

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE FOURTEENTH DAY OF FEBRUARY, NINETEEN HUNDRED EIGHTY-THREE AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

Stewart U. Taylor, Chairman  
Perry M. DePue  
Abram Frink, Jr.

James B. Oliver, Jr., Secretary  
John E. McDonald, Treasurer  
Frank M. Morton, III, County Attorney  
Wayland N. Bass, Consulting Engineer

**B MINUTES - January 10, 1983**

Mr. DePue made the motion to approve the Minutes of January 10, 1983 as submitted. The motion passed by a unanimous voice vote.

**C. BOARD CONSIDERATIONS**

1. Recommendation for Award - Pumping Station Alarm Systems, Phase II

Mr. Wayland N. Bass, Consulting Engineer, presented this matter to the Board recommending adoption of the resolution.

Mr. Frink made a motion to approve the resolution. The motion passed by a unanimous voice vote.

RESOLUTIONCONTRACT AWARD - PUMPING STATION ALARM SYSTEMS - PHASE II

WHEREAS, radio monitoring and alarm system improvements are necessary at 47 sewage pumping stations; and

WHEREAS, funds have been appropriated in the amount of \$8,500 from the Busch Construction account, and

WHEREAS, funds are available in the Sewer Bond Fund - Sewer, Capital projects in the amount of \$68,674; and

WHEREAS, the James City County Purchasing Agent requested proposals for the Pumping Station Alarm Systems - Phase II project; and

WHEREAS, the Purchasing Agent, in conjunction with the Authority's staff received, opened, and evaluated proposals received and opened on January 14, 1983, and have determined that the lowest and best bid for the project was submitted by Business Communications Associates, Inc., whose address is 224-246 Jersey Ave., Virginia Beach Virginia 23462; and

WHEREAS, the Purchasing Agent and Authority Staff have investigated the reputation and qualifications of Business Communications Associates and found the firm to be reliable and reputable;

NOW, THEREFORE, BE IT RESOLVED that the James City Service Authority Board of Directors approves award of a contract for the Pumping Station Alarm Systems - Phase II to Business Communications Associates, Inc. on the basis of their bid of \$77,174.

BE IT FURTHER RESOLVED that James B. Oliver, Jr., Secretary to the Board, is hereby empowered to execute a contract between James City Service Authority and Business Communications Associates, Inc. on the basis of this award.

At this point the minutes will reflect that Mr. Edwards is present.

2. Bank Resolutions

Mr. Oliver stated this resolution was ordinary procedure after the organizational meeting at which the names of the chairman and vice-chairman have been changed.

Mr. DePue made a motion to approve the resolution. The motion passed by a unanimous voice vote.

RESOLUTION

## UNITED VIRGINIA BANK OF WILLIAMSBURG

BE IT RESOLVED that the United Virginia Bank of Williamsburg, Williamsburg, Virginia, be and it is hereby designated a depository for the James City Service Authority General Fund, Busch Properties Bond Account Operating Fund, James City Service Authority Busch Properties Bond Account, James City Service Authority Longhill Bond Account, Longhill Bond Account Construction Fund, First Colony Phase II Escrow, James City Service Authority - Pottery Water Project, 1980 Sewer Bond Revenue Fund, 1980 Sewer Bond Operating Fund, 1980 Sewer Bond Debt Service Fund, 1980 Sewer Bond Debt Reserve Fund, Mooretown/Forest Glen Construction Account, and that funds so deposited may be withdrawn upon a check, draft, note or order of the Board of Directors.

BE IT FURTHER RESOLVED that all checks, drafts, notes or orders drawn against said accounts be signed by two of the following:

Stewart U. Taylor                      Chairman

OR

Thomas D. Mahone                      Vice-Chairman

AND

James B. Oliver, Jr.                      Secretary

OR

John E. McDonald                      Treasurer

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders drawn against said Bank shall be valid unless so signed.

BE IT FURTHER RESOLVED that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such persons signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or the individual credit of any of the other officers or not. For cash investment purposes, the Bank is also authorized and directed to honor requests for the transfer of money from savings to checking, checking to savings, and transfers from checkings or savings to purchase Certificates of Deposit, repurchase agreements or to make other lawful investments when requested by John E. McDonald, Treasurer, or Charles L. Mehaffey, Utility Finance Officer. This resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the Certificate of the Secretary or Assistant Secretary, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank.

