

AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 24TH DAY OF SEPTEMBER 2013, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. **CALL TO ORDER**

ADOPTED

B. **ROLL CALL**

OCT 22 2013

James G. Kennedy, Chairman - Absent
James O. Icenhour, Jr., Vice Chairman
Mary K. Jones
John J. McGlennon
M. Anderson Bradshaw

Board of Supervisors
James City County, VA

M. Doug Powell, Assistant Secretary to the Board
Leo P. Rogers, County Attorney
Larry Foster, General Manager

Mr. Larry Foster, General Manager of the James City Service Authority, stated that Mr. Icenhour would be conducting the meeting due to Mr. Kennedy's absence.

C. **CONSENT CALENDAR**

Ms. Jones made a motion to approve the Consent Calendar.

The motion passed by a unanimous voice vote of the members present.

1. Minutes –
 - a. August 13, 2013, Regular Meeting
2. Mirror Lakes Dam Safety Grant Awards – Virginia Department of Conservation and Recreation \$1,000 and \$4,000

RESOLUTION

MIRROR LAKES DAM SAFETY GRANT AWARDS – VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION - \$1,000 AND \$4,000

WHEREAS, the James City Service Authority (JCSA) has been awarded two Dam Safety Grants by the Virginia Department of Conservation and Recreation in the amounts of \$1,000 and \$4,000; and

WHEREAS, the funds are to be used to reimburse the JCSA for nine percent of the cost of an Alternative Analysis engineering study and seven percent of the cost of Renovation Engineering Design Services required to meet the Commonwealth's Impounding Structure Regulations; and

WHEREAS, the grants require a 50 percent match that was provided in the JCSA's Capital Improvements Program (CIP) budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes the following appropriation to the CIP budget:

Revenue:

Dam Safety Grants – FY 2014 \$5,000

Expense:

Mirror Lakes Dam – FY 2014 \$5,000

D. PUBLIC HEARINGS

1. Transfer of .288-Acre Parcel – Located at 7855 Church Lane – to James City County

Mr. Larry Foster addressed the Board giving a summary of the memorandum included in the Agenda Packet.

As there were no questions for staff, Mr. Icenhour opened the Public Hearing.

As no one wished to speak, Mr. Icenhour closed the Public Hearing.

Mr. McGlennon made a motion to approve the resolution.

On a roll call vote, the vote was: AYE: Mr. Icenhour, Mr. Bradshaw, Ms. Jones, Mr. McGlennon, (4). NAY: (0). ABSENT: Mr. Kennedy (1).

RESOLUTION

TRANSFER OF .288-ACRE PARCEL – LOCATED AT 7855 CHURCH LANE –

TO JAMES CITY COUNTY

WHEREAS, the James City Service Authority (JCSA) owns a .288-acre parcel identified as Parcel No. 1230100048 located at 7855 Church Lane; and

WHEREAS, an unused well facility is located on the parcel with no plans to use the well facility for water production in the future; use as a water quality monitoring station is planned; and

WHEREAS, it has been identified that the parcel will complement plans to build a new Bruton Fire Station which is located on the adjacent parcel.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, after conducting a public hearing at its regular meeting on September 24, 2013, hereby authorizes the General Manager to sign the appropriate documents to transfer James City County Tax Map Parcel No. 1230100048 to James City County at no costs. Said transfer will include an agreement to allow the JCSA access to the existing well facility for the purpose of operating a water quality monitoring station.

2. Abandonment of Easement at 161 John Jefferson Road

Mr. Foster addressed the Board giving a summary of the memorandum included in the Agenda Packet.

Mr. Bradshaw asked if money was exchanged for the easement.

Mr. Foster stated no.

As there were no other questions for staff, Mr. Icenhour opened the Public Hearing.

As no one wished to speak, Mr. Icenhour closed the Public Hearing.

Mr. Bradshaw made a motion to approve the resolution.

On a roll call vote, the vote was: AYE: Mr. Icenhour, Mr. Bradshaw, Ms. Jones, Mr. McGlennon, (4).
NAY: (0). ABSENT: Mr. Kennedy (1).

RESOLUTION

ABANDONMENT OF EASEMENT AT 161 JOHN JEFFERSON ROAD

WHEREAS, a 50-foot-wide James City Service Authority (JCSA) easement was created by a recorded plat, dated August 22, 1978, prepared by Langley McDonald, Consulting Engineers, and located at 161 John Jefferson Road; and

WHEREAS, the easement has never been used nor does the JCSA have plans to use the easement in the future.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, after conducting a public hearing at its regular meeting on September 24, 2013, authorizes the General Manager to sign the appropriate documents abandoning the easement located on James City County Tax Map/Parcel No. 5020900022 and referenced above.

3. Authorization to Enter into a Lease Agreement with the Hampton Roads Sanitation District ("HRSD") for a Pressure Reducing Station

Mr. Foster addressed the Board giving a summary of the memorandum included in the Agenda Packet.

As there were no questions for staff, Mr. Icenhour opened the Public Hearing.

As no one wished to speak, Mr. Icenhour closed the Public Hearing.

Mr. McGlennon made a motion to approve the resolution.

On a roll call vote, the vote was: AYE: Mr. Icenhour, Mr. Bradshaw, Ms. Jones, Mr. McGlennon, (4).
NAY: (0). ABSENT: Mr. Kennedy (1).

RESOLUTION

AUTHORIZATION TO ENTER INTO A LEASE AGREEMENT WITH THE HAMPTON ROADS

SANITATION DISTRICT (“HRSD”) FOR A PRESSURE REDUCING STATION

WHEREAS, the James City Service Authority (JCSA) is the owner of certain real property identified as 6735 Route 199, further identified as Parcel No. 4920100006A on the James City County Real Estate Tax Map (the “Property”); and

WHEREAS, the Hampton Roads Sanitation District (HRSD) wishes to install infrastructure for a proposed pressure reducing station on the Property; and

WHEREAS, the pressure reducing station will relieve pressure on the JCSA sewer system during periods of heavy rains helping to prevent sewer spills; and

WHEREAS, the JCSA must enter into a lease agreement in order to protect its interests in the Property;

WHEREAS, the Board of Directors of the JCSA, following a public hearing, is of the opinion that it is in the public interest to execute the lease agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby authorizes and directs the General Manager to execute any and all documents necessary to amend the deed restrictions and enter into the lease agreement with HRSD.

E. BOARD CONSIDERATIONS – None

F. BOARD REQUESTS AND DIRECTIVES – None

G. ADJOURNMENT – to 7 p.m. on September 24, 2013

Mr. McGlennon made a motion to adjourn.

On a roll call vote, the vote was: AYE: Mr. Icenhour, Mr. Bradshaw, Ms. Jones, Mr. McGlennon, (4). NAY: (0). ABSENT: Mr. Kennedy (1).

At 7:50 p.m., Mr. Icenhour adjourned the Board of Directors.


Robert C. Mindaugh
Secretary to the Board