

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY,¹⁴¹
VIRGINIA, HELD ON THE TWENTY-THIRD DAY OF JUNE, NINETEEN HUNDRED EIGHTY, AT 3:00 P.M.,
IN THE COUNTY GOVERNMENT CENTER, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District
Abram Frink, Jr., Vice-Chairman, Roberts District
Stewart U. Taylor, Stonehouse District
Gilbert A. Bartlett, Jamestown District
Perry M. DePue, Powhatan District

James B. Oliver, Jr., County Administrator
John E. McDonald, Assistant to the Administrator

B. PRESENTATION - Williamsburg Regional Library Board Representatives

Mr. Donald Gonzales, Mr. Louis Vosteen and Mrs. Martha Vasquez, representatives of the Williamsburg Regional Library made a presentation which included a status report of the library's current operations, the new book van, and a detailed preview of the proposed addition to the library.

A discussion followed the presentation.

C. HIGHWAY MATTERS

Mr. Frank Hall, Resident Engineer for the Virginia Department of Highways and Transportation, reported to the Board regarding current highway matters. He stated the Highway Department was again studying the intersection of Route 199 and South Henry Street and they were trying to catch up on the mowing on secondary roads.

Mr. Hall also commented on the concern expressed by James City County and York County regarding the stone that has been dumped in several of the cross-overs on Route 64. He stated these cross-overs had been closed due to so much illegal use occurring, although he pointed out there were still other cross-overs that were open specifically authorized for emergency vehicle use.

Mr. Taylor said he had been asked by the Sheriff during a meeting of the Highway Safety Committee recently, to inquire about the stop light at the Pottery. He said it has been noticed that the green light does not stay green at night. He asked if it would be possible for one of the deputies to have a key to the light mechanism in order to turn it off at night.

Mr. Hall replied that he realized that particular light has been defective; however, they tried to limit the number of keys issued for these lights and he understands the light is being put in proper working order at this time. Mr. Hall said he would like to try the new system once it has been repaired for at least 30 days prior to issuing a key to a deputy or taking any other corrective measures.

Mr. Bartlett said he had been requested to ask Mr. Hall about the low shoulders on Sandy Bay Road.

Mr. Hall stated Sandy Bay Road was part of the Ironbound Road project and should be completed within the next 60 days.

Mr. Bartlett also asked if the study of the Route 199 and South Henry Street intersection was going to include a traffic count.

Mr. Hall answered affirmatively and said this should be accomplished within the next two to three weeks.

Mr. Frink asked about the status of the work on Grove Heights Avenue in Grove.

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Mr. Hall replied that Mr. Wallace Johnson of the Public Works Department was still in the process of working on this as a new rural addition. He indicated he would check into the matter.

Mr. William C. Porter, Jr., Planning Director, made several comments regarding the gravel-blocked cross-overs on Route 64. He noted that the reason this situation caused concern was due to the fact that emergency vehicles had to go such a long distance between these cross-overs and this severely hampers emergency medical and fire response.

Mr. Hall pointed out that by not controlling these cross-overs it might jeopardize Federal funding for the Interstate highway system.

A discussion ensued.

Mr. Edwards requested Mr. Hall to work with the Planning Director in pursuing a waiver regarding closing of these cross-overs.

Mr. Taylor asked if a definite date had been set for the paving of the road to Little Creek Reservoir.

Mr. Hall commented he understood it should be in the next couple of weeks.

D. Consent Calendar

Mr. Edwards moved to approve the seven items listed on the Consent Calendar. The motion carried by a 4-0 roll call vote. Mr. Taylor abstained. The following items were approved:

1. CASE NO. CUP-18-80 - Conditional Use Permit for Mobile Home - Mr. W. Ray Taylor

R E S O L U T I O N

CONDITIONAL USE PERMIT

WHEREAS, it is understood that all conditions for consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a mobile home on property owned and developed by the applicant as described below and as detailed in the attached application and site location:

Applicant:	Mr. W. Ray Taylor
Tax Map ID:	(12-2) (1-20)
District:	Stonehouse
Zoning:	A-1, General Agriculture
Permit Term:	N/A
Further Conditions:	None

R E S O L U T I O N
CONDITIONAL USE PERMIT

WHEREAS, it is understood that all conditions for consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a mobile home on property owned and developed by the applicant as described below and as detailed in the attached application and site location:

Applicant: Mrs. Lelia H. New
Tax Map ID: (22-1) (1-14)
District: Stonehouse
Zoning: A-1, General Agricultural
Permit Terms: N/A
Further Conditions: None

3. Setting Public Hearing Date - Proposed Amendment to Chapter 4, Building Regulations, James City County Code

A public hearing date of August 11, 1980, was set for the proposed amendment to Chapter 4, Building Regulations of the Code of James City County.

