

**A G E N D A**

**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**

**County Government Center Board Room**

**July 26, 2011**

**7:00 P.M.**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CONSENT CALENDAR**

1. Minutes – June 28, 2011, Regular Meeting
2. Formal Acceptance of Water and Sewer Systems – FY 2011

**D. BOARD REQUESTS AND DIRECTIVES**

**E. ADJOURNMENT**

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**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 28TH DAY OF JUNE 2011, AT 8:09 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

James G. Kennedy, Chairman  
James O. Icenhour, Jr., Vice Chairman  
Mary K. Jones  
Bruce C. Goodson  
John J. McGlennon

Robert C. Middaugh, Secretary  
Leo P. Rogers, County Attorney  
Larry M. Foster, General Manager

**C. CONSENT CALENDAR**

Mr. McGlennon requested Item No. 2, Resolution Establishing that Virginia Retirement System (VRS) Plan 2 Employees will Pay the Five Percent Employee Share of their VRS Retirement Contribution, be pulled for further discussion.

Mr. Goodson made a motion to approve the May 24, 2011, Regular Meeting minutes.

On a roll call vote, the vote was AYE: Goodson, McGlennon, Icenhour, Jones, Kennedy, (5). NAY: (0).

Mr. Foster stated this item is a companion resolution to the one approved by the Board of Supervisors. It requires VRS Plan 2 employees, those hired after July 1, 2010, to pay the five percent employee share to their VRS Retirement. JCSA is a separate entity; the JCSA Board of Directors must approve this resolution for JCSA employees.

Mr. Goodson moved the resolution to be approved to keep the policy the same for both the County and Service Authority.

Mr. McGlennon opposed due to the State not taking action on what to instruct local governments to do on these policies.

Mr. Kennedy made a motion to approve the Virginia Retirement System Plan 2 resolution.

On a roll call vote, the vote was: AYE: Goodson, Jones, Kennedy (3). NAY: McGlennon, Icenhour (2).

**RESOLUTION**

**ESTABLISHING THAT VIRGINIA RETIREMENT SYSTEM (VRS) PLAN 2 EMPLOYEES WILL  
PAY THE FIVE PERCENT EMPLOYEE SHARE OF THEIR RETIREMENT CONTRIBUTION**

WHEREAS, the Virginia General Assembly, in its 2010 session, passed legislation creating a separate retirement plan for those hired into Virginia Retirement System (VRS) covered positions on or after July 1, 2010, who were either new VRS members or prior members with no service credit, hereafter referred to as "Plan 2 employees"; and

WHEREAS, the legislation allowed local governments the option of having Plan 2 employees pay all or part of the five percent employee portion of their retirement contribution; and

WHEREAS, James City County elects to have Plan 2 employees participate in the cost of their retirement plan by paying all of the five percent member contribution through salary reduction in accordance with Internal Revenue Code § 414 (h); and

WHEREAS, this election represents a long-term cost savings measure.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby establishes that VRS Plan 2 employees will pay the five percent Virginia, Retirement System member contribution effective July 1, 2011.

**D. BOARD REQUESTS AND DIRECTIVES**

Mr. Kennedy asked Mr. Foster about the water demands for the County during this time of year.

Mr. Foster stated that water usage is less than last year and moderate considering this time of year.

Mr. Goodson mentioned with less water demand that may mean less revenue.

Mr. Foster replied that there is no need for concern yet and the water demand is being monitored.

Mr. McGlennon mentioned an e-mail sent out by Mr. Foster about a waterline break and asked if the issue may be due to the water pipes being old and beyond the life expectancy of their usage.

Mr. Foster stated that it is hard to determine if the pipes have reached their life expectancy. He mentioned some of the pipes in that area were put in 30 years ago.

Mr. McGlennon mentioned some areas in the County having issues with water leakage due to old pipes.

Mr. Foster replied the areas in question are Route 5 and Jamestown Road Corridor which pipes were installed during the 1980 to 1985 time frame.

Mr. McGlennon stressed his concern that the Service Authority be able to keep up with the infrastructure repair needs.

Mr. Foster stated that staff are monitoring the pipes to see if the pipes would have to be replaced over time.

Mr. Goodson mentioned water failures that were reported by citizens. He asked Mr. Foster if his department noticed the water pressure decreasing or if they were alerted to the problem by citizens.

Mr. Foster stated the decrease was noticed in those types of waterline breaks, but they cannot determine what or which location this has occurred.

