

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF JUNE 2002, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Bruce C. Goodson, Chairman
Michael J. Brown, Vice Chairman
Jay T. Harrison, Sr.
James G. Kennedy
John J. McGlennon

Sanford B. Wanner, Secretary
Leo Rogers, Deputy County Attorney
Bob Smith, Assistant General Manager

B. PRESENTATION

1. Award Presentation - EPA Region III - Cap It

Mr. Rick Rogers, Environmental Protection Agency representative for the Mid-Atlantic Region, presented the James City Service Authority with the 2002 Source Water Protection Award for its "Cap It" program that educates residents on the importance of proper well abandonment.

Mr. Goodson and Ms. Lisa Meddin accepted the award.

Mr. Goodson recessed the Board for a break at 7:32 p.m.

Mr. Goodson reconvened the Board at 8:17 p.m.

C. CONSENT CALENDAR

Mr. McGlennon made a motion to adopt the item on the Consent Calendar.

The motion passed by a unanimous voice vote.

1. Minutes - May 28, 2002, Regular Meeting
2. Easement - Indigo Dam Road - Hampton Roads Sanitation District

RESOLUTION**EASEMENT - INDIGO DAM ROAD - HAMPTON ROADS SANITATION DISTRICT**

WHEREAS, the Hampton Roads Sanitation District (HRSD) intends to install a interceptor force main along Indigo Dam Road as part of its Monticello Avenue project; and

WHEREAS, the HRSD needs an easement to cross a portion of the James City Service Authority (JCSA) at the end of Indigo Dam Road; and

WHEREAS, the project was requested by the JCSA as part of the infrastructure to provide the necessary sewerage capacity along the Route 5 corridor.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes its General Manager to sign the necessary documents to provide the easement for the force main interceptor to the Hampton Roads Sanitation District.

3. **Amendment to Regulations Governing Utility Service - Drought Contingency Plan**

RESOLUTION**AMENDMENT TO REGULATIONS GOVERNING UTILITY SERVICE****DROUGHT CONTINGENCY PLAN**

WHEREAS, the Regulations Governing Utility Service provide the guidelines, policies, and practices for operating the James City Service Authority; and

WHEREAS, it is prudent to amend the Regulations to address changing needs; and

WHEREAS, Section 33 of the Regulations includes provisions for a Drought Contingency Plan, which provide guidelines for implementing a drought management effort; and

WHEREAS; it has been determined that modifications to the Plan will improve JCSA's ability to address drought conditions as they relate to water supply.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, authorizes amendments to Section 33 of the Regulations Governing Utility Service per the attached.

D. BOARD REQUESTS AND DIRECTIVES - None

Mr. Goodson recessed the Board for a break at 8:19 p.m.

Mr. Goodson reconvened the Board at 8:26 p.m.

E. CLOSED SESSION

Mr. McGlennon made a motion to go into closed session pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia to consider appointments of individuals to County Boards and/or Commissions.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Harrison, Goodson (4). NAY: (0). ABSENT: Kennedy.

Mr. Goodson reconvened the Board into open session at 8:27 p.m.

Mr. McGlennon made a motion to adopt the Closed Session Resolution.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Harrison, Kennedy (5). NAY: (0).

RESOLUTION**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Board of Directors of James City Service Authority of James City County, Virginia, (Board) has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of James City Service Authority, James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and ii) only such public business matter were heard, discussed, or considered by the Board as were identified in the motion and Section 2.2-3711(A)(1) to consider the appointment of individuals to County Boards and/or Commissions.

Mr. McGlennon made a motion to appoint Thomas Belden and Louise Menges to a three-year term on the Water Conservation Committee; terms to expire on June 24, 2005.

The motion passed by a unanimous voice vote.

F. ADJOURNMENT

Mr. McGlennon made a motion to adjourn until 7:00 p.m. on July 23, 2002.

The motion passed by a unanimous voice vote.

Mr. Goodson adjourned the Board at 8:28 p.m.


Sanford B. Wanner
Secretary to the Board