4. Setting Public Hearing Date - Cable Communications Ordinance

A public hearing date of July 14, 1980 was set for the proposed Cable Communications Ordinance.

5. Request for Changing Route Numbers - Secondary Routes 604 and 646

R E S O L U T I O N

REQUEST FOR CHANGING ROUTE NUMBERS
SECONDARY ROUTE NUMBERS 604 AND 646

WHEREAS, the Virginia Department of Highways and Transportation has made improvements to Routes 646 and 604 east of Interstate 64; and

WHEREAS, these improvements have changed the street pattern resulting in discontinuation of route numbers; and

WHEREAS, this discontinuing results in confusion to the general public and ineffectiveness in the delivery of public services;

NOW, THEREFORE, BE IT RESOLVED by the James City County Board of Supervisors that the State Highway Commission is requested to make the following amendments to the Secondary Route designation:

1. Change the designation of that portion of Route 604 from the York County line to Route 606 (Christianson's Corner) to Route 646.
2. Assign a new and discrete number to the existing Route 646 (Mosby Drive) in James City County.

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RESOLUTION

PATRIOT CONDOMINIUM STREET

WHEREAS, the developer of Patriot Condominium has requested the Board of Supervisors to include a certain street in the State Secondary Highway System; and

WHEREAS, the Board of Supervisors desires a street in Patriot Condominium to be included in the State Secondary Highway System, providing this streets meets with the requirements of the Virginia Department of Highways and Transportation, and providing that any alterations, corrections or other matters that might be found desirable by the Virginia Department of Highways and Transportation are made within a ninety (90) day period from the day that the Department of Highways and Transportation makes its final inspection;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Department of Highways and Transportation be, and it hereby is, respectfully requested, contingent upon the above, to include the following street in Patriot Condominium, Berkeley Magisterial District, James City County, in the State Secondary Highway System.

Description: Patriot Lane

From: Intersection Route 60, Station 9+68,
in a westerly direction

To: Station 19+34.54 (Cul-De-Sac)

Distance: 966.54 Feet (0.18 Miles)

A 50 foot Right-Of-Way set out and shown on the plat hereafter described being approximately 966 feet in length.

A Right-Of-Way of 50 feet is guaranteed as evidenced by a Plat of Record entitled "Plat Showing 50' Right-Of-Way Dedicated To The Virginia Department of Highways and Transportation and 20' Drainage Easements Granted To The Virginia Department of Highways and Transportation By Philip O. Richardson And/or Richardson Investments, Inc., Berkeley District, James City County, Virginia", dated June 11, 1930, and recorded in Plat Book 36 at Page 28; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Resident Engineer of the Department of Highways and Transportation.

7. Dedication of Streets in Seasons Trace Subdivision, Section IV and Woodland Farms Subdivision, Sections III and IIIA

RESOLUTION

SEASONS TRACE STREETS

WHEREAS, the developer of the Seasons Trace Subdivision, Section IV has requested th Board of Supervisors to include certain streets in the State Secondary System; and

WHEREAS, the Board of Supervisors desires certain streets in Seasons Trace Subdivision, Section IV, to be included in the State Secondary Highway System, providing these streets meet with the requirements of the Virginia Department of Highways and Transportation, and providing that any alterations, corrections or other matters that might be found desirable by the Virginia Department of Highways and Transportation are made within a ninety (90) day period from the day that the Department of Highways and Transportation makes its final inspection;

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THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Department of Highways and Transportation be, and it hereby is respectfully requested, contingent upon the above, to include the following streets in Seasons Trace Subdivision, Powhatan Magisterial District, James City County in the State Secondary Highway System.

- Description: 1. State Route 1530, 60' Right-Of-Way, (Seasons Trace Road Extension) Sta 0+87 to 11+12.
 - From: End of State Route 1530 (Seasons Trace Road Extension)
 - To: Dead End (Seasons Trace Road Extension)
 - 2. Fall East, 50' Right-Of-Way, Sta 10+97 to 18+99.22.
 - From: End of State Route 1530 (Seasons Trace Road Extension)
 - To: End of cul-de-sac (Fall East)
 - Distance: Seasons Trace Road (Extension) N.E. 1025 Ft. (0.194 Mile)
Fall East S.E., N.E., N.W. 802.22 Ft. (0.152 Mile)
- A TOTAL OF 1827.22 Ft. (0.346 Mile)

A Right-Of-Way of 60 and 50 feet is guaranteed as evidenced by plat of record, entitled Seasons Trace Subdivision, Section IV, Plat Book 35, Page 106, dated October 3, 1978 and revised February 6, 1979 and August 28, 1979; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Resident Engineer of the Department of Highways and Transportation.

