

# **BOARD OF SUPERVISORS WORK SESSION**

## **GOVERNMENT CENTER BOARD ROOM**

**JULY 28, 2009 - 4 P.M.**

**A. Call to Order**

**B. Roll Call**

**C. Board Discussions**

1. Joint Work Session with the Planning Commission – 2009 Comprehensive Plan Update ([Memorandum](#)) ([Memorandum 2](#)) ([Memorandum 2, Attachment 1](#)) ([Memorandum 2, Attachment 2](#)) ([Memorandum 2, Attachment 3](#)) ([Memorandum 2, Attachment 3a](#)) ([Memorandum 2, Attachment 3b](#)) ([Memorandum 2, Attachment 3c](#))

**D. Closed Session**

1. Consideration of a personnel matter, the appointment of individuals to County boards and/or commissions pursuant to Section 2.2-3711(A)(1) of the Code of Virginia
  - a. Social Services Advisory Board
2. Consideration of a personnel matter, involving the annual performance evaluation of the County Attorney, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia

**E. Break**

MEMORANDUM

DATE: July 28, 2009

TO: The Board of Supervisors and Planning Commission

FROM: Sanford B. Wanner, County Administrator

SUBJECT: Draft 2009 Comprehensive Plan

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Since November 2007, the Comprehensive Plan update process has benefited from the hard work of the Citizen Participation Team and the Steering Committee. The extensive time and thought that these groups have committed to collecting community input and developing the text and policies of the Plan are to be commended. I have recently had the opportunity to review the draft Plan and the Goals, Strategies, and Actions (GSAs) in its entirety. I have also reviewed the entire set of GSAs with the Department Managers. As a result, several substantive concerns were raised and have been outlined below.

**I. Goals, Strategies, and Actions Language**

The Comprehensive Plan is a general guide representing a 20-year vision for the County; it is not a regulation or ordinance. The language of the GSAs should be flexible enough to take this into account. Much of the feedback I have received from Department Managers relates to the need to acknowledge that implementation of some of the programs and plans will be contingent on the availability of staff and financial resources. Given the current economic climate, this is particularly the case for the items in the 0-5 year category in the Implementation Guide, and the time frame section of the Implementation Guide should be carefully evaluated with this in mind. This idea is discussed further in the next section. Other comments include the following:

Preserving the discretion of the Board, County Departments, and Other Outside Agencies

- Certain GSAs discuss funding of programs and plans. In order to preserve and acknowledge the Board's role in making funding decisions during the budget process, these GSAs would be better worded as "seek funding."
- Certain GSAs use language that would have the effect of limiting the Board's discretion to pursue an action based on an evaluation of all factors relevant at a given time. An example is an action that includes language about accepting higher construction costs "only if" facilities are made more cost-effective over time. This language would be better worded in a way that preserves the discretion of the Board.
- Certain GSA actions would require the approval of another level of government. The language of the GSAs should acknowledge the effect that this additional layer of review would have on the ability to implement the GSA.
- Certain GSAs are very specific about how an action would be achieved and what parties will be involved. I recommend that this language be considered very carefully to ensure that there is flexibility for County Administration and Department Managers to accomplish GSAs in the way that best matches staff and financial resources.
- Since the 2003 Comprehensive Plan was adopted, the Williamsburg Area Transit Authority (WATA) has been established as an authority separate from the County government structure. The language of some of the GSAs related to WATA should be revised to acknowledge that the County works in cooperation with WATA, but would be in the position of "encouraging" or "working with" rather than providing this service.

#### Complying with Parameters of the Code of Virginia

- The Code of Virginia and other legal documents include limits on the ability of localities to “require” certain actions on the part of applicants engaged in legislative development cases. Recognizing this issue, use of the word “require” should be re-evaluated when used in this context in the GSAs in order to avoid conflict with the Code of Virginia.
- Certain GSAs discuss items in relation to the zoning, subdivision, and other County ordinances. The language of these GSAs should be flexible enough to acknowledge that there are State Code limitations on the ability of localities to “require” (rather than words like “encourage” or “promote”) certain items for by-right development cases and that there are limitations on what is permissible in a subdivision ordinance.

#### Additional Detail

- Certain GSAs discuss regional issues and cooperation. It is important for all GSAs that include this element to clearly specify the extent of the region applicable in the GSA.

