

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 22ND DAY OF APRIL, NINETEEN HUNDRED NINETY-SEVEN, AT 9:32 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Stewart U. Taylor, Chairman
 Perry M. DePue, Vice Chairman
 Robert A. Magoon, Jr.
 Jack D. Edwards
 David L. Sisk

Sanford B. Wanner, Secretary
 Robert H. Smith, Treasurer
 Frank M. Morton, III, County Attorney
 Larry M. Foster, General Manager

B. MINUTES - March 25, 1997

Mr. Taylor asked if there were corrections or additions to the minutes.

Mr. Magoon made a motion to approve the minutes.

The motion passed by unanimous voice vote.

C. BOARD CONSIDERATIONS

1. JCSA Investment Policy

Mr. Larry M. Foster, General Manager, stated that the Investment Policy Statement, approved by the Board on September 18, 1995, included investment maturity guidelines. Crestar Assistant Management Company recommended a change to longer term investments, allowing for a higher rate of return on investment opportunities for securities beyond 12 months.

Staff recommended approval of the resolution.

Mr. Magoon made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

JAMES CITY SERVICE AUTHORITY INVESTMENT POLICY

WHEREAS, the Board of Directors desires the safeguarding of utility funds within the confines of The Code of Virginia; and

WHEREAS, the Board of Directors of James City Service Authority, James City County, Virginia, is desirous to revise the maturity restrictions contained in the Investment Policy Statement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby adopts the attached Investment Policy Statement to be effective April 22, 1997.

2. Fiscal Year 1998 Appropriation

Mr. Foster stated that the resolution for FY 98 appropriations included the water fund, sewer fund, administration fund, and capital improvement program.

Staff recommended approval of the resolution.

Mr. Magoon made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION

RESOLUTION OF APPROPRIATION

JAMES CITY SERVICE AUTHORITY

WHEREAS, the Secretary has prepared a proposed budget for the fiscal year beginning July 1, 1997, and ending June 30, 1998; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

- The following amounts are hereby appropriated in the Water Fund:

Water Fund - Revenues:

| | |
|-----------------|--------------------|
| Service Charges | <u>\$3,279,206</u> |
|-----------------|--------------------|

Water Fund - Expenditures:

| | |
|--------------------------------|------------------|
| Administration Fund Allocation | \$ 1,158,191 |
| Operations and Maintenance | 1,025,479 |
| Capital Equipment Outlay | 60,610 |
| Capital Improvements Program | <u>1,034,926</u> |

\$3,279,206

2. The following amounts are hereby appropriated in the Sewer Fund:

Sewer Fund - Revenues:

| | |
|-----------------|--------------------|
| Service Charges | <u>\$3,240,835</u> |
|-----------------|--------------------|

Sewer Fund - Expenditures:

| | |
|--------------------------------|----------------|
| Administration Fund Allocation | \$1,599,407 |
| Operations and Maintenance | 935,771 |
| Capital Equipment Outlay | 55,700 |
| Capital Improvement Program | <u>649,957</u> |

\$3,240,835

3. That the following amounts are hereby appropriated for the funds as indicated below:

ADMINISTRATIVE FUND

Revenues:

| | |
|-------------------------|--------------------|
| Allocated to Water Fund | \$1,158,191 |
| Allocated to Sewer Fund | <u>1,599,407</u> |
| | <u>\$2,757,598</u> |

Expenditures:

| | |
|--------------------|--------------------|
| Personnel Expenses | \$1,941,175 |
| Operating Expenses | 681,823 |
| Capital Outlay | <u>134,600</u> |
| | <u>\$2,757,598</u> |

CAPITAL IMPROVEMENTS PROGRAM

Revenues:

| | |
|------------------|--------------------|
| Water Fund | \$ 1,034,926 |
| Sewer Fund | 649,957 |
| Facility Charges | <u>2,912,700</u> |
| | <u>\$4,597,583</u> |

Expenditures:

| | |
|-----------------------------------|---------------|
| Water Supply | \$1,748,583 |
| Water Distribution | 852,000 |
| Water Storage | 138,000 |
| Small System Acquisition | 50,000 |
| Water Transmission | 405,000 |
| Sewer System Improvements | 1,126,000 |
| Operational Facility Improvements | 228,000 |
| Capital Contingency | <u>50,000</u> |

\$4,597,583

3. Sewer Line Installation: Lake Powell

Mr. Foster stated that during preliminary engineering phase of rehabilitation for two wastewater pump stations at Lake Powell causeway, it was determined that Lakewood Pump Station could be eliminated by construction of a gravity sewer line paralleling Jamestown Road along the causeway.

Staff recommended approval to meet the objective of reducing the number of pump stations.

Mr. Magoon made a motion that staff proceed with the proposal.

The motion passed by unanimous voice vote.

4. Jamestown Settlement - Water Connection Fees

Mr. Foster stated that Mr. Richard White, Facilities Manager of the Jamestown-Yorktown Foundation, had requested a waiver of the Water System Facility Charges for Jamestown Settlement citing that the Foundation paid for extension of approximately 2,300 feet off-site waterline to serve the Settlement making water available to adjoining properties.

Mr. Foster presented details of the agreement to extend a waterline along 4-H Club Road to Jamestown Road replacing existing wells and providing fire protection. He explained that System Facility fees were assessed to offset costs providing infrastructure such as major transmission mains and wells and water tanks that are generally off site from a development.

Staff recommended that the Board respectfully decline Jamestown-Yorktown Foundation's request for a waiver of the Water System Facility Fees of Jamestown Settlement.

Board and staff briefly discussed the agreement and setting of a precedent if waiver allowed.

Mr. Edwards made a motion that the James City Service Authority respectfully decline the request for waiver.

On a roll call, the vote was: AYE: Edwards, Magoon, Sisk, DePue, Taylor (5). NAY: (0).

5. Newport News Waterworks - Extension Agreement Juvenile Detention Center

Mr. Foster stated that the agreement provided for extension of a waterline to serve the new facility being constructed by the Middle Peninsula Juvenile Detention Center on Route 143 near the Regional Jail.

Staff recommended approval of the resolution.

Mr. Taylor made a motion to approve the resolution.

The motion passed by unanimous voice vote.

RESOLUTION**WATERLINE EXTENSION AGREEMENT - MIDDLE PENINSULA****JUVENILE DETENTION COMMISSION**

WHEREAS, the Middle Peninsula Juvenile Detention Commission is constructing a Juvenile Detention Center on Route 143 within the Newport News Waterworks (NNWW) service area which requires the extension of the waterline; and

WHEREAS, the extension requires the James City Service Authority (JCSA) to enter into a waterline extension agreement with NNWW; and

WHEREAS, the Commission is responsible for a payment of \$8,343 to NNWW to cover the costs of associated fees related the waterline extension.

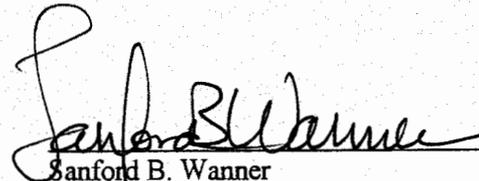
NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes the Chairman to sign the Waterline Extension Agreement for the extension of a waterline to serve the new Middle Peninsula Juvenile Detention Center.

D. BOARD REQUESTS AND DIRECTIVES - None

Mr. DePue made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 9:56 p.m.


Sanford B. Wanner
Secretary to the Board