RESOLUTION

WOODLAND FARMS STREETS

WHEREAS, the developer of Woodland Farms Subdivision Sections Three and Three "A" has requested the Board of Supervisors to include certain streets in the State Secondary Highway System; and

WHEREAS, the Board of Supervisors desires certain streets in Woodland Farms Subdivision Sections Three and Three "A" to be included in the State Secondary Highway System, providing these streets meet the requirements of the Virginia Department of Highways and Transportation, and providing that any alterations, corrections or other matters that might be found desirable by the Virginia Department of Highways and Transportation are made within a ninety (90) day period from the day that the Department of Highways and Transportation makes its final inspection;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Department of Highways and Transportation be, and it hereby is respectfully requested, contingent upon the above, to include the following streets in Woodland Farms Subdivision Sections Three and Three "A": Stonehouse Magisterial District, James City County in the State Secondary Highway System.

Description: Stonehouse Road (Extension)

From: Station 0+00 existing Stonehouse
Road Route Number 1617 in a Northeasterly
direction

To: Station 4+10 Intersection of Timberwood
Drive

Description: Timberwood Drive

From: Station 0+00 Intersection Stonehouse
Road (Extension) in a Northerly direction

To: Station 26+58.92 (Cul-De-Sac)

Distance: Stonehouse Road (Extension): 410 Ft.
Timberwood Drive: 2658.92 Feet

A TOTAL OF 3,068.92 Feet

A Right-Of-Way of 50 feet is guaranteed as evidenced by a Plat of Record entitled "Woodland Farms" Section Three, Plat Book 32, Page 39, Dated August 29, 1974 and Section Three "A", Plat Book 36, Page 12 Dated April 10, 1980; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Resident Engineer of the Department of Highways and Transportation.

E. BOARD CONSIDERATIONS

1. Jamestown/Scotland Ferry

Mr. Robert M. Murphy, Assistant to the Administrator, presented this matter to the Board, outlining the requests which were being presented to the State Highway Department by the Ferry Safety Committee. He pointed out that James City County was being asked to endorse the following requests as set forth by the Ferry Safety Committee:

1. 24 hour ferry service
2. increased frequency of trips
3. elimination of tolls

A brief discussion followed Mr. Murphy's presentation.

Mr. Frink moved to approve the resolution. The motion carried by a 4-0 roll call vote. Mr. Bartlett abstained.

R E S O L U T I O N

JAMESTOWN/SCOTLAND FERRY

WHEREAS, the Virginia Employment Commission has more job openings in the Williamsburg and James City County areas than they can fill with minimum wage workers; and,

WHEREAS, representatives of Surry County have represented to the James City County Board of Supervisors that Surry County has a large labor-pool of available minimum-wage workers who desire employment in the James City County area; and,

WHEREAS, employment of these individuals will be beneficial to businesses in James City County, to the potential workers; and will relieve the taxpayers of a substantial burden in the form of unemployment and welfare payments; and,

WHEREAS, improved ferry service across the James River will also be beneficial to merchants in James City County, by virtue of increased trade with Surry residents and will also enhance the tourist trade in both Counties and promote a greater cultural exchange; and,

WHEREAS, the conservation of motor fuel may be increased by allowing workers whose shifts begin or end at midnight to travel 15 miles via the ferry between Williamsburg and Surry, as opposed to 65 miles via the James River Bridge;

THEREFORE, BE IT RESOLVED that the James City County Board of Supervisors ~~does~~ hereby request that the Virginia Department of Highways and Transportation implement the following changes in the Jamestown/Scotland Ferry service:

1. Increase the frequency of trips made each hour.
2. Provide 24-hour ferry service.
3. Eliminate the toll.

2. Formal Appropriation of Anti-Recession Fund Interest

Mr. John E. McDonald, Assistant to the Administrator, presented this item to the Board, pointing out that this item had been deferred from the previous Board meeting at Mr. DePue's request. Mr. McDonald explained that the interest earned in FY 79 on Anti-Recession funds had never been formally appropriated and authorization to expend those funds was now being requested.

Mr. DePue moved to approve the resolution. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

WHEREAS, the Anti-Recession Fund has earned interest that has never been appropriated;

NOW, THEREFORE, BE IT RESOLVED that interest earned of \$473.75 be appropriated for expenses of the annual report (0008011.0399).

