---

John E. McDonald

SM/tlc  
fy04bud.mem



MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Matthew D. Arcieri, Planner  
SUBJECT: Case No. ZO-2-03/SO-1-03. Zoning and Subdivision Fee Changes

---

On March 11, 2003, the Board of Supervisors adopted an initiating resolution to consider making fee changes to the Zoning and Subdivision Ordinances.

Fees were last reviewed in 1998. At that time, a detailed study of actual costs was prepared. While most fees were increased, they still fell short of recovering all actual costs. Since then there has been a steady increase in costs and staff time associated with review of all case types. In addition, fees have not kept pace with inflation, the costs of advertising public hearing cases through the newspapers, and direct mailings to adjacent property owners.

In preparing this proposal, staff surveyed eleven local governments: Albemarle, Chesterfield, Fauquier, Hampton, Hanover, Henrico, Newport News, Richmond, Stafford, Williamsburg, and York. Staff's recommended increases are based on a general comparison with these jurisdictions and will bring fees in line with some of the high-growth communities in the Commonwealth. Even with these proposed increases, the Division will still recoup less than 50 percent of the County's actual costs.

The Planning Commission will hear this case on April 7, 2003. Staff recommends that action be deferred until after the Board of Supervisors Budget work sessions.

---

Matthew D. Arcieri

CONCUR:

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O. Marvin Sowers, Jr.

MDA/gs  
zo-2-03.mem

Attachments:

1. Revised Ordinance
2. Summary of Proposed Fee Increases with Comparisons to Other Jurisdictions

ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 19, SUBDIVISIONS, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE I, GENERAL PROVISIONS, SECTION 19-15, FEES.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 19, Subdivisions, is hereby amended and reordained by amending Section 19-15, Fees.

Chapter 19. Subdivisions

Article I. General Provisions

**Sec. 19-15. Fees.**

Fees shall be charged to offset the cost of reviewing plats and plans, making inspections and other expenses incident to the administration of this chapter. The following fees shall be charged and collected as provided below:

- (1) *General plan review.* There shall be a fee for the examination of every plan reviewed by the agent or commission. For all subdivisions that do not require public improvements, the fee for a major or minor subdivision shall be ~~\$105.00~~*\$200.00* per plan plus ~~\$60.00~~*\$70.00* per lot for each lot over two lots in the subdivision plat. For all subdivisions that require public improvements, the fee for a major or minor subdivision shall be ~~\$135.00~~*\$250.00* per plan plus ~~\$60.00~~*\$70.00* per lot for each lot over two lots in the subdivision plat. The fee for townhouse or condominium subdivisions which have undergone site plan review shall be \$50.00. The fee shall be submitted to the agent at the time of filing the plat for review. Any check shall be payable to the James City County treasurer.

- (2) *Inspection fee for water and sewer lines.* There shall be a fee for the inspection by the service authority of public water and sewer system installations. Such fee shall be \$1.43 per foot for every foot of sewer main or water main constructed and shall be submitted at the time of filing an application for a land disturbance permit.

---

Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

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Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

19-15fees.ord

ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 24, ZONING, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE I, IN GENERAL, SECTION 24-7, ADMINISTRATIVE FEES.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 24, Zoning, is hereby amended and reordained by amending Section 24-7, Administrative fees.

Chapter 24. Zoning

Article I. In General

**Sec. 24-7. Administrative fees.**

Fees shall be charged at the time of application to offset the cost of making inspections, issuing permits, advertising notices and other expenses incident to the administration of this chapter or to the filing or processing of any appeal or amendment thereto. The following fees shall be charged and collected at the time of application:

| <u>Procedure</u>  | <u>Fee</u>  |
|---|---|
| (1) Rezoningings .....  | <del>\$800.00</del> <b>\$1,200.00</b> plus <del>\$40.00</del> <b>\$50.00</b> per<br>..... acre, not to exceed \$15,000.00 |
| (2) Applications for special use permits:   |   |
| a. Generally (General special use permits processed with<br>a rezoning shall pay a rezoning fee only) ..... | <del>\$600.00</del> <b>\$1,000.00</b> plus <del>\$20.00</del> <b>\$30.00</b><br>per acre, not to exceed \$5,000.00        |
| b. Manufactured home on an individual lot. ....   | 100.00  |
| c. Family subdivision under section 24-214. ....  | 100.00  |
| d. Amendment to a special use permit .....  | <del>200.00</del> <b>400.00</b>   |
| e. Wireless communications facilities under division 6 .....  | 1,500.00  |

(3) Master plan review:

- a. Initial review of any Residential Cluster, Mixed Use or a PUD with less than 400 acres (PUD's with 400 acres or more shall pay a rezoning fee only) ..... 200.00
- b. Revision of approved plan:
  - 1. Residential Cluster ..... 75.00
  - 2. R-4, PUD, Mixed Use ..... 150.00

(4) Site Plan Review:

a. Administrative review:

- 1. Residential structures or improvements, ~~\$300.00~~ **\$600.00**, plus \$60.00 per residential unit.
- 2. Nonresidential structures or improvements, ~~\$300.00~~ **\$600.00**, plus \$0.024 per sq. ft. of building area.
- 3. Mixed Use structures or improvements, ~~\$300.00~~ **\$600.00**, plus \$60.00 per residential unit plus \$0.024 per sq. ft. of nonresidential building area.

b. Planning commission review:

- 1. Residential structures or improvements, ~~\$900.00~~ **\$1,800.00**, plus \$60.00 per residential unit.
- 2. Nonresidential structures or improvements, ~~\$900.00~~ **\$1,800.00**, plus \$0.024 per sq. ft. of building area.
- 3. Mixed Use structures or improvements, ~~\$900.00~~ **\$1,800.00**, plus \$60.00 per residential unit plus \$0.024 per sq. ft. of nonresidential building area.

c. Amendment to an approved plan:

- 1. Residential structures or improvements, \$100.00, plus \$10.00 per residential unit.
- 2. Nonresidential structures or improvements, \$100.00, plus \$0.004 per sq. ft. of building area.
- 3. Mixed Use structures or improvements, \$100.00, plus \$10.00 per residential unit plus \$0.004 per sq. ft. of nonresidential building area.
- 4. Residential or nonresidential structures or improvements where the number of dwelling units or area of building area, pavement, or open space is not changed more than 15 percent, \$100.00.

d. Zoning administrator and fire department review only, \$20.00.

(5) Sign permits, ~~\$4.00~~ **\$5.00** per square foot of gross sign area.

(6) Appeals to the board of zoning appeals, ~~\$250.00~~ **\$500.00**.

(7) Application for a height limitation waiver to the board of supervisors, \$200.00

(8) Application for administrative variance, ~~\$100.00~~ **\$250.00**

Ordinance to Amend and Reordain  
Chapter 24. Zoning  
Page 3

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Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

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Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

sect24admin.ord

# Summary of Proposed Fee Increases with Comparisons to Other Jurisdictions

## REZONING

| Base  | Acreage                                |              | 5 acre commercial rezoning | 50 acre commercial rezoning | 50 acre residential rezoning | 150 acre residential rezoning |
|---|--|--------------|----------------------------|-----------------------------|------------------------------|-------------------------------|
| \$800                                       | \$40                                   | JCC          | \$ 1,000                   | \$ 2,800                    | \$ 2,800                     | \$ 6,800                      |
| \$1,200                                     | \$50                                   | Proposed JCC | \$ 1,450                   | \$ 3,700                    | \$ 3,700                     | \$ 8,700                      |
|   |  | Albemarle    | \$ 815                     | \$ 1,255                    | \$ 1,255                     | \$ 1,255                      |
| \$1,520 (commercial)/ \$2,400 (residential) | \$50 (commercial)/ \$80 (residential)  | Chesterfield | \$ 5,520                   | \$ 4,020                    | \$ 6,400                     | \$ 14,400                     |
| \$500                                       | \$120 (commercial)/ \$60 (residential) | Fauquier     | \$ 1,100                   | \$ 6,500                    | \$ 3,500                     | \$ 9,500                      |
| \$650                                       | \$100                                  | Hampton      | \$ 1,150                   | \$ 5,650                    | \$ 5,650                     | \$ 15,650                     |
| \$1,200                                     | \$45                                   | Hanover      | \$ 1,425                   | \$ 3,450                    | \$ 3,450                     | \$ 7,950                      |
| \$800 (commercial)/ \$650 (residential)     | \$50 (commercial)/ \$15 (residential)  | Henrico      | \$ 1,050                   | \$ 3,300                    | \$ 1,400                     | \$ 2,900                      |
| \$200                                       | \$150                                  | Newport News | \$ 950                     | \$ 7,700                    | \$ 7,700                     | \$ 22,700                     |
| \$750                                       | \$100                                  | Richmond     | \$ 1,250                   | \$ 5,750                    | \$ 5,750                     | \$ 15,750                     |
| \$2,000                                     | \$25                                   | Stafford     | \$ 2,125                   | \$ 3,250                    | \$ 3,250                     | \$ 5,750                      |
| \$500                                       | \$20                                   | Williamsburg | \$ 800                     | \$ 1,500                    | \$ 1,500                     | \$ 7,900                      |
| \$450                                       | \$5                                    | York         | \$ 475                     | \$ 700                      | \$ 700                       | \$ 1,200                      |

Current JCC fee: \$800 + \$40/acre

Proposed fee: \$1200 + \$50/acre

## Special Use Permit (SUP)

| Base        | Acreage  |              | 5 acre                  | 10 acre  | 50 acre  | SUP Amendment                  |
|-------------|----------|--------------|-------------------------|----------|----------|--------------------------------|
| \$ 600      | \$ 20    | JCC          | \$ 700                  | \$ 800   | \$ 1,600 | \$ 200                         |
| \$ 1,000    | \$ 30    | Proposed JCC | \$ 1,150                | \$ 1,300 | \$ 2,500 | \$ 400                         |
| \$ 780      |          | Albemarle    | \$ 780                  | \$ 780   | \$ 780   | \$ 85                          |
| \$ 1,190    | \$ 30    | Chesterfield | \$ 1,340                | \$ 1,490 | \$ 2,690 | \$1,520 (up to two conditions) |
| \$250-\$750 | \$5-\$25 | Fauquier     | Depends on proposed use |          |          | 50% of regular fee             |
| \$ 650      | N/A      | Hampton      | \$ 650                  | \$ 650   | \$ 650   | N/A                            |
| \$ 1,200    | \$ 45    | Hanover      | \$ 1,425                | \$ 1,650 | \$ 3,450 | \$ 1,200                       |
| \$ 400      | N/A      | Newport News | \$ 400                  | \$ 400   | \$ 400   | N/A                            |
| \$ 1,500    | \$ 100   | Richmond     | \$ 2,000                | \$ 2,500 | \$ 6,500 | \$750 + \$100/acre             |
| \$ 1,800    | \$ 35    | Stafford     | \$ 1,975                | \$ 2,150 | \$ 3,550 | N/A                            |
| \$ 400      | \$ 50    | Williamsburg | \$ 650                  | \$ 900   | \$ 2,900 | N/A                            |
| \$ 300      | N/A      | York         | \$ 300                  | \$ 300   | \$ 300   | \$ 300                         |

Current JCC fee: \$600 + \$20/acre

Proposed fee: \$1000 + \$30/acre

Amendment to a Special Use Permit:

Current JCC Fee: \$200

Proposed JCC Fee: \$400



**SUBDIVISION**

|  |              | 5 lot    | 10 lot   | 50 lot   | 100 lot  |  |
|--|--------------|----------|----------|----------|----------|--|
| \$135 + \$60/lot   | JCC          | \$ 255   | \$ 555   | \$ 2,995 | \$ 6,015 |  |
| \$250 + \$70/lot   | Proposed JCC | \$ 600   | \$ 950   | \$ 3,750 | \$ 7,250 |  |
| \$310 + \$20/lot<br>Final approval is an additional \$680 plus \$10/lot              | Chesterfield | \$ 1,140 | \$ 1,290 | \$ 2,490 | \$ 3,990 | up to 2 resubmittals then \$ 200 for each subsequent resubmittal |
| \$750 + \$40/lot<br>Final approval is an additional \$650                            | Fauquier     | \$ 1,600 | \$ 1,800 | \$ 3,400 | \$ 5,400 | \$200 for each resubmittal                                       |
| \$300 + \$25/lot   | Hampton      | \$ 425   | \$ 550   | \$ 1,200 | \$ 1,200 |  |
| \$1,200 maximum<br>\$800 + \$25/lot<br>Final approval is an additional \$400         | Hanover      | \$ 1,325 | \$ 1,450 | \$ 2,450 | \$ 3,700 | \$100 for each resubmittal                                       |
| \$200 + \$5/lot<br>Final approval is an additional \$200 plus \$15/lot               | Henrico      | \$ 500   | \$ 600   | \$ 1,400 | \$ 2,400 |  |
| \$400 + \$10/lot<br>Final approval is an additional \$400 plus \$10/lot              | Richmond     | \$ 900   | \$ 1,000 | \$ 1,800 | \$ 2,800 |  |
| \$750 + \$10/lot<br>Final approval is an additional \$350 plus \$10/lot & \$3/lot >1 | Stafford     | \$ 1,172 | \$ 1,237 | \$ 1,757 | \$ 2,407 |  |
| \$150 + \$5/lot<br>Final approval is an additional \$50 plus \$5/lot                 | Williamsburg | \$ 250   | \$ 300   | \$ 700   | \$ 1,200 | \$500 per submittal after third resubmittal                      |
| \$50 + \$10/lot  | York         | \$ 175   | \$ 250   | \$ 850   | \$ 1,400 |  |

Current JCC fee: No public improvement required: \$105 + \$60/lot over two  
 Public improvement required: \$135 + \$60/lot over two

Proposed fee: No public improvement required: \$200 + \$70/lot over two  
 Public improvement required: \$250 + \$70/lot over two

## SITE PLAN

|  |              | residential 10<br>acres or units | non-residential 10<br>acres or units                 | residential 50<br>acres or units | non-residential 50<br>acres or units                 | SP Amendment                         |
|--|--------------|----------------------------------|--|----------------------------------|--|--------------------------------------|
| \$900 + \$60/unit or<br>.024/sq. ft.   | JCC          | \$ 1,500                         | N/A (JCC fees<br>calculated w/ sq.<br>footage)       | \$ 3,900                         | N/A (JCC fees<br>calculated w/ sq.<br>footage)       | \$100 + \$10/unit or<br>.024/sq. ft. |
| \$1800 + \$60/unit or<br>.024/sq. ft.  | Proposed JCC | \$ 2,400                         | N/A (JCC fees<br>calculated w/ sq.<br>footage)       | \$ 4,800                         | N/A (JCC fees<br>calculated w/ sq.<br>footage)       | \$100 + \$10/unit<br>or .024/sq. ft. |
| Residential \$945 +<br>\$10/unit; non-<br>residential \$1260 +<br>\$10/1000 sq. ft.; final<br>approval is an<br>additional \$325 | Albemarle    | \$ 1,370                         | N/A (Albemarle<br>fees calculated w/<br>sq. footage) | \$ 1,770                         | N/A (Albemarle<br>fees calculated w/<br>sq. footage) | \$ 75                                |
| \$900 + \$60/acre  | Chesterfield | \$ 1,500                         | \$ 1,500   | \$ 3,900                         | \$ 3,900   | \$ 310                               |
| \$800 + \$45/acre  | Fauquier     | \$ 1,800                         | \$ 1,800   | \$ 5,000                         | \$ 5,000   | \$ 200                               |
| \$150 for 1st acre; \$125<br>for each subsequent<br>acre   | Hampton      | \$ 1,275                         | \$ 1,275   | \$ 6,275                         | \$ 6,275   | N/A                                  |
| \$900 + \$60/acre  | Hanover      | \$ 1,250                         | \$ 1,250   | \$ 3,050                         | \$ 3,050   | \$45/acre                            |
| \$440 + \$30/acre  | Henrico      | \$ 740                           | \$ 740   | \$ 1,940                         | \$ 1,940   |                                      |
| Residential \$150 +<br>\$15/unit; non-<br>residential \$300  | Williamsburg | \$ 300                           | \$ 300   | \$ 900                           | \$ 300   | \$ 50                                |
| Residential \$150 +<br>\$15/unit   | York         | \$ 300                           | N/A (York fees<br>calculated w/ sq.<br>footage)      | \$ 900                           | N/A (York fees<br>calculated w/ sq.<br>footage)      | \$ 100                               |

Current JCC fee: Site plans that are reviewed administratively: \$300 + \$60/unit or .024/sq. ft.  
Site plans that are reviewed via the Planning Commission: \$900 + \$60/unit or .024/sq. ft.

Proposed fee: Site plans that are reviewed administratively: \$600 + \$60/unit or .024/sq. ft.  
Site plans that are reviewed via the Planning Commission: \$1800 + \$60/unit or .024/sq. ft.

## Board of Zoning Appeals (BZA)

|                     | administrative<br>variance | appeal |
|---------------------|----------------------------|--------|
| JCC                 | \$ 100                     | \$ 250 |
| <i>Proposed JCC</i> | \$ 250                     | \$ 500 |
| Albemarle           | \$ 95                      | \$ 95  |
| Chesterfield        | \$ 250                     | \$ 500 |
| Fauquier            | \$ 250                     | \$ 400 |
| Hampton             | \$ 200                     | \$ 200 |
| Hanover             | \$ 500                     | \$ 500 |
| Henrico             | \$ 300                     | N/A    |
| Newport News        | \$ 100                     | N/A    |
| Williamsburg        | \$ 150                     | \$ 150 |
| York                | N/A                        | \$ 150 |

Current JCC fee:      Administrative: \$100  
                                  Appeal: \$250

Proposed fee:         Administrative: \$250  
                                  Appeal: \$500

## Sign Permits

Currently sign permits cost \$4.00 per square foot of gross sign area. Staff recommends that this fee be increased to \$5.00 per square foot of gross sign area. Currently the cost for an 8x4 foot sign (the largest free standing sign permitted by ordinance) is \$128.00. The proposed increase would raise this cost to \$160.00.

MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Douglas H. Murrow, Director of Code Compliance  
SUBJECT: Ordinance Amendment - Chapter 4, Building Regulations, to Increase Certain Fees

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Attached for consideration are changes to Section 4-8 of the James City County Code pertaining to Permit and Inspection Fees. The noted changes are due to increased costs in Code Compliance, the need for additional plan review resources, and to bring the County in-line with comparable jurisdictions. The Ordinance amendments are as follows:

- A. (1) a, e, g.; (2) a.; (3) a, c, d, e.; (4) a, b, c, g.; and (5) b. The minimum fees for all permitted work will be increased from \$25.00 to \$35.00.
- B. (2) Plumbing fixture installation, building drain/sewage disposal connection, and sewer/manhole/roof drain installation, the fee will be increased from \$4.00 to \$7.00. The installation of the water distribution system in each building will increase from \$4.00 to \$15.00.
- C. (3) b. Increases of \$5.00 to \$15.00 in the fee schedule for electrical service, based on the rated size of the service panels in amperes, for both single phase and three phase.
- D. (4) e, f. An increase in the fee schedule of \$10.00 for L.P.G. tanks/piping and \$5.00 for flammable liquid tanks/piping, based on the capacity in gallons.
- E. (7) Certificate of Occupancy inspection fees will increase from \$25.00 to \$35.00.
- F. (8) Fee for inspection of the installation of mobile homes will be increased from \$40.00 to \$50.00.
- G. (9) Reinspection fees will increase from \$25.00 to \$35.00.

Staff recommends adoption of the proposed Ordinance amendments.

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Douglas H. Murrow

CONCUR:

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John T. P. Horne

DHMJTPH/g  
sect4-8ord.mem

Attachment

ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 4, BUILDING REGULATIONS, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE I, VIRGINIA UNIFORM STATEWIDE BUILDING CODE; DIVISION 2, PERMIT AND INSPECTION FEES, SECTION 4-8, GENERALLY.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 4, Building Regulations, is hereby amended and reordained by amending Section 4-8, Generally.

Chapter 4. Building Regulations

Article I. Virginia Uniform Statewide Building Code

Division 2. Permit and inspection fees

**Sec. 4-8. Generally.**

Permit and inspection fees are hereby established in accordance with the provisions of the Virginia Uniform Statewide Building Code, as follows:

*(1) Building Permits:*

- a. The minimum fee for any building permit shall be ~~\$25.00~~ **\$35.00**.
- b. For the construction of any building or addition thereto where the floor area is increased, and for the installation or erection of any industrialized building unit, the fee shall be based on the floor area to be constructed as computed from exterior building dimensions at each floor. Any residential building, any unenclosed carport, porch or stoop, when built in conjunction with and at the same time as the dwelling, shall be excluded from the square footage computation. The fee shall be \$0.11 per square foot.

- c. For the construction of a garage, barn, pole shed or similar structure, when not constructed at the time of and under the permit of the main dwelling, the fee shall be \$0.10 per square foot of the exterior dimensions of the building.
- d. For the alteration or repair of any building or structure, or for the construction or erection of piers, bulkheads, exterior walls or fences, towers, swimming pools or other structures or things, the fee shall be at the rate of one percent of the current value of all service, labor and materials.
- e. For the demolition or razing of any building or structure having a floor area greater than 200 square feet the fee shall be ~~\$25.00~~ **\$35.00**.

No fee shall be charged for a permit to raze a building with a floor area of 200 square feet or less.

- f. For the erection, placement or removal of a building or structure, in part or in whole from one location to another, or into or out of the county or to a new location within the same lot or parcel of land, the fee shall be at the rate of \$0.08 per square foot of the gross floor area.
- g. For construction not covered by any of the above, the permit fee shall be assessed and collected at the rate of one percent of the retail value or current market value of the work being done; provided, that the minimum permit fee shall be ~~\$25.00~~ **\$35.00**.

**A BUILDING PERMIT FEE SHALL BE DOUBLE FOR ANY CONSTRUCTION THAT HAS COMMENCED BEFORE A PERMIT IS OBTAINED**

(2) *Plumbing Permits:*

- a. The minimum fee for any plumbing permit shall be ~~\$25.00~~ *\$35.00*.
- b. For the installation of each plumbing fixture or appliance, the fee shall be ~~\$4.00~~ *\$7.00*.
- c. For the installation of the water distribution system in each building, the fee shall be ~~\$4.00~~ *\$15.00*.
- d. For the connection of any building drain to a public or private sanitary sewage disposal system, the fee shall be ~~\$4.00~~ *\$7.00*.
- e. For each sewer (sanitary or storm), manhole (sanitary or storm), roof drain or other similar device, the fee shall be ~~\$4.00~~ *\$7.00*.