Mr. Goodson asked about technologies, such as sensors, that could provide quick notice on exact locations for breaks.

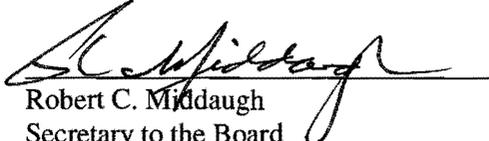
Mr. Foster mentioned he is aware of sensors; however, they are very costly. He further stated the JCSA is generally aware very quickly when a break has occurred and its general location, just not the exact location.

**E. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn.

On a roll call vote, the vote was: AYE: Goodson, McGlennon, Icenhour, Jones, Kennedy (5). NAY: (0).

At 8:19 p.m. Mr. Kennedy adjourned the Board of Directors.

  
Robert C. Middaugh  
Secretary to the Board

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Robert C. Middaugh  
Secretary to the Board



**MEMORANDUM COVER**

**Subject:** Formal Acceptance of Water and Sewer Systems - FY 2011

**Action Requested:** Shall the Board adopt the resolution accepting the dedication of water and sewer systems?

**Summary:** The James City Service Authority (JCSA) takes over the maintenance and operation of water and sewer systems from developers throughout the year. At the end of each fiscal year a summary is prepared for all those systems that have been turned over to the JCSA. This action is the formal acceptance of those systems acquired during FY 2011.

Staff recommends approval of the attached resolution.

**Fiscal Impact:** Total water system infrastructure value is \$755,570 and total sewer system infrastructure value is \$1,000,490.

**FMS Approval, if Applicable:** Yes  No

**Assistant County Administrator**  
  
Doug Powell \_\_\_\_\_

**County Administrator**  
  
Robert C. Middaugh 

**Attachments:**  
1. Memorandum  
2. Resolution

**Agenda Item No.:**   C-2    
  
**Date:**   July 26, 2011

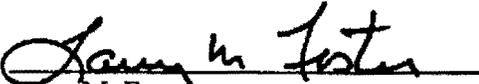
**M E M O R A N D U M**

DATE: July 26, 2011  
TO: The Board of Directors  
FROM: Larry M. Foster, General Manager, James City Service Authority  
SUBJECT: Formal Acceptance of Water and Sewer Systems – FY 2011

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Attached is a resolution formally accepting water and sewer systems constructed and contributed to the James City Service Authority (JCSA) by developers during FY 2011. The resolution lists the value of the infrastructure at the time of completion.

Staff recommends adoption of the attached resolution accepting the dedication of the infrastructure.

  
Larry M. Foster

LMF/nb  
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Attachment

## RESOLUTION

### FORMAL ACCEPTANCE OF WATER AND SEWER SYSTEMS – FY 2011

WHEREAS, certain water and sewer infrastructures have been constructed by developers and dedicated to the James City Service Authority (JCSA); and

WHEREAS, these water and sewer infrastructures have been constructed in accordance with technical requirements of the JCSA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does hereby formally accept the dedication of the water and sewer systems listed below, as of June 30, 2011.

#### Water Dedications

<u>Development</u>	<u>Value</u>
Beck Investment Subdivision	\$ 2,850
Freedom Park Water Main	251,200
Gilley Subdivision	1,900
Monticello Woods – Section 2B	156,800
New Town – Block 11 Residential	107,100
New Town – Block 2	76,850
New Town – Pecan Square	49,390
New Town – Section 4, Phase 2	99,380
The Station at Norge - Apartments	<u>10,100</u>
Total:	<u>\$755,570</u>

#### Sewer Dedications

<u>Development</u>	<u>Value</u>
Beck Investment Subdivision	\$ 2,940
Gilley Subdivision	21,900
Kingsmill – Rivers Edge – Section 3	38,640
Kingsmill – Rivers Edge – Section 4	44,205
Kingsmill – Spencers Grant, Phase 1	271,570
Monticello Woods – Section 2B	243,765
New Town – Block 11 Residential	113,165
New Town – Block 2	106,340
New Town – Pecan Square	33,275
New Town – Section 4, Phase 2	92,815
The Station at Norge - Apartments	<u>31,875</u>
Total:	<u>\$1,000,490</u>

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James G. Kennedy  
Chairman, Board of Directors

ATTEST:

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Robert C. Middaugh  
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County,  
Virginia, this 26th day of July, 2011.

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