

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 28TH DAY OF APRIL, 1998, AT 9:21 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

M. Anderson Bradshaw, Chairman  
Ronald A. Nervitt, Vice Chairman  
John J. McGlennon  
Jack D. Edwards  
David L. Sisk

Sanford B. Wanner, Secretary  
Robert H. Smith, Treasurer  
Frank M. Morton, III, County Attorney  
Larry M. Foster, General Manager

**B. CONSENT CALENDAR**

Mr. Bradshaw asked if a Board member wished to remove any item from the Consent Calendar.

Mr. Edwards made a motion to approve the Consent Calendar.

The motion passed by unanimous voice vote.

1. Approval of Minutes, March 24, 1998, and April 14, 1998
2. Newport News Water Extension Agreement - Service Metal Fabricators, Inc.

**RESOLUTION**

**NEWPORT NEWS WATER EXTENSION AGREEMENT**

**SERVICE METAL FABRICATORS, INC.**

WHEREAS, Service Metal Fabricators, Inc., is constructing a new facility in the Roberts District; and

WHEREAS, the facility is located within the Newport News Waterworks Service Area and therefore requires an agreement to extend water to the new facility; and

WHEREAS, the agreement provides the terms of the extension of the waterline and the payment of \$9,593 in associated fees that cover the costs of inspection, administration, laboratory fees, etc.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the James City Services Authority, James City County, Virginia, is hereby authorized to sign, on behalf of the James City Service Authority, Agreement No. 093-FY 98 providing the terms for the extension of the waterline.

C. **BOARD CONSIDERATIONS**

1. Utility Policy Changes - Water Rates FY 99

Mr. Larry M. Foster, General Manager, James City Service Authority, stated that the resolution authorized the change to water rates for FY 99, as decided after the public hearing on April 14, 1998, and a work session on April 23, 1998.

Staff recommended approval of the resolution.

Mr. Edwards asked for correction of a typographical error under #2 block and made a motion to approve the amended resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**UTILITY POLICY CHANGES**

WHEREAS, the Board of Directors of James City Service Authority has held a public hearing on certain proposed changes to the Regulations Governing Utility Service.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, hereby adopts the attached changes to be effective for all bills mailed on or after July 1, 1998.

1. Set the Residential Water Retail Service Rate to an Inverted-Block Rate Structure:

First Block	Less than 15,000 gallons per Quarter	\$2.50 per 1,000 gallons (\$1.875 per 100 cubic feet)
Second Block	More than 15,000 gallons but less than 25,000 gallons per Quarter	\$2.60 per 1,000 gallons (\$1.945 per 100 cubic feet)
Third Block	More than 25,000 gallons per Quarter	\$4.60 per 1,000 gallons (\$3.44 per 100 cubic feet)

2. Set the Nonresidential Water Related Service Rate:

Flat Rate		\$2.60 per 1,000 gallons (\$1.945 per 100 cubic feet)
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2. FY 99 Appropriation Resolution

Mr. Foster stated that the resolution showed the FY 99 appropriations for water, sewer, administration and capital improvement funds.

Staff recommended approval of the resolution.

Mr. McGlennon made a motion to approve the resolution.

The motion passed by unanimous voice vote.

**RESOLUTION**

**RESOLUTION OF APPROPRIATION**

**JAMES CITY SERVICE AUTHORITY**

WHEREAS, the Secretary has prepared a proposed budget for the fiscal year beginning July 1, 1998, and ending June 30, 1999; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the Water Fund:

Water Fund - Revenues:

Service Charges	<u>\$3,947,932</u>
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Water Fund - Expenditures:

Administration Fund Allocation	\$ 1,206,648
Operations and Maintenance	1,028,341
Capital Equipment Outlay	115,400
Capital Improvements Program	<u>1,597,543</u>
	<u>\$3,947,932</u>

2. The following amounts are hereby appropriated in the Sewer Fund:

Sewer Fund - Revenues:

Service Charges	<u>\$3,278,951</u>
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Sewer Fund - Expenditures:

Administration Fund Allocation	\$1,666,324
Operations and Maintenance	855,857
Capital Equipment Outlay	87,700
Capital Improvement Program	<u>669,070</u>
	<u>\$3,278,951</u>

3. That the following amounts are hereby appropriated for the funds as indicated below:

ADMINISTRATIVE FUND

Revenues:

Allocated to Water Fund	\$1,206,648
Allocated to Sewer Fund	<u>1,666,324</u>
	<u>\$2,872,972</u>

Expenditures:

Personnel Expenses	\$2,090,719
Operating Expenses	757,253
Capital Outlay	<u>25,000</u>
	<u>\$2,872,972</u>

CAPITAL IMPROVEMENTS PROGRAM

Revenues:

Water Fund	\$1,597,543
Sewer Fund	669,070
Facility Charges	<u>2,784,900</u>
	<u>\$5,051,513</u>

Expenditures:

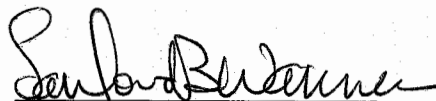
Water Supply	\$2,496,513
Water Distribution	530,000
Water Storage	400,000
Small System Acquisition	50,000
Water Transmission	100,000
Sewer System Improvements	1,175,000
Operational Facility Improvements	250,000
Capital Contingency	<u>50,000</u>
	<u>\$5,051,513</u>

**D. BOARD REQUESTS AND DIRECTIVES - None**

Mr. Nervitt made a motion to adjourn.

The motion passed by unanimous voice vote.

The Board adjourned at 9:26 p.m.



Sanford B. Wanner  
Secretary to the Board