(3) *Electrical Permits:*

- a. The minimum fee for any electrical permit shall be ~~\$25.00~~ *\$35.00*.
- b. For the installation of each electrical service system in new construction, the fee shall be determined from the rated size of the service panels in amperes as follows:

|              | <u>Single Phase</u>               | <u>Three Phase</u>                |
|--------------|-----------------------------------|-----------------------------------|
| 0-60 amps    | <del>\$25.00</del> <i>\$35.00</i> | <del>\$25.00</del> <i>\$35.00</i> |
| 61-100 amps  | <del>25.00</del> <i>35.00</i>     | <del>30.00</del> <i>40.00</i>     |
| 101-150 amps | <del>30.00</del> <i>45.00</i>     | <del>35.00</del> <i>50.00</i>     |
| 151-200 amps | <del>35.00</del> <i>50.00</i>     | <del>40.00</del> <i>55.00</i>     |



Over 200 amps, plus  
~~\$10.00~~ *\$15.00* for each additional  
 50 amps or fraction thereof  
 over 200 amps                      ~~35.00~~*50.00*                      ~~40.00~~*55.00*

- c. For the installation of a temporary service, or the reconnection of a mobile home, the fee shall be ~~\$25.00~~*\$35.00*.
- d. For increasing the size of the electrical service to any building structure, or mobile home, the fee shall be ~~\$25.00~~*\$35.00* for service up to and including 200 amperes; or ~~\$25.00~~*\$35.00* plus ~~\$10.00~~ *\$15.00* for each 50 amperes or fraction thereof over 200 amperes. For relocation of any existing service for which the size is not increased, the fee shall be ~~\$25.00~~*\$35.00*. No additional fee shall be charged for outlets when the size of the service is increased.
- e. For the addition to any existing electrical installation, the fee shall be based on the number of outlets to be installed at the following rates:

1-100 outlets ..... ~~\$25.00~~*\$35.00*  
 Over 100 outlets, plus ~~\$0.10~~*.20* for each outlet over 100 ..... ~~25.00~~*35.00*

(4) *Mechanical and Gas Permits:*

- a. The minimum fee for any mechanical or gas permit shall be ~~\$25.00~~*\$35.00*.
- b. Basic permit fee:
  - 1. First \$1,000.00 value ..... ~~25.00~~*\$35.00*
  - 2. Over \$1,000.00 value, plus \$5.00 per \$1,000.00 or fraction thereof . . . . ~~25.00~~*35.00*

- c. For the replacement, repair or alteration of mechanical systems or equipment in existing buildings, structures or additions thereto:

- 1. First \$1,000.00 value ..... ~~25.00~~**\$35.00**
- 2. Over \$1,000.00 value, plus \$5.00 per \$1,000.00 or fraction thereof .... ~~25.00~~**\$35.00**

EXCEPTIONS: Domestic cooking equipment and space heaters in dwelling units are exempt from mechanical permit fees. Inspections of this equipment are required.

- d. Fuel piping permit fee: 0.005 x \$1,000.00 of valuation or fraction thereof. Note: Fee applies when permit is issued for fuel piping work only.

- e. L.P.G. (i.e. butane, propane, etc.) tanks and associated piping permit fee (total water capacity in gallons):

- 0-500 ..... ~~25.00~~**\$35.00**
- 501-2,000 ..... ~~30.00~~**40.00**
- Over 2,000, plus \$1.00 per 10,000 gallons ..... ~~30.00~~**40.00**

- f. Tanks and associated piping for flammable liquids permit fee (capacity in gallons):

- 0-10,000 ..... ~~15.00~~**\$20.00**
- 10,001-20,000 ..... ~~20.00~~**25.00**
- 20,001-50,000 ..... ~~25.00~~**30.00**
- Over 50,000, plus \$5.00 per 25,000 gallons or fraction thereof ..... ~~25.00~~**30.00**

- g. For the removal of storage tanks, the minimum fee shall be ~~\$25.00~~**\$35.00**.

- h. For fire suppression systems, the permit fee shall be (includes standpipes):

- 1. New construction: Same as basic fee in subsection ((b)(1)) above.

2. All others: Same as basic fee in subsection ((b)(1)) above.
  - i. Elevators, dumbwaiters, moving stairways, moving walks, manlifts or special hoisting and conveying equipment permit fee:
    1. New construction: Same as basic fee in subsection (b)(1) above.
    2. All others: Same as basic fee in subsection (b)(1) above.
  - j. Permit reissuance fee: Permits becoming invalid, as specified by the Code, may be reissued up to a period of five years and charged a fee of ~~\$10.00~~ *15.00* for each six-month period.
- (5) *Elevator Inspections:*
- a. The fee for a semiannual elevator inspection shall be \$35.00.
  - b. Reinspection: When an inspector is required to make a reinspection of an elevator for the convenience of the owner of the elevator or because the elevator fails to pass the inspection, there shall be a ~~\$25.00~~ *35.00* reinspection fee. Such reinspection fee shall be paid at the office of building inspections prior to the reinspection.
- (6) *Plan Review Fee:*
- a. The fee for the review of building plans shall be \$10.00 for each 1,000 square feet of floor space, or part thereof, reviewed. Such review fee shall be paid at the office of building inspections prior to the plan review or at the discretion of the building official, at the time of permit issuance.
  - b. Revised plans: There shall be no fee for the review of revised building plans unless such plans are substantially different than the original plans and necessitate the issuance of additional review comments. Such revised plans shall be subject to an additional fee equal to the fee provided for in subsection (a) above.

(7) *Certificate of Occupancy Inspection:*

- a. The fee for an inspection for a certificate of occupancy shall be ~~\$25.00~~*35.00*.
- b. No certificate of occupancy shall be issued until all inspection fees have been paid.

(8) *Mobile Home Installation Fee:*

- a. The fee for the inspection of the installation of a mobile home shall be ~~\$40.00~~*50.00*.
- b. The fee for the inspection of the mobile home installation shall supersede any fee otherwise required for the inspection for an electrical or plumbing permit for that mobile home.

(9) *Reinspection:* When any building, electrical, mechanical or plumbing inspector is required to make a reinspection of work or a mobile home for the convenience of the contractor, subcontractor or mobile home owner because of incomplete, inadequate or improper work or installation, or because the inspector could not obtain reasonable access to the work or mobile home to be inspected, there shall be a ~~\$25.00~~*35.00* reinspection fee for each reinspection, except as otherwise provided herein. Such reinspection fee shall be paid at the office of building inspections prior to the reinspection.

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Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

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Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

sec4-8.ord

MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Darryl E. Cook, Environmental Director  
SUBJECT: Erosion and Sediment Control Ordinance Amendment

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The James City County Erosion and Sediment Control Ordinance is proposed for amendment in Section 8-5, Permits, fees, bonding, etc. The amendment proposes increasing the fee schedule for residential subdivision projects from \$25 per lot to \$50 per lot. Fees for other land-disturbing activities, including site plans, would increase from the current level of \$300 per acre for the first 15 acres plus \$200 per acre for each additional acre over 15 to \$600 per acre for the first 15 acres and \$400 per acre for each additional acre over 15. It is also proposed to charge a new fee of \$25 per application for single-family building permits.

The increase in fees will make the County more consistent with other jurisdictions and also more fully recover administrative costs associated with the program. The revenue can also partially fund additional staff costs.

Staff recommends that action be deferred until after the Board of Supervisors Budget work sessions.

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Darryl E. Cook

CONCUR:

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John T. P. Horne

DEC/gs  
erosionamend.mem

Attachment

ORDINANCE NO.

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 8, EROSION AND SEDIMENT CONTROL, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING SECTION 8-5, PERMITS, FEES, BONDING, ETC.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 8, Erosion and Sediment Control, is hereby amended and reordained by amending Section 8-5, Permits, fees, bonding, etc.

Chapter 8. Erosion and Sediment Control

**Sec. 8-5. Permits, fees, bonding, etc.**

(a) Agencies authorized under any other law to issue grading, building, or other permits for activities involving land-disturbing activities may not issue any such permit unless the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed.

(b) No person may engage in any land-disturbing activity until he has acquired a land-disturbing permit, unless the proposed land-disturbing activity is specifically exempt from the provisions of this chapter, and has paid the fees and posted the required bond.

(c) Fees. The following administrative fee shall be paid to the county ~~at the time of submission of the erosion and sediment control plan:~~

(1) Residential subdivisions shall pay ~~\$25.00~~*50.00* per lot *at the time of submission of the erosion and sediment control plan;*

(2) ~~All~~ *Site plans and* other land-disturbing activities shall pay ~~\$300.00~~*600.00* per acre of disturbance for the first 15 acres plus ~~\$200.00~~*400.00* per acre for each additional acre over 15 *at the time of submission of the erosion and sediment control plan; and*

*(3) A \$25.00 fee shall be required for each single-family residential structure at the time of submission of the building permit application.*

(d) No land-disturbing permit shall be issued until the applicant submits with his application an approved erosion and sediment control plan and certification that the plan will be followed.

(e) Performance surety. All applicants for permits shall provide to the county a performance bond, cash escrow, or an irrevocable letter of credit, any combination thereof, or other legal arrangements as is acceptable to the county attorney, to ensure that measures could be taken by the county at the applicant's expense should the applicant fail, after proper notice, within the time specified to initiate or maintain appropriate conservation measures required of him as a result of his land-disturbing activity.

The amount of the performance surety shall not exceed the total of the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality and a reasonable allowance for estimated administrative costs and inflation which shall not exceed twenty-five percent of the cost of the conservation action. Should it be necessary for the county to take such conservation action, the county may collect from the applicant any costs in excess of the amount of the surety held.

Within 60 days of adequate stabilization, as determined by the environmental division, in any project or section of a project, such performance surety, or the unexpended or unobligated portion thereof shall be either refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section.

(f) Any land-disturbing permit shall contain a right of entry to allow the manager or his designees access to the property until a final inspection determines that the land is adequately stabilized.

(g) These requirements are in addition to all other provisions relating to the issuance of permits and are not intended to otherwise affect the requirements for such permits.

(h) Any approved erosion and sediment control plan shall become null and void one year after the date of issuance of the land-disturbing permit, and no further work subject to this chapter shall be allowed unless and until an additional or updated erosion and sediment control plan has been submitted and approved in accordance with the provisions of this chapter or unless all requirements of the approved control plan have been completed in less than one year in accord with such plan and verified by the on-site inspection by the manager.

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Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

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Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.



**SPECIAL USE PERMIT-4-03. Hankins Farm Water and Sewer Extension  
Staff Report for April 8, 2003, Board of Supervisors Public Hearing**

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This staff report is prepared by the James City County Planning Division to provide information to the Planning Commission and Board of Supervisors to assist them in making a recommendation on this application. It may be useful to members of the general public interested in this application.

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**PUBLIC HEARINGS**

Building C Board Room; County Government Complex  
Planning Commission: March 3, 2003, 7:00 p.m.  
Board of Supervisors: April 8, 2003, 7:00 p.m.

**SUMMARY FACTS**

Applicant: Vernon M. Geddy, III

Land Owner: Howard B. Hankins and Hankins Land Trust

Proposed Use: Extension of approximately 3,740 feet of water main and 3,490 feet of force main to serve the Hankins Farm property.

Location: The mains will run from the intersection of Croaker Road and Rochambeau Drive, extending 2,400 feet east along Rochambeau Drive, crossing through a residential lot, and crossing Cloverleaf Lane, Interstate 64, and Fenton Mill Road to Hankins Farm property.

Tax Map and Parcel No.: (14-3)(1-39), (14-3)(1-40), (14-3)(1-40A), (14-4)(1-18), and (14-4)(1-19)

Primary Service Area: Property to be served - Inside  
Main alignment - Inside and Outside

Parcel Size: 511.5 acres

Existing Zoning: M-1, Limited Business/Industrial District, R-5, Multifamily Residential District, and A-1, General Agricultural District

Comprehensive Plan: Mixed-Use

Surrounding Zoning: North, East, South, and West: A-1, General Agricultural

Staff Contact: David Anderson - Phone: 253-6685

**STAFF RECOMMENDATION:**

Staff finds the proposal to extend public water and public sewer to the Hankins Farm property consistent with the Comprehensive Plan, consistent with the proffered rezoning for the Old Dominion French Winery, which encompasses this property, and recommends the Board of Supervisors approve this special use permit (SUP) application with the attached conditions. At the March 3, 2003, public hearing, the Planning Commission voted 7-0 to recommend approval.

## **Project Description**

Mr. Vernon Geddy, III, has applied on behalf of Howard B. Hankins and Hankins Land Trust for a special use permit to allow for the extension of water and sewer service to the Hankins Farm property. The proposed water main would extend from the southwest intersection of Croaker Road and Rochambeau Drive, cut perpendicularly across Croaker Road, cut diagonally across Rochambeau Drive, extend approximately 2,400 feet east along the north side of Rochambeau Drive, cross through a residential lot, and cross Cloverleaf Lane, Interstate 64, and Fenton Mill Road to Hankins Farm property. The proposed sewer force main would extend from the northeast intersection of Croaker Road and Rochambeau Drive, cut diagonally across Rochambeau Drive, extend approximately 2,400 feet east along the south side of Rochambeau Drive, cut perpendicularly across Rochambeau Drive, and follow the alignment of the water main as described above. Please refer to Attachment 2 for a graphical representation of the alignment. A total of approximately 3,740 feet of water main and 3,490 feet of sewer force main are proposed to be constructed. The proposed water main and sewer force main would be dedicated to, and operated by, the James City Service Authority (JCSA).