3. Landfill Road Extension

Mr. Wayland N. Bass, Director of Public Works presented this item to the Board, pointing out it was desirable to begin construction of the landfill access road extension during FY 80 although actual funds for this project were appropriated in the FY 81 Capital Improvement Budget. Mr. Bass further indicated the road is required in order to provide all weather truck access to new trenches which are currently being excavated at the landfill and the early start on construction was requested to assure protection against normal construction risks.

Mr. Bass also referred to the cost estimate which had previously been provided Board members and stated it was proposed to construct the access road in the same manner the County had accomplished other dirt street projects; i.e., by the County renting equipment from contractors and purchasing materials directly from a supplier. Mr. Bass further pointed out that newspaper advertisements had been placed and proposals received in accordance with the list of materials and resources required and all indications were that the work could be accomplished within the limit of the cost estimate.

A lengthy discussion ensued.

Mr. DePue asked how the labor cost of \$2400 was derived. He asked if this amount represented time assigned to County employees or if it represented time in addition to County employees.

Mr. Bass indicated there were no County employee salaries included in the labor figure of \$2400. Mr. Bass stated this amount would be for a contractor's labor in the laying of drainage pipe and seeding roadside slopes.

Mr. DePue stated he had had some discussions with contractors who had indicated they objected to this type of process and although he did not have any objection to this proposal on the face of it, he does think it would be wise to keep records on the amount of County labor which is assigned to the project so that in the future if the County is confronted with the challenge of justification of this project there would be some statistics available.

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Mr. DePue again stated that he had no objection to this proposal, but he had had some calls from local contractors who stated they felt it was costing the County more to do work in this manner. He said he was fairly open-minded on the subject, but that at a minimum he did think some records should be kept on the project.

Mr. Bass stated the County personnel assigned to this project would be required to keep detailed daily records.

Mr. DePue stated at this point he was not sure he was even asking for a report, but just the assurance that these records would be kept.

Mr. Bartlett commented that he did not believe the County could perform this work as cheaply as those people in that line of work. He also stated he thought the dirt street program had been a singular success but the County was not in business to build roads. Mr. Bartlett continued by stating he had serious doubt that this project would be very cost-effective and that he would look closely to this project as a bell-weather for future projects the County participates in. Mr. Bartlett stated he really believes this is more properly a project for private enterprise and it goes against his grain, philosophically, for the County to be involved and he will approach this matter with the burden of proof being on the County, that they can in fact perform this work at less cost than a contractor. He said he believes this type project should be bid and it should be handled by people who do it day-in and day-out--he does not think this is the direction the County should go.

Mr. Edwards asked Mr. Bartlett if he felt it needs to be proved that the County can do this work more cheaply or that the County should not do it at all.

Mr. Bartlett said he felt that first of all a decision as to what the proper province of County government is--whether it is providing services or whether it is going along and doing everything that the service providers envision. He said this is the only road of this magnitude being built by the County and he questions whether it isn't the province of private enterprise. He concluded by stating he thinks there is an assumption that private enterprise can do it better not only in this County, but this Country.

Mr. Edwards stated it was his understanding that the way the County got into doing this sort of thing was through an effort to stretch the dollars available in the Dirt Street Program.

Mr. Bartlett said he had no problem with stretching the money, but he doesn't think this is an effective project for stretching the money.

Mr. Edwards commented there was a question as to how much money would be necessary to be spent on this as opposed to how much would have to be spent on a bid. He asked Mr. Bartlett if he felt it did not matter how much was spent on the bid or if it were just a matter of philosophy.

Mr. Bartlett said it was not just a question of principle. He said he personally thought private enterprise could do the work cheaper, especially with the present day economy where there are fewer jobs (as some of the recent bids have proven) and where contractors are willing to come in with lower bids. Additionally, Mr. Bartlett stated he believed the contractors should be given the opportunity to bid on the project and then the County can compare what it can do.

Mr. Bass pointed out that the County did advertise and contractors had an opportunity to bid on the project. He said two proposals had been received.

Mr. Taylor stated he agreed with Mr. Bartlett and he had also heard a lot of criticism about the County getting involved in the Construction business.

Mr. DePue asked if the proposals received exceeded the total cost estimates of the project.

Mr. Bass said the bids were slightly less than the total cost estimates for the job.

Mr. DePue stated this was not the most cost-effective way of doing the work then.

Mr. McDonald clarified the fact that bids were asked for equipment rental, hiring of people to operate the equipment and materials, but not the job as a turn-key proposition.

Mr. Bass stated that anyone having the equipment and personnel to operate the equipment had the opportunity to bid on this aspect of the project if they desired.

