

A G E N D A

JAMES CITY SERVICE AUTHORITY

County Government Center Board Room

September 11, 2001

7:00 P.M.

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- A. ROLL CALL**
 - B. PUBLIC COMMENT**
 - C. CONSENT CALENDAR**
 - 1. Minutes
 - a. July 24, 2001, Regular Meeting
 - 2. Award of Bid – Brackish Groundwater Development, Production and Observation Wells – Phase II
 - D. BOARD REQUESTS AND DIRECTIVES**

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF JULY 2001, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jay T. Harrison, Sr., Chairman
James G. Kennedy, Vice Chairman
Ronald A. Nervitt
Bruce C. Goodson
John J. McGlennon

Sanford B. Wanner, Secretary
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. CONSENT CALENDAR

Mr. Harrison asked if a Board member wished to pull an item from the consent calendar for discussion.

Mr. Goodson made a motion to adopt the items on the consent calendar.

The motion passed by a unanimous voice vote.

1. Minutes
 - a. June 26, 2001, Regular Meeting
 - b. July 10, 2001, Regular Meeting
2. Formal Acceptance of Water and Sewer Systems

RESOLUTION

FORMAL ACCEPTANCE OF WATER AND SEWER SYSTEMS

WHEREAS, certain water and sewer infrastructures have been constructed by developers and dedicated to the James City Service Authority; and

WHEREAS, these water and sewer infrastructures have been constructed in accordance with technical requirements of the James City Service Authority.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does formally accept the dedication of the water and sewer systems listed below, as of June 30, 2001.

Water Dedications:

<u>Development</u>	<u>Value</u>
Brandon Woods - Phase 1	\$ 38,150
Brandon Woods - Phase 2, S. 1, 2, and 3	129,475
Cromwells Ridge	68,350
Food Lion - Williamsburg Crossing Shopping Center	30,425
Ford's Colony - Section 8A and 8B	156,450
Ford's Colony - Section 13A	108,650
Governor's Land - Cypress Isle	58,375
Governor's Land - River Reach C	60,150
Kings Way Road Extended	39,800
Lake Powell Forest - Section 1	90,700
Lake Powell Pointe	168,100
Landfall at Jamestown - Phase 3	59,005
Meadows - Section 5	50,100
Pointe at Jamestown - Section 1C	95,500
Powhatan Secondary - Section 5B	65,125
Riverside Medical Office Building	31,475
Scott's Pond - Section 1A and 1B	101,290
Stonehouse - Section 4B	97,300
Tidewater Physical Therapy	13,150
Vineyards at Jockey's Neck - Phase 3	<u>39,900</u>
Total - Water	<u>\$1,501,470</u>

Sewer Dedications:

<u>Development</u>	<u>Value</u>
Brandon Woods - Phase 1	\$ 33,186
Brandon Woods - Phase 2, S. 1, 2, and 3	134,265
Food Lion - Williamsburg Crossing Shopping Center	17,550
Ford's Colony - Section 8A and 8B	291,630
Ford's Colony - Section 13A	220,182
Governor's Land - Cypress Isle	29,310
Governor's Land - River Reach C	79,818
Lake Powell Forest - Section 1	104,210
Lake Powell Pointe	207,320
Landfall at Jamestown - Phase 3	44,425
Meadows - Section 5	100,160
Pointe at Jamestown - Section 1C	109,409
Powhatan Secondary - Section 5B	82,340
Riverside Medical Office Building	68,646
Scott's Pond - Section 1A and 1B	120,232
Stonehouse - Section 4B	119,584
Tidewater Physical Therapy	34,188
Vineyards at Jockey's Neck - Phase 3	<u>19,350</u>
Total - Sewer	<u>\$1,815,805</u>
Total Value of Dedications by Developers during FY 01	<u>\$3,317,275</u>

3. Budget Amendment and Appropriation - James City Service Authority - FY 2002

RESOLUTION

BUDGET AMENDMENT AND APPROPRIATION

JAMES CITY SERVICE AUTHORITY - FY 2002

WHEREAS, the Secretary prepared a proposed budget for the fiscal year beginning July 1, 2001, and ending June 30, 2002 which included an administrative omission for \$65,000 for contractual services; and

WHEREAS, the Board of Directors adopted said budget on July 24, 2001; and

WHEREAS, the Secretary has prepared a proposed Budget amendment and appropriation for contractual services of \$65,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amendments are hereby made to the FY 2002 Budget:

Water Fund:

Increase Contractual Services	<u>\$30,000</u>
Decrease Transfer to CIP	(\$30,000)

Sewer Fund:

Increase Contractual Services	<u>\$35,000</u>
Decrease Transfer to CIP	(\$35,000)

Capital Improvements Program:

Decrease CIP Revenue	<u>\$65,000</u>
Decrease Water Supply Escrow	(\$65,000)

C. BOARD REQUESTS AND DIRECTIVES

Mr. Kennedy requested an update on the water consumption.

Mr. Foster stated that the average water consumption rate is about 5 million gallons per day. Mr. Foster also stated that the tank levels drop dramatically between 5 and 8 a.m., but are able to be replenished by noon.

D. ADJOURNMENT

Mr. Nervitt made a motion to adjourn.

The motion passed by a unanimous voice vote.

The Board adjourned at 8:53 p.m.

Sanford B. Wanner
Secretary to the Board

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MEMORANDUM

DATE: September 11, 2001
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Award of Bid - Brackish Groundwater Development, Production and Observation Wells - Phase II

The original scope of the Brackish Groundwater Development Project included the construction of one production well. After completing the construction of the production well in the Lower Potomac Aquifer it has been determined that the construction of a second production well, located in the Middle Potomac Aquifer is advantageous. This will allow an increase in water production capacity on site and reduce the number of satellite wells and water transmission pipeline. Current estimates are that a Middle Potomac Production well will increase the overall production capacity at the Clara Byrd Baker site from 2,000 to 3,000 gallons per minute. The Department of Environmental Quality (DEQ) has indicated that the construction of the wells to obtain hydrogeologic information wells are necessary to process our application for a groundwater withdrawal permit.

After receiving guidance from the DEQ the plans and specifications for the Brackish Groundwater Development Project, Production and Observation Wells, Phase II, have been advertised for competitive bids. Firms submitted bids on the project as follows:

<u>Firm</u>	<u>Bid Amount</u>
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The lowest responsive bid by _____ is below the engineer's estimate of \$275,000 and within budget allocations. _____ has satisfactorily performed similar work for the James City Service Authority (JCSA).

Staff recommends the Board approve the attached resolution awarding the contract for the Brackish Groundwater Development, Production and Observation Wells - Phase II, to _____.

Larry M. Foster

LMF/gb
brackish2.mem

Attachments

RESOLUTION

AWARD OF BID - BRACKISH GROUNDWATER DEVELOPMENT,

PRODUCTION AND OBSERVATION WELLS - PHASE II

WHEREAS, the plans and specifications for the Brackish Groundwater Development Project, Production and Observation Wells, Phase II, were advertised for competitive bids with _____ submitting the low responsive bid of \$_____; and

WHEREAS, the cost is within the engineer's estimate and budget allocation and the contractor is capable of performing the scope of work required by the project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, awards the contract for the Brackish Groundwater Development Project, Phase II, Production and Observation Wells to _____, for a contract amount of \$_____.

Jay T. Harrison, Sr.
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 11th day of September, 2001.

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