The proposed mains are intended to serve the Hankins Farm Property. The proposed mains could also serve existing development directly abutting the water and sewer main alignment along Rochambeau Drive.

Twelve-inch water and sewer force mains are proposed for this project. The JCSA is currently working on a site plan level to determine what the appropriate size of the mains should be. Therefore, the size of the mains will not be tied to the SUP. Appropriately sized mains will be provided as a condition of site plan approval.

## **Topography and Physical Features**

The route of the proposed mains is generally flat. The proposed mains would be located primarily within the existing Virginia Department of Transportation right-of-way, with the exception being when the lines cross approximately 600 feet of property identified as Tax Map No. (14-3)(3-8A). When crossing this property, the mains are to be located in a proposed 20-foot JCSA utility easement and some tree removal is required.

## **Comprehensive Plan**

This site is designated Mixed-Use by the Comprehensive Plan. Mixed-use developments require access to public utilities. The proposed mains would serve an area located within the Primary Service Area (PSA). However, as the mains extend along Rochambeau Drive, they are located outside the PSA. A condition has been added limiting additional connections outside the PSA only to existing residential structures located on property adjacent to the proposed mains. Any other connections to property located outside the PSA would require Board approval for an amendment to this SUP. Similar conditions have been placed on other water and sewer special use permits outside the PSA.

## **Surrounding Development and Zoning**

Surrounding development consists primarily of single-family residences on land zoned A-1, General Agricultural.

## Other

The proffered rezoning for this property, known as the Old Dominion French Winery rezoning, required that water and sewer service be extended to the property. The Old Dominion French Winery was never constructed, but the proffers are tied to the land. As such, the extension of water and sewer service is in accordance with the approved proffers.

## Recommendation

Staff finds the proposal to extend public water and public sewer to the Hankins Farm property consistent with the Comprehensive Plan, consistent with the proffered rezoning for the Old Dominion French Winery, which encompasses this property, and recommends the Board of Supervisors approve this special use permit application with the attached conditions. At the March 3, 2003, public hearing, the Planning Commission voted 7-0 to recommend approval:

1. Construction, operation, and maintenance of the proposed force main and water main shall comply with Local, State, and Federal requirements.
2. The project shall comply with all Virginia erosion and sediment control regulations as specified in the 1992 Virginia Erosion and Sediment Control Handbook as amended.
3. All required permits and easement shall be acquired prior to the commencement of construction.
4. Adequate dust and siltation measures shall be taken to prevent adverse effects on adjacent property.
5. Vehicular access to all residences along the affected right-of-ways shall be maintained at all times.
6. All construction activity on the water and sewer extensions shall occur between 7 a.m. and 5 p.m., Monday through Friday.
7. If construction has not commenced on this project within a period of 36 months from the date of issuance of this permit, it shall become void. Construction shall be defined as the clearing, grading, and excavation of trenches necessary for the construction of the force main and water main.
8. No connections shall be made to the water main which would serve any property located outside the PSA except for connections to existing structures located on property outside the PSA adjacent to the proposed mains. In addition, for each platted lot recorded in the James City County Circuit Court Clerk's Office as of April 8, 2003, that is vacant, outside the PSA and adjacent to the main, one connection shall be permitted with no larger than a 3/4-inch service line and 3/4-inch water meter.
9. No connections shall be made to the sewer force main which would serve any property located outside the PSA except for connections to existing structures located on property outside the PSA adjacent to the proposed mains. In addition, for each platted lot recorded in the James City County Circuit Court Clerk's Office as of April 8, 2003, that is vacant, outside the PSA and adjacent to the main, one connection shall be permitted with no larger than a 1 1/4-inch sewer service line.

10. This special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

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Dave Anderson

CONCUR:

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O. Marvin Sowers, Jr.

DA/g  
sup-4-03

Attachments:

1. Minutes from the March 3, 2003, Planning Commission Public Hearing
2. Location Map
3. Plan showing proposed main alignment
4. Resolution

## RESOLUTION

### HANKINS FARM WATER AND SEWER EXTENSION (SUP-4-03)

WHEREAS, the Board of Supervisors of James City County has adopted by ordinance, specific land uses that shall be subjected to a special use permit (SUP) process; and

WHEREAS, Mr. Vernon Geddy, III, has applied on behalf of Howard B. Hankins and Hankins Land Trust for a special use permit to allow for the extension of water and sewer service to the Hankins Farm property; and

WHEREAS, the property is located on land zoned M-1, Limited Business/Industrial District, R-5, Multifamily Residential District, and A-1, General Agricultural District, and can be further identified as Parcel Nos. (1-39), (1-40) and (1-40A) on James City County Real Estate Tax Map No. (14-3) and Parcel Nos. (1-18) and (1-19) on James City County Real Estate Tax Map No. (14-4); and

WHEREAS, the Planning Commission, following its public hearing on March 3, 2003, recommended approval of the application.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-4-03 as described herein with the following conditions:

1. Construction, operation, and maintenance of the proposed force main and water main shall comply with Local, State, and Federal requirements.
2. The project shall comply with all Virginia erosion and sediment control regulations as specified in the 1992 Virginia Erosion and Sediment Control Handbook as amended.
3. All required permits and easement shall be acquired prior to the commencement of construction.
4. Adequate dust and siltation measures shall be taken to prevent adverse effects on adjacent property.
5. Vehicular access to all residences along the affected right-of-ways shall be maintained at all times.
6. All construction activity on the water and sewer extensions shall occur between 7 a.m. and 5 p.m., Monday through Friday.
7. If construction has not commenced on this project within a period of 36 months from the date of issuance of this permit, it shall become void. Construction shall be defined as the clearing, grading, and excavation of trenches necessary for the construction of the force main and water main.

8. No connections shall be made to the water main which would serve any property located outside the Primary Service Area (PSA) except for connections to existing structures located on property outside the PSA adjacent to the proposed mains. In addition, for each platted lot recorded in the James City County Circuit Court Clerk's Office as of April 8, 2003, that is vacant, outside the PSA and adjacent to the main, one connection shall be permitted with no larger than a 3/4-inch service line and 3/4-inch water meter.
9. No connections shall be made to the force main which would serve any property located outside the PSA except for connections to existing structures located on property outside the PSA adjacent to the proposed mains. In addition, for each platted lot recorded in the James City County Circuit Court Clerk's Office as of April 8, 2003, that is vacant, outside the PSA and adjacent to the main, one connection shall be permitted with no larger than a 1 1/4-inch service line.
10. This special use permit is not severable. Invalidation of any word, phrase, clause, sentence, or paragraph shall invalidate the remainder.

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Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

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Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

sup-4-03.res

UNAPPROVED MINUTES TO THE MARCH 3, 2003, PLANNING COMMISSION  
MEETING

CASE NO. SUP-4-03 Hankins Farms Water and Sewer Extension.

Mr. David Anderson presented the staff report. Mr. Vernon Geddy, III has applied on behalf of Howard B. Hankins and Hankins Land Trust for a special use permit to allow for the extension of water and sewer service to the Hankins Farm property. The proposed water and sewer mains would extend from the intersection of Croaker Road and Rochambeau Drive, extend approximately 2,400 feet east along Rochambeau Drive, cross through a residential lot, and cross Cloverleaf Lane, Interstate 64, and Fenton Mill Road to Hankins Farm property. A total of approximately 3,740 ft. of water main and 3,490 feet of force main are proposed to be constructed. The proposed water main and force main would be dedicated to and operated by the James City Service Authority and are intended to serve the Hankins Farm Property. The proposed mains could also serve existing development directly abutting the water and sewer main alignment along Rochambeau Drive. 12" water and sewer mains are proposed for this project. The James City Service Authority is currently working at a site plan level to determine the appropriate size of the mains. Therefore, the size of the mains will not be tied to the SUP. Appropriately sized mains will be provided as a condition of site plan approval. Staff finds the proposal to extend public water and public sewer to the Hankins Farm property consistent with the Comprehensive Plan, consistent with the proffered rezoning for the Old Dominion French Winery which encompasses this property, and recommends the Planning Commission approve this special use permit application with conditions.

Mr. Wilford Kale asked Mr. Larry Foster, General Manager of JCSA, how they determined what they can serve and what will be needed in regards to water supply for a project of this size. He wondered what kind of service could be provided if the desalt plant is not up and running.

Mr. Larry Foster said no service will be provided until the water lines are installed. He said it was based on calculation regarding what type of development it is and what the capacities needed would be.

Mr. Wilford Kale asked Mr. Foster if they knew of any changes in the area regarding land use designation, since we are in the middle of the revision of the Comprehensive Plan.

Mr. David Anderson stated that there is a land use designation change application in for this property. They are requesting a change from mixed use to change the language to allow for additional residential. He explained that it did not change it significantly, but they are requested revised language. He did not think it would affect the engineering calculations.

Mr. Joe McCleary asked for clarification from Mr. Foster regarding who is paying for this project.

Mr. Larry Foster confirmed that the applicant would be paying for it and then it would be dedicated to JCSA. Extensions of JCSA line driven by development are paid for by the developers.

Mr. Joe Poole, III, opened the public hearing.

Mr. Vernon Geddy, representing the applicant, explained the purpose of the project. He noted that the Hankins family has no specific proposal in the wings at this time. However it would be there for future possibilities if the Hankins family decided to do something.

Mr. Joe McCleary noted that in Mr. Anderson's presentation that one part of the pipeline is going across private property, and asked for clarification.

Mr. Vernon Geddy explained that part of the extension would go through an easement obtained by the applicant by permission of the private owner.

Mr. Wilford Kale asked if this was a business decision made by the trust to enhance the salability of the property.

Mr. Vernon Geddy answered that he believed that would be entirely accurate.

Mr. Joe Poole, III asked when the approved master plan on the property was granted.

Mr. Vernon Geddy replied it was in 1991.

Mr. George Billups inquired if the line would be available to other residents.

Mr. Larry Foster explained that yes, it would be available for typical connection fees. The connection fees are based on the individual home and number of bathrooms. He said it was \$300.00 per bathroom fixture, with a typical bathroom has three fixtures. For example a 2 ½ bath home would be \$2,400.00 for water and \$2,400.00 for sewer.

Mr. Wilford Kale asked if water restrictions would be placed on the golf course like other ones.

Mr. Larry Foster clarified that the line was only for domestic use. There is a condition that specifies that the club house would have to hook up, but just for domestic use and not for the kind of demands you would have for a golf course. With regulations, they discourage any kind of use of public water for irrigation of golf courses.

Mr. Joe Poole, III, invited the citizen speakers to come forward to the podium.

Mr. Williams Brantley, resident of 4523 Clover Leaf, and also speaking on behalf of his parent who resides at 4590 Rochambeau Drive, asked whether or not residents would be required to tap in. He also asked what side of the road on Rochambeau that the lines would be extended down.

Mr. Larry Foster answered no; they would not be required to tap in.

Mr. David Anderson explained where the lines were going to be placed.



Mrs. Barbara Abbott, resident of 4470 Rochambeau Drive, asked about the placement of the water and sewer lines and wondered why they were being placed there. She thought it would be easier to place the lines in a different spot.

Mr. David Anderson explained where the lines were going to be placed along Rochambeau Drive and Croaker Road.

Mr. Steve Romeo, Engineer for Landmark Design Group, explained when they prepared the plans for this project, the original master plan showed the lines as running this way. In order to re-route the lines now would require a master plan amendment. He explained that it was less expensive to run the lines as planned, with less traffic interference.

Mr. Joe Poole, III, asked about the lines being buried to an acceptable depth and the land being refilled and tamped, reseeded and restored.

Mr. Steve Romeo answered all work would be done according to JCSA compliance and standards.

Mr. John Hagee commented to Mrs. Abbott that having water and sewer lines would enhance the property values.

