

A G E N D A

JAMES CITY COUNTY BOARD OF SUPERVISORS

County Government Center Board Room

May 23, 2006

7:00 P.M.

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A. ROLL CALL	
B. MOMENT OF SILENCE	
C. PLEDGE OF ALLEGIANCE - Brittany Vales, an eighth-grade student at James Blair Middle School and DeShaun McGriff, a sixth-grade student at James Blair Middle School	
D. HIGHWAY MATTERS	
E. PRESENTATION	
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I. PUBLIC COMMENT	
J. REPORTS OF THE COUNTY ADMINISTRATOR	
K. BOARD REQUESTS AND DIRECTIVES	
L. WORK SESSION – YOUTH SERVICES	
M. CLOSED SESSION	
1. Consideration of a personnel matter, the appointment of individuals to County boards and/or commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia	
a. Parks and Recreation Advisory Commission	
b. Board of Zoning Appeals	
c. Stormwater Advisory Committee	
N. ADJOURNMENT	

MEMORANDUM

DATE: May 23, 2006
TO: The Board of Supervisors
FROM: Sanford B. Wanner, County Administrator
SUBJECT: Employee and Volunteer Outstanding Service Awards

The Recognition Program is designed to provide meaningful recognition of exceptional achievement, performance, and improvements by employees and volunteers of James City County and James City Service Authority.

The individuals and teams recognized at the May 23, 2006, Board of Supervisors meeting exemplify the County's mission and demonstrate our values.

- Two individual employees;
- One employee team;
- One employee and volunteer team;
- Four teams of volunteers; and
- Seven individual volunteers.


Sanford B. Wanner

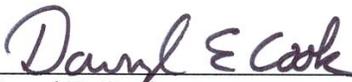
SBW/gs
Volrecgn06.mem

MEMORANDUM

DATE: May 23, 2006
TO: The Board of Supervisors
FROM: Darryl E. Cook, Environmental Director
SUBJECT: Dedication of a Street in The Pointe at Jamestown, Section 2-A

Attached is a resolution requesting acceptance of certain streets in The Pointe at Jamestown, Section 2-A, into the State Secondary Highway System. These streets have been inspected and approved by representatives of the Virginia Department of Transportation as meeting the minimum requirements for secondary roadways.

Staff recommends adoption of the attached resolution.



Darryl E. Cook

DEC/gb
PointeJamestown.mem

Attachments

RESOLUTION

DEDICATION OF STREETS IN THE POINTE AT JAMESTOWN SECTION 2-A

WHEREAS, the streets described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of James City County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation advised the Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation entered into an agreement on July 1, 1994, for comprehensive stormwater detention which applies to this request for addition.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby requests the Virginia Department of Transportation to add the streets described on the attached Additions Form AM-4.3 to the secondary system of State highways, pursuant to § 33.1-229 of the Code of Virginia, and the Department's Subdivision Street Requirements.

