

**MINUTES**  
**JAMES CITY COUNTY BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**September 27, 2016**  
**6:30 PM**

**A. CALL TO ORDER**

**B. ROLL CALL**

John J. McGlennon, Roberts District  
Ruth M. Larson, Berkeley District  
P. Sue Sadler, Vice Chairman, Stonehouse District  
Michael J. Hipple, Powhatan District  
Kevin D. Onizuk, Chairman, Jamestown District

M. Douglas Powell, General Manager  
Bryan J. Hill, Secretary to the Board

**C. CONSENT CALENDAR**

A motion to Approve was made by Ms. Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Sadler, Hipple, Onizuk

1. Minutes Adoption - August 9, 2016 Regular Meeting
2. Contract Award - Five Forks Water Treatment Plant Reverse Osmosis Membrane Replacement - \$279,499
3. Appointment of Assistant Treasurer to the Board of Directors of the James City Service Authority

**D. PUBLIC HEARING(S)**

1. Easement Abandonment-124 Cooley Road-Indigo Park

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Sadler, Hipple, Onizuk

Mr. Powell addressed the Board giving an overview of the memorandum and resolution included in the Agenda Packet.

Mr. Hipple clarified that this easement is no longer necessary.

Mr. Powell stated yes, this easement is no longer needed, as the water and sewer services are provided directly off Cooley Road. The Service Authority does not need this easement any longer.

As there were no other questions for staff, Mr. Onizuk opened the Public Hearing.

**ADOPTED**

**OCT 25 2016**

**Board of Supervisors**  
**James City County, VA**

As no one wished to speak to this matter, Mr. Onizuk closed the Public Hearing.

**E. BOARD CONSIDERATION(S)**

**F. BOARD REQUESTS AND DIRECTIVES**

Ms. Sadler thanked Mr. Powell and his staff for quickly handling a water issue that one of her constituents were having.

Mr. Hipple asked about recent water line breaks.

Mr. Powell stated that a significant water line break occurred yesterday in Ford's Colony. Staff was able to isolate the break fairly quickly which minimized the loss of service to most residents. He stated that the break has been repaired.

Mr. Hipple questioned if these breaks were caused by the age of the pipes.

Mr. Powell stated that part of it is age, and then staff is also finding that some of these pipes were not installed properly years ago.

Mr. McGlennon asked if the installation of these pipes is more closely monitored now.

Mr. Powell stated that the Service Authority has three inspectors, and staff is as vigilant as they can be. However, the Service Authority does not have the staff or resources to monitor every pipe that is laid in the ground.

**G. GENERAL MANAGER'S UPDATE**

Mr. Powell stated that the Joint Permit Application has been formally submitted and is in the review process with State agencies. He also gave an update on the water meter replacement program that has been ongoing since 2014. The new radio read meters have several advantages for customers. They are more efficient and provide three months' worth of data which allows staff to quickly diagnose water leaks. The conversion to these new meters is an ongoing process, and in an effort to speed up the conversion, staff will be evaluating some options during the upcoming FY 18 budget process.

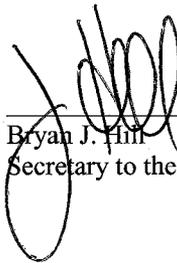
**H. ADJOURNMENT**

1. Adjourn until October 25, 2016, for the Regular Meeting

A motion to Adjourn was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Sadler, Hipple, Onizuk

At 6:57 p.m., Mr. Onizuk adjourned the Board of Directors.

  
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Bryan J. Hill  
Secretary to the Board