I have directed Development Management staff to re-review the set of Goals, Strategies, and Actions with items listed above in mind.

## **II. Implementation Guide**

An Implementation Guide has been included as part of the draft 2009 Comprehensive Plan. This Guide includes information for each strategy and action on the stakeholders, time frame, and cross-sectional relationships. It is important for all parties to acknowledge and be mindful of the fact that limitations in budget and resources have a strong impact on the projected time frames, and priorities set by the Board of Supervisors may not always coincide with time frames identified in this document. The Comprehensive Plan is a general guide representing a 20-year vision for the County; it is not a regulation or ordinance. The Plan must be flexible enough to recognize that different Board priorities and different fiscal priorities may prevail at certain times. In order for this to be fully understood, I recommend that this be clearly acknowledged in the Implementation Guide, in the form of the following paragraph:

*Most of the sections of the Comprehensive Plan include goals, strategies, and actions which collectively provide a mechanism for turning the written guidance of the Comprehensive Plan into tangible steps that can affect positive change in the County. It is important to note that these goals, strategies, and actions (GSAs) may not immediately lend themselves to implementation. Limitations, such as financial constraints and limits in needed resources, can delay or change the implementation of a given goal, strategy, or action. Changes in Board of Supervisors priorities or State or Federal laws may necessitate that some GSAs are amended, deleted, or replaced as part of the Comprehensive Plan review every five years. Some GSAs may only be partially realized, and some not at all, depending on fiscal and other constraints facing the County. The Board of Supervisors prioritizes projects, based on available funding and resources, through the annual budget and the Strategic Management Plan processes.*

## **III. Reporting of Comprehensive Plan Accomplishments**

On an issue related to the Implementation Guide, there has been discussion of a periodic progress report on implementation of the GSAs in the Comprehensive Plan. To reiterate a point made above, the Board of Supervisors prioritizes projects, based on available funding and resources, through the annual budget and the Strategic Management Plan process. Following these measures would be appropriate to address this periodic reporting issue, in that they would provide the relevant information and would be achievable given staff resources:

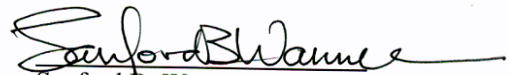
- Inclusion of information on implementation in the Planning Commission Annual Report that provides an update on the progress that has been made in implementing the goals, strategies, and actions.

- Highlight (via labeling or another mechanism) Comprehensive Plan actions included in the Strategic Management Plan (SMP) in order to provide a stronger connection between the Comprehensive Plan and the budget and Strategic Management Plan.

I would not recommend reporting measures beyond this, such as Planning Commission public hearings, for the following reasons:

- The apportionment of responsibilities under Virginia Code empowers the Board of Supervisors to make decisions on organizing priorities as part of the annual budget process, which includes public hearings.
- This organization has a successful record of reviewing and amending the Comprehensive Plan in its entirety on a regular basis.
- The primary focus of staff's efforts between Comprehensive Plan amendments needs to be on implementing the GSAs.

I would be prepared to discuss these items at the July 28, 2009, work session.



Sanford B. Wanner

SBW/gb

DraftcompPlan09\_mem

MEMORANDUM

DATE: July 28, 2009

TO: The Planning Commission and Board of Supervisors

FROM: Tamara A. M. Rosario, Principal Planner


SUBJECT: Joint Work Session to Consider Comprehensive Plan *Historic Past, Sustainable Future*

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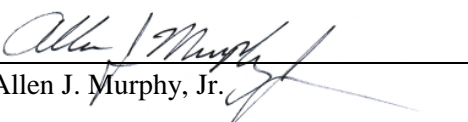
Several weeks ago, the Planning Commission and Board of Supervisors received copies of the draft Comprehensive Plan for James City County as considered by the Steering Committee on June 25, 2009. The memorandum accompanying the draft Plan and land use map detailed how the Steering Committee interpreted the public input collected by the Community Participation Team and translated it into specific policies and actions embodied in the Plan. The Steering Committee approved the Plan and map with the revisions noted on the attached errata sheet.

Since that time, the Planning Commission has held two work sessions to discuss the Plan, covering such topics as the Vision, Foreword, Planning Process, Demographics, Population Needs, Public Facilities, Parks and Recreation, Environment, Economic Development, and Housing sections. Attached are the action lists of those meetings, documenting major discussion items which will require additional staff consideration noted by the Steering Committee and Planning Commission. Topics on the horizon for August include formatting and organization, as well as the Community Character, Transportation, Land Use, and the Implementation sections.

