

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD IN THE COURTHOUSE, WILLIAMSBURG, VIRGINIA, ON THE TWENTY-SEVENTH DAY OF FEBRUARY, NINETEEN HUNDRED AND SEVENTY-EIGHT.

A. ROLL CALL

- Mr. Jack D. Edwards, Chairman, Berkeley District
- Mr. Stewart U. Taylor, Vice-Chairman, Stonehouse District
- Mr. John E. Donaldson, Jamestown District
- Mr. Abram Frink, Jr., Roberts District
- Mr. David W. Ware, Jr., Powhatan District (absent)

Mr. Edwards stated that Mr. Ware was out of town.

- Mr. James B. Oliver, Jr., County Administrator
- Mr. John W. Watkins, Assistant County Administrator
- Mr. Frank M. Morton, III, County Attorney

B. MINUTES

Mr. Oliver, County Administrator, stated that there was a correction to the minutes of January 23, 1978 under item B--Special Presentation by Dr. Jerald Robinson. The first paragraph should read: "Mr. Oliver, County Administrator, stated that the County is conducting a study of our Personnel Pay and Classification Plan." Mr. Frink moved approval of the minutes of January 23, February 9 and 14, 1978 as corrected. The motion carried unanimously.

C. PRESENTATION OF RESOLUTION OF APPRECIATION - Walter J. Scruggs.

Mr. Edwards moved that the Resolution of Appreciation recognizing Mr. Scruggs's 25th anniversary of meritorious service to the County and its citizens be approved. The motion carried unanimously.

Mr. Edwards, Chairman, asked Mr. Jack Scruggs, Planning Commission Chairman, to come forward. Mr. Edwards then read aloud the Resolution of Appreciation recognizing Mr. Scruggs' 25th anniversary of meritorious service to the citizens and County staff of James City County and presented Mr. Scruggs with the plaque. Mr. Edwards commended Mr. Scruggs on his fine record. Mr. Scruggs was taken completely by surprise by this presentation and was speechless.



RESOLUTION

WHEREAS, WALTER J. SCRUGGS has now marked his "TWENTY-FIFTH ANNIVERSARY" of dedicated service to the citizens of James City County; and

WHEREAS, WALTER J. SCRUGGS has served the citizens of James City County with spirit and unselfish devotion since February 16, 1953 and continuously during the past twenty-five years; and

WHEREAS, WALTER J. SCRUGGS was instrumental in the establishment and subsequent organization of the James City County Planning Commission; and

WHEREAS, throughout this period of service WALTER J. SCRUGGS has given freely of his time and wis-

dom as a member and Chairman of both the Planning Commission and the Subdivision Review Committee while contributing to the development of the County Comprehensive Plan and the formation and subsequent revisions of the Zoning Ordinance, reflecting the planning and orderly growth of the community; and

WHEREAS, WALTER J. SCRUGGS has consistently demonstrated those essential qualities of leadership, diplomacy, perseverance and dedication which have resulted in continuously outstanding service to the citizens of James City County ;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of James City County that it wishes to extend its sincere appreciation and congratulations to WALTER J. SCRUGGS on the occasion of his TWENTY-FIFTH ANNIVERSARY of distinguished service and devotion to the County and its citizenry.

BE IT FURTHER RESOLVED, that this Resolution be spread upon the minutes of the Board of Supervisors to be preserved in perpetuity and that a copy of this Resolution be presented to WALTER J. SCRUGGS

/s/ Jack D. Edwards
Jack D. Edwards, Chairman
Board of Supervisors

ATTEST:

/s/ James B. Oliver, Jr.
James B. Oliver, Jr.
Clerk to the Board

Adopted by the Board of Supervisors of James City County, Virginia on this Twenty-seventh day of February, 1978.

D. PRESENTATION OF CERTIFICATE OF SERVICE AND APPRECIATION

Robert E. Harman - Sheriff's Department - 3 years

E. HIGHWAY MATTERS

Mr. Frink stated that Orange Drive off Route 143 was extremely muddy and difficult to get in and out onto Route 143. Mr. Frink asked Mr. Hall what the time table was for this street to get gravel, some fill or to be surfaced.

Mr. Frank N. Hall, Resident Engineer, stated that this road was in the plan to be topped this year but he would check into getting some temporary repair work done.