Mr. DePue pointed out this was only for the limited items that Mr. McDonald outlined and not the entire job.

Mr. Bartlett stated he did not believe a job of this magnitude could be performed for the \$2400 labor figure as listed. He said the supervisory personnel, by themselves would represent that figure. He said supervisory personnel, with their salary, fringe benefits and other factors such as telephone and Veeco--that when the telephone company and Veeco put their average loaded rate into a job it comes up to 3 times the hourly salary rate. He stated these were some of the question areas that, when this job is completed, he would like to know--not only how much the labor on the job was paid but also how much supervisory time, how much overtime, how much FICA, vacation, and right down the line!

Mr. DePue stated he was trying very hard to keep an open mind concerning this and he sincerely hoped the staff had worked on the economics of this situation and had concluded that it could be done more economically in this fashion. He also stated that he wondered, even with record keeping, if at the end of the project there would really be enough information available at the end of the process in order to make an intelligent determination. For example, he stated it is unknown at this time or in retrospect, what a private enterprise bid would result in on this job. He also said private contractors could call him and other members of the Board and say they could have performed the job for less and it would be very easy to say that when it is after the fact. Mr. DePue asked if it would be economically wise to ask for bids for a turn-key operation for this project.

Mr. Bass replied he did not think it would be economical considering an engineering contract would have to be let in order to have drawings prepared.

Mr. DePue stated for the record that he had had a skepticism regarding this matter but he was satisfied that very thorough records were going to be kept. He said that it may be necessary to get more deeply into this matter in the future, but with good healthy records on this project then the next time around the Board would have some idea of how to proceed.

Mr. Bartlett commented that he would like to make sure when County employees are used on this type of job that all County employees involved are counted and that a proportionate amount of supervisory time is counted and that all fringe benefits and everything else that goes into making up an employee's compensation is accounted for. He said he believes this has to be a high supervisory - intensive job, just because of the nature of the job and the fact there is not an engineering study of it.

Mr. Taylor commented that he would like to have the project put out for bids, although he did not know how much more time that would involve.

Mr. Bass stated that would involve delaying the job by 60 days and would do irrevocable damage to the Landfill Program.

Mr. Bass also stated a consulting firm would have to be retained to survey and prepare working drawings and specifications for contractors bidding on the project.

Mr. Taylor stated he thought if the drawings used for this project were good enough for County staff then they should also be good enough for contractors to bid on.

Mr. Edwards declared a five minute recess in order to allow the Board members time to think about this matter.

The meeting was reconvened and Mr. Taylor stated he would like to have the project go to bid.

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Mr. Bartlett asked how much the engineering study required for the bid process would cost.

Mr. Oliver clarified the situation by stating the way the County proposed to do this project, the County is in effect the General Contractor and it would sub out on a competitive basis, to private enterprise doing the individual pieces of the project; i.e., the man on the motor-grader would not be a County employee and the equipment, not County equipment. He stated the other option would be to have a turn-key project, which would involve having drawings and specifications, a bid document which the contractors could bid against. What the staff has proposed is that County employees will do the management job out there on the site. He said it is not a job that is necessary to be built to State specifications, it is not to be taken into the State road system- it's a project that, with the expertise and experience of staff people, could be successfully accomplished. Mr. Oliver concluded by stating if the project is to go out on bids a bid document would be necessary so that each of the contractors would be bidding under the same principle.

Mr. Frink asked to have the bid process involving the equipment and labor clarified if the County performed the work.

Mr. Oliver pointed out that quotes had been put out to the local market for the items listed on the memo previously provided and that two contracting firms had submitted bids on these materials and equipment. He reiterated the only County employee involved with the project at the landfill would be the inspector on a daily basis. The contractors would actually be doing the work on a subcontract basis.

Mr. Edwards moved for approval of the resolution.

Mr. DePue stated he would support the motion considering the urgency of the matter as presented by Mr. Bass. He also stated, in fairness to the staff, and working on the assumption that they have determined that it is economically feasible he would vote in favor of the motion; however, the next time the Board is confronted with a situation like this, he may vote the other way. He said he may want to see what an actual turn-key operation would cost.

The motion carried by a 3-2 roll call vote. Mr. Taylor and Mr. Bartlett voted no.

R E S O L U T I O N

LANDFILL IMPROVEMENTS

WHEREAS, \$322,000 is included in the FY 81 Capital Improvement Budget for landfill improvements; and

WHEREAS, cost estimates and proposals received indicate that the landfill access road extension can be constructed for \$100,000; and

WHEREAS, it is desirable to begin construction during FY 80;

THEREFORE, BE IT RESOLVED that the County Administrator is authorized to begin construction of the landfill access road during FY 80, obligating funds appropriated in the FY 81 Capital Improvement Budget.