Mr. Oliver suggested Item No. 4 be presented next in order to allow Mr. Mahone to consider Item No.3 when he arrives.

4. Construction Budget for Mooretown-Forest Glen Project

Mr. John E. McDonald, Treasurer, presented this matter to the Board recommending adoption of the revised project budget.

Mr. DePue asked for clarification on why the budget was reduced.

Mr. McDonald replied that Farmers Home withdrew grant funds previously obligated to the project.

Mr. Edwards moved for the approval of the resolution. The motion passed by a unanimous voice vote.

At this point the minutes will reflect that Mr. Mahone is present.

3. Lake Powell Road Water Main

Mr. Bass presented this matter to the Board recommending adoption of the first resolution authorizing staff to acquire rights-of-way and to receive bids for phases 1 and 2 in that funds available will allow construction of phases 1 and 2. An alternative resolution would extend the Authority to include phase 3 for rights-of-way and to solicit bids.

Mr. Mahone thanked the staff for the outstanding presentation at the Law Enforcement Center on February 3, 1983 which was a benefit to the citizens in that area. He stated the opposition to this project has disappeared and he would now support this project. He also stated it was his understanding that the prime people who requested water service were on Marclay Road and that he was disappointed that this segment would not be included at this time.

Mr. Edwards asked what the estimated cost would be for phases 1 and 2.

Mr. Bass said approximately \$230,000.

Mr. Taylor asked what the estimated cost of phase 3 would be.

Mr. Bass stated approximately \$100,000.

Mr. Taylor stated he was concerned as to whether phase 3 would pay for itself in 3 years.

Mr. Mahone stated it was agreed that phase 3 would not generate real income, that the prime goal at this stage is to provide fire protection and to provide greater reliability through "looping" the system's waterline.

Mr. Edwards made a motion to approve the first resolution relating to phases 1 and 2. The motion passed by a unanimous voice vote.

RESOLUTIONLAKE POWELL ROAD WATER MAIN RIGHT-OF-WAY AND CONSTRUCTION BIDS

WHEREAS, the Board of Supervisors of James City County in recognition of water supply problems on Lake Powell Road authorized engineering for the extension of the Lake Powell Water Main; and

WHEREAS, engineering is complete;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority hereby authorizes and directs the Secretary to commence right-of-way acquisition and to receive bids for the construction of phases 1 and 2 in the Lake Powell Road Water Main Extension.

Mr. Oliver stated that there is an additional item to be presented to the Board which required joint consideration by the Board of Directors and Board of Supervisors.

5. Transfer of Tewning Road Property to Service Authority

Mr. Bass presented this matter to the Board stating that it was item no. G-4 in the Board of Supervisors material. He recommended approval by the Board of Directors of the joint resolution, subject to the action of the Board of Supervisors later that evening.

Mr. Frink made a motion to approve the resolution. The motion passed by a unanimous voice vote.

RESOLUTIONTRANSFER OF TEWNING ROAD PROPERTY

WHEREAS, James City Service Authority owns three acres on Tewning Road;  
and

WHEREAS, the Board of Supervisors recently authorized purchase of two  
additional acres adjoining the three acre Service Authority property,  
and

WHEREAS, it is desirable to place the entire acreage under the management of  
one County Agency;

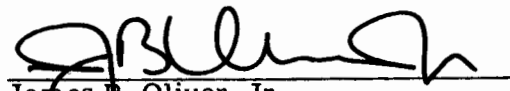
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby  
authorizes and directs the Chairman and the Clerk to the Board to  
execute all documents necessary to affect the transfer.

BE IT FURTHER RESOLVED that the Board of Directors hereby authorizes and  
directs the Chairman and Secretary to execute all documents  
necessary to accept the property on behalf of the Service Authority.

**D. BOARD REQUESTS AND DIRECTIVES**

Mr. Edwards made a motion to adjourn. The motion passed by a  
unanimous voice vote.

The Board of Directors meeting ADJOURNED at 7:30 P.M.

  
James B. Oliver, Jr.  
Secretary