Mr. Edwards stated that he had heard that the Highway Department was purchasing right-of-way along Route 31 (Jamestown Road) and wanted to know what improvement project was planned for that area.

Mr. Hall stated he had no knowledge of any project or of the Highway Department purchasing any right-of-way along Route 31.

Mr. Donaldson indicated that the potholes on North Point Drive in Kingspoint had been temporarily repaired and asked when this road was to be final surface treated.

Mr. Hall stated that North Point Drive would be final surface treated within three to four months but that it may need additional base material before surfacing. Mr. Hall advised that the Highway Department

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had begun to survey the damaged roads in the County to be repaired when warmer weather arrives.

Mr. Taylor asked whether the Highway Department had resolved the problem near Little Creek Reservoir that had been brought up at the January 23, 1978 meeting.

Mr. Hall indicated that the Highway Department personnel had talked with the people working in that area and instructed them to keep the mud down. He also indicated that the Highway Department personnel were keeping a check on this area to be sure that this was done.

Mr. Frink wanted to know what work was being done near the Grove Fire Station.

Mr. Hall did not know of any Highway Department work being done in that area and felt that perhaps it was a power line that VEPCo was installing.

F. PUBLIC HEARING:

1. Highway Department Six Year Plan.

Mr. Frank N. Hall, Resident Engineer, stated that the purpose of the public hearing was to receive citizen comments on the Highway Department's Six Year Plan (1978-1984) for James City County's Secondary System. Mr. Hall stated that this also gave the Board of Supervisors an opportunity to participate in the development of the Six Year Plan. This Six Year Plan was based on the 1976 Secondary Need Study. Mr. Hall explained that projects were funded for a number of years and when the financing was complete, the project is then advertised for bid. Mr. Hall advised that no county would receive less funds than they had received in FY1976-77. James City County's allocation for FY1977-78 was \$386,754. The allocations for the next six years are based on the following percentages of the FY1977-78 allocation:

FY78-79 -- 110%; FY79-80 -- 115%; FY80-81 -- 118%; FY81-82 -- 119%;
FY82-83 -- 120%; FY83-84 -- 120%.

Mr. Hall proceeded to go over each year of the Plan.

Mr. Donaldson asked why the Highway Department obligated County funds but did not spend them until a number of years later. Mr. Donaldson stated he felt this was not putting the County's money to good use.

Mr. Hall stated he could not answer the question; the Secondary Roads Section administered these funds and he did not have access to these funds until the financing was complete and the project advertised.

Mr. Taylor asked if the County does not use the money appropriated for Rural Additions, would this money be carried over to the next year.

Mr. Hall stated that the County would lose these funds.

Mr. Oliver, County Administrator, asked how much the County spent on Rural Additions last year.

Mr. Hall indicated that the County had lost approximately \$7,000 in this program last year.

Mr. Taylor asked exactly which roads in the County were eligible for Rural Additions program.

Mr. Hall advised that all roads platted prior to 1949 were eligible for this program; those roads platted between 1949 and 1959 will be included on a percentage basis; and all roads platted after 1959 are not eligible for the Rural Additions program.

Mr. Edwards asked what the "Previous Allocation" line on Skiminooe Road (FY81-82) meant since this was the first time this street had been placed in the Plan.

Mr. Hall stated that this previous allocation could have been a survey done a long time ago.

Mr. Donaldson again expressed concern as to why the Highway Department did not use funds for projects now ready for construction rather than holding them to spend on projects in the future.

Mr. Hall stated he would do a little research on the finance end and get back to the Board with an answer.

Mr. Edwards, Chairman, opened the public hearing.

Ms. Joyce White, representing the Women's Club of Williamsburg, stated that the Women's Club had met and had voted unanimously to work toward the safety and improvement of Longhill Road. Ms. White stated this road had changed from a country road to a main thoroughfare now that Lafayette High School was in the area and that Longhill Road was not safe for inexperienced teenage drivers. Ms. White informed the Board that there had been four accidents on Longhill Road last year, each having over \$250 worth of damage. She indicated that the Women's Club had contacted the Sheriff's Department and the State Police, both of which stated they would place Longhill Road on their radar priority list. Ms. White stated that the Women's Club of Williamsburg recommended that Longhill Road be included in the Six Year Plan and be given very high priority.

