

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 18TH DAY OF FEBRUARY, NINETEEN HUNDRED NINETY-TWO AT 3:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman
David L. Sisk, Vice Chairman
Perry M. DePue
Jack D. Edwards
Judith N. Knudson

David B. Norman, Secretary
John E. McDonald, Treasurer
Frank M. Morton, III, County Attorney
Larry M. Foster, General Manager

B. MINUTES - January 21, 1992

Mr. Taylor asked if there were corrections or additions to the minutes.

Mr. Edwards made a motion to approve the minutes as presented.

The motion was approved by a unanimous voice vote.

C. CONSENT CALENDAR

1. Consent Order - Health Department

Mr. Larry Foster, General Manager, James City Service Authority, stated that the State Health Department had requested the Service Authority to enter into a consent order which would require the submittal of a plan of action for elimination of coliform violations in our water system.

Staff recommended approval of the resolution.

After a brief discussion, the Board agreed that by complying with the Health Department and Environmental Protection Agency regulations, the County would maintain quality of water.

Ms. Knudson made a motion to approve the resolution.

The motion was approved by a unanimous voice vote.

R E S O L U T I O NCONSENT ORDER - HEALTH DEPARTMENT

WHEREAS, the James City Service Authority (JCSA) operates a water system serving approximately 7,000 connections; and

WHEREAS, the JCSA operates this system through a Permit to Operate issued by the Virginia Department of Health; and

WHEREAS, the JCSA exceeded the contaminate limits for coliform for eight months during 1991; and

WHEREAS, the Virginia Department of Health has asked the JCSA to enter into a Consent Order that requires the JCSA to develop a Plan of Action that will prevent the JCSA from exceeding the Total Coliform Rule in the future.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the General Manager to enter into the Consent Order as requested by the Virginia Department of Health.

2. Water and Sewer System Facility System Charge Study

Mr. Foster stated that a water and sewer system facility charge study was prepared to determine if there should be a change in water and sewer connection charge assessment methodology. He offered three alternatives: 1) Adopt a connection charge methodology based on a percentage (3%) of the assessed value of the home; 2) Adopt a connection charge structure that would include a minimum charge of \$1,000 and a charge of \$230 for each additional fixture to a maximum of \$2,150; and, 3) Continue to use current connection charge determination methodology based on identified cost and number of projected connections.

Staff recommended continuation of same connection charge structure based on identified cost and number of connections and maintain minimum charge at \$1,500 and \$100 for each additional fixture to a maximum of \$2,000. Staff further suggested that it is more appropriate to subsidize affordable housing beyond current levels through increased appropriations in the James City County budget rather than a smaller and separate revenue base such as the Service Authority's.

Mr. Foster informed the Board that a rate change would require a 60-day advertisement notification prior to a public hearing and that a recommendation would be brought forward at the Board of Directors' meeting in March.

D. BOARD REQUESTS AND DIRECTIVES

Mr. Foster recommended an executive session pursuant to Section 2.1-344(a)(3) of the Code of Virginia to consider the acquisition of publicly held property.

Mr. Edwards made a motion to convene into executive session, as recommended above by the General Manager, at 3:30 p.m.

The motion was approved by a unanimous voice vote.

Mr. Taylor reconvened the Board into open session at 3:55 p.m.

Mr. Edwards made a motion to approve the executive session resolution.

The motion was approved by a unanimous voice vote.

R E S O L U T I O N

MEETING DATE: February 18, 1992

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Board of Directors of the James Service Authority, (Board) has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

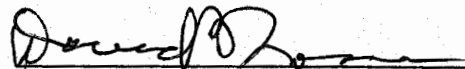
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, hereby certifies that, to the best of each member's knowledge; (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and, (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.

Ms. Knudson made a motion to adjourn.

The motion was approved by a unanimous voice vote.

The Board of Directors adjourned at 3:56 p.m.



David B. Norman
Secretary