The July 28, 2009, Joint Planning Commission and Board of Supervisors work session is an opportunity to discuss the major themes of the Plan, any areas of concern, and changes proposed to the Plan. Staff requests that the Planning Commission and Board of Supervisors forward any particular topics of interest or concerns to staff prior to the meeting.

  
Tamara A.M. Rosario

CONCUR:

  
Allen J. Murphy, Jr.

TAMR/gb  
CompPlantopics\_mem

Attachments:

1. Steering Committee/Staff Errata Sheet
2. Planning Commission Action List from July 1, 2009
3. Planning Commission Action List from July 20, 2009

## *Historic Past, Sustainable Future*

### **Errata Sheet**

July 20, 2009

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#### **Recommended changes to the 2009 Comprehensive Plan Draft Final Text as distributed to the Steering Committee on July 14, 2009 with:**

- June 25<sup>th</sup> Steering Committee meeting approved revisions
  - ✓ June 30<sup>th</sup> review comments from Chesapeake Bay Local Assistance
- 

#### **Foreword:**

Page 2, last paragraph

- The Comprehensive Plan is a powerful tool that can be used to aid in guiding decisions, solving problems, and improving the quality of life in James City County. Ultimately, the plan will be judged by ~~its~~ ~~the~~ results it generates and how the plan takes shape in our community.

#### **Population Needs:**

Page 14, 2<sup>nd</sup> paragraph

Heading: Youth Leadership

- The private sector offers many other programs and services for youth. Organizations such as Big Brothers Big Sisters, Girl Scouts, ~~Boy Scouts~~, and the YMCA are just a few of the ones available to young people in our community.

#### **Economic Development:**

Page 25

Heading: Taxes

- Staff to reexamine 1<sup>st</sup> sentence of 1<sup>st</sup> paragraph in relation to a comparison of tax rates among surrounding jurisdictions.

#### **Environment:**

Page 59 – Add language regarding fisheries for compliance with the Chesapeake Bay Act.

Heading: Resources

- ✓ **Recreational and Commercial Fisheries**

*The Chickahominy River is home to a nationally recognized large-mouth bass fishery, and both the James and Chickahominy rivers have an abundance of catfish, perch, crappie, and rockfish, according to the Virginia Department of Game and Inland Fisheries. As stated in a 2005 report entitled, "Economic Contributions of Virginia's Commercial Seafood and Recreational Fishing Industries: A User's Manual for Assessing Economic Impacts," the direct impacts of recreational fishing are estimated at \$1,379,000 and account for 26 full or part-time jobs. The same 2005 report estimated the value of commercial landings in the County at \$138,000, with no job information noted.*

Pages 76-81 - Amend GSAs per the Stormwater Program Advisory Committee's recommendations and Mr. Fraley's suggestion for a new action 1.1.2.9:

- 1.1.2. Promote the use of Better Site Design, Low Impact Development, and ~~effective~~ Best Management Practices (BMPs). Promote these techniques by:
  - 1.1.2.3. ~~Utilizing the assistance of~~ *Partnering with* the Virginia Cooperative Extension Service, the US Department of Agriculture Natural Resources Conservation Service, the Colonial Soil and Water Conservation District, and the Hampton Roads Planning District Commission;
  - 1.1.2.5. Promoting early submission of environmental inventories in order to protect trees, County wetlands and highly erodible soils, to most efficiently use permeable soils, and to ~~address~~ *limit* impervious cover;
  - 1.1.2.6. Continuing to encourage the development of regional BMPs *that address cumulative future stormwater impacts and flood control benefits;*
  - 1.1.2.9. *Develop a Site Low Impact Design (LID) Checklist and Guide for consideration of LID methodologies used in Plans of Development;*
- 1.1.7. Identify the specific existing and potential uses of County streams and rivers and identify standards necessary to support these uses. Protect the quality and quantity of these surface waters so they will continue to support these uses. Consideration ~~should~~ *shall* be given to ~~protect~~ existing and potential water resource uses when reviewing land development applications.
- 1.1.13. Continue ~~to use sound science~~ to improve the requirements, standards and specifications used to design, approve, and build BMP facilities in James City County.
- 1.1.16. Implement ~~and develop means for funding~~ the watershed protection and restoration goals and priorities adopted by the Board of Supervisors from the Powhatan Creek Watershed Management Plan, Yarmouth Creek Watershed Management Plan and any other watershed management plans adopted by the Board of Supervisors.
- 1.1.18. Continue to develop ~~regional, cumulative impact focused~~ hydraulic studies for County waterways vulnerable to flooding and develop strategies to ~~address~~ *fix* identified problems.
- 1.1.20. Develop a process utilizing watershed management plans, hydraulic studies and the resulting stormwater master plan and feasibility studies ~~to and~~ provide the foundation for a bond or other appropriate funding mechanism to fund needed large scale water resource management projects including but not limited to flooding.
- 1.1.22. *The Stormwater Division and Stormwater Program Advisory Committee shall jointly project a multi-year, prioritized list of all stormwater related projects, including stream restoration, health, safety, and water quality, that includes estimated costs for design and implementation.*
- ~~1.2.9. Encourage residential and commercial water conservation, including the reuse of grey water where appropriate.~~

