

A G E N D A

JAMES CITY COUNTY BOARD OF SUPERVISORS

County Government Center Board Room

January 3, 2006

4:00 P.M.

A. ROLL CALL

B. CLOSED SESSION

C. ORGANIZATIONAL MEETING

1. Board of Supervisors
2. Williamsburg Area Transport Company
 - a. Williamsburg Area Transport Company Stockholders
 - 1) Board of Directors
 - 2) Minutes - January 3, 2005
 - b. Williamsburg Area Transport Company
 - 1) Board of Directors and Officers
 - 2) Organizational Meeting
 - 3) Minutes - October 11, 2005

D. ADJOURNMENT

010306bosorg.age

MEMORANDUM

DATE: January 3, 2006
 TO: The Board of Supervisors
 FROM: Leo P. Rogers, County Attorney
 SUBJECT: Organizational Meeting

The Code of Virginia, Section 15.2-1416, requires the Board of Supervisors to organize at its first meeting in January.

The meeting should proceed generally as follows:

1. Nominations and elections of Chairman and Vice Chairman.
2. Establishment of meeting dates, place and times (this is accomplished by adopting the attached resolution).
3. Commission/Committee appointments, usually handled in closed session.
4. Appointment of The Board of Directors and Officers for the Williamsburg Area Transport (ATransport Company@). The past practice has been that the Stockholders (all of whom are members of the Board of Supervisors) have served as the Board of Directors, the President has been a member of the Board of Supervisors and the Secretary/Treasurer has been a staff member. I suggest, with Sandy Wanner's concurrence, that M. Douglas Powell be renominated to that joint position. The Stockholders and the Board of Directors of the Transport Company must meet after these appointments are made to formally approve the appointments.

The Board of Supervisors has followed Robert's Rules of Order, Newly Revised, 1981, and more specifically, the provisions which pertain to the AConduct of Business in Boards,@ at p. 404 et seq., in particular, the AProcedure in Small Boards@ as follows:

- X Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
- X Motions need not be seconded.
- X There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
- X Informal discussion of a subject is permitted while no motion is pending.
- X The Chairman can speak in discussion without rising or leaving the chair; and can make motions and votes on all questions.

Organizational Meeting

January 3, 2006

Page 2

In addition, the Board for the last several years has chosen to follow the following:

- X Motions to rescind shall not be in order after the Board has made a decision on land use matters involving rezonings or special use permits. A motion to reconsider such matters must be made at the same meeting the original decision is made by the Board.

- X Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued forty-eight hours to the same time and place.

I believe these rules have worked effectively for these Boards and recommend their continuation.

I have attached the appropriate resolution for your consideration.

Leo P. Rogers

LPR/gs
bosorg06.mem

Attachments

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS

WHEREAS, the Board of Supervisors of James City County, Virginia, is required by State law to organize at the first meeting in January.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the following rules shall apply for the Year 2006:

1. Regular meetings of the Board shall be held as shown on the attached 2006 calendar, in the Board Room of the James City County Government Center. The meeting time shall be 7:00 p.m.

Work session meetings of the Board shall be held at 4:00 p.m., Tuesday before the second regular meeting in the Board Room of the James City County Government Center.

2. The Board shall for parliamentary purposes follow Robert's Rules of Order, Newly Revised, 1981 and more specifically those provisions which pertain to the "Conduct of Business in Boards," at p. 404 et. seq., in particular, the "Procedure in Small Boards" as follows; provided, however, the Board may amend by Resolution the Rules as it deems appropriate. The following rules shall apply:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The Chairman can speak in discussion without leaving the chair; and can make motions and votes on all questions.
3. In addition, the Board agrees to the following:
 - a. A motion to rescind shall not be in order in a land use decision involving a rezoning or a special use permit. A motion to reconsider such a decision must be made at the same meeting the decision is made by the Board.
 - b. Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued forty-eight hours to the same time and place.

Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 3rd day of
January, 2006.

bosorg06.res

MEMORANDUM

DATE: January 3, 2006
TO: The Board of Supervisors
FROM: Leo P. Rogers, County Attorney
SUBJECT: Organizational Meeting - Williamsburg Area Transport Company

I recommend the organizational meeting of the Williamsburg Area Transport Company proceed as follows:

1. At the request of the Stockholders, the Board of Supervisors appoints the Board of Directors and officers.
2. The Stockholders convene to approve the appointments for the Board of Directors made under "1" above.
3. The Board of Directors convene to approve the appointments for officers made under "1" above.
4. Adoption of parliamentary procedures.

Leo P. Rogers

LPR/gs
jctorg06.mem

Attachment

MEMORANDUM

DATE: January 3, 2006
TO: The Board of Supervisors
FROM: Leo P. Rogers, County Attorney
SUBJECT: Appointment of Board of Directors and Officers for Williamsburg Area Transport Company

The Williamsburg Area Transport Company Stockholders request that the Board of Supervisors appoint its Board of Directors, President, and Secretary/Treasurer for the Year 2006.

