

A G E N D A

JAMES CITY COUNTY BOARD OF SUPERVISORS

County Government Center Board Room

January 2, 2013

4:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. ORGANIZATIONAL MEETING

1. Nominations for Chairman and Vice-Chairman with Elections to Follow
2. Establishment of Meeting Dates, Places, and Times
3. Commission/Committee Appointments
4. Adoption of Rules of Order

D. ADJOURNMENT – to 7 p.m. on January 8, 2013

010213bos_age

MEMORANDUM COVER

Subject: Organizational Meeting

Action Requested: Shall the Board approve the resolution to organize at its first meeting in January?

Summary: The Code of Virginia, Section 15.2-1416, requires the Board of Supervisors to organize at its first meeting in January. At this meeting, the Board elects its Chairman and Vice Chairman, establishes meeting dates, place and times, make appointments to commissions and committees, and agrees on specific provisions of Robert's Rules of Order for conducting its meetings.

Staff recommends adoption of the resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell DP

County Administrator

Robert C. Middaugh 

Attachments:

1. Memorandum
2. Resolution
3. Calendar

Agenda Item No.: C-1

Date: January 2, 2013

MEMORANDUM

DATE: January 2, 2013
TO: The Board of Supervisors
FROM: Leo P. Rogers, County Attorney
SUBJECT: Organizational Meeting

The Code of Virginia, Section 15.2-1416, requires the Board of Supervisors to organize at its first meeting in January.

The meeting should proceed generally as follows:

1. Seek nominations for Chairman and Vice Chairman and then hold elections for such offices.
2. Establishment of meeting dates, place and times (this is accomplished by adopting the attached resolution).
3. Commission/Committee appointments, usually handled in closed session.
4. The Board of Supervisors agrees to follow Robert's Rules of Order, Newly Revised 10th Edition, October 2000, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 469 et seq., in particular, the "Procedure in Small Boards" as follows:
 - Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - Motions need not be seconded.
 - There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - Informal discussion of a subject is permitted while no motion is pending.
 - The Chairman can speak in discussion without rising or leaving the chair; and can make motions and votes on all questions.

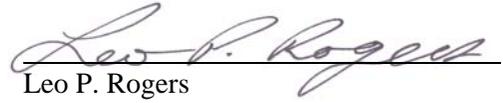
In addition, the Board for the last several years has chosen to follow the following:

- Motions to rescind shall not be in order after the Board has made a decision on land use matters involving rezonings or special use permits. A motion to reconsider such matters must be made at the same meeting the original decision is made by the Board.
- Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued forty-eight hours to the same time and place.

Organizational Meeting
January 2, 2013
Page 2

I believe these rules have worked effectively for these Boards and recommend its continuation.

I have attached the appropriate resolution for your consideration.


Leo P. Rogers

LPR/tlc
Bosorg13_mem

Attachments

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF SUPERVISORS

WHEREAS, the Board of Supervisors of James City County, Virginia, is required by State law to organize at the first meeting in January.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the following rules shall apply for the Year 2013:

1. Regular meetings of the Board shall be held as shown on the attached 2013 calendar, in the Board Room of the James City County Government Center. The meeting time shall be 7:00 p.m.

Work session meetings of the Board shall be held at 4:00 p.m., Tuesday before the second regular meeting in the Board Room of the James City County Government Center.

2. The Board of Supervisors agrees to follow Robert's Rules of Order, Newly Revised 10th Edition, October 2000, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 469 et. seq., in particular, the "Procedure in Small Boards" as follows:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The Chairman can speak in discussion without rising or leaving the chair; and can make motions and votes on all questions.
3. In addition, the Board agrees to the following:
 - a. A motion to rescind shall not be in order in a land use decision involving a rezoning or a special use permit. A motion to reconsider such a decision must be made at the same meeting the original decision is made by the Board.
 - b. Should it be necessary to cancel an advertised Board of Supervisors meeting due to weather or other conditions, the meeting shall be continued forty-eight hours to the same time and place.

Chairman, Board of Supervisors

ATTEST:

Robert C. Middaugh
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia, this 2nd day of
January, 2013.

Bosorg13_res



2013 Board of Supervisors' Calendar

KEY

Months with change

BOS Meeting

Holiday

More Information

- 2nd & 4th Tuesday meeting 7 p.m.
- 4th Tuesday Work Session 4 p.m.
- January 2 BOS Organizational Meeting 4 p.m.