When Mrs. Abbott asked about water restrictions and the impact this will have on the current situation, Mr. Donald Hunt answered that if he was one of the people that all live in the residences there, which all have wells, he would welcome the lines and the opportunity to tap in, in case of a well drying up.

Mr. Joe Poole, III, explained the nature of the application that it was not for an "x" number of residences or commercial buildings. They are not approving a new user, just the public facilities potentially to service it.

Mr. Bob Bailey, speaking on behalf of his parent who resides on Fenton Mill Road, was concerned about where the line comes in by the property line.

Mr. Steve Romeo explained that the lines come in to the left of the property by 30 to 40 feet.

Hearing no other questions, Mr. Joe Poole, III, closed the public hearing.

Mr. Joe McCleary asked Mr. Leo Rogers, County Attorney, if the extension of the special use permit condition from 24 to 36 months was a problem.

Mr. Leo Rogers answered that the County had no problem with the time extension. He explained that policy decisions were made on a case by case basis.

Mr. Joe Poole, III, stated his support of approval for this project with the conditions.

Mr. Joe McCleary seconded his comments, and noted his appreciation for Mrs. Abbott's comments as well.

Mr. Joe Poole, III, commented that he especially liked condition no. 6 that stated no strange hours of construction.

Mr. George Billups asked if doing the extension of water and sewer changed the zoning or would be a consideration of future zoning requests.

Mr. David Anderson replied that it doesn't change the zoning.

Mr. Marvin Sowers explained that the property in question by the special use permit is the only property that is actually within the PSA. Under the conditions it would not be eligible for a line extension, so it would not directly affect any future rezoning requests.

Mr. Wilford Kale asked if the north side of Rochambeau would remain outside of the Primary Service area.

Mr. Marvin Sowers replied yes.

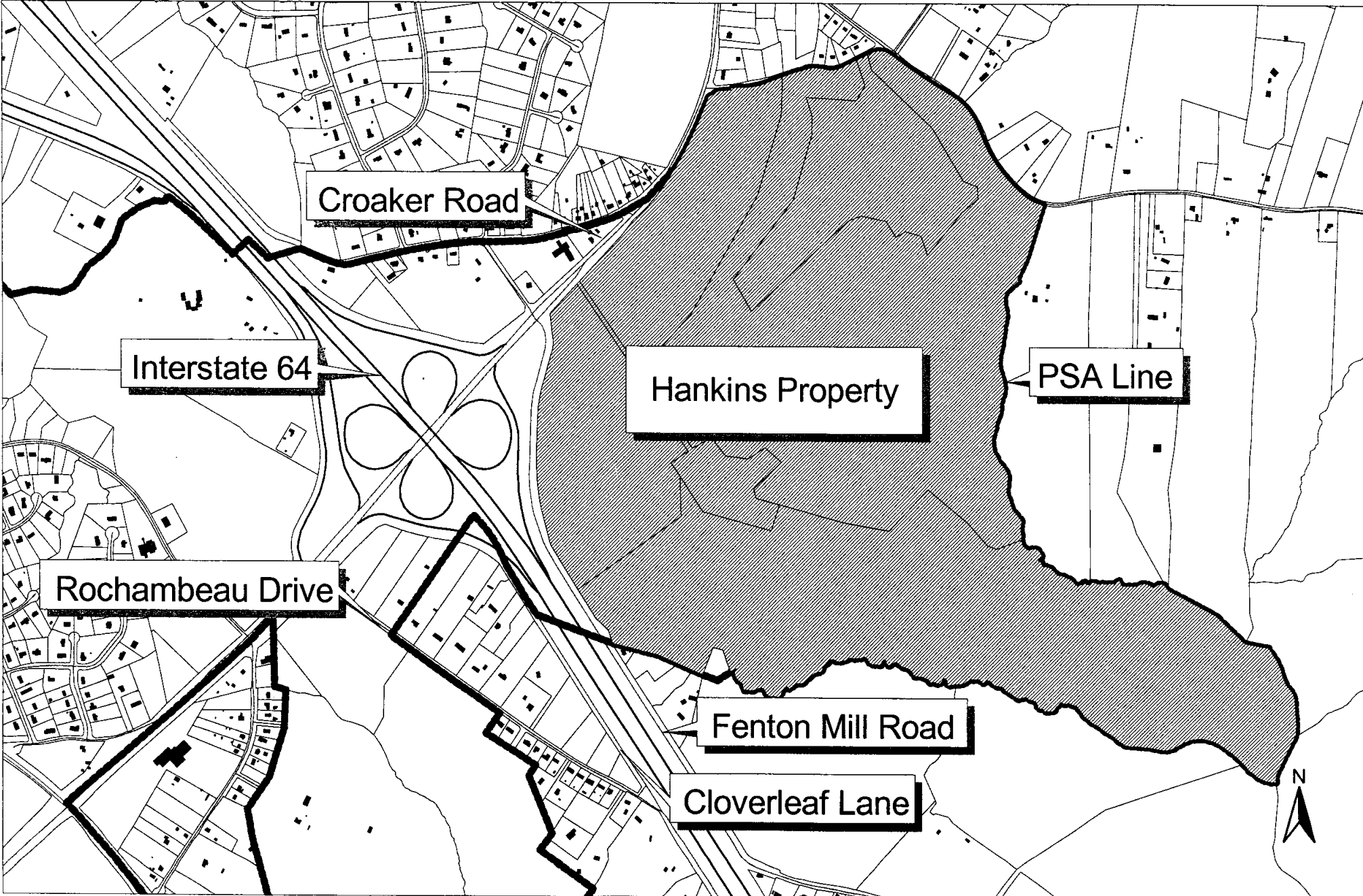
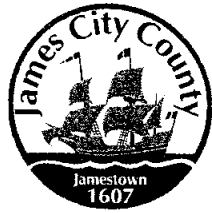
Mrs. Peggy Wildman made a motion to approve.

Mr. Joe McCleary seconded the motion.

In a roll call vote, motion passed (7-0). AYE: Wildman, McCleary, Hagee, Hunt, Kale, Billups, Poole (7); NAY: (0).

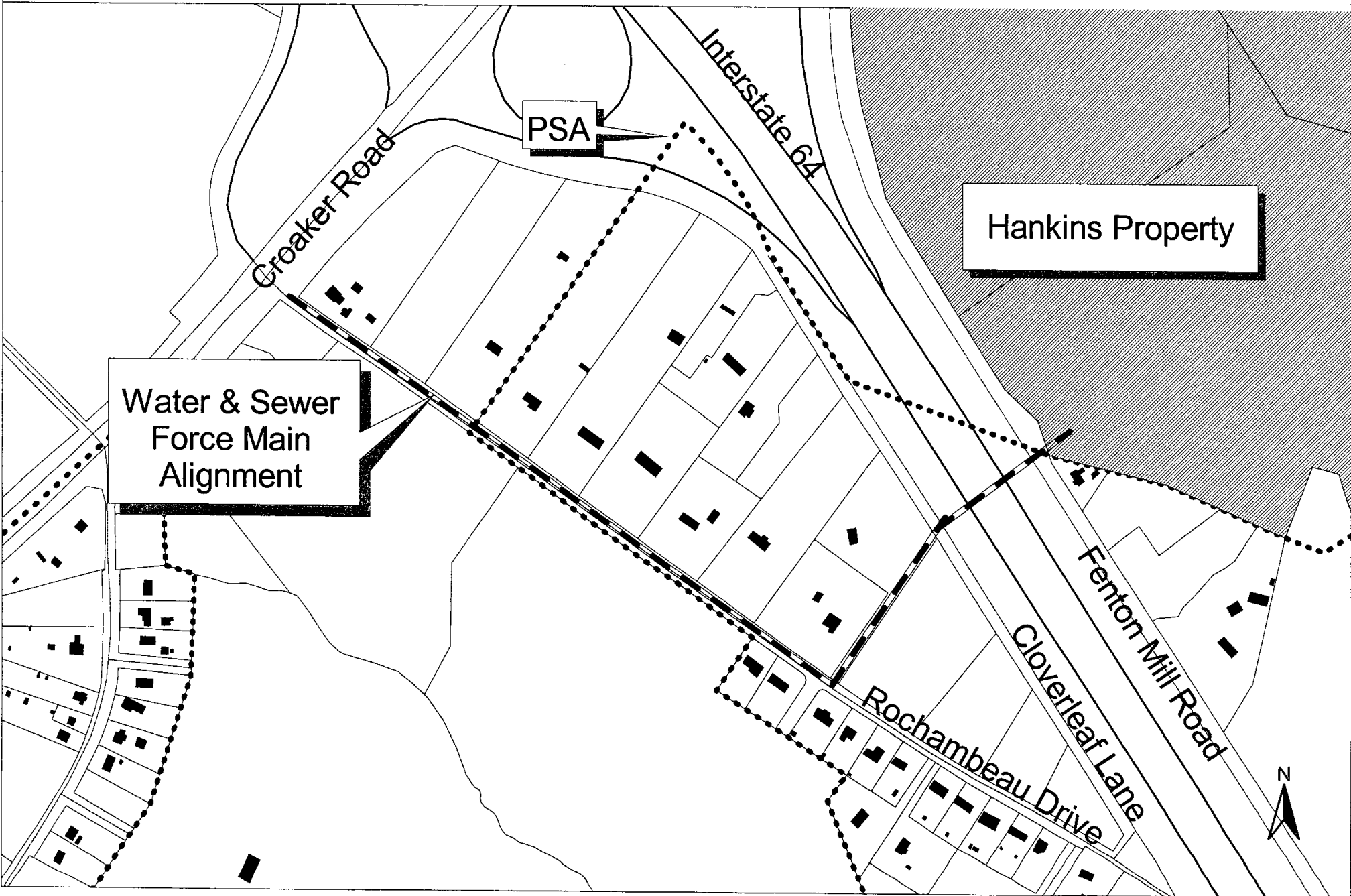
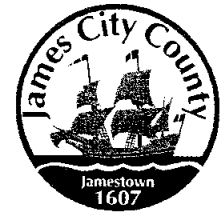
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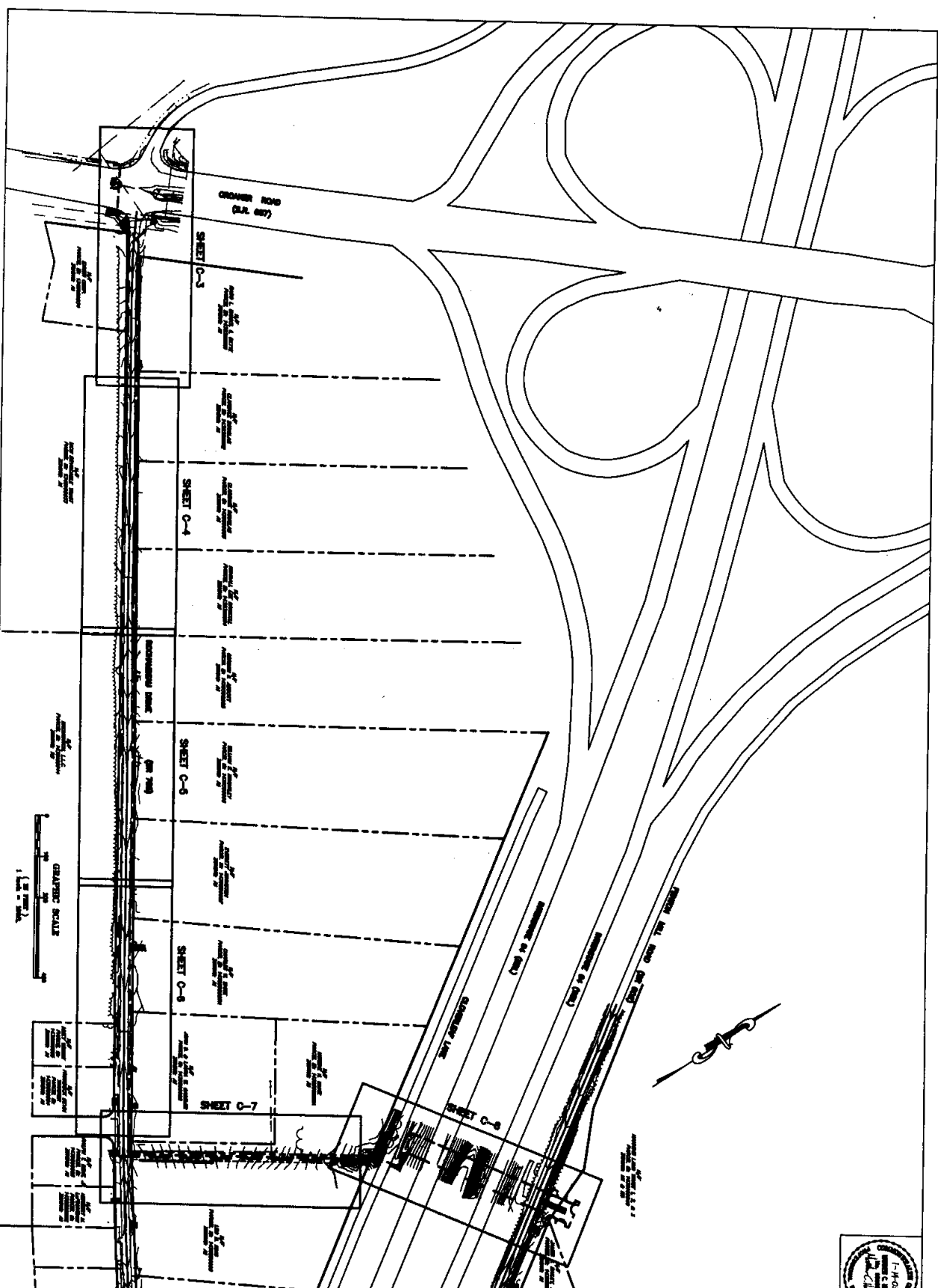
## Location Map