I have attached the appropriate resolution for your consideration.

Leo P. Rogers

LPR/gs
bosorgwat06.mem

Attachment

RESOLUTION

APPOINTMENT OF BOARD OF DIRECTORS AND OFFICERS FOR

WILLIAMSBURG AREA TRANSPORT COMPANY BY

BOARD OF SUPERVISORS

WHEREAS, the Stockholders of the Williamsburg Area Transport Company ("Transport Company") have requested the Board of Supervisors to appoint the Board of Directors and the officers of the Transport Company for the Year 2006.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that it hereby appoints as Directors of the Transport Company for the Year 2006 the following individuals:

Bruce C. Goodson
Jay T. Harrison, Sr.
M. Anderson Bradshaw
John J. McGlennon
James O. Icenhour, Jr.

BE IT FURTHER RESOLVED, that the Board of Supervisors appoints the following officers:

President -

Secretary/Treasurer - M. Douglas Powell

Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 3rd day of January, 2006.

AT AN ORGANIZATION MEETING OF THE OF THE WILLIAMSBURG AREA TRANSPORT COMPANY STOCKHOLDERS, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 3RD DAY OF JANUARY, 2005, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

John J. McGlennon, President
Michael J. Brown
Bruce C. Goodson
Jay T. Harrison, Sr.
M. Anderson Bradshaw

Anthony Conyers, Jr., Secretary, Absent

B. ORGANIZATIONAL MEETING

Mr. Harrison made a motion to adopt the January 5, 2004, Organizational Meeting minutes.

The motion passed by an unanimous voice vote.

Mr. Brown made a motion to adopt the Resolution for Approval of the Board of Directors and Officers of the Williamsburg Area Transport Company.

The motion passed by an unanimous voice vote.

RESOLUTION

APPOINTMENT OF BOARD OF DIRECTORS AND OFFICERS FOR

WILLIAMSBURG AREA TRANSPORT COMPANY BY

BOARD OF SUPERVISORS

WHEREAS, the Stockholders of the Williamsburg Area Transport Company ("Transport Company") have requested the Board of Supervisors to appoint the Board of Directors and the officers of the Transport Company for the Year 2005.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that it hereby appoints as Directors of the Transport Company for the Year 2005 the following individuals:

Bruce C. Goodson
Jay T. Harrison, Sr.
M. Anderson Bradshaw
John J. McGlennon
Michael J. Brown

BE IT FURTHER RESOLVED, that the Board of Supervisors appoints the following officers:

President - M. Anderson Bradshaw

Secretary/Treasurer - Anthony Conyers, Jr.

C. ADJOURNMENT

Mr. Harrison made a motion to adjourn.

The motion passed by an unanimous voice vote.

Mr. Brown adjourned the Board at 4:53 p.m.

Anthony Conyers, Jr.
Secretary

010305watstock.min

MEMORANDUM

DATE: January 3, 2006
TO: The Stockholders of the Williamsburg Area Transport Company
FROM: Leo P. Rogers, County Attorney
SUBJECT: Approval of the Board of Directors

The Stockholders are requested to formally approve the Board of Directors for the Williamsburg Area Transport Company appointed by the Board of Supervisors at its organizational meeting on January 3, 2006.

I have attached the appropriate resolution for your consideration.

Leo P. Rogers

LPR/tlc
bodappv06.mem

Attachment

RESOLUTION

APPROVAL OF BOARD OF DIRECTORS OF

WILLIAMSBURG AREA TRANSPORT COMPANY BY STOCKHOLDERS

WHEREAS, the Board of Supervisors of James City County, Virginia, appointed the Board of Directors of the Williamsburg Area Transport Company ("Transport Company") on January 3, 2006.

NOW, THEREFORE, BE IT RESOLVED that the Stockholders of the Williamsburg Area Transport Company, hereby approve as Directors of the Transport Company the following appointments of the Board of Supervisors:

Bruce C. Goodson
Jay T. Harrison, Sr.
M. Anderson Bradshaw
John J. McGlennon
James O. Icenhour, Jr.

Stockholders, Williamsburg Area Transport
Company

ATTEST:

M. Douglas Powell
Secretary/Treasurer

Adopted by the Stockholders of the Williamsburg Area Transport Company, James City County, Virginia, this 3rd day of January, 2006.

MEMORANDUM

DATE: January 3, 2006
TO: The Board of Directors of the Williamsburg Area Transport Company
FROM: Leo P. Rogers, County Attorney
SUBJECT: Approval of Officers

The Board of Directors is requested to formally approve the Officers for the Williamsburg Area Transport Company appointed by the Board of Supervisors at its organizational meeting on January 3, 2006.

