

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF JANUARY, NINETEEN HUNDRED NINETY-FIVE, AT 8:17 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

David L. Sisk, Chairman  
Robert A. Magoon, Jr., Vice Chairman  
Perry M. DePue  
Jack D. Edwards  
Stewart U. Taylor

David B. Norman, Secretary  
John E. McDonald, Treasurer  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

**B. ORGANIZATIONAL MEETING**

Mr. Sisk asked for nominations for Chairman for 1995.

Mr. Edwards made a motion to appoint Mr. Taylor as Chairman for 1995.

The motion passed by unanimous voice vote.

Mr. Taylor asked for nominations for Vice-Chairman.

Mr. Edwards made a motion to appoint Mr. Magoon as Vice-Chairman.

The motion passed by unanimous voice vote.

Mr. Edwards made a motion to approve the Organizational resolution for 1995.

The motion passed by unanimous voice vote.

**RESOLUTION**

**ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS**

WHEREAS, the Board of Directors of the James City Service Authority, James City County, Virginia, is desirous of establishing rules for the conducting of its business for the year of 1995.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, that the following rules shall apply for the year 1995:

- 1. Regular meetings of the Board shall be held following the second Board of Supervisors' meetings each month. The meetings shall be held following the 7:00 p.m. Board of Supervisors' meeting.

- 2. The Board shall for parliamentary purposes follow Robert's Rules of Order and more specifically those provisions which pertain to conduct of Business in Boards, Newly Revised, 1981 at p. 404 as follows:

Procedures in Small Boards: In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in assemblies, in the following respects:

Members are not required to obtain the floor before making motions or speaking, which they can do while seated.

Motions need not be seconded.

There is no limit to the number of times a member can speak to a question, and motions to close or limit debate (15, 16) generally should not be entertained.

Informal discussion of a subject is permitted while no motion is pending.

The Chairman can speak in discussion without rising or leaving the chair; and, subject to rule or custom within the particular board (which should be uniformly followed regardless of how many members are present), he usually can make motions and usually votes on all questions.

**C. MINUTES - December 19, 1994**

Mr. Taylor asked if there were corrections or additions to the minutes.

Mr. Sisk made a motion to approve the minutes.

The motion passed by unanimous voice vote.

**D. BOARD CONSIDERATION**

1. Setting Public Hearing - FY 96 Utility Rates

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that James City Service Authority requested the Board of Directors to set a public hearing for April 17, 1995, on proposed utility rate changes in the Regulations Governing Utility Service.

Mr. Magoon made a motion to approve setting the public hearing.

The motion passed by unanimous voice vote.

**E. BOARD REQUESTS AND DIRECTIVES**

1. Capital Improvement Program - Route 199 Improvements

Mr. Foster brought forward a proposal to incorporate significant water system improvements in the Route 199 project sponsored by the Virginia Department of Transportation which would reduce overall costs and

provide a preferred location/route that would be unavailable after Route 199 was built as a limited access road. He detailed the location of the improvements.

Mr. Foster explained that funding would be available from the previous appropriation for the Ware Creek Reservoir Project.

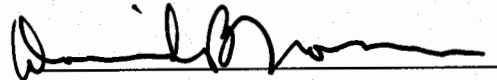
Board discussion ensued regarding timeliness of project, attaining right-of-way from homeowners, hesitancy to change priorities, and Virginia Department of Transportation's funding support now of a project that would be needed in the future.

Without Board objection, Mr. Taylor deferred the matter until the next Board of Directors' meeting on February 21, 1995.

Mr. Edwards made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 8:45 p.m.



David B. Norman  
Secretary to the Board

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