BE IT FURTHER RESOLVED, the Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

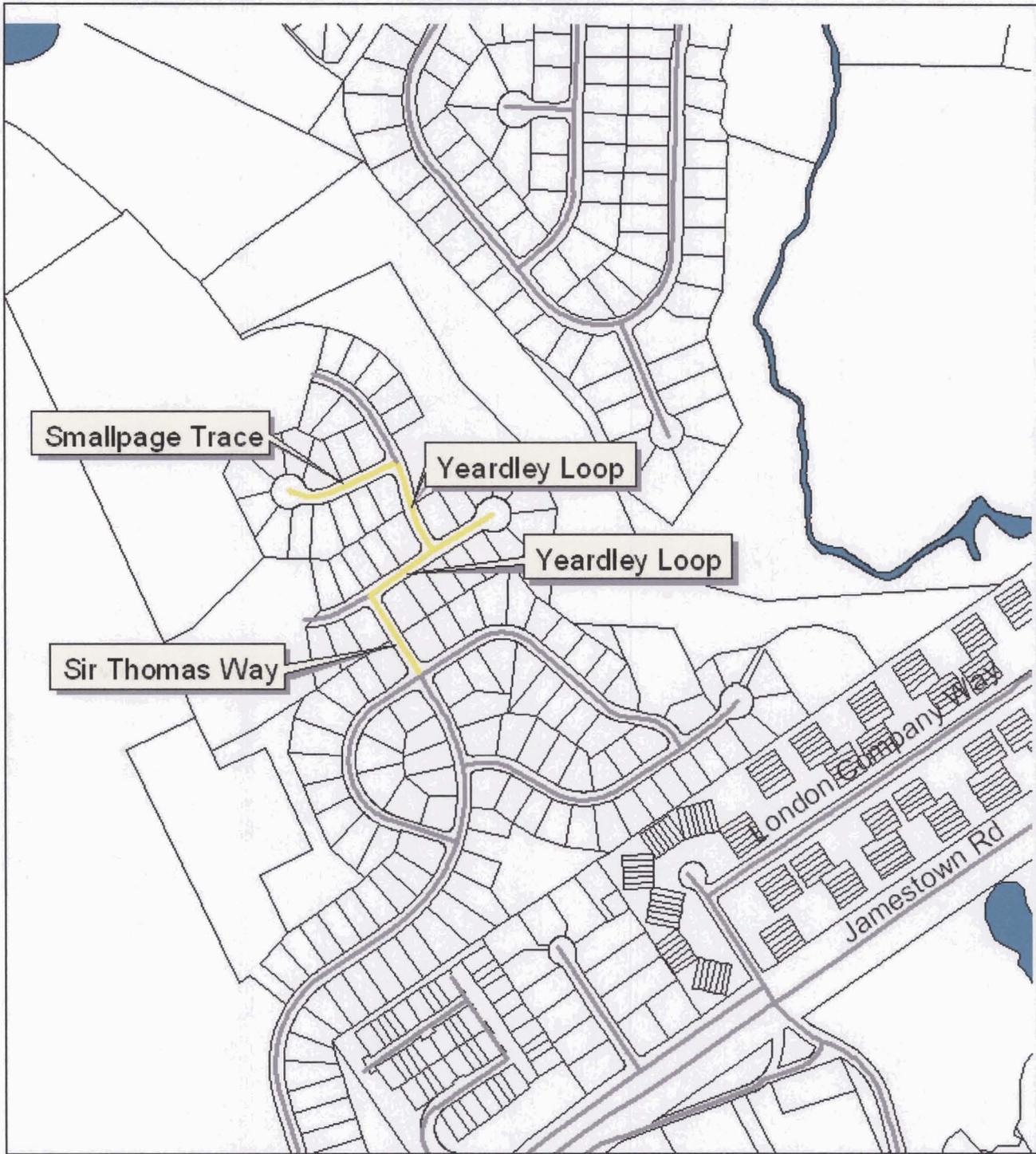
Bruce C. Goodson
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of May, 2006.

PointeJamestown.res



DEDICATION OF STREETS IN THE POINTE AT JAMESTOWN, SECTION 2-A

 Streets Being Dedicated



In the County of James City

By resolution of the governing body adopted May 23, 2006

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Form AM-4.3 (11/28/2005)
Asset Management Division

Report of Changes in the Secondary System of State Highways

Project/Subdivision

The Pointe At Jamestown, Section 2-a

Type of Change: **Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested, the right of way for which, including additional easements for drainage as required, is guaranteed:

Reason for Change: Addition, New subdivision street

Pursuant to Code of Virginia §33.1-229

Route Number and/or Street Name

Sir Thomas Way, State Route Number 1496

Description: **From:** State Route 1497 (Sir Gilbert Loop)

To: Route 1681 (Yeardley Loop)

A distance of: 0.03 miles.

Right of Way Record: Filed with the Land Records Office on 10/31/2003, Instrument # 30033966, with a width of 50'.

