

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF SEPTEMBER, NINETEEN HUNDRED NINETY-ONE, AT 3:45 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman  
Perry M. DePue, Vice Chairman  
Jack D. Edwards  
Judith N. Knudson  
Thomas K. Norment, Jr.

Sanford B. Wanner, Deputy Secretary  
John E. McDonald, Treasurer  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

B. MINUTES - July 15, 1991 - Regular Meeting  
August 26, 1991 - Special Meeting

Mr. Taylor asked if there were corrections or additions to the minutes.

Ms. Knudson made a motion to approve the minutes.

The motion was approved by a unanimous voice vote.

C. CONSENT CALENDAR

Mr. Taylor asked if any Board member wished to remove any item from the Consent Calendar.

Mr. DePue made a motion to approve the Consent Calendar.

The motion was approved by a unanimous voice vote.

1. Water Extension Agreement for the City of Newport News - Burwell's Landing, Kingsmill

R E S O L U T I O NCITY OF NEWPORT NEWS WATER EXTENSION AGREEMENT

WHEREAS, Busch Properties, Inc., has prepared plans for a Burwell's Landing, a development in Kingsmill; and

WHEREAS, the City of Newport News has prepared a Water Extension Agreement for the extension of city water mains to serve this development; and

WHEREAS, all testing fees and inspection fees have been paid by Busch Properties, Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, does hereby authorize and direct the Chairman and Deputy Secretary to execute the Newport News Water Extension Agreement on behalf of the Service Authority.

D. BOARD CONSIDERATIONS

1. Ware Creek Financial Advisor

Mr. Robert H. Smith, Assistant Manager, James City Service Authority, stated that Wheat, First Securities, Inc., was the top ranked firm for consulting services for a financial advisor for the Ware Creek Water Supply Project.

Staff recommended approval of the resolution.

Mr. DePue made a motion to approve the resolution.

The motion was approved by a unanimous voice vote.

R E S O L U T I O NAGREEMENT FOR CONSULTING SERVICESWARE CREEK FINANCIAL ADVISOR

WHEREAS, the County and the James City Service Authority interviewed four firms for Ware Creek Financial Advisor on May 9, 1991; and

WHEREAS, the selection committee has determined the firm of Wheat, First Securities, Inc., to be the top ranked firm; and

WHEREAS, an acceptable scope of services and fee agreement for the consulting service has been negotiated with the top ranked consultant by County and Service Authority staff; and

WHEREAS, funds are available in the James City Service Authority budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby approves the award of a contract for consulting services to Ware Creek Water Supply Project in accordance with the agreed upon scope of services described in the request for proposals dated January 30, 1991, in the amount of \$50,000 and authorizes and directs the Deputy Secretary to the Board to execute a contract for this work.

2. Contingency Fund Transfer

Mr. Smith stated that due to the Virginia Department of Transportation road improvements, sewer manholes along Mooretown Road need to be relocated, and requested authorization to transfer funds from Contingency to Sewer Improvements.

Staff recommended approval of the resolution.

Mr. DePue made a motion to approve the resolution.

The motion was approved by a unanimous voice vote.

R E S O L U T I O N

CONTINGENCY FUND TRANSFER

WHEREAS, the James City Service Authority has identified a critical sewer improvement project due to VDOT road improvements; and

WHEREAS, this sewer improvement project was not programmed in the Fiscal Year 92 Budget; and

WHEREAS, funds are available in the James City Service Authority Capital Improvements Program Contingency Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby approves the transfer of \$16,000 from the Capital Improvements Program Contingency Fund to Sewer Improvements Project for Mooretown Road and authorizes the expenditure of funds for this project.

E. BOARD REQUESTS AND DIRECTIVES - None

Mr. Taylor recessed the Board of Directors for work sessions on Recycling - Curbside and Convenience Centers and Sewer Spills, at 3:49 p.m.

WORK SESSION - RECYCLING PROGRAM

Mr. Larry M. Foster, General Manager, introduced Mr. David W. Clark, Solid Waste Engineer and Ms. Jennifer O. Privette, Recycling Coordinator, who gave an update on the progress of the Recycling Program, and discussed current enhancements to that program which include expanding the curbside collection, adjusting the hours at the convenience centers and an information program for local businesses.

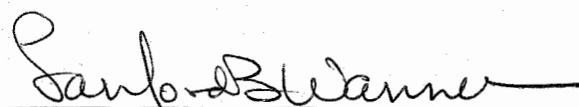
WORK SESSION - SEWER SPILLS

Mr. Foster and Mr. Robert Finch, Utilities Maintenance Administrator, explained circumstances of recently experienced sewer discharges and how they were handled, and emphasized measures to be taken to prevent future spills.

Mr. Taylor made a motion to adjourn.

The motion was approved by a unanimous voice vote.

The Board of Directors adjourned at 4:56 p.m.



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Sanford B. Wanner  
Deputy Secretary to the Board

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