

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 22ND DAY OF JANUARY, NINETEEN HUNDRED NINETY, AT 2:12 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Thomas K. Norment, Jr., Chairman
Jack D. Edwards, Vice Chairman
Perry M. DePue
Judith N. Knudson
Stewart U. Taylor

David B. Norman, Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, Acting General Manager

B. ORGANIZATIONAL MEETING

Mr. Norment asked for nominations for Chairman of the Board of Directors.

Mr. DePue made a motion to appoint Mr. Norment as Chairman.

The motion was approved by a unanimous voice vote.

Mr. Norment asked for nominations for Vice Chairman of the Board of Directors.

Mr. DePue made a motion to appoint Mr. Taylor as Vice Chairman.

The motion was approved by a unanimous voice vote.

Mr. Norment made a motion to approve the Organizational Meeting resolution.

The motion was approved by a unanimous voice vote.

R E S O L U T I O NORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year 1990.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, that the following rules shall apply for the year 1990.

1. Regular meetings of the Board shall be held following the second Board of Supervisors' meeting each month, except for the month of November when it shall be held on November 19, following the 1:00 p.m. Board of Supervisors' meeting.
2. The Board shall for parliamentary purposes follow Robert's Rules of Order and more specifically those provisions which pertain to the conduct of Business in Boards, Newly Revised, 1981 at p. 404 as follows:

Procedure in Small Boards: In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in assemblies, in the following respects:

Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

Motions need not be seconded.

There is no limit to the number of times a member can speak to a question, and motions to close or limit debate (15, 16) generally should not be entertained.

Informal discussion of a subject is permitted while no motion is pending.

The Chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

C. MINUTES - November 20, 1989
December 18, 1989

Mr. Norment asked if there were corrections or additions to the minutes.

Mr. Norment made a motion to approve the minutes as presented.

The motion was approved by a unanimous voice vote.

D. CONSENT CALENDAR

Mr. Norment asked if any Board member wished to remove the item from the Consent Calendar.

Mr. Norment made a motion to approve the Consent Calendar.

The motion was approved by a unanimous voice vote.

1. Bank Resolution

RESOLUTION

CRESTAR

BE IT RESOLVED that Crestar, Williamsburg, Virginia, be and it is hereby designated a depository for the James City Service Authority General Fund, Busch Properties Bond Account Operating Fund, James City Service Authority Busch Properties Bond Account, First Colony Phase II Escrow, James City Service Authority - Pottery Water Project, 1980 Sewer Bond Revenue Fund, 1980 Sewer Bond Operating Fund and that funds so deposited may be withdrawn upon a check, draft, note or order of the Board of Directors.

BE IT FURTHER RESOLVED that all checks, drafts, notes or orders drawn against said account be signed by two of the following:

Thomas K. Norment, Jr. Chairman

OR

Stewart U. Taylor Vice Chairman

AND

David B. Norman Secretary

OR

John E. McDonald Treasurer

whose signatures shall be duly certified to said Bank, and that no checks, drafts, notes or orders against said Bank shall be valid unless so signed.

BE IT FURTHER RESOLVED that said Bank is hereby authorized and directed to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders be payable to the order of any such persons signing and/or countersigning said checks, drafts, notes or orders, or any of such persons in their individual capacities or not, and whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or the individual credit of any of the other officers or not. For cash investment purposes, the Bank is also authorized and directed to honor requests for the transfer of money from savings to checking, checking to savings, and transfers from checkings or savings to purchase Certificates of Deposit, repurchase agreements or to make other lawful investments when requested by John E. McDonald, Treasurer, or Charles L. Mehaffey, Accountant. This resolution shall continue in force and said Bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue as set forth in the Certificate of the Secretary or Assistant Secretary, accompanying a copy of this resolution when delivered to said Bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said Bank.

D. BOARD CONSIDERATIONS

1. FY 91 Water/Sewer Rate Recommendations

Mr. Larry Foster, Acting General Manager of the James City Service Authority, stated that approval was requested to set a public hearing date of April 2, 1990, at 7:00 p.m. for the proposed FY 91 Utility Water and Sewer Rates.

Mr. Robert Smith, Assistant Manager, presented the Coopers & Lybrand study recommendations and stated that staff recommended water (\$2.30/1,000 gallons) and sewer (\$2.10/1,000 gallons) consumption rates remain the same provided that a service charge (\$4.82/billing) was instituted. If the service charge is not instituted, staff recommended a water consumption rate increase to \$2.78/1,000 gallons and the sewer consumption remain at \$2.10/1,000 gallons as recommended by the study.

After a lengthy discussion regarding impact on citizens of a monthly service charge, deletion of connection fees and possible replacement of that fee with the service charge, the Board concurred with the request for advertisement of the public hearing.

E. BOARD REQUESTS AND DIRECTIVES - None

Ms. Knudson made a motion to adjourn.

The motion was approved by a unanimous voice vote.

The Board of Directors adjourned at 3:10 p.m.



David B. Norman

David B. Norman
Secretary

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