Yeardley Loop, State Route Number 1681

Description: **From:** Route 1496 (Sir Thomas Way)

To: Route 1681 (Yeardley Loop)

A distance of: 0.03 miles.

Right of Way Record: Filed with the Land Records Office on 10/31/2003, Instrument # 30033966, with a width of 50'

Yeardley Loop, State Route Number 1681

Description: **From:** Route 1681 (Yeardley Loop)

To: End of the cul de sac

A distance of: 0.05 miles.

Right of Way Record: Filed with the Land Records Office on 10/31/2003, Instrument # 30033966, with a width of 50'

Yeardley Loop, State Route Number 1681

Description: **From:** Route 1681 (Yeardley Loop)

To: Route 1682 (Smallpage Trace)

A distance of: 0.06 miles.

Right of Way Record: Filed with the Land Records Office on 10/31/2003, Instrument # 30033966, with a width of 50'

Smallpage Trace, State Route Number 1682

Description: **From:** Route 1681 (Yeardley Loop)

To: End of cul de sac

A distance of: 0.08 miles.

Right of Way Record: Filed with the Land Records Office on 10/31/2003, Instrument # 30033966, with a width of 50'.

MEMORANDUM

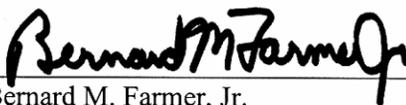
DATE: May 23, 2006
TO: The Board of Supervisors
FROM: Bernard M. Farmer, Jr., P.E., Capital Projects Coordinator
SUBJECT: Award of Bid - Warhill Multiuse Trail

Bids have been received for a 3-1/2-mile multiuse trail around part of the Warhill property. The project is partially funded by the Virginia Department of Conversation and Recreation through the Virginia Recreation Trails Fund with a grant in the amount of \$150,000. This project will provide additional recreational opportunities and access to the facilities at the Warhill site as part of the master plan for the Warhill Sports Complex. The trail was designed with a gravel surface with grades to accommodate use by persons of all abilities. Bids were opened for the project on May 3, 2006, with the bid amounts as shown below:

<u>Bidder</u>	<u>Amount</u>
Early Marine	\$497,333
J. Sanders Construction	698,000
Waters Edge Construction	729,426
Jack L. Massie	739,416
Henry S. Branscome	743,377
Curtis Contracting	988,434

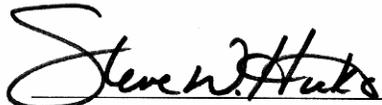
The low bid amount of \$497,333 from Early Marine is consistent with the estimates for this project. This bid award can be funded from the approved Capital Improvements Program Budget amount and the available grant funds. Investigations by the Purchasing Department and staff show the low bidder to be a responsible registered contractor with sufficient financial resources to complete a project of this size. Accordingly, Early Marine Inc., is recommended for award of the bid for construction of the Warhill Multi-Use Trail.

Staff recommends adoption of the attached resolution authorizing the award of the construction bid to Early Marine, Inc., for the Warhill Multi-Use Trail in the amount of \$497,333.



Bernard M. Farmer, Jr.

CONCUR:



Steven W. Hicks

BMF/gs
WHmultiusetrl.mem

Attachment

RESOLUTION

AWARD OF BID - WARHILL MULTIUSE TRAIL

WHEREAS, competitive bids were advertised for the Multiuse Trail to be constructed on the Warhill Sports Complex; and

WHEREAS, bids were received with the low bidder being Early Marine, Inc., with a bid of \$497,333; and

WHEREAS, previously authorized Capital Improvements Program (CIP) budgeted funds and Department of Conservation and Recreation Grant Funding are available to fund this contract bid award and construction.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator or his designee to execute the necessary contract documents for the Warhill Sports Complex Multiuse Trail in the total amount of \$497,333.

Bruce C. Goodson
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of May, 2006.

WHmultiusetrl.res

**SUBDIVISION-17-06. Forest Glen Lot 30 Plat Vacation
Staff Report for the May 23, 2006, Board of Supervisors Public Hearing**

This staff report is prepared by the James City County Planning Division to provide information to the Planning Commission and Board of Supervisors to assist them in making a recommendation on this application. It may be useful to members of the general public interested in this application.