# Case Number: SUP-4-03

## Water and Sewer Main Alignment





**MASTER LAYOUT PLAN**  
**HANKINS FARM**  
**WATER AND SEWER EXTENSION**  
 JAMES CITY COUNTY, VIRGINIA

C-2  
 1" = 40'

| REVISIONS |             |
|-----------|-------------|
| NO.       | DESCRIPTION |
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## M E M O R A N D U M

DATE: April 8, 2003

TO: The Board of Supervisors

FROM: O. Marvin Sowers, Jr., Planning Director  
Leo P. Rogers, Deputy County Attorney

SUBJECT: Abandonment of a Portion of Old Ironbound Road Right-of-Way

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The Virginia Department of Transportation (VDOT) requested that the County abandon a portion of the right-of-way for old Ironbound Road. The portion to be abandoned is located in front of Mount Pleasant Church at 4002 Ironbound Road between Ironbound Road and the northbound Route 199 exit ramp. The church is located on parcel (1-21) on James City County Real Estate Tax Map No. (38-4). Representatives of the Mount Pleasant Church wish to have the right-of-way abandoned in order to facilitate expansion of the Church's parking area. Board of Supervisors' approval is needed in order to abandon the right-of-way.

When Route 199 and Monticello Avenue were constructed, Ironbound Road was severed and was relocated to intersect with Monticello Avenue. This relocated section of Ironbound Road provides an alternative route for public travel. Mount Pleasant Church and a residue, half-acre  $\pm$  parcel acquired by VDOT for the Monticello Avenue and Route 199 projects, adjoin the right-of-way to be abandoned, but both have access from the Ironbound Road cul-de-sac. The Church has also entered into a contract with VDOT to purchase this residue parcel. Upon abandonment of the right-of-way and purchase of the residue parcel, the Church intends to construct additional parking.

In order to give public notice of the intention to abandon the right-of-way, notice was posted at the Courthouse and along the property in three locations, and a letter was sent to the Commonwealth Transportation Board. Notices were also mailed to adjoining and nearby property owners. A public hearing for the proposed abandonment was advertised in The Virginia Gazette on March 5 and March 8, 2003.

The Historic Triangle Bicycle Advisory Committee (HTBAC) had previously identified a need for use of the old Ironbound Road right-of-way for bicycle and pedestrian travel and had requested staff to pursue funding for improvements. During its discussions, HTBAC had expressed concern with eastbound bicyclists having to cross Monticello Avenue to continue on the existing multiuse path. A multiuse path connection through the Ironbound Road right-of-way would allow eastbound bicyclists to avoid this crossing. Such a connection would also address HTBAC's concerns about bicyclist/pedestrian conflicts with motorists at the Monticello Avenue/Ironbound Road intersection, and encourage eastbound bicyclists to use Ironbound Road rather than the sidewalk. By providing easy access to Ironbound Road, HTBAC believes that bicyclists will be encouraged to use Ironbound Road, a route that HTBAC believes is a safer approach to the Monticello Avenue/Ironbound Road intersection for east- and northbound bicyclists.

Upon learning of the proposed abandonment, HTBAC requested County staff to seek guarantees to allow construction of a multiuse path on the old Ironbound Road right-of-way and/or residue parcel. Mount Pleasant Church agreed to allow the multiuse path, and this offer was accepted by HTBAC at its January 27, 2003, meeting. The Church has subsequently signed an agreement with the County to provide these easements upon completion of the abandonment and land purchase from VDOT.

Steve Hicks, VDOT Resident Engineer, has verbally concurred with HTBAC's multiuse path connection concept. County staff anticipates applying for a Federal grant to construct the multiuse path.

Abandonment of a Portion of Old Ironbound Road Right-of-Way

April 8, 2003

Page 2

Last week, VDOT informed the County that additional time was needed to gather information and complete the dedication of other roadways in the Project area before the County should act on the abandonment. Staff recommends that the Board should open and then close the public hearing. No County action on the abandonment of a portion on Ironbound Road is required at this time. VDOT staff indicated that the necessary work should be accomplished in four to six weeks. Once VDOT is ready to proceed, the abandonment will be submitted to the Board for action.

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O. Marvin Sowers, Jr.

CONCUR:

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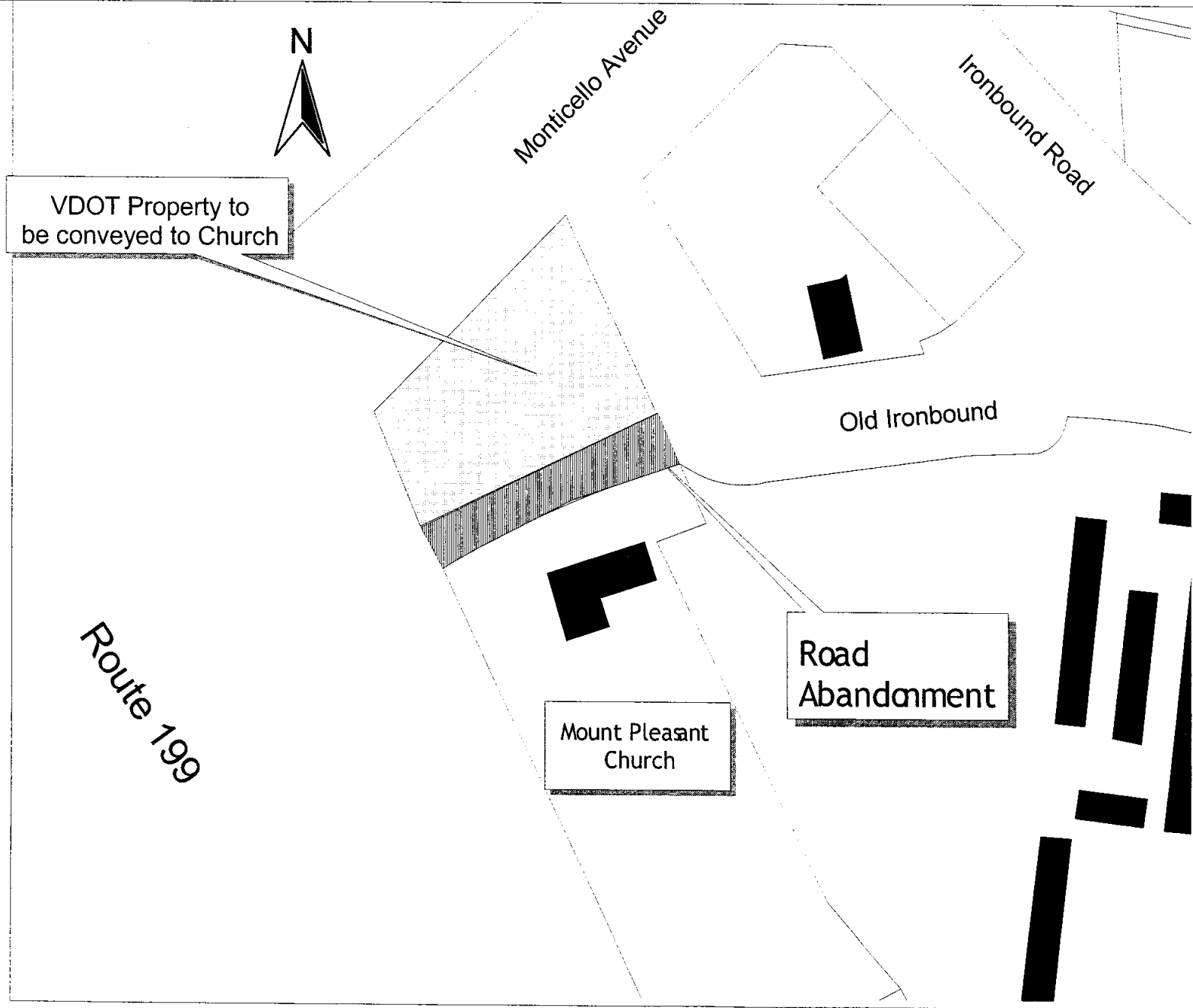
Leo P. Rogers

OMS/adw  
abandiron.mem

Attachment:

1. Location Map

# C-019-03 Old Ironbound Rd. Right of Way Abandonment





MEMORANDUM

DATE: April 8, 2003  
TO: The Board of Supervisors  
FROM: Frank M. Morton, III, County Attorney  
SUBJECT: Conveyance of Utility Easement to Dominion Virginia Power - Chickahominy Riverfront Park

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David W. Otey, Jr., has, on behalf of the owners of a parcel of land located off Route 5 adjacent to the Chickahominy Riverfront Park ("Park"), requested the County grant a 15-foot utility easement to Dominion Virginia Power.

The 9.98± parcel to be served is owned by Peggy Scholley and Luke Beckerdite, and is located off Route 5 adjacent to the easterly boundary of the Park. The owners wish to build a home on the site which is served by a 50-foot easement for ingress and egress which runs along a portion of the easterly property line of the Park. The 15-foot utility easement would actually be contained within the boundaries of the larger easement (see attached plat).

Following the public hearing, I recommended the Board adopt the attached resolution authorizing the County Administrator to execute the Right-of-Way Agreement conveying the 15-foot utility easement.

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Frank M. Morton, III

FMM/gb  
chickease.mem

Attachments

**RESOLUTION**

**CONVEYANCE OF UTILITY EASEMENT TO DOMINION VIRGINIA POWER -**

**CHICKAHOMINY RIVERFRONT PARK**

WHEREAS, James City County owns 140.5± acres commonly known as the Chickahominy Riverfront Park (the “Park”) and designated as Parcel No. 3430100002 on James City County Real Estate Tax Map; and

WHEREAS, Peggy Scholley and Luke Beckerdite, husband and wife, are the owners of a parcel consisting of 9.98± acres adjacent to a portion of the easterly property line of the Park; and

WHEREAS, the owners of the 9.98± parcel are desirous of constructing a dwelling on said parcel and are in need of electrical service; and

WHEREAS, a fifty-foot (50') easement for ingress and egress currently exists and the fifteen-foot (15') utility easement will lie within the existing easement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes and directs the County Administrator to execute the Right-of-Way Agreement and such other documents necessary to convey the above-described utility easement to Dominion Virginia Power.

