

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE TWENTY-SEVENTH DAY OF OCTOBER, NINETEEN HUNDRED EIGHTY, AT 3:00 P.M. IN THE COUNTY GOVERNMENT CENTER, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District
 Abram Frink, Jr., Vice-Chairman, Roberts District
 Gilbert A. Bartlett, Jamestown District
 Perry M. DePue, Powhatan District
 Stewart U. Taylor, Stonehouse District

James B. Oliver, Jr., County Administrator
 John E. McDonald, Assistant to the Administrator

B. MINUTES

Mr. Bartlett moved for the approval of the Minutes of the October 13, 1980 meeting. The motion carried by a unanimous roll call vote.

Mr. Edwards noted that Lafayette students were in the audience representing Girls and Boys State, SCA officers and government students. Mr. Edwards commented that the Board was very glad to have them present, and added that if they wished to address the Board during the meeting, they could do so.

C. HIGHWAY MATTERS

Mr. Frank N. Hall, Resident Engineer for the Virginia Department of Highways and Transportation, informed the Board that the Route Number for Grove has been received and the maintenance work will be done in near future. Mr. Hall also informed the Board that the request for a light at the entrance to Skipwith Farms had been approved. He pointed out that it was not approved because the traffic using the intersection was that high, but because it was necessary to slow down heavy traffic volume on Route 60. He did state that a traffic light would be installed at the entrance way of Skipwith Farms on Route 60 in the next two months.

Mr. Taylor asked Mr. Hall about the status of the lights at the Pottery, that they still seemed to be malfunctioning after hours.

Mr. Hall answered that he had not received any calls on the matter, but he would make a note of it.

Mr. Bartlett asked Mr. Hall about the blinking lights at the Kingspoint Subdivision.

Mr. Hall answered that the electricians are looking into the matter, and it will probably take 40 to 45 days before something is done.

Mr. Bartlett asked Mr. Hall if he could give an update on the Chickahominy Bridge.

Mr. Hall answered that the bridge has been temporarily repaired, but that it should be fully repaired sometime in December 1980.

Mr. Bartlett asked if the river traffic has been affected.

Mr. Hall answered that to his knowledge, it has had no significant impact.

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Mr. Edwards asked Mr. Hall if the sign on Route 5 indicating that the bridge was under repair, had been taken down.

Mr. Hall said yes.

In response to a question by Mr. Taylor, Mr. Hall indicated that the missing "Norge" sign had been replaced.

Mr. Edwards asked if signs had been posted on Route 60 to direct people to Interstate 64 in Lightfoot at the S & J intersection.

Mr. Hall answered that there are directional signs to I-64 on Route 60 West but would look at that intersection for additional signing.

Mr. DePue asked Mr. Hall if he knew why the road constructed by the Pottery to Route 646 is not being used by the public. Mr. DePue stated that current traffic problems on Route 60W could be reduced if people had an alternative exit.

Mr. Hall stated that the road was built 1½ years ago for access to the greenhouses and, possibly to curb the overflow of traffic, but he did not know why it is not being used by the public. He stated that the road was not designed as an exit, but he would investigate the matter.

D. PUBLIC HEARINGS

1. Road Abandonment - Route 735 - Landfill Access Road

Mr. Wayland N. Bass, Director of Public Works, presented this matter to the Board stating that the Landfill Management Plan prepared by J. K. Timmons and Associates, recommends an operations area at the County landfill. He stated that the Plan also recommends that the operations area and the access road to the landfill be protected by fencing to prevent vandalism and unauthorized entries, however, the landfill access road is in the State Highway System. Mr. Bass asked that the Board adopt a resolution requesting the Highway Department to take the necessary action to have the road abandoned.

Mr. DePue asked why the road has to be abandoned and fenced all the way out to Route 611.

Mr. Bass stated that it is more convenient to abandon that area, otherwise, the County would have to construct a cul-de-sac.

Mr. Edwards opened the public hearing. There were no speakers, so the public hearing was closed.

Mr. Bartlett moved for the approval of the resolution. The motion carried by a unanimous roll call vote.

RESOLUTION

ROAD ABANDONMENT - STATE ROUTE 735

At a regular meeting of the Board of Supervisors of James City County held this 27th day of October, 1980, it was duly moved and seconded that:

WHEREAS, on the 16th day of September, 1980, the Board gave notice of intention to abandon Secondary Route 735, from State Secondary Route 611 to 0.14 miles south southeast of Secondary Route 611, a distance of 0.14 miles, pursuant to Section 33.1-151 of the Code of Virginia of 1950, as amended; and

WHEREAS, after a public hearing was held on the 27th day of October, 1980, the Board has determined that no public necessity exists for continuance of the said section of Secondary road as a public road and that the welfare of the public will be served best by abandoning such section of road.

NOW, THEREFORE, BE IT RESOLVED: That Secondary Route 735, from State Secondary Route 611 to 0.14 miles south southeast of Secondary Route 611, a distance of 0.14 miles, be, and the same hereby is, abandoned as a public road pursuant to Section 33.1-151 of the Code of Virginia of 1950, as amended.

2. Road Abandonment - South England Street

Mr. C. Harper Anderson, representing Colonial Williamsburg, addressed the Board on this matter. Mr. Anderson requested the Board to proceed with the public hearing, but to postpone a final decision on the road abandonment until the matter goes before the State Highway Commission on November 20, 1980.

Mr. DePue suggested that the Board grant Mr. Harper's request pending action of the State Highway Commission.