- 1.3.7. Site development projects, including those initiated by the County, in such a way as to be consistent with the protection of environmentally sensitive areas and the maintenance of the County's overall environmental quality *so that development projects do not exacerbate flooding in flood prone areas.*

#### **Community Character:**

Page 87

Heading: Community Character Areas

- Add language to the Community Character Area descriptions to discuss the overlapping areas of the Norge CCA with the Economic Opportunity area, discuss how guidelines are considered in the center of the CCA versus at the outskirts of the area, and clarify how the guidelines in all CCA's are applied to existing residential areas (such as Landfall Village, which is within the Jamestown-Island/Greensprings Road CCA). *Specific language will be provided in conjunction with the discussion on the Land Use Map.*

Page 99 – Amend Action

- 1.1.2. *Apply for* ~~Seek~~ the designation of roads that serve as entrance corridors to the County or have historical or special significance as Virginia Byways. Develop specific guidelines to guide development that occurs along these roads and in these areas.

#### **Public Facilities:**

Page 120

Heading: Water Utilities: James City Service Authority (JCSA)

- ~~JCSA manages the County's water resources, and with~~ ~~With~~ the current groundwater withdrawal permit set to expire in 2012, JCSA is ~~reminded~~ *must* not only ~~to~~ identify viable long-term water supplies for the County, but ~~to~~ also look for ways to reduce the County's demand for water. The leading factor in water consumption in James City County is lawn irrigation. ~~JCSA promotes conservation through initiatives~~ *Initiatives* such as water conservation guidelines (often proffered or conditioned for legislative cases), rebate programs, conservation education, and restrictions on outdoor watering, ~~are used by JCSA to encourage the reduction of water consumption, and have aided in the management of the County's water resources.~~ JCSA has been recognized by the Virginia Department of Environmental Quality (DEQ) as the state's water authority leader in conservation, ~~yet additional~~ *Additional* programs, incentives, and/or mandatory measures may be needed to ensure ~~the adequacy of future adequate~~ water supplies, ~~in current and future years.~~ *For example, the water reclamation and reuse technologies that will be studied by the* The DEQ and the Virginia Department of Health *may be beneficial, and will be reviewing the feasibility of new water reclamation and reuse technologies that may potentially benefit today's citizens, as well as those of future generations. These benefits have yet to be realized to this point, due to the high costs involved, and to regulatory and engineering challenges; however,* JCSA will remain open to, and encourage, the use of water reclamation and reuse technologies wherever feasible in James City County.



- For all measures of performance, the effective capacity rather than the designed capacity of each specific school should be used.
- *For new school sites, factors such as close proximity to neighborhoods, location within the Primary Service Area, ability to minimize transportation costs, availability of land, cost of improvements, and accommodation of multiple users (school, recreation, and community) may translate into smaller urban/neighborhood sites or larger suburban sites as needs dictate.*
- ~~For new suburban school sites,\* the~~ The following guidelines apply. ~~These reflect the standards used in constructing the most recent County school sites and~~ include space allowances for recreation considerations (both school and community needs including sports fields) and other community activities. ~~They may be adjusted as needed to take into account the factors listed above. Multi-story structures, shared parking, and regional stormwater facilities may help reduce the amount of developable acres ultimately needed.~~

Elementary:

- At least 27 developable acres\*\* for a school with a 500-700 student design capacity;
- Optimally located within a two-mile radius of least 80% of the students

Middle School:

- At least 38 developable acres\*\* for a school with a 700-900 student design capacity;
- Optimally located within an eight-mile radius of at least 80% of the students

High School:

- At least 52 developable acres\*\* for a school with a 1,200-1,400 student design capacity;
- Optimally located within a ten-mile radius of at least 80% of the students

~~\*Urban (or neighborhood) school sites will typically be located on much smaller parcels, usually in more densely developed areas inside the Primary Service Area. The size and composition of these sites will necessarily be determined by the specific needs to be accommodated and the space available.~~

~~\*\*When designing new educational facilities, the square feet per student standard for elementary, middle, and high schools should be considered to ensure efficient and appropriate use and size of design space during planning.~~

Transportation:

- Minor grammatical changes and relocation of the Multi-Use Paths paragraph to between the Sidewalks and Bikeways paragraphs on page T-4.

Page T-14

- Action 1.1.2 a. Limiting driveway *and other* access points and providing shared entrances, side street access, and frontage roads;

Page T-15

- Staff proposes the following action on page T-15 in response to the Committee's directive to create an action regarding at-grade rail crossings:

Action 1.1.6: *Examine safety and configuration improvements compatible with future high speed train service for all at-grade rail crossings in the County.*

## **Land Use**

Page 139

Heading: Rural Lands

- Add information about successful Transfer of Development Rights programs in other localities.

## **Implementation Schedule:**

Page 172- New Environment Action 1.1.2.9.

- Timeframe of 0-5 years, County is the main stakeholder, there are no cross sectional impacts.

Page 174- New Environment Action 1.1.22.

- Timeframe of 0-5 years, County is the main stakeholder, there are no cross sectional impacts.

Page 174- Environment Action 1.2.4

- Include neighborhood/non-profit in the stakeholder category.

Page 190- Community Character Action 1.7.2

- Move consideration of adopting a wireless communication facilities master plan from the 6-10 year timeframe to the 0-5 year timeframe.

Page 197- Amended Transportation Subaction 1.1.2.1

- Limiting driveway *and other* access points and providing shared entrances, side street access, and frontage roads;

Page 198

- Action 1.1.4 deleted as road funding is the State's responsibility.
- Action 1.1.5 amended to match action on page T-15 "Coordinate with the Virginia Department of Transportation (VDOT), adjoining jurisdictions, and prospective developers to implement the most contextually appropriate improvements for the roadway system. (See Land Use.)"

Page 199- New Transportation Action 1.1.6.

- Timeframe of 10+ years, County and Business or related agency as stakeholders, Economic Development listed as a cross-sectional impact.

## Appendices

### Glossary:

Page 212

- **Context Sensitive Solutions-** A collaborative, interdisciplinary approach that involves all stakeholders to develop a transportation facility that fits its physical setting and preserves scenic, aesthetic, historic and environmental resources, while maintaining safety and mobility. CSS is an approach that considers the total context within which a transportation improvement project will exist.
- **Complete Street-** a roadway designed to accommodate pedestrians, bicyclists, motorists, and transit.

### Source Document Reference List:

Page 220

- Added the following web link for the Powhatan Creek Watershed Management Plan: <http://www.jccgov.com/environmental/index.html>.
- Added the following source document information: **Yarmouth Creek Watershed Management Plan. James City County Department of Development Management. 2003.** <http://www.jccgov.com/environmental/index.html>
- Changed the Business Climate Task Force web link to: <http://www.jccgov.com/pdf/business/taskforce/08Jan02FINALReport.pdf>

### Land Use Map:

#### Community Character Areas

- Remove all of Ford's Colony from the New Town Community Character Area.
- See also Community Character for requested changes to Community Character Area text.