\_\_\_\_\_  
Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

ATTEST:

\_\_\_\_\_  
Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April, 2003.

chickease.res



PIN#  
34401000025

Portion of:  
PIN# 34301000002  
+/- 140 Acres  
Owner:  
James City County

\_\_\_\_\_  
Initials

RL

Route 5/John Tyler Hgwy

RL

15'

15'

50' Existing Ingress/  
Egress Easement

**Legend**

—— Location of Boundary Lines of Right-of-Way  
XX' in Width

== RL == Indicates Property Line is Right-of-Way  
Boundary  
15'

**Plat to Accompany  
Right-of-Way Agreement**

VIRGINIA ELECTRIC AND POWER COMPANY  
doing business as

**Dominion Virginia Power UG**

District

EASTERN REGION

District-~~XXXXXX~~ County-~~XX~~ State  
Jamestown High School James City VA

Office

WILLIAMSBURG

Plat Number

28-02-0134

Estimate Number

2805173405

Grid Number

M1836

Date

By

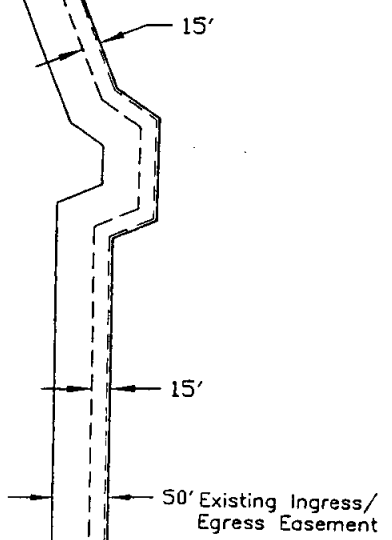


PIN#  
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+/- 140 Acres  
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James City County

Initials

Route 5/John Tyler Hgwy



*Plat to Accompany  
Right-of-Way Agreement*

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District-~~XXXXXX~~ County-~~XX~~ State  
**Jamestown High School James City VA**

Office  
**WILLIAMSBURG** Plat Number  
**28-02-0134**

Estimate Number  
**2805173405** Grid Number  
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Date By

**Legend**

- Location of Boundary Lines of Right-of-Way XX' in Width
  - Indicates Property Line is Right-of-Way Boundary
- 15'





## **Project Description**

Mr. Michael Thornton, on behalf of the Williamsburg-James City County Public Schools, has applied for special use permits to allow the placement of temporary classroom trailers at Jamestown High School, Lafayette High School, Clara Byrd Baker Elementary School, and Stonehouse Elementary School. Section 24-109 of the Zoning Ordinance requires the issuance of a special use permit (SUP) by the Board of Supervisors for temporary classroom trailers accessory to an existing school. The requests for each of the four schools are detailed below.

### *Jamestown High School*

Jamestown High School currently has two temporary classroom trailers (four classrooms) located west of the main school building. The attached summary chart shows that the SUP for one existing trailer is valid until July 1, 2004, and the other is valid until July 1, 2006. The School Board is requesting two new classroom trailers (four classrooms) to accommodate the growth in the student population at the high school. Additionally, the strings program will be added as a course offering at Jamestown, which will require classroom space. Information submitted with the application states that an analysis of existing space indicates maximum utilization of classroom space at the present time.

### *Lafayette High School*

Lafayette High School currently has three temporary classroom trailers (six classrooms) located west of the main school building. The attached summary chart shows that the SUP for two existing trailers is valid until July 1, 2004, and the other is valid until July 1, 2006. The School Board is requesting two new classroom trailers (four classrooms) to accommodate the growth in the student population at the high school. Additionally, it will be necessary to accommodate two existing classrooms that are presently being temporarily housed in non-instructional spaces. Information submitted with the application states that an analysis of existing space indicates maximum utilization of classroom space at the present time.

### *Clara Byrd Baker Elementary School*

Clara Byrd Baker Elementary School currently has one temporary classroom trailer (one classroom) located between the main school building and the basketball courts. The attached summary chart shows that the SUP for the existing trailer is valid until July 1, 2004. The School Board is requesting one new temporary classroom trailer (one classroom with bathroom). Due to the increase in student population this year, the existing temporary classroom trailer designated for the strings and band programs is being used as a regular classroom, which dictates the need to provide appropriate classroom space for the strings and band programs. Information submitted with the application states that an analysis of existing space indicates maximum utilization of classroom space at the present time.

### *Stonehouse Elementary School*

Stonehouse Elementary School does not currently have any temporary classroom trailers. The School Board is requesting one new temporary classroom trailer (one classroom with bathroom). The addition of a new preschool class at Stonehouse will require the relocation of an existing classroom. Information submitted with the application states that an analysis of existing space indicates maximum utilization of classroom space at the present time.

## **Public Utilities**

Each of the school sites lie within the Primary Service Area (PSA). Public water and sewer serve the area surrounding each of the schools and the schools themselves.

## Comprehensive Plan

The Comprehensive Plan designates Jamestown High School, Lafayette High School, and Clara Byrd Baker Elementary School as Federal, State, and County Land. Stonehouse Elementary School is designated as Low-Density Residential. The majority of land surrounding these school sites is designated as Low-Density Residential. Examples of acceptable land uses in areas designated as Low-Density Residential include single-family homes, recreation areas, community oriented public facilities, very limited commercial development, churches, and schools. Staff finds the proposed use to be consistent with the Comprehensive Plan as they are accessory to a recommended land use.

## Recommendation

Staff finds the proposals to be consistent with the surrounding zoning and development and consistent with the Comprehensive Plan. The applicant has requested a three-year time limit for the proposed trailers. Staff recommends the Board of Supervisors approve each of these proposals with the following condition:

1. This permit shall be valid until July 1, 2006.

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Christopher Johnson

CONCUR:

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O. Marvin Sowers, Jr.

sup-5-6-7-8-03.wpd  
CJ/gb

### Attachments:

1. Summary of Existing Trailers at Williamsburg-James City Public Schools
2. Site Map for Jamestown High School
3. Site Map for Lafayette High School
4. Site Map for Clara Byrd Baker Elementary School
5. Site Map for Stonehouse Elementary School
6. Resolution



**RESOLUTION**

CASE NO. SUP-5-03. JAMESTOWN HIGH SCHOOL

CASE NO. SUP-6-03. LAFAYETTE HIGH SCHOOL

CASE NO. SUP-7-03. CLARA BYRD BAKER ELEMENTARY SCHOOL

CASE NO. SUP-8-03. STONEHOUSE ELEMENTARY SCHOOL

**TEMPORARY CLASSROOM TRAILERS**

WHEREAS, all conditions for the consideration of these special use permit applications have been met; and

WHEREAS, the Williamsburg-James City County School Board has applied for a special use permit to allow two temporary classroom trailers at Jamestown High School on property owned and developed by the applicant located at 3751 John Tyler Highway and further identified as Parcel No. (1-2D) on James City County Real Estate Tax Map No. (46-1); and

WHEREAS, the Williamsburg-James City County School Board has applied for a special use permit to allow two temporary classroom trailers at Lafayette High School on property owned and developed by the applicant located at 4460 Longhill Road and further identified as Parcel No. (1-1) on James City County Real Estate Tax Map No. (32-3); and

WHEREAS, the Williamsburg-James City County School Board has applied for a special use permit to allow one temporary classroom trailer at Clara Byrd Baker Elementary School on property owned and developed by the applicant located at 3131 Ironbound Road and further identified as Parcel No. (1-58) on James City County Real Estate Tax Map No. (47-1); and

WHEREAS, the Williamsburg-James City County School Board has applied for a special use permit to allow one temporary classroom trailer at Stonehouse Elementary School on property owned and developed by the applicant located at 3651 Rochambeau Drive and further identified as Parcel No. (1-20) on James City County Real Estate Tax Map No. (13-1).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby approves the issuance of special use permits for the placement of temporary classroom trailers as described above and on the attached site location maps with the following condition:

1. These permits shall be valid until July 1, 2006.

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Jay T. Harrison, Sr.  
Chairman, Board of Supervisors

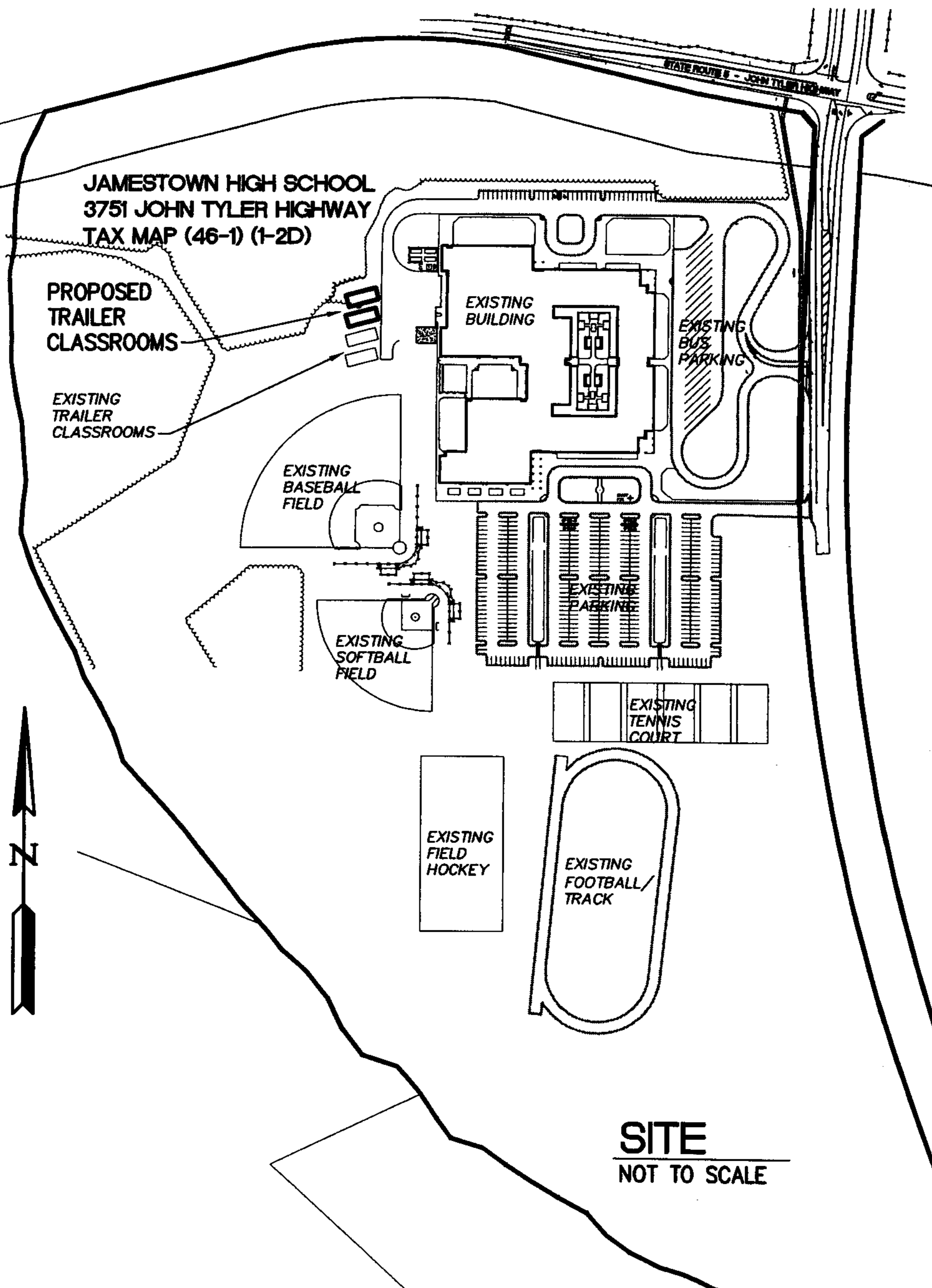
ATTEST:

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Sanford B. Wanner  
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 8th day of April,  
2003.

