

A G E N D A

JAMES CITY COUNTY BOARD OF SUPERVISORS

READING FILE

January 4, 2010

FOR YOUR INFORMATION

1. Tentative Agenda for 2010 Work Sessions
2. List of Boards and Commissions for Annual Appointments
3. Board Appointments to Boards and Commissions for 2009

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MEMORANDUM

DATE: January 4, 2010
TO: The Board of Supervisors
FROM: Doug Powell, Assistant County Administrator
SUBJECT: Tentative Agenda for 2010 Work Sessions

The following is a tentative list of the Board of Supervisors Work Session agenda items for the calendar year 2010.

January

Colonial Community Corrections - Evidenced Based Practices

County Administrator's Mid-Year Evaluation

February

Planning Commission

JCSA BOD – JCSA Investments and Revenues

March

Parks and Recreation Advisory Commission

April

Budget Work Sessions

May

Cable Franchise Agreement

Hurricane Contingency Planning and Citizen Emergency Response Team

June

Economic Development Authority

July



August

No Work Session Scheduled

September

Zoning Ordinance

October

Stormwater Program Update

November

Meet with General Assembly Representatives

Financial Trends

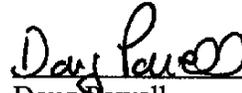
December

No Work Session Scheduled

Tentative Agenda for 2010 Work Sessions

January 4, 2010

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Doug Powell

DP/nb

2010WSAgenda_mem

Attachment

MEMORANDUM

DATE: January 4, 2010
TO: The Board of Supervisors
FROM: Sanford B. Wanner, County Administrator
SUBJECT: List of Boards and Commissions for Annual Appointments

Below is a listing and meeting information concerning annual appointments for Board members:

Agricultural and Forestal District Advisory Committee

Meets as needed

Community Action Agency Board of Directors

The Community Action Agency Board of Directors meets the 3rd Thursday of every other month at 5 p.m. (no meeting in July).

Conference Room, Historic Triangle Center, Waller Mill Road

Approve agency business on services in areas for basic quality of life

Thursday, February 18, 2010

Thursday, April 15, 2010

Thursday, June 17, 2010

Thursday, August 19, 2010

Thursday, October 21, 2010

Thursday, December 9, 2010 (2nd Thursday due to holidays)

Economic Development Authority

Thursday, January 21, 2010

Thursday, February 18, 2010 (Work Session)

Thursday, March 18, 2010

Thursday, April 15, 2010 (Work Session)

Thursday, May 20, 2010

Thursday, June 17, 2010 (Work Session)

Thursday, July 15, 2010

No August Meeting

Thursday, September 16, 2010

Thursday, October 21, 2010 (Work Session)

Thursday, November 18, 2010

Thursday, December 16, 2010 (Tentative Work Session)

Unless posted to the contrary, all meetings will be held at 8 a.m. in the main conference room of Suite 203 of 5308 Discovery Park Blvd., Williamsburg, VA 23188.

Hampton Roads Planning District Commission/Transportation Planning Organization

HRPDC/HRTPO meetings are held on the 3rd Wednesday of the month (PDC - 9:30 a.m.; TPO - 10:30 a.m.) at the HRPDC, The Regional Building, 723 Woodlake Drive, Chesapeake, VA 23320

HRPDC Retreat will be held on February 10 (2nd Wednesday) due to a conflict with the VLGMA Winter Conference.

Mayors and Chairs luncheon meeting is always the 4th Friday of the month (unless canceled)

Historical Commission

The Historical Commission meets the last Thursday of every other month from 7:00 to 9:00 p.m.

Human Services Building

Preserve, protect, and promote the County's historical heritage

Thursday, January 28, 2010

Thursday, March 25, 2010

Thursday, May 27, 2010

Thursday, September 30, 2010

Thursday, November 18, 2010

Parks and Recreation Advisory Commission

The Parks and Recreation Advisory Commission meets at 6:30 p.m. at the James City/Williamsburg Community Center (JCWCC).

Wednesday, January 20, 2010

Wednesday, February 17, 2010

Wednesday, March 17, 2010

Wednesday, April 21, 2010

Wednesday, May 19, 2010

Wednesday, June 16, 2010

Wednesday, July 21, 2010

Wednesday, August 18, 2010

Wednesday, September 15, 2010

Wednesday, October 20, 2010

Wednesday, November 17, 2010

Wednesday, December 15, 2010

Regional Issues Committee

The Regional Issues Committee meets quarterly at 8:30 a.m. at the Williamsburg Community Building, 401 North Boundary Street, Williamsburg, VA 23185

Tuesday, January 26, 2010

Tuesday, April 27, 2010

Tuesday, July 27, 2010

Tuesday, October 26, 2010

List of Boards and Commissions for Annual Appointments

January 4, 2010

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WADMC

Williamsburg Area Destination Marketing Committee meets the 3rd Monday of the month, 4:30 p.m. at the Williamsburg Area Chamber and Tourism Alliance

Williamsburg Area Medical Assistance Corp. Board of Directors

The Williamsburg Area Medical Assistance Corp. Board of Directors meets the 4th Monday of every other month at 5 p.m. at the Multipurpose Room, Human Services Center.