4. Elderly and Handicapped Transition Plan

Mr. Anthony Conyers, Jr., Transit Director, presented this item to the Board explaining this was the item deferred from the last Board meeting covering the Transition Plan to provide service to the handicapped until all vehicles have accessibility by 1982.

A brief discussion followed Mr. Conyers presentation.

Mr. Bartlett moved to approve the resolution. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

ELDERLY AND HANDICAPPED TRANSITION PLAN

WHEREAS, the Board of Supervisors of James City County is supportive of providing transportation services to the handicapped; and

WHEREAS, Section 504 of the Rehabilitation Act of 1973 requires transit operators to have an approved Section 504 Transition Plan; and

WHEREAS, the Peninsula Planning District Commission, with input from citizens and James City County Transit, has developed such a plan;

THEREFORE, BE IT RESOLVED that the Board of Supervisors endorses said Transition Plan; and

BE IT FURTHER RESOLVED that said plan be made a part of this Resolution by reference.

5. Recreation Agreement with City of Williamsburg

Ms. Darlene L. Burcham, Assistant to the Administrator, presented this item to the Board, explaining this proposed recreation agreement was formalization of the mutual agreements reached between the City of Williamsburg and the County regarding recreational services.

A brief discussion followed Ms. Burcham's presentation.

Mr. DePue moved to approve the agreement. The motion carried by a unanimous roll call vote.

6. Year-End Budget Transfers and Adjustments - FY 80

Mr. John E. McDonald, Assistant to the Administrator, presented this item to the Board, outlining the various transfers and adjustments necessitated for the processing of final year-end vouchers and pay roll.

A brief discussion followed Mr. McDonald's presentation.

Mr. Bartlett moved to approve the resolutions. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

BUDGET TRANSFERS - SALARIES

WHEREAS, the Board of Supervisors of James City County desires to appropriate sufficient funds to pay all salaries for all authorized County employees,

NOW, THEREFORE BE IT RESOLVED that the following budget transfers be authorized:

Transfer from:

Fire Department (0001 071 0110)	\$13,000.00
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Transfer to:

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County Administrator (0001 012 0110)	\$ 6,400.00
County Administrator (0001 012 0120)	\$ 2,100.00
Finance (0001 013 0110)	\$ 3,600.00
Treasurer (0001 031 0110)	\$ 150.00
Treasurer (0001 031 0120)	\$ 100.00
Sheriff (0001 061 0110)	\$ 650.00

R E S O L U T I O N

BUDGET ADJUSTMENT FOR "911" SERVICE

WHEREAS, the installation charges for the installation of "911" emergency services by the C & P Telephone Company had previously been estimated and appropriated on a tentative basis, and;

WHEREAS, the actual charges as finally certified are less than those previously derived:

THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County authorize the transfer of \$3,800 from the Contingency account to the Central Communications Capital Improvement account for the purposes of paying for the installation of C & P Telephone equipment for the "911" emergency service.

R E S O L U T I O N

TRANSFER OF FUNDS - PERSONNEL DEPARTMENT

WHEREAS, additional funds are required to enable the Personnel Department to carry out its program of advertising for new and vacant positions;

NOW, THEREFORE, BE IT RESOLVED that \$5,500 is hereby authorized to be transferred from the Contingency Account (0001 184.9011) to the Personnel Department advertising account (0001 019.0200).

R E S O L U T I O N

SCHOOL BOARD REFUND

WHEREAS, the Williamsburg-James City County Joint School Board does annually refund the excess of the appropriation given to it by James City County; and,

WHEREAS, the County auditors offset this refund against the expense account rather than account for the refund as revenue to the County;

NOW, THEREFORE BE IT RESOLVED, that the account Refund from the Joint School Board (0001 309 0955) with a budget of \$150,000 be shown as an expenditure refund rather than revenue.

