

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE FIFTH DAY OF NOVEMBER, NINETEEN HUNDRED EIGHTY-FOUR AT 7:15 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Thomas D. Mahone, Chairman
William F. Brown, Vice-Chairman
Perry M. DePue
Jack D. Edwards
Stewart U. Taylor

James B. Oliver, Jr., Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Wayland N. Bass, Consulting Engineer

B. MINUTES

Mr. Mahone asked if there were any corrections or additions to the Minutes.

Mr. Edwards made a motion to approve the Minutes as presented.

The motion passed by a unanimous voice vote.

C. BOARD CONSIDERATIONS

1. 1984 Comprehensive Annual Financial Report and Year-End Undesignated Cash.

Mr. McDonald presented this matter to the Board indicating the report reflects increased revenues, customers, utility assets, expenses, and net income. The CAFR is divided into several major components, each important and deserving of attention: Letter of Transmittal; Comparative Financial Statements; Supporting Schedules; Statistical Section; and Compliance Opinions.

To calculate year-end undesignated cash, the cash balances of the General Fund and Sewer Bond Fund are totaled, then reduced by previous commitments and appropriations. The cash balances of the Longhill and Busch Funds are unavailable for appropriation. All funds for capital projects, whether from the County or Developers, are reflected in the General Fund. Authority funds for capital projects come from both the General and Sewer Bond funds and Bond Proceeds, such as the Mooretown/Forest Glen bonds, and are shown exclusively in the Sewer Bond Fund.

Undesignated year-end cash is \$224,200. Mr. McDonald requested the creation of a utility capital contingency account within the Authority, and the appropriation of the cash balance to that account to escrow the undesignated cash balances in the Sewer Bond Fund and the General Fund as of June 30, 1984.

Mr. Edwards made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

UNDESIGNATED FUND BALANCE

WHEREAS, the Board of Directors of the James City Service Authority has identified an undesignated cash balance resulting from operations for the year ending June 30, 1984; and

WHEREAS, a Utility Capital Project Contingency Account should be created to escrow these funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority hereby appropriates \$224,200 to a Utility Capital Contingency Account, said funds having been identified as the undesignated cash balances in the Sewer Bond Fund (\$30,843) and the General Fund (\$193,357) as of June 30, 1984.

2. Drummond's Fields Subdivision Extension of Water Transmission Main.

Mr. Bass presented this item to the Board indicating that Drummond's Fields is a proposed subdivision on Green Springs Road, north of the 4-H Camp. The developer has agreed to contribute \$65,000 toward extension of the Authority water transmission system to this subdivision. The extension begins at Jamestown 1607 and ends at the entrance to Drummond's Fields on Green Springs Road. The water transmission main is recommended in the County Water Plan during the 1985-89 time frame. Drummond's Fields is located in the primary service area.

The FY 1986 CIP schedules funds for extending water to First Colony from St. George's Hundred. The same can be accomplished by beginning at Jamestown 1607. In addition, the water main would provide fire protection, to the proposed development as well as existing and future development in the area.

The resolution authorizes execution of the Water Extension Agreement by the Authority and appropriates \$125,000 from the Utility Capital Contingency account authorizing construction of the water transmission main.

Mr. Brown expressed concern with this request, indicating money from contingency should be used for public health and safety, not to benefit one person, in this case the developer. Mr. Brown asked if staff has a policy governing use of contingency funds for this usage.

Mr. Bass said the policy requires the parcel for development be in the primary service area.

Mr. Edwards questioned encouraging development in an area we are not sure we want developed.

Mr. Brown said he feels a more appropriate use of contingency funds would be to upgrade lift stations.

Mr. Brown asked why developers are required to dedicate water systems to the James City Service Authority when water quality is inferior.

Mr. Brown stated developers should pay for these extensions.

Mr. Edwards moved the deferral of this item.

The motion passed by a unanimous voice vote.

3. Transfer of Assets of C.L.P. Water Systems.

Mr. Bass presented this matter indicating that construction is complete on several C.L.P. 1982 and 1983 water transmission mains. It is recommended that these facilities be transferred from the County to the Service Authority for operation and maintenance. Mr. Bass further stated the matter is a formality.

Mr. Mahone moved approval of the Joint Resolution and the Bill of Sale.

The motion passed by unanimous voice vote.

JOINT RESOLUTION

TRANSFER OF ASSETS OF C.L.P. 1982 and 1983
WATER TRANSMISSION MAIN PROJECTS

WHEREAS, it is the desire of the Board of Supervisors of James City County to transfer all assets of the C.L.P. 1982 and 1983 water transmission main projects to the James City Service Authority; and

WHEREAS, it is the desire of the Board of Directors of James City Service Authority to accept the transfer of all assets of the C.L.P. 1982 and 1983 water transmission main projects; and

WHEREAS, it is determined to be in the best interest of the Authority to acquire all the assets of the C.L.P. 1982 and 1983 water transmission main projects.

NOW, THEREFORE, BE IT RESOLVED that the Chairman and Clerk of the Board of Supervisors are hereby authorized and directed to execute a Bill of Sale to the James City Service Authority and that the officers of the

Authority are hereby authorized and directed to accept a Bill of Sale from James City County conveying all personal property now owned in connection with the water transmission mains listed below and to abide by all the terms and conditions of the Bill of Sale.

