

A G E N D A

JAMES CITY SERVICE AUTHORITY

County Government Center Board Room

November 27, 2001

7:00 P.M.

A. ROLL CALL

B. PUBLIC COMMENT

C. CONSENT CALENDAR

1. Minutes
 - a. October 23, 2001, Regular Meeting
2. Sale of Property - 2888 Jonas Profit Trail - Fernbrook

E. BOARD REQUESTS AND DIRECTIVES

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF OCTOBER 2001, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jay T. Harrison, Sr., Chairman
James G. Kennedy, Vice Chairman
Ronald A. Nervitt
Bruce C. Goodson
John J. McGlennon

Sanford B. Wanner, Secretary
Leo P. Rogers, Deputy County Attorney
Larry M. Foster, General Manager

B. PUBLIC COMMENT - None

C. CONSENT CALENDAR

Mr. Harrison inquired if a member of the Board would like to pull an item from the consent calendar.

Mr. Kennedy inquired if the well mitigation numbers are changing.

The Board and staff discussed the well levels, locations of well failures, costs covered by the JCSA for well failures attributed to JCSA well impacts, and the trend in number of claims.

The Board requested a report of claims for the past five years.

Mr. Goodson inquired if directional drilling is possible with work associated with road repairs.

Mr. Foster stated that due to the nature of this work and existing utilities, directional drilling is not an option with this project.

Mr. Goodson made a motion to adopt the items on the Consent Calendar.

Mr. Wanner inquired if the Virginia Department of Transportation has changed its roadway repair standards.

Mr. Foster stated that in the past, the James City Service Authority has not been held strictly to the standards until the last six months. Now everybody in the Williamsburg Residency is being held strictly to the standard.

The motion passed by a unanimous voice vote.

- 1. Minutes
 - a. September 25, 2001, Regular Meeting
- 2. Budget Amendment – Well Mitigation

RESOLUTION

BUDGET AMENDMENT - WELL MITIGATION

WHEREAS, in order for the James City Service Authority (JCSA) to meet system demands of Well Mitigation claims; and

WHEREAS, these unanticipated expenses were estimated at \$50,000 and now are estimated to total \$100,000 in the FY 02 Budget; and

WHEREAS, funds totaling \$50,000 are available in the JCSA Reserve Funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adjust the FY 2002 budget as follows:

From:

_____	JCSA Reserve Fund	<u>\$50,000</u>
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To:

	Well Mitigation	<u>\$50,000</u>
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- 3. Budget Amendment and Appropriation – James City Service Authority FY02

RESOLUTION

BUDGET AMENDMENT AND APPROPRIATION

JAMES CITY SERVICE AUTHORITY - FY 02

WHEREAS, the Secretary prepared a proposed budget for the fiscal year beginning July 1, 2001, and ending June 30, 2002, which did not anticipate a significant increase to road repairs due to changes in Virginia Department of Transportation road repair standards; and

WHEREAS, the Board of Directors adopted said budget on April 24, 2001; and

WHEREAS, the Secretary has prepared a proposed Budget amendment and appropriation for road repair projects of \$200,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated to the FY 02 Budget:

CIP Revenue:

JCSA Reserve Funds	<u>\$200,000</u>
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CIP Expenditures:

VDOT Road Repair Projects	<u>\$200,000</u>
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D. BOARD REQUESTS AND DIRECTIVES

Mr. Goodson inquired about the work being done on Fairfax Way.

The Board and staff discussed the work being conducted in the area on sewer lines.

Mr. Harrison inquired when the Water Committee would be presenting a report to the Board of Directors.

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

Mr. Harrison adjourned the Board at 8:26 p.m.

Sanford B. Wanner
Secretary to the Board

MEMORANDUM

DATE: November 27, 2001
TO: The Board of Directors
FROM: Larry M. Foster, General Manager, James City Service Authority
SUBJECT: Sale of Property - 2888 Jonas Profit Trail - Fernbrook

Mrs. Carol Grabowski has identified that a very small portion of her driveway was constructed on property owned by the James City Service Authority and used for a sewerage pumping station. The encroachment does not impact the JCSA's operation of the pump station.

Mrs. Grabowski has submitted a letter expressing her interest in purchasing a small portion of the JCSA property to clear the title of her property. The Office of Real Estate Assessment performed an appraisal establishing a fair market value of \$550 for the portion of the property desired by Mrs. Grabowski. A copy of a map depicting the area desired to be purchased is attached.

Since the sale of the property to Mrs. Grabowski will not impact the JCSA's ability to operate the sewerage pumping station, and will assist a customer in clearing the title to her property, it is recommended that the Board approve the attached resolution authorizing the General Manager to sign the necessary documents to sell the property for \$550.

Larry M. Foster

LMF/gs
grabowski.mem

Attachments

RESOLUTION

SALE OF PROPERTY - 2888 JONAS PROFIT TRAIL - FERNBROOK

WHEREAS, the James City Service Authority owns a parcel of land at 2888 Jonas Profit Trail where it operates a sewerage pumping station; and

WHEREAS, the adjacent property owner, Mrs. Carol Grabowski, has determined that her driveway encroaches on the JCSA's property and has asked to purchase a small portion of the James City Service Authority property; and

WHEREAS, the office of Real Estate Assessment has established a value of \$550 for the property that Mrs. Grabowski desires to purchase; and

WHEREAS, the JCSA has determined that the sale of the portion that is desired by Mrs. Grabowski will not impact its ability to operate the sewerage pumping station.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the sale of the property as requested and directs the General Manager to sign all necessary documents to accomplish the sale.

Jay T. Harrison, Sr.
Chairman, Board of Directors

ATTEST:

Sanford B. Wanner
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County,
Virginia, this 27th day of November, 2001.

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