Mr. Hall advised that Longhill Road was not classified as non-tolerable and as such was not included in the Six Year Plan; however, if the Board of Supervisors wants Longhill Road included in the Plan, Mr. Hall said he would discuss this with Mr. Bill Porter of the Planning Department but that the funds would have to come from one of the other projects in the Plan. Mr. Hall stated that the Highway Department could do the maintenance work on Longhill Road.

Mr. Edwards requested Mr. Oliver or Mr. John Watkins to work with Mr. Hall regarding Longhill Road.

Mr. Ned Cary, Sr., a resident of Stonehouse District, had several items he wished to address the Board and Mr. Hall. He stated that Route 610 from Toano to the junction of Route 603 had been surfaced as a horse and buggy road and that it has really been torn up with the increased traffic and the heavy Newport News Waterworks trucks. Mr. Cary stated that the road on the side by St. John's Baptist Church has split and is sinking. He also stated that during heavy rain storms the road at Warren's Curve is three-quarters covered with water and lastly, Mr. Cary stated that Route 610 from Chickahominy Haven at Route 603 had poor visibility.

Mr. Thomas Sutton stated that page 36 of the James City County Comprehensive Plan listed as major throughways Longhill Road and News Road and that both of these roads had had major work done on them in 1973. Mr. Sutton stated that there were no guard rails along the dangerous curves of Longhill Road and that there were large gullies at the sides of this road. Mr. Sutton asked that the Highway Department give consideration to more safety precautions on Longhill Road.

No one else wishing to speak, Mr. Edwards closed the public hearing.

Discussion followed. Mr. Donaldson asked Mr. Hall that in adopting the Six Year Plan was the Board agreeing to the first two years but the remaining four years could be altered in the future?

Mr. Hall said that the Six Year Plan was basically an outline.

Mr. Frink asked if anything could be done about the Longhill Road situation in the first two years of the plan.

Mr. Hall indicated that realistically it would be about four years before construction could take place on Longhill Road if the Board wished to include this street in the Six Year Plan.

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Mr. Edwards directed County staff to work with Mr. Hall on a revised plan and to bring these recommendations to the March 27, 1978 meeting at which time the Board will take whatever action is necessary.

G. BOARD CONSIDERATIONS:

1. Litter Control Grant Application.

Mr. Robert Murphy, Assistant to the Administrator/Programs, informed the Board that James City County had received notification that funds were available under the Virginia Litter Control Act for purposes of establishing or expanding anti-litter programs and that if the Board approved, the staff would submit an application to the State Division of Litter Control in the amount of \$2,300. Mr. Murphy expected these funds to arrive around April 1, 1978. Mr. Murphy stated that these funds would be used at the County landfill and public trash container sites to plant approximately 20,000 plant seedlings with the labor being provided by the Big Brothers/Sisters of Williamsburg. These shrubs would be used to beautify the sites, to prevent soil erosion and to prevent litter from being blown to adjacent properties. Mr. Murphy indicated that the shrubbery would be planted in the areas of the landfill that have reached their capacity and those areas bordering the landfill and the public trash container sites.

Mr. Taylor asked when the filled area of the landfill would be usable again.

Mr. Wayland Bass, Public Works Director, stated that it would be a very long time, if ever, before the landfill was reusable.

Mr. Frink asked what type of shrubbery would be used and had we thought of planting pines rather than shrubs since the landfill was not reusable.

Mr. Eric Zicht, Public Works Engineer, stated that he had met with the Forestry Division and they advised that pine trees had a shallow root system but also a long tap root which would be destroyed when it came in contact with the garbage. The Forestry Division recommended the locust plant, a bushy evergreen used in the median strips along the interstates between Newport News and Richmond.

Mr. Donaldson moved to approve the resolution authorizing execution of such documents necessary to obtain and administer a State of Virginia Litter Control Grant to be used to improve the appearance of the County Landfill and public trash container sites. The motion carried unanimously by a roll call vote.

RESOLUTION

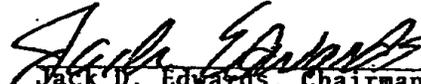
VIRGINIA LITTER CONTROL GRANT
APPLICATION

WHEREAS, James City County recognizes the need to improve the appearance of the County landfill and the several public trash containers in the County; and

WHEREAS, James City County has been made aware of an opportunity to apply for funds under the Virginia Litter Control Act; and

WHEREAS, The Board of Supervisors supports the proposed shrubbery planting which will improve the appearance of the landfill and container sites;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that Jack D. Edwards, Chairman and James B. Oliver, Jr., Clerk to the Board, be and the same are, hereby, authorized and directed to execute such documents necessary to obtain and administer a State of Virginia Litter Control Grant to be used to improve the appearance of the County landfill and public trash container sites.