Contract 1:

12-inch water transmission main along Centerville Road from Colby Road to Longhill Road, then along Longhill Road to Lynette Drive.

Contract 3:

12-inch water transmission main from City/County line at Longhill Road across the Eastern State Property to Route 322, then to and along Ironbound Road to Magazine Road.

Contract 4:

12-inch water transmission main along Ironbound Road from 400 feet south of Watford Road to Strawberry Plains Road.

Contract 6:

12-inch water transmission main from end of Ferncliff Drive along Canterbury Hills Subdivision property line to John Tyler Highway, then along John Tyler Highway to Ferncliff Drive.

Contract 7:

12-inch water transmission main along Indigo Dam Road from Ironbound Road to end, then along Joseph S. Terrell property to end of Ferncliff Drive.

Contract 8:

12-inch water transmission main along Ironbound Road from Strawberry Plains Road to Indigo Dam Road.

Contract 9:

12-inch water transmission main along Skipwith Farms Subdivision from Longhill Road to Route 60, then along Route 60 to connect to the existing main.

Contract 10:

12-inch water transmission main along Ironbound Road from Indigo Dam Road to John Tyler Highway.

Contract 11:

12-inch water transmission main along Ironbound Road from John Tyler Highway to Sandy Bay Road, then along Sandy Bay Road to Jamestown Road. Said water main then extends along Jamestown Road in both directions, to connect to the existing mains at London Company Way and Ironbound Road, Also, a line along Neck-O-Land from the Colony to Gatehouse Boulevard.

Contract 12 and 13:

12-inch water transmission main from Carolina Boulevard to Winston Drive, then from Winston Drive through and along Winston Terrace Subdivision across Jamestown Road to Colony Point Road. The line then continues along Rawls Byrd School Property through Rogers Court to Lake Powell Road, then along Lake Powell Road to Marclay Road.

EXHIBIT A
BILL OF SALE

COMES NOW, JAMES CITY COUNTY (County) for and in consideration of ten dollars (\$10.00) and other good and valuable considerations paid by the JAMES CITY SERVICE AUTHORITY (Authority) to the County, the receipt whereof is hereby acknowledged, the County does hereby grant, sell, transfer and deliver unto the said Authority the following goods and chattels, to wit:

All personal property, tangible or intangible, owned by James City County, Virginia, known as Water Transmission Mains, CIP 1982 and 1983, which are used by the County for the collection, storage, and distribution of water; including, but not limited to pipes, valves, meters, fittings, hand and power tools and all implements, tools and miscellaneous supplies used in constructing, maintaining, operating and supplying water to the citizens and customers of the County. Said water transmission mains are further described on plans as follows:

Contract 1: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1982, CONTRACT 1, SHEETS 3-6.

Contract 3: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1982, CONTRACT 3, SHEETS 12-14.

Contract 4: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1982, CONTRACT 4, SHEETS 15-16.

Contract 6: Prepared By AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1982, CONTRACT 6, SHEETS 20-22.

Contract 7: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1983, CONTRACT 7, SHEETS 23-25.

Contract 8: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1982, CONTRACT 8, SHEETS 27-29.

Contract 9: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1983, CONTRACT 9, SHEETS 30-32.

Contract 10: Prepared by AES entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1983, CONTRACT 10, SHEETS 33-38.

Contract 11: Prepared by Buchart-Horn entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1982, CONTRACT 11, SHEETS 1-12.

Contract 12 & Contract 13: Prepared by Buchart-Horn entitled: JAMES CITY COUNTY, WATER TRANSMISSION MAINS, CIP 1983, SHEETS 2-8.

To have and to hold all singular, the said goods and chattels to the said Authority.

And, James City County hereby covenants with the Authority that it is the lawful owner of such goods and chattels; and it has the right to sell same as aforesaid, that they are free from all encumbrances; and that the County will warrant and defend the same against all lawful claims and demands existing at the time of this sale.

4. Request to Vacate Sewer Easement Acquired from J. P. Yancey Realty Company and the Tranella Corporation.

Mr. Morton presented this matter to the Board requesting approval of the resolution returning the easement to the John P. Yancey Corporation as the easement is not needed for the operation of the sewer system.

Mr. Mahone moved approval of the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

EXECUTION OF DEED

WHEREAS, the James City Service Authority received a Deed of Easement, dated March 22, 1973, between James City Service Authority and the John P. Yancey Corporation; and

WHEREAS, the James City Service Authority received a Deed of Easement, dated March 22, 1973, between James City Service Authority and the Tranella Corporation; and

WHEREAS, James City Service Authority has no need for said easement and is requesting to convey all its rights, title, and interest to the described property in the attached Deed back to the successors in interest to the Grantees.

NOW, THEREFORE, BE IT RESOLVED that the Chairman and Secretary are authorized and directed to execute a Deed dated November 5, 1984, by and between James City Service Authority and the John P. Yancey Corporation conveying the therein described easement to the John P. Yancey Corporation.

D. BOARD REQUESTS AND DIRECTIVES

Mr. DePue requested a working paper on Policy issues as they relate to items like the Drummond's Field agreement.

Mr. DePue made the motion to adjourn.

The motion passed by a unanimous voice vote.

The Board of Directors meeting **ADJOURNED** at 7:45 P.M.


James B. Oliver, Jr.
Secretary

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