

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 23RD DAY OF APRIL 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

James G. Kennedy, Chairman
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Robert C. Middaugh, Secretary to the Board
Lola R. Perkins, Assistant County Attorney
Larry M. Foster, General Manager

Mr. Larry Foster, General Manager of the James City Service Authority, called the roll.

C. CONSENT CALENDAR

1. Minutes –
 - a. March 26, 2013, Regular Meeting

Mr. Icenhour made a motion to adopt the Consent Calendar.

The motion passed by a unanimous voice vote.

D. PUBLIC HEARING – None

E. BOARD CONSIDERATION

1. Resolution of Appropriation – James City Service Authority– FY 2014

Mr. Foster addressed the Board giving a summary of the memorandum included in the Agenda Packet.

Mr. McGlennon made a motion to adopt the Resolution of Appropriation.

On a roll call vote, the vote was: AYE: Mr. Icenhour, Mr. Bradshaw, Mr. Kennedy, Ms. Jones, Mr. McGlennon (5). NAY: (0).

RESOLUTION OF APPROPRIATION

JAMES CITY SERVICE AUTHORITY – FY 2014

WHEREAS, the General Manager has prepared a proposed budget for the fiscal year beginning July 1, 2013, and ending June 30, 2014; and

WHEREAS, the Board of Directors has considered said budget and does now propose to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the James City Service Authority, James City County, Virginia, that the following amounts are hereby adopted and appropriated for operations and activities in the amounts as shown below:

1. The following amounts are hereby appropriated in the **Water Fund**:

Water Fund - Revenues:

Service Charges	\$6,543,473
Interest	95,400
Miscellaneous	<u>396,621</u>
	<u>\$7,035,494</u>

Water Fund - Expenses:

Administrative Fund Allocation	\$2,700,909
Direct Expenses	3,034,203
Capital Equipment Outlay	33,500
PDA Operating Costs	1,100
CIP Transfer-Kingswood	200,000
Reserves Transfer	<u>1,065,782</u>
	<u>\$7,035,494</u>

2. The following amounts are hereby appropriated in the **Sewer Fund**:

Sewer Fund - Revenues:

Service Charges	\$5,950,000
Interest	84,600
Grinder Pump Changes	185,000
Miscellaneous	<u>142,000</u>
	<u>\$6,361,600</u>

Sewer Fund - Expenses:

Administrative Fund Allocation	\$3,729,826
Direct Expenses	1,640,643
Grinder Pump Expenses	318,720
Capital Equipment Outlay	53,500
CIP Transfer-DEQ Consent Order	<u>618,911</u>
	<u>\$6,361,600</u>

3. That the following amounts are hereby appropriated for the funds as indicated below:

ADMINISTRATIVE FUND

<u>Revenues:</u>	
Allocated to Water Fund	\$2,700,909
Allocated to Sewer Fund	<u>3,729,826</u>
	<u>\$6,430,735</u>
 <u>Expenses:</u>	
Personnel Expenses	\$4,662,400
Operating Expenses	1,713,835
Capital Outlay	<u>54,500</u>
	<u>\$6,430,735</u>

CAPITAL IMPROVEMENTS PROGRAM

<u>Revenues:</u>	
Water Facility Charges	\$2,147,000
Sewer Facility Charges	1,425,000
Water Fund Transfer-Kingswood	200,000
Sewer Fund Transfer-DEQ Consent Order	<u>618,911</u>
	<u>\$4,390,911</u>
 <u>Expenses:</u>	
Water Supply	\$2,120,000
Water Distribution	350,000
Sewer System Improvements	1,280,911
Other Projects	<u>640,000</u>
	<u>\$4,390,911</u>

DEBT SERVICE FUND

<u>Revenues:</u>	
Capital Improvements Program Contribution	<u>\$1,645,000</u>
	<u>\$1,645,000</u>
 <u>Expenses:</u>	
Revenue Bonds, Series 2008	<u>\$1,645,000</u>
	<u>\$1,645,000</u>

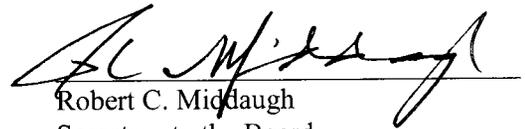
F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on May 28, 2013

Mr. McGlennon made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:40 p.m., Mr. Kennedy adjourned the Board.



Robert C. Middaugh
Secretary to the Board

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