

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

April 22, 2014

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes –
 - a. March 26, 2014, Regular Meeting – pg. 1

D. PUBLIC HEARING

1. Public Hearing on FY 2015-2016 James City Service Authority Budget – pg. 3
2. Utility Easements Extinguishment - 4509 and 4520 Casey Boulevard, Settlers Market – pg. 6

E. BOARD CONSIDERATIONS

F. BOARD REQUESTS AND DIRECTIVES

G. ADJOURNMENT – to 7 p.m. on May 27, 2014, for the Regular Meeting

042214bod-age

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF MARCH 2014, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
Mary K. Jones
John J. McGlennon
Michael J. Hipple
Kevin D. Onizuk

M. Douglas Powell, General Manager and Secretary to the Board
Leo P. Rogers, County Attorney

C. CONSENT CALENDAR

Mr. McGlennon made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes –
 - a. February 25, 2014, Regular Meeting

D. PUBLIC HEARING

1. Authorization to Sell Property at 106A Ware Road

Mr. Powell addressed the Board giving a summary of the memorandum included in the Agenda Packet.

As there were no questions for staff, Mr. Kennedy opened the Public Hearing.

As no one wished to speak, Mr. Kennedy closed the Public Hearing.

Ms. Jones made a motion to approve the resolution on page 10 of the Agenda Packet.

On a roll call vote, the vote was: AYE: Mr. Hipple, Mr. McGlennon, Mr. Onizuk, Ms. Jones, Mr. Kennedy (5). NAY: (0).

RESOLUTION

AUTHORIZATION TO SELL PROPERTY AT 106A WARE ROAD

WHEREAS, the James City Service Authority (JCSA) owns a .263-acre parcel located at 106A Ware Road, identified as Parcel ID No. 4740200003A, that is assessed for \$1,000; and

WHEREAS, the JCSA has determined that it has no future use for the property and recommends the sale of the parcel; and

WHEREAS, the JCSA Board of Directors conducted a public hearing to receive comment on the proposed sale at a meeting on March 25, 2014.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to sign all documents necessary to sell the property located at 106A Ware Road for the assessed value, cost of the survey, and cost of the public hearing advertisement.

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – until 7 p.m. on April 22, 2014

Ms. Jones made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 9:58 p.m., Mr. Kennedy adjourned the Board.

M. Douglas Powell
Secretary to the Board

MEMORANDUM COVER

Subject: Public Hearing on FY 2015-2016 James City Service Authority Budget

Action Requested: No action requested.

Summary: The purpose of the Public Hearing is to invite public comment on any aspect of the proposed FY 2015-2016 Budget.

Any public comments received could become part of the agenda for the upcoming budget work sessions at the direction of the Board of Directors. The budget work sessions are scheduled for Monday, April 28, Wednesday, April 30, and Monday, May 5, 2014. Staff expects to ask the Board to adopt the budget, as amended during the work sessions, at its meeting on May 27, 2014.

No action is requested of the Board at this meeting.

Fiscal Impact: Please state fiscal impact, if applicable.

FMS Approval, if Applicable: Yes No

Acting Assistant County Administrator

Adam R. Kinsman



Acting County Administrator

M. Douglas Powell



Attachment:

1. Memorandum

Agenda Item No.: D-1

Date: April 22, 2014

MEMORANDUM

DATE: April 22, 2014
TO: The Board of Directors
FROM: M. Douglas Powell, General Manager, James City Service Authority
SUBJECT: Public Hearing on FY 2015-2016 James City Service Authority Budget

The purpose of the Public Hearing is to invite public comment on any aspect of the proposed FY 2015-2016 Budget.

Any public comments received could become part of the agenda for the upcoming budget work sessions at the direction of the Board of Directors. The budget work sessions are scheduled for Monday, April 28, Wednesday, April 30, and Monday, May 5, 2014. Staff expects to ask the Board to adopt the budget, as amended during the work sessions, at its meeting on May 27, 2014.

No action is requested of the Board at this meeting.



M. Douglas Powell

DP/gb
2015-16JCSAbud-PH-mem

RESOLUTION**UTILITY EASEMENTS EXTINGUISHMENT -****4509 and 4520 CASEY BOULEVARD, SETTLERS MARKET**

WHEREAS, the James City Service Authority (JCSA) has water main easements located where a proposed common area and building will be constructed on a portion of Lot 1 Parcel #1C and Parcel #2B in Settlers Market at 4509 and 4520 Casey Boulevard. JCSA has no future plans to use the portions of the easements to be extinguished.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, having conducted the required public hearing, hereby authorizes the General Manager to sign the necessary documents extinguishing portions of the JCSA easements on Parcel Nos. 3843300001C and 3843300002B as identified on a plat, prepared by AES Consulting Engineers, and dated February 28, 2014.

James G. Kennedy
Chairman, Board of Directors

ATTEST:

M. Douglas Powell
Secretary to the Board

	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
KENNEDY	_____	_____	_____
JONES	_____	_____	_____
MCGLENNON	_____	_____	_____
ONIZUK	_____	_____	_____
HIPPLE	_____	_____	_____

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 22nd day of April, 2014.

4509-4520Casey-res

MEMORANDUM COVER

Subject: Utility Easements Extinguishment - 4509 and 4520 Casey Boulevard, Settlers Market

Action Requested: Shall the Board approve the resolution that extinguishes portions of James City Service Authority (JCSA) utility easements at 4509 and 4520 Casey Boulevard?

Summary: The James City Service Authority (JCSA) has water main easements located where a proposed common area and building will be constructed in Settlers Market. ME Settlers, LLC has requested the extinguishment of portions of the JCSA water main easements that cross the property.

Since portions of the easements are no longer needed, staff recommends approval of the attached resolution.

Fiscal Impact: N/A

FMS Approval, if Applicable: Yes No

Acting Assistant County Administrator

Adam R. Kinsman 

Acting County Administrator

M. Douglas Powell 

Attachments:

1. Memorandum
2. Resolution
3. Plat

Agenda Item No.: D-2

Date: April 22, 2014

MEMORANDUM

DATE: April 22, 2014

TO: The Board of Directors

FROM: M. Douglas Powell, General Manager, James City Service Authority

SUBJECT: Utility Easements Extinguishment - 4509 and 4520 Casey Boulevard, Settlers Market

The James City Service Authority (JCSA) has water main easements located where a proposed common area and building will be constructed in Settlers Market. ME Settlers, LLC has requested the extinguishment of portions of the JCSA water main easements that cross the property located on Lot 1 Parcel #1C and Parcel #2B in Settlers Market at 4509 and 4520 Casey Boulevard. JCSA has no future plans to use the portions of the easements to be extinguished.

This meeting has been advertised as a public hearing on extinguishing portions of the JCSA easements on each property. Since portions of the easements are no longer needed, staff recommends that after opening the meeting for public comment, the Board approve the attached resolution authorizing the General Manager to sign the necessary documents extinguishing portions of the JCSA easements on Parcel Nos. 3843300001C and 3843300002B as identified on a plat, prepared by AES Consulting Engineers, and dated February 28, 2014.


 M. Douglas Powell

DP/gb
 4509-4520Casey-mem

Attachments

JCSA Easements

- To Remain
- To be Vacated



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. James City Service Authority is not responsible for its accuracy or how current it may be.

Easement Extinguishment 4509 and 4520 Casey Blvd