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**Consulting Engineers**

**Engineers, Surveyors, Planners**

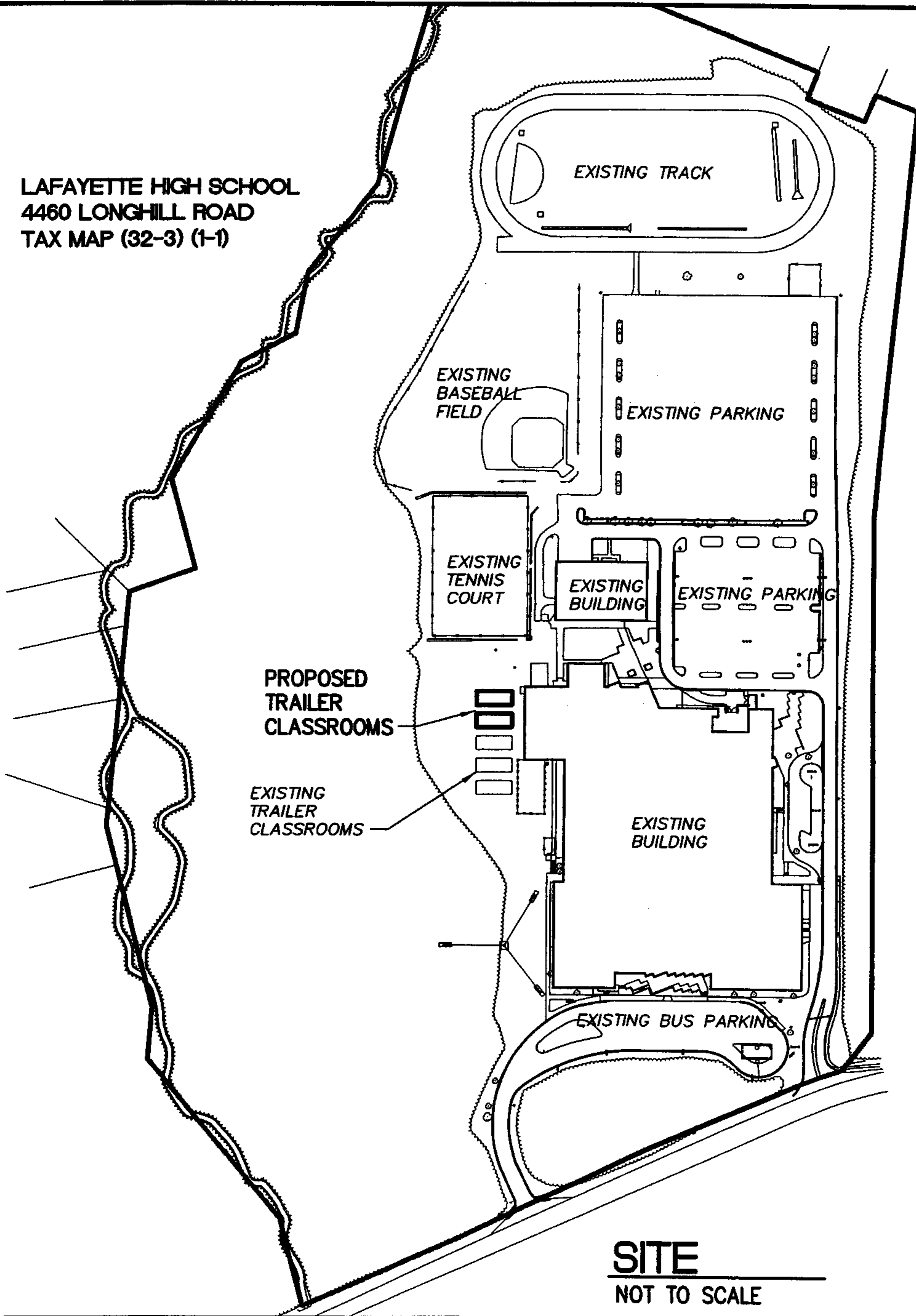
**Williamsburg, Virginia**

TRAILER CLASSROOM  
**JAMESTOWN HIGH SCHOOL**  
 WILLIAMSBURG/JAMES CITY COUNTY SCHOOLS

## WJCC PUBLIC SCHOOLS TRAILERS AS OF 2002-2003

| LOCATION                | DIMENSIONS | SQ FOOTAGE | NUMBER OF UNITS | CLASS ROOMS PER UNIT | TOTAL NUMBER OF CLASSROOMS | SPECIAL USE PERMIT NUMBER | EXPIRATION DATE |
|-------------------------|------------|------------|-----------------|----------------------|----------------------------|---------------------------|-----------------|
| <i>Lafayette</i>        | 24 X 60    | 1440       | 2               | 2                    | 4                          | SUP-14-00                 | July 1, 2004    |
| <i>Lafayette</i>        | 24 X 60    | 1440       | 1               | 2                    | 2                          | SUP-5-02                  | July 1, 2006    |
| <b>TOTAL</b>            |            |            | <b>3</b>        |                      | <b>6</b>                   |                           |                 |
| <i>Jamestown</i>        | 24 X 60    | 1440       | 1               | 2                    | 2                          | SUP-13-00                 | July 1, 2004    |
| <i>Jamestown</i>        | 24 X 60    | 1440       | 1               | 2                    | 2                          | SUP-6-02                  | July 1, 2006    |
| <b>TOTAL</b>            |            |            | <b>2</b>        |                      | <b>4</b>                   |                           |                 |
| <i>Toano</i>            | 24 X 66    | 1584       | 3               | 2                    | 6                          | SUP-12-00                 | July 1, 2004    |
| <b>TOTAL</b>            |            |            | <b>3</b>        |                      | <b>6</b>                   |                           |                 |
| <i>Clara Byrd Baker</i> | 24 X 40    | 960        | 1               | 1                    | 1                          | SUP-11-00                 | July 1, 2004    |
| <b>TOTAL</b>            |            |            | <b>1</b>        |                      | <b>1</b>                   |                           |                 |
| <i>DJ Montague</i>      | 24 X 60    | 1440       | 1               | 1                    | 1                          | SUP-9-02                  | July 1, 2006    |
| <b>TOTAL</b>            |            |            | <b>1</b>        |                      | <b>1</b>                   |                           |                 |

LAFAYETTE HIGH SCHOOL  
4460 LONGHILL ROAD  
TAX MAP (32-3) (1-1)



**SITE**  
NOT TO SCALE

**ES** Consulting Engineers      Engineers, Surveyors, Planners      Williamsburg, Virginia

TRAILER CLASSROOM  
**LAFAYETTE HIGH SCHOOL**  
WILLIAMSBURG/JAMES CITY COUNTY SCHOOLS

POWHATAN DISTRICT

JAMES CITY COUNTY VIRGINIA

NEW 24'x 40'  
TRAILER  
CLASSROOM

EXISTING  
BASKETBALL  
COURT

EXISTING  
TRAILER  
CLASSROOM

EXISTING  
TOP OF BANK

EXISTING  
BUS  
PARKING

EXISTING  
SWING  
AREA

EXISTING  
BUILDING

EXISTING  
PARKING

CLARA BYRD BAKER  
ELEMENTARY SCHOOL  
3131 IRONBOUND ROAD  
TAX MAP (46-2)&(47-1)

IRONBOUND RD.  
RTE. 615 VARYING R/W

### SITE PLAN

NOT TO SCALE



Consulting Engineers

Engineers, Surveyors, Planners

Williamsburg, Virginia

TRAILER CLASSROOM  
**CLARA BYRD BAKER ELEMENTARY SCHOOL**  
WILLIAMSBURG/JAMES CITY COUNTY SCHOOLS

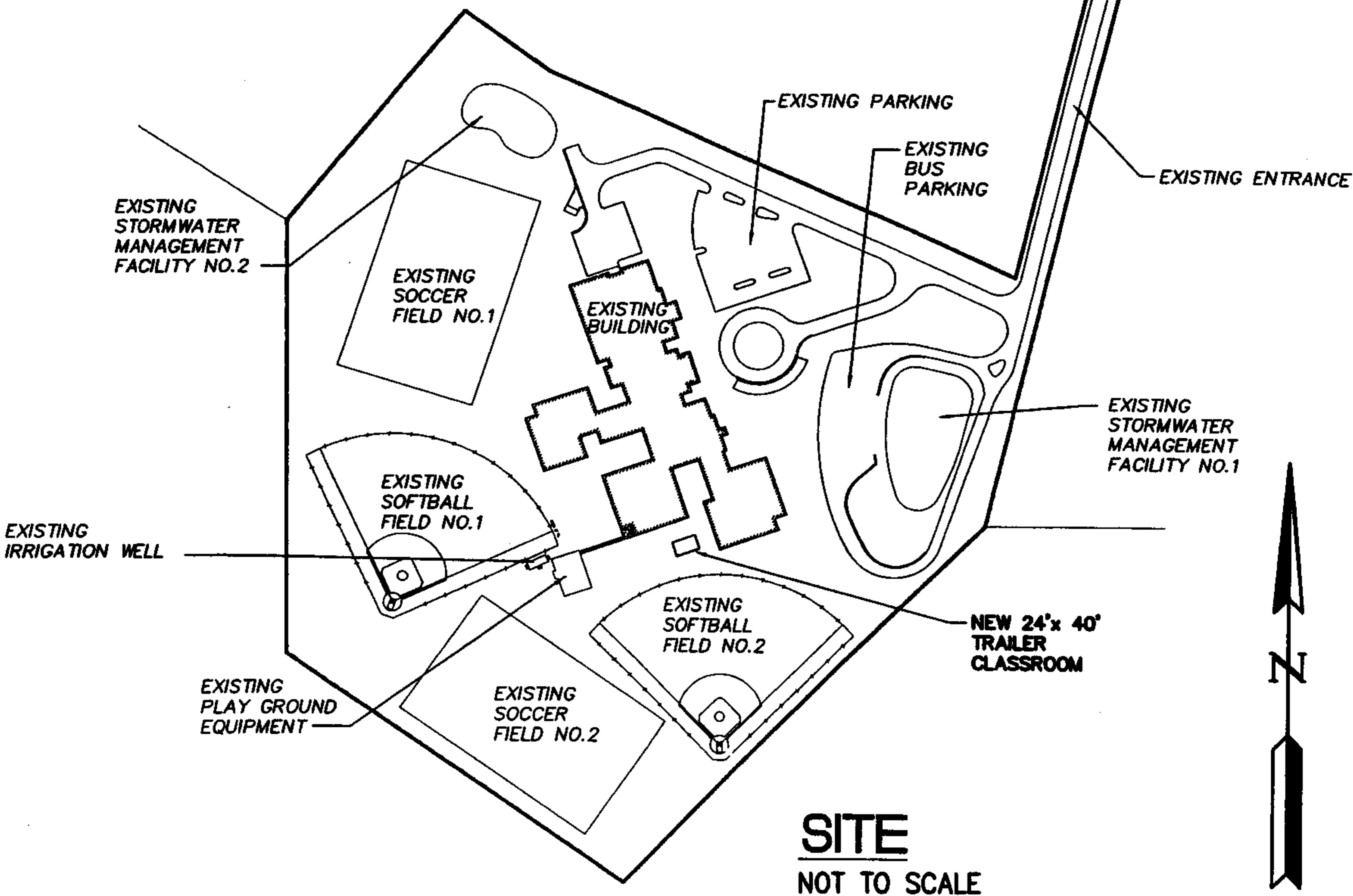
BERKELY DISTRICT

JAMES CITY COUNTY, VIRGINIA

STATE ROUTE NO. 30  
ROCHAMBEAU DRIVE  
250' ROW  
(STATE HIGHWAY PLAT BOOK 3, PAGE 39)

STATE ROUTE NO. 746  
OLD STAGE ROAD

**STONEHOUSE ELEMENTARY SCHOOL**  
3651 ROCHAMBEAU DRIVE  
TAX MAP # (13-1)(1-20)



**SITE**  
NOT TO SCALE



**Consulting Engineers**

**Engineers, Surveyors, Planners**

**Williamsburg, Virginia**

TRAILER CLASSROOM  
**STONEHOUSE ELEMENTARY SCHOOL**  
WILLIAMSBURG/JAMES CITY COUNTY SCHOOLS

STONEHOUSE DISTRICT

JAMES CITY COUNTY VIRGINIA