## **Planning Commission Work Session Action Items**

### **July 1, 2009**

(E) = Add to Errata Sheet;

All other items to be further considered by staff and the PC

#### Overview

- Highlight Citizen Commentary at the beginning of each section to underscore prominence; other formatting, presentation, and style comments pertaining to the whole document (PC to email thoughts to [Planning@james-city.va.us](mailto:Planning@james-city.va.us))
- PC members to email to [Planning@james-city.va.us](mailto:Planning@james-city.va.us) concerns or suggestions regarding verbs used in GSAs (example p. 78 “investigate”, or “consider” or “promote”)

#### Vision Statement

- Insert “our legacy of” the quality of life in second paragraph (E)
- Draft revision re: fiscal health to be shared via email
- Draft revision re: “continue” ...first class ...medical care... to be shared via email

#### Foreword

- Discuss annual review of plan (deferred to discussion of Implementation)
- 1<sup>st</sup> paragraph, 2<sup>nd</sup> sentence revise to read “Citizens expressed a strong need...” (E)
- Sixth paragraph, 1<sup>st</sup> sentence revise to read “require” vs. “depend on” (E)
- Last sentence, revise to read “...judged by its results” (E)

#### Planning Process

- Insert date of SC adoption (E)

#### Environment

- Discussion of shallow wells for irrigation, tied to DRC discussion of June 30 (Deferred to discussion of Public Facilities)
- Compilation of list of topics to discuss with Mr. Larry Foster (PC members to forward items to [Planning@james-city.va.us](mailto:Planning@james-city.va.us))

#### Economic Development

- Members of the PC will be more closely reviewing this section with careful consideration of redevelopment or infill development vs. greenfield development, as well as addressing the notion of competition among Hampton Roads communities (tied to concept of revenue sharing and possibly cost sharing). Reference made to BCTF final report, technical reports, and other items available on the website.
- Discussion of BASF property (deferred to land use discussion)
- Additional research re: percent of revenue derived from non-residential uses in the County and appropriate targets

- Discussion re: whether an airport figures into our Economic Development strategy and whether there be an action item added in that regard (finding a new site, for example). Note that specifics are under current consideration by the BOS. Page 33, Item 1.7.6.

#### Housing

- Discussion of whether or not homelessness should be addressed by government in GSA, noting existing JCC and regional efforts. (deferred to next meeting)
- All discussion to continue to next meeting

#### Community Character

- Deferred to next work session

## **Planning Commission Work Session Action Items July 20, 2009**

(E) = Add to Errata Sheet;

All other items to be further considered by staff and the PC

*NOTE: Please continue to send Planning staff questions about sections in advance of the work session at which they are scheduled for discussion.*

### **Housing**

- Page 40- Housing Revitalization Focus Area Map – include both residential and commercial target areas for revitalization efforts.
- Include color-coded maps showing growth trends by percentage of a development that has been built out, spatial relationship between senior housing, transportation options, and other activities. Including this map will help people to visualize developments in the pipeline and help make the spatial link between already approved and newly proposed developments to the cumulative impacts they may have on infrastructure in a given area. Also ties in to action items later in the Comprehensive Plan.
- Look into clarifying the impact on I-64 widening to three lanes on housing and the rate of development.
- Page 38, 2<sup>nd</sup> paragraph- note of whether high home values are necessarily a bad thing.
- Page 42, Table H-1- determine whether households counted in table are also employed within the County (how many live and work within the County?).

### **Demographics**

- Need to address population projections and whether this large of a population is compatible with the theme of sustainability and the overall way we want the community to develop.
- Consider setting a target population and then designing facilities to serve that target.
- Include a greater discussion of trends and their implications.

### **Population Needs**

- Highlight the resources allocated toward youth since the last Comp Plan (new school construction and recreational facilities, for example). Differentiate between at-risk populations and all youth and all seniors.
- Can we encourage coordinating resources that better integrate the senior and youth populations to improve the quality of life for both marginalized populations?
- Can we partner with private employers to hire and train at-risk youth?

### **Public Facilities**

- Incorporate or highlight the modeling of cumulative impacts
- Page 126, 1.3.3- Increase the discussion regarding the placement of public facilities in the County's rural lands/outside the PSA. Language should reflect "location of public facilities should be discouraged outside the PSA" rather than "location of public facilities inside the PSA should be encouraged." (E)

- Strengthen the priority of aesthetic value with regard to public facilities. Page 120, paragraph 3, “where applicable.” Also 1.4.6. (E)
- Discussion on whether the Government Complex location and/or facilities are appropriate for current or future needs.
- Page 125, 1.1.5.5- needs to be a commitment with follow-through or removed from the plan.
- Consider including the updated map showing independent water systems outside the PSA (see map provided by Larry Foster) into the final text.
- Discussion on whether the County should consider a policy of opposing the issuance of smaller water withdrawal permits for developments outside the PSA.
- Sharing of central well systems among developments and consideration of connection policies when developments outside the PSA are adjacent to extended water lines (to cut back on number of central wells).
- Public Facilities discussion to be extended to a future work session with Mr. Foster and Alan Robertson also in attendance.

