

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

January 25, 2011

7:00 P.M.

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. ORGANIZATIONAL MEETING**
 - 1. Organizational Meeting of the Board of Directors
- D. CONSENT CALENDAR**
 - 1. Minutes – December 14, 2010, Regular Meeting
- E. BOARD REQUESTS AND DIRECTIVES**
- F. ADJOURNMENT** to February 22, 2011, at 7 p.m.

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 14TH DAY OF DECEMBER 2010, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman
John J. McGlennon, Vice Chairman
Mary Jones
James O. Icenhour, Jr.
James Kennedy

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

1. Minutes – November 23, 2010, Regular Meeting

Mr. McGlennon made a motion to adopt the Consent Calendar.

The motion passed by a unanimous voice vote.

D. BOARD REQUESTS AND DIRECTIVES

Mr. Goodson explained that a property owner had requested that the Board make an exception for waivers for a long connection to utility service. He stated that Mr. Foster gave the Board a document on this matter and asked for discussion.

Mr. McGlennon stated he felt that Mr. Foster's memorandum was clear and that he believed the Board should not pursue this matter.

Mr. Goodson stated his acknowledgment and that there was no interest from the Board to pursue this matter at this time.

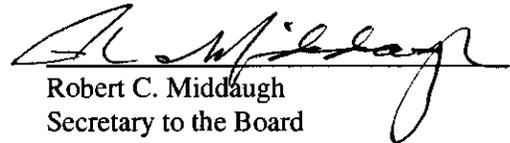
Mr. Icenhour thanked Mr. Goodson for his service as Chairman.

E. ADJOURNMENT

Mr. Icenhour made a motion to adjourn.

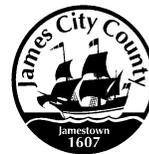
The motion passed by a unanimous voice vote.

At 8:27 p.m., Mr. Goodson adjourned the Board of Directors.



Robert C. Middaugh
Secretary to the Board

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MEMORANDUM COVER

Subject: Organizational Meeting

Strategic Management Plan Pathway: N/A

Action Requested: Shall the Board of Directors approve the resolution to organize at its first meeting in January?

Summary: The Board of Directors organizes at its first meeting in January and elects its Chairman and Vice Chairman, establishes meeting dates, place and times, makes appointments to commissions and committees, and agrees on specific provisions of Robert's Rules of Order for conducting its meetings.

Staff recommends adoption of the resolution.

Fiscal Impact:

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

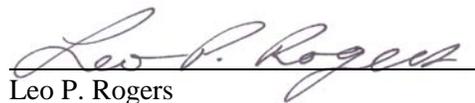
Attachments:
1. Memorandum
2. Resolution

Agenda Item No.: C-1
Date: January 25, 2011

MEMORANDUM

DATE: January 25, 2011
TO: The Board of Directors
FROM: Leo P. Rogers, County Attorney
SUBJECT: Organizational Meeting

The Board should first take action on the election of the Chairman and the Vice Chairman. Following those elections, I have attached for your consideration a resolution establishing times and dates of your meetings for the year 2011 and the date of the 2012 organizational meeting as established in the attached resolution, as well as proposed parliamentary rules to assist in the conducting of your business. These rules are consistent with past years.


Leo P. Rogers

LPR/gb
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Attachment

RESOLUTION

ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 2011.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following rules shall apply for the year 2011.

1. Regular meetings of the Board of Directors shall be held following the regular Board of Supervisors' meetings on the fourth Tuesday of each month, except in August and December when the Board meeting shall be held following the regular Board of Supervisors' meetings on the second Tuesday of such months. The meetings shall be held following the 7:00 p.m. Board of Supervisors meeting.
2. The 2012 organizational meeting shall be held on the fourth Tuesday in January 2012 following the 7:00 p.m. Board of Supervisors meeting.
3. The Board of Directors agrees to follow Robert's Rules of Order, Newly Revised 10th Edition, October 2000, and more specifically, the provisions which pertain to the "Conduct of Business in Boards," at page 469 et. seq., in particular, the "Procedure in Small Boards" as follows:
 - a. Members are not required to obtain the floor before making motions or speaking, which they can do while seated.
 - b. Motions need not be seconded.
 - c. There is no limit to the number of times a member can speak to a question, and motions to close or limit debate generally should not be entertained.
 - d. Informal discussion of a subject is permitted while no motion is pending.
 - e. The Chairman can speak in discussion without leaving the chair; and can make motions and votes on all questions.

Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 25th day of January, 2011.

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 14TH DAY OF DECEMBER 2010, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman
John J. McGlennon, Vice Chairman
Mary Jones
James O. Icenhour, Jr.
James Kennedy

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry M. Foster, General Manager

C. CONSENT CALENDAR

1. Minutes – October 26, 2010, Regular Meeting

Mr. McGlennon made a motion to adopt the Consent Calendar.

The motion passed by a unanimous voice vote.

D. BOARD REQUESTS AND DIRECTIVES

Mr. Goodson explained that a property owner had requested that the Board make an exception for waivers for a long connection to utility service. He stated that Mr. Foster gave the Board a document on this matter and asked for discussion.

Mr. McGlennon stated he felt that Mr. Foster's memorandum was clear and that he believed the Board should not pursue this matter.

Mr. Goodson stated his acknowledgment and that there was no interest from the Board to pursue this matter at this time.

Mr. Icenhour thanked Mr. Goodson for his service as Chairman.

E. ADJOURNMENT

Mr. Icenhour made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:27 p.m., Mr. Goodson adjourned the Board of Directors.

Robert C. Middaugh
Secretary to the Board

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