Location

101-F Mounts Bay Road Williamsburg, Virginia 23185

Mailing Address

P.O. Box 8784 Williamsburg, Virginia 23187-8784

www.jamescitycountyva.gov/BOS

JANUARY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

BOS Meetings-

Martin Luther King, Jr. Day-21

Legislative Day

BOS Retreat - 31

FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

BOS Meetings- 12, 26

Presidents Day-18

MARCH

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

BOS Meetings- 12, 26

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

BOS Meetings- 9, 23

Budget Work Sessions - 11, 15, 17

MAY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

BOS Meetings- 14, 28

Memorial Day-27

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

BOS Meetings- 11, 25

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

BOS Meetings- 9, 23

Independence Day - 4

AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

BOS Meeting 13

SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

BOS Meetings- 11, 25

Labor Day - 2

VML - 23-25

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

BOS Meetings- 8, 22

VML Conference 13-15

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

BOS Meetings- 12, 26

VACO - 10, 11

Veteran's Day - 11

Thanksgiving 28 & 29

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

BOS Meeting 10

Christmas - 24-25

New Years Day Holiday-Jan 1

BOS Organizational Meeting-1/2/14

MEMORANDUM COVER

Subject: List of Seats for Boards and Commissions for 2013

Action Requested: Shall the Board defer filling the seats for the Boards and Commissions until there is a full Board?

Summary: Every year at the Organizational Meeting, the Board makes appointments for the Boards and Commissions. The Memorandum includes a list of the Board Members currently serving on each available Board or Commission.

Staff recommends deferral of the appointments until there is a full Board.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell 

County Administrator

Robert C. Middaugh 

Attachment:
1. Memorandum

Agenda Item No.:C-3

Date: January 2, 2013

MEMORANDUM

DATE: January 2, 2013
 TO: The Board of Supervisors
 FROM: Douglas Powell, Assistant County Administrator
 SUBJECT: List of Seats for Boards and Commissions for 2013

Below is a listing of requested Board/Commission/Committee appointments for 2013. These appointments would normally be made at the Organizational Meeting; however, staff recommends deferring the appointments until there is a full five-member Board.

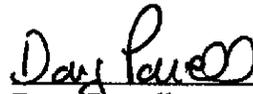
Board/Commission Committee	Previous Board Member 2012	Board Member 2013
<i>Community Action Agency Board of Directors</i>	(Alternate - Rev. Dawson), Jones (alternate - Nancy Ellis), Icenhour (alternate - Caroline Rhodes), Kennedy (alternate - John Filichko)	Hunter Old, Andrea Salamy, Cathy Richardson, Tucker Edmonds, John R. Smith
<i>Hampton Roads Economic Development Authority (HREDA)</i>		
<i>Hampton Roads Military and Federal Facilities Alliance (HRMFFA)</i>	Mary Jones	
<i>Hampton Roads Planning District Commission</i>	Mary Jones, Robert Middaugh	
<i>Hampton Roads Transportation Planning Organization</i>	Mary Jones	
<i>Virginia Peninsula Chamber of Commerce</i>		
<i>School Liaison</i>	James O. Icenhour, John J. McGlennon	
<i>Historic Triangle Collaborative</i>	James G. Kennedy	
<i>Agricultural and Forestal District (AFD) Advisory Committee</i>	James G. Kennedy	
<i>Economic Development Authority Liaison</i>	James G. Kennedy	
<i>Farmers Advisory Committee</i>	James G. Kennedy	
<i>Williamsburg Area Destination Marketing Committee</i>	John J. McGlennon, Alternate – Robert Middaugh	
<i>Community Services Coalition Board of Directors</i>	James O. Icenhour	
<i>Greater Peninsula Workforce Development Consortium</i>	James O. Icenhour	
<i>Peninsula Council for Workforce Development</i>	James O. Icenhour	
<i>Virginia Peninsula Regional Jail Authority</i>	John J. McGlennon	

List of Seats for Boards and Commissions for 2013

January 8, 2013

Page 2

Board/Commission Committee	Previous Board Member 2012	Board Member 2013
<i>Williamsburg Land Conservancy</i>	James O. Icenhour	
<i>Local Emergency Preparedness</i>	Mary Jones	
<i>Peninsula Public Sports Facility Authority (PPSFA) Board</i>	Mary Jones	Not Active – May Reserve Appointment Until Necessary
<i>Regional Issues Committee (RIC)</i>	Mary Jones	
<i>Greater Williamsburg Area Chamber and Tourism Alliance</i>		
<i>High Growth Coalition</i>	John J. McGlennon	
<i>Williamsburg Area Medical Assistance Corp (WAMAC)</i>	John J. McGlennon	



Doug Powell

DP/gb
2013BCCs_mem