I have attached the appropriate resolution for your consideration.

Leo P. Rogers

LPR/tlc
offappv06.mem

Attachment

RESOLUTION

APPROVAL OF OFFICERS FOR WILLIAMSBURG AREA TRANSPORT COMPANY

BY THE BOARD OF DIRECTORS

WHEREAS, the Board of Supervisors of James City County, Virginia, appointed the Officers of the Williamsburg Area Transport Company ("Transport Company") on January 3, 2006.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Williamsburg Area Transport Company, hereby approves as Officers of the Transport Company the following appointments of the Board of Supervisors:

President -

Secretary/Treasurer – M. Douglas Powell

Board of Directors Williamsburg Area
Transport Company

ATTEST:

M. Douglas Powell
Secretary/Treasurer

Adopted by the Board of Directors of the Williamsburg Area Transport Company, James City County, Virginia, this 3rd day of January, 2006.

MEMORANDUM

DATE: January 3, 2006
TO: The Board of Directors - Williamsburg Area Transport Company
FROM: Leo P. Rogers, County Attorney
SUBJECT: Organizational Meeting

It is recommended that the Board of Directors of the Williamsburg Area Transport Company adopt and follow certain parliamentary rules to assist in the conducting of your business. In addition, it is recommended that the date for the 2007 Organizational Meeting be set for January 2, 2007.

A resolution has been attached for your consideration.

Leo P. Rogers

LPR/gs
Bodwatorgmtg06.mem

Attachment

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the Williamsburg Area Transport Company, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year 2006.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Williamsburg Area Transport Company, James City County, Virginia, that the following rules shall apply for the year 2006:

1. The Board shall for parliamentary purposes follow Robert's Rules of Order, Newly Revised, 1981, and more specifically those provisions which pertain to the "Conduct of Business in Boards," at p. 404 et. seq., in particular, the "Procedure in Small Boards" as follows; provided, however, the Board may amend by Resolution the Rules as it deems appropriate. The following rules shall apply:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The President of the Williamsburg Area Transport Company presides over the meeting and can make motions and votes on all questions.
2. In addition, the Board agrees that should it be necessary to cancel an advertised Board of Directors meeting due to weather or other conditions, the meeting shall be continued forty-eight hours to the same time and place.
3. The organizational meeting for the Board of Directors of the Williamsburg Area Transport Company for year 2007 shall take place on January 2, 2007.

President, Williamsburg Area Transport Company

ATTEST:

M. Douglas Powell
Secretary

Adopted by the Board of Directors of the Williamsburg Transport Company, James City County, Virginia, this 3rd day of January, 2006.

bodwatorg06.res

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WILLIAMSBURG AREA TRANSPORT COMPANY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 11TH DAY OF OCTOBER, 2005, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

M. Anderson Bradshaw, President
Michael J. Brown
John J. McGlennon
Jay T. Harrison, Sr.
Bruce C. Goodson

Doug Powell, Secretary

B. CONSENT CALENDAR

Mr. McGlennon made a motion to adopt the items on the consent calendar.

The motion passed by a unanimous voice vote.

1. Minutes - September 13, 2005, Special Meeting
2. Budget Amendment - FY 06 for the Purchase of Natural Gas Buses

RESOLUTION

BUDGET AMENDMENT - FY 06 FOR THE PURCHASE OF NATURAL GAS BUSES

WHEREAS, James City County has available congressional earmark revenues of \$2.1 million to purchase seven natural gas buses; and

WHEREAS, Williamsburg Area Transport Company will serve as a pass-through entity to receive the grant, purchase these buses, and lease them to the Colonial Williamsburg Foundation; and

WHEREAS, the Colonial Williamsburg Foundation, with the assistance of the Virginia Department of Rail and Public Transportation, will fund the cost to purchase the buses; and

WHEREAS, these buses are critical for efforts to continue public transportation to support needs for Jamestown 2007.

NOW, THEREFORE, BE IT RESOLVED that the Williamsburg Area Transport Company of James City County, Virginia, authorizes the County Administrator to execute the amended Lease and Purchase Option Agreement with the Colonial Williamsburg Foundation and appropriate funds to Williamsburg Area Transport's budget as follows:

Revenues:

Federal	\$2,100,000
State	325,500
Colonial Williamsburg Foundation	<u>199,500</u>
	<u>\$2,625,000</u>

Expenditure:

Seven Natural Gas Buses	<u>\$2,625,000</u>
-------------------------	--------------------

C. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon inquired about possible bus service expansion along Jamestown Road and into the Five Forks area.

Mr. Powell stated that additional service routes will be addressed in the upcoming budget cycle.

D. ADJOURNMENT

Mr. Brown made a motion to adjourn.

The motion passed by a unanimous voice vote.

Mr. Bradshaw adjourned the Board at 8:06 p.m.

Doug Powell
Secretary