#### Parks and Recreation and Community Character

- Presentation and discussion deferred to future work session.

#### Vision Statement

- Needs to be more concise and focused and be carried throughout the document cohesively.

#### Organization

- Italicize or otherwise highlight new initiatives in 2009 GSAs.
- Provide better focus for the Plan by presenting data, trends, and analysis and getting right into actions (see Mr. Peck’s policy plan example from Fairfax County) and creating a “super-priorities” list (reference GSAs by implementation timeframe distributed by Mr. Peck). Include list of topics or sections and detail what the County’s view is and the actions that are being pursued to address them. Put the County in context (pull key drivers/hot topic issues into one section and discuss their implications on growth). Then include a section on how to implement and monitor the plan and develop a schedule for future updates. This could be a replacement/addition to the introduction section.
- Make maps easier to visualize (for example, highlight entire park area rather than using a dot to show actual scale) and use more maps, tables, and charts when applicable.
- Work to better link sections of Comp Plan and show that they do not stand alone. This could be accomplished through a section on sustainability following the Vision Statement.
- Also see handout “Summary of PC Recommendations- Comprehensive Plan Organization and Structure” distributed by Mr. Krapf via e-mail and at the work session.

#### **Attachments:**

1. Map of Independent Water Systems Outside the PSA
2. Fairfax County Policy Plan
3. Summary of PC Recommendations – Comprehensive Plan Organization and Structure

## **Summary of PC Recommendations Comprehensive Plan Organization & Structure**

The following represents my attempt to compile a variety of Planning Commissioner comments pertaining to the organization and structure of the 2009 draft Comprehensive Plan. In doing so, I realized that most suggestions involve relatively minor changes to the document and several suggestions from different individuals overlap. If I inadvertently omitted anyone's comment pertaining to the organization or structure of the document, please add it to the list and forward the correction to commissioners and staff. I would like to use this document during our July 20<sup>th</sup> work session.

Rich

- Add new section called "Controlling Growth". (DK)
  - Debbie suggesting putting the Citizen Commentary from the Land Use section into this new section.
- Add a section to address impacts of population projections. (JF) (JP)
- Establish a separate section on "sustainable initiatives" contained in the plan and across all sections. (JF)
- Create a "Sustainable Development Criteria Checklist". (JF)
- Develop a County Sustainability Plan. (JF)
- Create a separate section on initiatives to address the major concerns expressed by citizens (Growth, Housing, Economic Development, etc.). (JF)
- Current plan lacks a strong focus or concisely stated vision. (DK)
- Add language, either as new section, or part of the Foreword summarizing the top 3-4 citizen commentary priorities and related action items. (DK)
- Move Citizen Commentary to the front of each section. (DK)



- Mandate development of cumulative impact models (rk: instead of the words “investigate development of cumulative impact models”). (DK)
- Highlight/Identify the new initiatives from this review. (DK)
- For each Strategy or Action that begins with “promote”, “support”, “encourage”, “consider”, etc., - unless there are some specific actions that are envisioned, consider removing them altogether. (DK)
- Create a tool to report progress on achieving priority initiatives. Report to PC and BOS. (JF)
- Adopt a Comp Plan amendment process. (JF)
- Adopt elements of the American Planning Association’s Proposed Model Locality Plan. (RP)  
Elements include:
  - Issues and Opportunities
  - Land Use
  - Program for Implementation
  - Provisions for adoption, amendment, and periodic review and revision of the plan
- Reese also provided examples of plans/initiatives from other jurisdictions.

