

A G E N D A

JAMES CITY SERVICE AUTHORITY

County Government Center Board Room

January 9, 2001

7:00 P.M.

A. ROLL CALL

B. ORGANIZATIONAL MEETING

C. CONSENT CALENDAR

1. Minutes
 - a. December 19, 2001, Regular Meeting
2. Award of Bid - Brackish Groundwater Development, Production, and Observation Wells

D. PUBLIC HEARING

1. Utility Policy Changes (continued from November 28, 2000)

E. BOARD REQUESTS AND DIRECTIVES

MEMORANDUM

DATE: January 9, 2001
TO: The Board of Directors
FROM: Frank M. Morton, III, County Attorney
SUBJECT: Organizational Meeting

Following the election of the Chairman and Vice Chairman, I have attached a resolution for your consideration establishing times and dates of your meetings for the year 2001, as well as proposed parliamentary rules to assist in the conducting of your business. These rules are consistent with past years.

Frank M. Morton, III

FMM/alc
orgmtg01.mem

Attachment

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 2001.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following rules shall apply for the year 2001.

1. Regular meetings of the Board shall be held following the second Board of Supervisors' meetings each month. The meetings shall be held following the 7:00 p.m. Board of Supervisors' meeting.
2. The Board shall, for parliamentary purposes, follow Robert's Rules of Order and more specifically those provisions which pertain to the conduct of Business in Boards, Newly Revised, 1981 at p. 404 as follows:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate (15, 16) generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The Chairman can speak in discussion without leaving the chair; and can make motions and votes on all questions.

Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 9th day of January, 2001.

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 19TH DAY OF JANUARY 2000, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

James G. Kennedy, Chairman
Jay T. Harrison, Sr., Vice Chairman
John J. McGlennon
Ronald A. Nervitt
Bruce C. Goodson

Sanford B. Wanner, Secretary
Robert H. Smith, Treasurer
Leo P. Rogers, Deputy County Attorney
Larry M. Foster, General Manager

B. CONSENT CALENDAR

Mr. Kennedy asked if a Board member would like to remove an item from the consent calendar.

Mr. Goodson requested Item Number 2, Award of Bid – Sewer Pump Station No. 6-8 Replacement be pulled for a roll call vote.

Mr. Nervitt made a motion to approve the remaining item on the consent calendar.

The motion passed by a unanimous voice vote.

1. Minutes
 - a. November 28, 2000, Regular Meeting
2. Award of Bid – Sewer Pump Station No. 6-8 Replacement

On a roll call vote, the vote was: AYE: Nervitt, McGlennon, Harrison, Kennedy (4). NAY: (0). ABSTAIN: Goodson.

RESOLUTION

AWARD OF BID - SEWER PUMP STATION NO. 6-8 REPLACEMENT

WHEREAS, the plans and specifications for the replacement of Sewer Pump Station 6-8 was advertised for competitive prices with T. A. Sheets, Inc., submitting the low responsive bid of \$380,000; and

WHEREAS, the cost is within the engineer's estimate and budget allocations and the contractor is capable of performing the scope of work required by the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, awards the contract for the replacement of Sewer Pump Station 6-8 to T. A. Sheets, Inc., for a contract amount of \$380,000.

C. BOARD REQUESTS AND DIRECTIVES - None

Mr. Nervitt made a motion to adjourn.

The motion passed by a unanimous voice vote.

The Board adjourned at 9:24 p.m.

Sanford B. Wanner
Secretary to the Board

MEMORANDUM

DATE: January 9, 2001
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Award of Bid - Brackish Groundwater Development, Production and Observation Wells

The plans and specifications for the Brackish Groundwater Development Project, Part 1, Production and Observation Wells, have been advertised for competitive bids. Two firms submitted bids on the project as follows:

<u>Firm</u>	<u>Bid Amount</u>
Sydnor Hydro, Inc.	\$527,750
A.C. Schultes of Maryland	559,300

The lowest responsive bid by Sydnor Hydro, Inc., is below the engineer's estimate of \$700,000 and within budget allocations. Sydnor Hydro, Inc., has satisfactorily performed similar work for the James City Service Authority (JCSA).

Staff recommends the Board approve the attached resolution awarding the contract for the Brackish Groundwater Development, Production and Observation Wells, to Sydnor Hydro, Inc., for \$527,750.

Larry M. Foster

LMF/tlc
brackish.mem

Attachment

RESOLUTION

AWARD OF BID - BRACKISH GROUNDWATER DEVELOPMENT,

PRODUCTION AND OBSERVATION WELLS

WHEREAS, the plans and specifications for the Brackish Groundwater Development Project, Part 1, Production and Observation Wells, were advertised for competitive bids with Sydnor Hydro, Inc., submitting the low responsive bid of \$527,750; and

WHEREAS, the cost is within the engineer's estimate and budget allocation and the contractor is capable of performing the scope of work required by the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, awards the contract for the Brackish Groundwater Development Project, Part 1, Production and Observation Wells to Sydnor Hydro, Inc., for a contract amount of \$527,750.

Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 9th day of January, 2001.

brackish.res

MEMORANDUM

DATE: January 9, 2001

TO: The Board of Directors

FROM: Larry M. Foster, General Manager, James City Service Authority

SUBJECT: Changes to Regulations Governing Utility Service - Outdoor Watering Restriction (continued from November 28, 2000)

Attached for your consideration and adoption are proposed changes in the Regulations Governing Utility Service. The changes were recommended to the Board of Directors by the Water Conservation Committee at an October 25, 2000, work session. The changes have been advertised for consideration after a public hearing. These changes are indicated on the attached pages of the Regulations and propose to do the following:

Add provision to Section 33, Water Conservation and Drought Management Plan, Para A, 2 (i), Page 33-10, that would initiate outdoor watering restrictions. Essential elements of these restrictions include:

- a. Outdoor watering of lawn by irrigation system or hand will be allowed between the hours of 5 p.m. to 5 a.m., seven days per week, and will be in effect year-round.
- b. This restriction is applicable to all JCSA water customers.
- c. This restriction will become effective May 1, 2001.
- d. Penalties for violating this restriction will result in a fine.
 - (1) First violation: a written warning will be issued.
 - (2) Second violation: a \$25 fine will be imposed.
 - (3) Third and subsequent violation: a \$50 fine will be imposed.
 - (4) Repeat violations and/or failure to pay fine by notice of payment due date may result in termination of water services.

After receiving comments at the public hearing, staff recommends adoption of the attached resolution and proposed changes to Regulations Governing Utility Service.

Larry M. Foster

LMF/tlc
rgushear2.mem

Attachments

RESOLUTION

UTILITY POLICY CHANGES

WHEREAS, the Board of Directors of James City Service Authority has held a public hearing on certain proposed changes to the Regulations Governing Utility Service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts changes set forth below to be effective May 1, 2001.

1. Outdoor watering of lawn by irrigation system or hand will be allowed between 5 p.m. to 5 a.m., seven days per week.
2. This restriction is applicable to all JCSA water customers.
3. Penalties for violating this restriction will result in a fine.
 - (a) First violation: a written warning will be issued.
 - (b) Second violation: a \$25 fine will be imposed.
 - (c) Third and subsequent violation: a \$50 fine will be imposed.
 - (d) Repeat violations and/or failure to pay fine by notice of payment due date may result in termination of water services.

Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 9th day of January, 2001.

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