Oversees operations of Olde Towne Medical Center

Monday, January 25, 2010

Monday, March 22, 2010

Monday, May 24, 2010

Monday, July 26, 2010

Monday, September 27, 2010

Monday, November 22, 2010

Williamsburg Land Conservancy Board of Directors

Quarterly meetings, one Annual meeting, and one Planning meeting



Sanford B. Wanner

SBW/gb

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MEMORANDUM

DATE: January 4, 2010
TO: The Board of Supervisors
FROM: Sanford B. Wanner, County Administrator
SUBJECT: Board Appointments to Boards and Commissions for 2009

James G. Kennedy

Agricultural and Forestal District (AFD) Advisory Committee - Alternate
Community Action Agency Board of Directors
Economic Development Authority Liaison
Farmers Advisory Committee
Hampton Roads Military and Federal Facilities Alliance (HRMFFA)
Historic Triangle Collaborative
School Liaison
Transportation Improvement District Commission
Williamsburg Area Destination Marketing Committee

Bruce C. Goodson

Business Climate Task Force
Community Action Agency Board of Directors
Hampton Roads Economic Development Authority (HREDA)
Hampton Roads Planning District Commission Executive Committee
Local Enterprise Zone Association (LEZA)
Virginia Peninsula Chamber of Commerce
Transportation Improvement District Commission
Transportation Planning Organization

James O. Icenhour, Jr.

Agricultural and Forestal District (AFD) Advisory
Community Action Agency Board of Directors
Community Services Coalition Board of Directors
Greater Peninsula Workforce Development Consortium
Peninsula Council for Workforce Development
School Liaison - Alternate
Transportation Improvement District Commission
Williamsburg Land Conservancy

Mary Jones

Community Action Agency Board of Directors
Local Emergency Preparedness
Peninsula Public Sports Facility Authority (PPSFA) Board
Regional Issues Committee (RIC)
School Liaison
Transportation Improvement District Commission

Board Appointments to Boards and Commissions for 2009

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John J. McGlennon

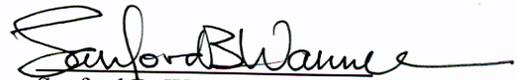
Greater Williamsburg Area Chamber and Tourism Alliance

High Growth Coalition

Transportation Improvement District Commission

Virginia Peninsula Regional Jail Authority

Williamsburg Area Medical Assistance Corp (WAMAC)



Sanford B. Wanner

SBW/nb

B&CAppts09_mem

MEMORANDUM

DATE: January 4, 2010
TO: The Board of Supervisors
FROM: Sanford B. Wanner, County Administrator
SUBJECT: Proposed Guidelines for Public Speakers at Board Meetings

During the past year various speakers appearing before the Board of Supervisors have made comments, displayed signage, or entered into discussions with members of the audience which has caused disruption to the business of the meetings. As a result I asked the County Attorney's office and the Board Secretary to review procedures used by other local governments in Virginia to provide reasonable guidelines for speakers appearing before the Board.

Attached are guidelines for public speakers that I recommend the Board review and consider adopting at its earliest convenience as we move into 2010. Should you have any questions regarding the content of the proposed guidelines, please let me or the County Attorney's office know.



Sanford B. Wanner

SBW/nb
PSGuidelines_mem

Attachment

JAMES CITY COUNTY BOARD OF SUPERVISORS
GUIDELINES FOR PUBLIC SPEAKERS

DECORUM

1. For safety reasons, petitioning, picketing, displaying signs, posters or other props, solicitation, demonstrating, and pamphlet distribution shall not be conducted within Building F. This prohibition shall specifically include citizens sitting in the audience.
2. Citizen speakers shall address the Board, not staff or other members of the audience. Questions posed by speakers may, at the discretion of the Chair, be addressed at any time following the completion of the speaker's time.
3. Persons speaking before the Board shall not use that time to campaign for public office or to promote a private business venture.
4. Citizens shall refrain from using words or statements which, from their usual construction and common acceptance, are construed as insults, personal attacks, or which have a tendency to cause an act of violence or a breach of the peace.
5. Speakers shall refrain from obscenity, vulgarity, and profanely cursing or swearing.
6. Courtesy between the speaker and the audience is expected at all times.
7. Every petition, communication, or address to the Board shall be in respectful language and is encouraged to be submitted in writing.
8. Public comments shall be for the purpose of allowing members of the public to present any County business related matter, which, in their opinion, deserves the attention of the Board. The public comment period shall not serve as a forum for debate with staff or the Board.

PUBLIC SPEAKING

1. Citizens who wish to speak are encouraged to register to speak on a form provided prior to the beginning of the Board meeting.
2. Citizens will be acknowledged by the Chair of the Board and will address all comments to the Board.
3. Citizen speakers will address the Board from the lectern at the front of the Board room and shall begin their remarks by stating their name and address.
4. There shall be no comment by speakers during Public Comment on a matter for which a public hearing is scheduled during the same meeting.

PUBLIC COMMENT PERIOD

1. There shall be a time limit of three minutes for each individual speaker during public comment period, regardless of whether that person is speaking individually or on behalf of a group.
2. If a group or individual wishes to make a public comment presentation to the Board which will exceed three minutes, that group or individual shall apply to the County Administrator for an available Board meeting time. Because meeting times generally fill far in advance, no particular meeting time may be guaranteed; accordingly, applicants should submit their request as early as possible.
3. In order to protect the County's electronics and software, any electronic presentations, messages, or displays for the public comment period must be forwarded to the County Administrator at least 24 hours in advance of the meeting unless otherwise approved by majority of the Board.

PUBLIC HEARING PERIOD

1. There shall a time limit of five minutes for an individual speaker and a time limit of fifteen minutes for a person representing a group during a public hearing. A "group" shall include any formally organized group of citizens concerned with a matter or matters pertinent to James City County. Whether or not a "group" will be recognized as such shall be determined by the Chair.