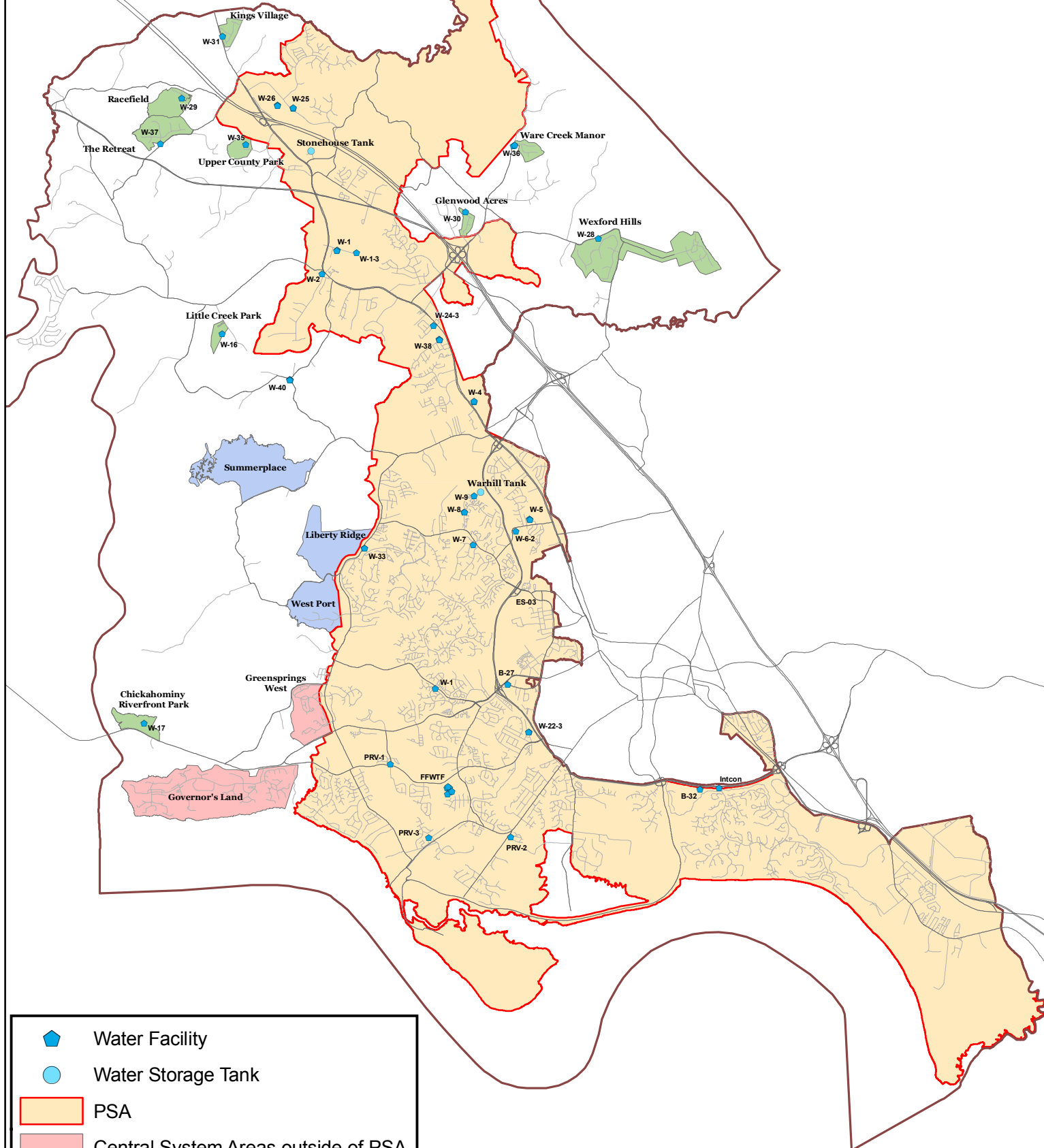
## **AGENDA**



July 28, 2009 Joint Work Session on the Draft Comprehensive Plan





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- I. Introduction – Tammy Rosario (5-10 minutes)**
  - A. Overview of Process and Where We Are in Process**
  - B. Brief Review of Draft Plan**
  - C. Goals for Work Session**
    - 1. Broader Feedback on Draft Plan**
    - 2. Feedback on Specific Items Mentioned Today**
    - 3. Identification of Possible Items for Future BOS/PC Discussion**
- II. Planning Commission Consideration – Rich Krapf (5-10 minutes)**
  - A. Items Reviewed to Date and Process for Moving Forward**
  - B. New Features under Planning Commission Consideration**
- III. BOS/PC Discussion (90 minutes)**
- IV. Future BOS/PC Discussion (10 minutes)**

# James City County Primary Service Area



-  Water Facility
-  Water Storage Tank

-  PSA
-  Central System Areas outside of PSA
-  Planned Independent Water Systems
-  Independent Water Systems