PUBLIC HEARINGS

Board of Supervisors:

Building F Board Room; County Government Complex

May 23, 2006, 7:00 p.m.

SUMMARY FACTS

Applicant:

Mr. Richard Hanson, Office of Housing and Community Development

Land Owner:

James City Service Authority

Proposal:

The James City Service Authority has indicated a willingness to transfer this property to the Office of Housing and Community Development to enable affordable housing to be constructed on the property. The applicant is proposing the attached ordinance of plat vacation to legally prepare the lot for development.

Location:

107 Theodore Allen Road

Tax Map/Parcel No.:

(31-1) (4-30)

Parcel Size:

10,000 square feet; approximately .23 acres

Zoning:

R-2, General Residential

Comprehensive Plan:

Low-Density Residential

Primary Service Area:

Inside

STAFF RECOMMENDATION

Staff recommends that the Board of Supervisors adopt the attached ordinance vacating the well lot to allow for the construction of one affordable housing unit for a low-to-moderate income resident. Staff does not believe that approval of this request will set a negative precedent as the proposed lot meets Zoning Ordinance requirements.

Staff Contact:

Kathryn Sipes

Phone: 253-6685

PROJECT DESCRIPTION

Mr. Richard Hanson of the Office of Housing and Community Development (OHCD) has submitted an application on behalf of the James City Service Authority for Plat Vacation of Forest Glen Lot 30. The existing 10,000-square-foot parcel is located at 107 Theodore Allen Road in the existing Forest Glen subdivision and can be further identified as Parcel No. (4-30) on James City County Real Estate Tax Map No. (31-1). The property is currently owned by the James City Service Authority (JCSA) for use as a well lot; the JCSA has initiated the process of demolishing the well facilities located on this lot as they are no longer needed to serve the Forest Glen neighborhood. The OHCD has expressed interest in the lot for the construction of affordable housing and the JCSA is willing to transfer the property to that agency for this purpose (please see the attached memorandum from Mr. Larry Foster, General Manager of the JCSA). The lot cannot be developed unless the words “Well Lot” are vacated from the recorded plat.

The property is located in R-2, General Residential District. The minimum lot size in R-2 for single-family detached units is 10,000 square feet.

COMPREHENSIVE PLAN

Land Use Map Designation

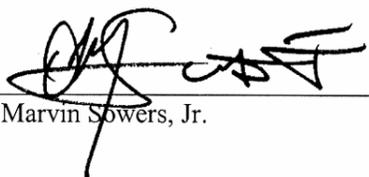
This property is designated Low-Density Residential in the 2003 Comprehensive Plan. Low-density areas are residential developments or land suitable for such developments with gross densities up to one dwelling unit per acre depending on the character and density of surrounding development, physical attributes of the property, buffers, the number of dwellings in the proposed development, and the degree to which the development is consistent with the Comprehensive Plan. Residential development with gross density greater than one unit per acre and up to four units per acre may be considered if public benefits to the community, such as affordable housing, are present.

RECOMMENDATION

Staff finds the proposal consistent with the Comprehensive Plan and recommends that the Board of Supervisors adopt the attached ordinance vacating the well lot to allow for the construction of one affordable housing unit for a low-to-moderate income resident. Staff does not believe that approval of this request will set a negative precedent as the proposed lot meets Zoning Ordinance requirements.

Kathryn Sipes

CONCUR:



O. Marvin Sowers, Jr.

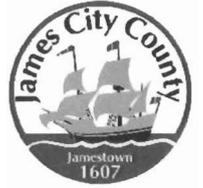
KS/gb
s-17-06

ATTACHMENTS:

- 1. Location Map
- 2. Memorandum from Larry Foster
- 3. Ordinance of Plat Vacation

JCC-S-017-06

Forest Glen Lot 30 Plat Vacation



M E M O R A N D U M

DATE: January 24, 2006
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Contract Award - Facility Demolition Contract

A Request for Proposals (RFP) to demolish seven well facilities and a sewerage pumping stations has been advertised, with proposals being submitted by interested firms and reviewed by staff. The well facilities are small low-production facilities that are no longer needed. The sewerage pumping station was replaced by consolidating two facilities on Jamestown Island into one.