RESOLUTION

BUDGET ADJUSTMENTS TO THE SHERIFF'S DEPARTMENT

WHEREAS, certain unanticipated expenses have been incurred by the Sheriff's Department;

THEREFORE, BE IT RESOLVED that \$6,183 be transferred from Contingency to the Sheriff's Department operating budget as follows:

Transfer of funds from:	
Contingency	\$ 6,183
Transfer of funds to:	
Salaries (110)	\$ 1,000
Vehicle Maintenance(217)	1,377
Communications(218)	733
Operating Supplies(318)	332
Clothing(325)	<u>2,741</u>
	\$ 6,183

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RESOLUTION

SANITARY DISTRICT 3 APPROPRIATION

WHEREAS, the interest expense associated with Bond Anticipation Notes and connection fee income has exceeded the amount appropriated in the FY 80 budget;

THEREFORE, BE IT RESOLVED that the FY 80 appropriation be increased as indicated:

Revenue Connection Fees (0005 351.0000)	\$41,610.00
Expenditure Interest Short Term Loan (0005 011.0610)	\$41,610.00

7. Summer Recreation Program - Mini-parks

Ms. Darlene L. Burcham, Assistant to the Administrator, presented this to the Board, giving a brief description of the recreation programs being offered in the Mooretown; Forest Glen and Carriage Road areas by summer staff. She also cited the cooperative efforts on behalf of the Williamsburg and York Recreation Departments as well as the Community Action Agency in the coordination of this program. Ms. Burcham submitted a request for \$1,000 from the Recreation Improvements Fund for supplies and administrative expenses.

A brief discussion followed Ms. Burcham's presentation.

Mr. Frink moved to approve the resolution. The motion carried by unanimous roll call vote.

RESOLUTION

SUMMER RECREATION PROGRAM

WHEREAS, the Board of Supervisors of James City County has previously authorized a summer recreation program; and

WHEREAS, certain administrative expenses and supplies are essential to the conduct of this program;

THEREFORE, BE IT RESOLVED that the Board of Supervisors authorizes the County Administrator to utilize \$1,000 of the Recreation Improvement Fund for these expenses.

8. Office Location of Virginia Association of Counties (VACO)

Mr. Edwards briefed the other members of the Board regarding the possibility of relocating the VACO offices from Charlottesville to Richmond.

Mr. Bartlett moved for approval of the resolution supporting the proposed movement of the VACO offices to Richmond. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

OFFICE LOCATION OF VIRGINIA
ASSOCIATION OF COUNTIES (VACO)

WHEREAS, there has been discussion within the Virginia Association of Counties concerning the possible relocation of VACO offices to Richmond; and

WHEREAS, this move would enhance the ability of VACO to work effectively for the interests of all Virginia counties;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County supports the move to Richmond, and respectfully requests the Executive Board of VACO to initiate whatever planning is needed to obtain approval for the move.

9. Dedication of Streets in Riverview Plantation Subdivision,
Section I, II, and III

Mr. Oliver indicated this item involved dedication of streets in Riverview Subdivision and followed the usual guidelines set forth for street acceptances into State Secondary Road System. Mr. Oliver said Mr. Bass, Public Works Director, was prepared to answer any questions, but unless requested, there would be no further presentation to members of the Board regarding this item.

Mr. Taylor moved to approve the resolution. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

RIVERVIEW PLANTATION STREETS

WHEREAS, the developer of Riverview Plantation Subdivision, parts of Sections as follows: Lots 1, 2, 3, Block A, Sect. I, Lots 1, 2, 3, 4, Block D, Section II, Lot 31, Block D, Section III, Lots 1, 2, 3, 4, 5, 6, Block E, Section III, Lots 7 - 19, Block E, Sect. III, Part 2 Lots 6, 7, 8, Block F, Section III; has requested the Board of Supervisors to include certain streets in the Secondary Highway System; to wit: All of that right-of-way as shown on plats of record at James City County Courthouse: namely Riverview Plantation, Section I in Plat Book 20, Page 14; Section II in Plat Book 20, Page 20; Section III, Block E in Plat Book 20, Page 37; Section III, Block D, Lot 31 in Plat Book 20, Page 37; Section III, Block D, Lot 31 in Plat Book 20, Page 37, and Section III, Block E, Part 2 in Plat Book 35, Page 71; and

WHEREAS, the Board of Supervisors desires certain streets in Riverview Plantation Subdivision, (Sections described above) to be included in the State Secondary Highway System, providing this road meets the requirements of the Virginia Department of Highways and Transportation, and providing that any alterations, corrections or other matters that might be found desirable by the Virginia Department of Highways and Transportation are made within a ninety (90) day period from the day that the Department of Highways and Transportation makes its final inspection;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Department of Highways and Transportation be, and it hereby is respectfully requested, contingent upon the above, to include the following streets in Riverview Plantation Subdivision, (Sections described above); Stonehouse Magisterial District, James City County, in the State Secondary Highway System.