 Jack D. Edwards, Chairman
 Board of Supervisors

ATTEST:


 James B. Oliver, Jr.
 Clerk to the Board

2. FY1978 County Audit.

Mr. John McDonald, Assistant to the Administrator/Finance, stated that the staff was split as to a State audit and an independent audit. Mr. McDonald stated that the primary disadvantage of the independent audit is the amount of employee assistance the auditors require to get the job done whereas the State auditors usually do most of the ground work themselves; however, an independent audit would provide the County with a systems-orientation to approach accounting problems which the State auditors do not provide. Mr. McDonald stated that the cities of Williamsburg, Newport News and Hampton and the counties of Charles City and New Kent have been using independent auditors and that York, James City and Gloucester Counties are the only counties in the area still using State auditors. He also informed the Board that an independent audit would meet State requirements and would also meet the requirements of two federal agencies (Sanitary District #3 and Toano sewer projects) for an independent audit.

Mr. Frink asked if the concerns of Mrs. Whitaker, Treasurer, had been addressed.

Mr. McDonald advised that the Finance Department would be able to supply the necessary manpower to assist the Treasurer's Office during an independent audit.

Mr. Donaldson moved to approve awarding a contract to Coopers and Lybrand of Hampton to perform an independent audit of James City County.

Mr. Taylor asked how the independent audit worked in other jurisdictions.

Mr. McDonald stated that he had talked in-depth with the County Administrators of Charles City and Roanoke Counties and both were extremely pleased with the independent audit.

Mr. Oliver stated that the audit was basically the Board's way of checking on the County staff to see what kind of job they were doing and an independent audit would give the Board a much closer look.

Mr. Donaldson's motion carried by a unanimous roll call vote.

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3. Appointments - Board of Adjustment and Appeals.

Mr. Taylor moved that Mr. H. G. Sheldon be reappointed to the Board of Adjustment and Appeals for a term of four years to expire March 8, 1982. The motion carried by a unanimous roll call vote.

Mr. Edwards asked if there was anyone else who wished to speak.

Mr. Jack Scruggs, Planning Commission Chairman, asked to speak. He stated that in 1952 a committee was appointed to look into the possibilities of a Planning Commission and they came up with 27 proposals including solid waste, water, fire, sewer and roads, all of which the County is still working on and will continue to do for perhaps the next 25 years. Mr. Scruggs stated that he felt James City County is on the threshold of an ideal community and that now is the time to plan for the next 20 to 30 years. Mr. Scruggs stated that he had been associated with a number of Boards and was particularly pleased to be associated with the present Board whom he felt was a most progressive one and the present County staff. Mr. Scruggs stated he would like to add another 25 years service to the County.

Mr. Edwards again expressed the County's appreciation for the 25 years service Mr. Scruggs had given the County and its citizens.

Mr. Taylor moved to recess the meeting to until Thursday, March 2, 1978 at 3:00 P.M. at the Alumni House on the campus of the College of William and Mary. The motion carried unanimously by a roll call vote.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE MEETING WAS ADJOURNED AT 4:30 P.M.


James B. Oliver, Jr., Clerk
Board of Supervisors

*March 2, 1978
minutes are
after March 27, 1978
minutes*

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD IN THE COURTHOUSE, WILLIAMSBURG, VIRGINIA, ON THE THIRTEENTH DAY OF MARCH, NINETEEN HUNDRED AND SEVENTY-EIGHT.

A. ROLL CALL

Mr. Jack D. Edwards, Chairman, Berkeley District
Mr. Stewart U. Taylor, Vice-Chairman, Stonehouse District
Mr. John E. Donaldson, Jamestown District
Mr. Abram Frink, Jr., Roberts District
Mr. David W. Ware, Jr., Powhatan District

Mr. James B. Oliver, Jr., County Administrator
Mr. John W. Watkins, Assistant County Administrator
Mr. Frank M. Morton, III, County Attorney

B. MINUTES

Mr. Frink moved the approval of the minutes of February 13 and 27, 1978 as printed. The motion carried by a unanimous vote.