The following four firms submitted proposals:

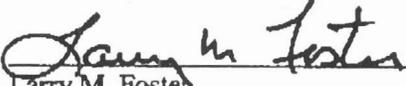
Firm
Canada Contracting Company, Inc.
W. L. Padden Construction
Macsons, Inc.
J. Sanders Construction

The interested firms responded by describing their qualifications and capabilities, relevant experience in performing similar work, proposed work schedule, safety procedures, references, and fee schedule. A review panel consisting of James City Service Authority (JCSA) and Purchasing staff evaluated the proposals and selected Canada Contracting, Inc. as the most highly qualified.

It was further determined that Canada Contracting Company was the firm submitting the most responsive and costs effective proposal. Canada's fee proposal totaled \$145,850, which exceeds the budget allocation of \$90,000. This is primarily due to construction cost increases in the period since the estimate was prepared and the addition of more facilities for demolition than originally programmed. Staff will reallocate funds within the budget to address the shortfall.

The Office of Housing and Community Development (OHCD) has expressed a desire to acquire two of the sites - one in Forest Glen and the other in Ironbound Square. The sites would be used to build four affordable homes. The JCSA staff will recommend that the property be sold to OHCD for the costs of the demolition or \$33,400. Once ready, a request for the official authorization of the sale of the property will be brought before the Board.

Staff recommends that the Board approve the attached resolution awarding the contract for the demolition of eight well facilities and one sewerage pumping station to Canada Contracting Company, Inc. for \$145,850.


Larry M. Foster

LMF/gs
canadabidawd.mem

Attachment

ORDINANCE NO. _____

AN ORDINANCE TO VACATE A PORTION OF THAT CERTAIN SUBDIVISION PLAT
ENTITLED "FOREST GLEN, SECTION III" AND MORE PARTICULARLY DESCRIBED AS
THE VACATION OF THE WORDS "WELL LOT" UPON LOT 30

WHEREAS, the James City Service Authority (the "JCSA") currently owns a parcel of property identified as James City County Real Estate Tax Map Parcel No. 3110400030 and known as 107 Theodore Allen Road (the "Property") which is designated as a "Well Lot" on a plat entitled "Forest Glen, Section III" and dated October 22, 1971 (the "Plat"); and

WHEREAS, because the well located on the Property is no longer needed to serve the Forest Glen neighborhood, the JCSA has determined that it no longer needs the Property; and

WHEREAS, the JCSA desires to transfer ownership of the Property to the James City County Office of Housing and Community Development (the "OHCD") to enable the OHCD to construct an affordable dwelling unit upon the Property; and

WHEREAS, the Property may not be used for residential uses unless the words "Well Lot" are vacated from the Plat; and

WHEREAS, an application has been made on behalf of the JCSA by Mr. Richard Hanson of the OHCD to vacate the words "Well Lot" from the Plat; and

WHEREAS, notice that the Board of Supervisors of James City County would consider such application has been given pursuant to Sections 15.2-2272 and 15.2-2204 of the Code of Virginia as amended; and

WHEREAS, the Board of Supervisors held a public hearing and considered such application on the 23rd day of May, 2006, pursuant to such notice and the Board of Supervisors was of the opinion that the vacation would not result in any inconvenience and is in the interest of the public welfare.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, that the words "Well Lot" shown on Lot 30 on the Plat be so vacated to permit the construction of one affordable housing dwelling unit for a low-to-moderate income resident.

Bruce C. Goodson
Chairman, Board of Supervisors

ATTEST:

Sanford B. Wanner
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 23rd day of
May, 2006.

s-17-06.res