Description: Plantation Drive (Extension)

From: Intersection of Four Mile Tree Road

To: 0.24 Mile South to Sherwood Forest Drive

0.24 Mile

Description: Sherwood Forest Drive

From: Plantation Drive (extended)

To: 0.26 Mile South to end of cul-de-sac

0.26 Mile

TOTAL DISTANCE 0.50 Mile

A Right-Of-Way of 50 feet (25 feet on either side of centerline) is guaranteed as evidenced by Plats of Record above described. Description also includes that portion of ROW between southerly limits of Sections I and II, and the northerly limits of Section III (a distance of approximately 550 feet which crosses dam as a part of Plantation Drive); and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Resident Engineer of the Department of Highways and Transportation.

E. MATTERS OF SPECIAL PRIVILEGE

None.

F. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Oliver indicated the staff would like to make a brief presentation to bring the Board up-to-date on the matter of resource recovery.

Mr. David Clark, Engineer in the Public Works Department made a brief presentation to the Board concerning this matter.

A brief discussion followed Mr. Clark's presentation.

Mr. Oliver requested an executive session to discuss a potential legal matter and several personnel matters.

Mr. DePue said he had requested the staff to look into having the tennis courts at Norge Elementary School lighted and also investigating the possibility of having the baseball field up-graded.

Mr. Bartlett thanked the staff for preparing the figures on the landfill at this request.

There were no other items to come before the Board and Mr. Edwards moved to go into executive session to discuss a potential legal matter and several personnel matters, pursuant to Section 2.1-344(a)(b) and Section of the Code of Virginia, 1950, as amended. The motion carried by a unanimous roll call vote.

The meeting convened into executive session at 5:04 P.M. and returned to public session at 5:50 P.M.

Mr. Edwards declared the meeting back into public session and stated there were three resolutions concerning personnel that required action.

Mr. Frink moved to approve the resolution of amendment to the Resolution of Appropriation - FY 81 Budget. The motion carried by a unanimous roll call vote.

AAC802

RESOLUTIONAMENDMENT TO RESOLUTION OF APPROPRIATIONFY1981 BUDGET

WHEREAS, the State Compensation Board, in their submission of approved budgets to the several constitutional officers, has impacts of varying degrees on the revenues due to James City County; and

WHEREAS, the County is obligated to support those constitutional offices at the minimum level established by the Compensation Board in each of the major expenditure categories;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County does hereby amend the previously adopted resolution of appropriation for the 1981 fiscal year as follows:

Revenues from the Commonwealth	
Office of the Sheriff	+ \$10,800
Commonwealth's Attorney	+ \$16,610
Commissioner of Revenue	+ \$ 5,050
Office of the Treasurer	- \$ 6,700
	<u>+ \$25,760</u>

Expenditures for Offices Below:	
Office of the Sheriff	+ \$ 3,600
Commonwealth Attorney	+ \$16,610
Commissioner of Revenue	+ \$ 5,550
	<u>+ \$25,760</u>

Mr. Bartlett moved to approve the resolution concerning Transfer of Sheriff Personnel to County Police Department. The motion carried by a unanimous roll call vote.

RESOLUTIONTRANSFER OF SHERIFF PERSONNEL TO COUNTY POLICE DEPARTMENT

WHEREAS, the Board of Supervisors of James City County is desirous of enhancing the law enforcement operations of the County; and

WHEREAS, the Sheriff has recommended a realignment of law enforcement personnel and functions which seek to improve the County's law enforcement programs;

THEREFORE, BE IT RESOLVED that the three locally funded deputy positions in the Sheriff's Department be eliminated and \$58,830 in associated expenses be transferred to the County Police Department for the creation of two patrolman positions and one investigator position as follows:

Transfer of funds from:	
061	\$ 58,830

Transfer of funds to:	
0110 - Salaries	\$ 35,763
0150 - Fringe Benefits	7,153
0210 - Insurance	375
0217 - Vehicle Maintenance	600
0312 - Motor Fuels & Lubricants	4,000
0399 - Uniform Care Allowance	780
0410 - Vehicles - New	6,750
0420 - Operational Equipment/New	3,075
0525 - Clothing	334

\$ 58,830

Mr. Frink moved to approve the resolution concerning the positions of Grants Technician and Rehabilitation Technician within the Office of Community Development. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

POSITION CHANGES

WHEREAS, it has been recommended that the positions of Grants Technician and Rehabilitation Technician be established within the Office of Community Development;

THEREFORE, BE IT RESOLVED that the positions of Grants Technician and Rehabilitation Technician are authorized to be established within the Office of Community Development with funding for these positions being provided by the Comprehensive Employment and Training Act, the FY 1979 Community Development Program and the James City County Section 8 Rental Subsidy Program.

Mr. Taylor moved to adjourn. The motion carried by a unanimous roll call vote.

The meeting ADJOURNED at 5:58 P.M.

James B. Oliver, Jr.
Clerk of the Board

AAC602