Mr. Hall commented that there is a question of who has the title to Route 619, and requested that the Board delay action on the road abandonment until the State Highway Commission has researched the ownership, whether it is State or the Park Service.

Mr. Edwards opened the public hearing. There were no speakers, therefore, the public hearing was closed.

There being no further discussion on the matter, the Board delayed action until after the State Highway Commission has advised them as to ownership and, if State-owned, acts on the recommended abandonment.

E. CONSENT CALENDAR

Mr. Edwards moved for the approval of all items on the Consent Calendar.

Mr. John E. McDonald, Assistant to the County Administrator, requested that the Board delete item number 4, the Litter Control Program, from the Consent Calendar because some administrative changes had occurred.

With the exception of item number 4, the following issues were approved by a unanimous roll call vote.

1. Proclamation - Career Guidance Week

The Board of Supervisors adopted a proclamation which designated November 9th through November 15th as Career Guidance Week.

PROCLAMATION

WHEREAS, it is vital to the well-being of American society that every individual have the opportunity to pursue an occupation or career which gives him or her a sense of pride and achievement; and

WHEREAS, in many cases the difference between frustration and fulfillment is made when by meaningful career guidance links the increasingly challenging world of work with the individual's need to select, train for, and locate meaningful employment, and

WHEREAS, career guidance for youth is a responsibility that, in today's complex society, must be shared by many--including the schools, the home, and the business-labor-industry community. Professional counselors devoted to this task recognize that without community involvement an authentic picture of working adults will be lost to those who will someday be part of that community,

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NOW, THEREFORE, BE IT RESOLVED by the James City County Board of Supervisors that November 9 through November 15, 1980 is Career Guidance Week in James City County. We urge all citizens to recognize the important contributions of this counseling focus and to become better acquainted with career guidance services offered through their local education institution and other agencies in the public and private sectors.

2. Reimbursement of Indirect Costs - Social Services

R E S O L U T I O N

Reimbursement on Indirect Costs
Charged to Social Service Department

WHEREAS, the State Board of Welfare has restricted its policy on reimbursement for indirect costs due to budgetary constraints; and,

WHEREAS, the Board of Supervisors of James City County feels strongly that such services as provided to the local social service should be reimbursed,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of James City County endorses efforts by the Virginia Municipal League and the Virginia Association of Counties to secure additional funding from the General Assembly to restore full funding of these costs.

3. Capital Improvement Project - Central Communications

R E S O L U T I O N

Capital Improvement Project - Central Communications

WHEREAS, the Board of Supervisors of James City County has previously authorized a Capital Improvement fund for Central Communications; and,

WHEREAS, these funds are needed to cover the installation and equipment costs of the 911 system;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of James City County authorizes the following transfer of funds for this purpose.

From:	023-0100 Central Communications	-3,800
To:	195-0219 Telephone - Central Dispatch	+3,800

5. Transfer of Unbudgeted PEMS Revenue to Emergency Services

R E S O L U T I O N

WHEREAS, the Board of Supervisors of James City County has received a \$3,225 grant from PEMS; and

WHEREAS, these funds are needed to offset costs associated with the Emergency Medical Service and Central Dispatch budgets;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County authorizes the following transfer:

From:	PEMS Grant Revenue - \$3,225
To:	Central Dispatch, 195-0318 - \$1,200 Emergency Medical Services, 072-325 - \$2,025

6. Case No. CUP-30-80 - Conditional Use Permit - Mr. Willie V. RandallR E S O L U T I O NCONDITIONAL USE PERMIT

WHEREAS, it is understood that all conditions for consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a mobile home on property owned and developed by the applicant, as described below, and as detailed in the attached application and site location:

Applicant: Willie V. Randall
 Tax Map ID: (21-4) (1-6)
 District: Stonehouse
 Zoning: A-1, General Agriculture
 Permit Terms: N/A
 Further Conditions: None

7. Case No. CUP-31-80 - Conditional Use Permit - Mr. William M. CanadayR E S O L U T I O NConditional Use Permit

WHEREAS, it is understood that all conditions for consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a mobile home on property owned or developed by the applicant as described below and as detailed in the attached site location map:

Applicant: William M. Canaday
 Tax Map ID: (31-3) (1-3)
 District: Powhatan
 Zoning: A-1, General Agriculture
 Permit Terms: Not applicable
 Further Conditions: None

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8. General Revenue Sharing

R E S O L U T I O N

Support for Reenacting General Revenue Sharing

WHEREAS, the Board of Supervisors of James City County feels that General Revenue Sharing is a keystone in local government assistance programs; and,

WHEREAS, the Board finds that the loss of General Revenue Sharing Funds would have a tremendous negative impact on the County's Capital Improvement Program, which is intergral to the effective provision of basic services;

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission strongly urges our congressional delegation to support the passage of the following items in the post-election session:

- (1) Extension of General Revenue Sharing for five years;
- (2) Continuation of Entitlement Fund; and,
- (3) Increased funding for local governments to help restore funds lost to inflation and the elimination of the State Revenue Sharing.

9. Federal Grant to Williamsburg Regional Library

R E S O L U T I O N

Federal Grant to Williamsburg Regional Library

WHEREAS, the Williamsburg Regional Library has been awarded \$3,000 in federal aid to purchase reading materials for the limited English speaking population; and,

WHEREAS, the James City County Board of Supervisors concurs that such funds support the goal of the Library to expand its services to this segment of the population.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors authorizes the County Administrator to execute the necessary documents to effect receipt of these funds by the Library.

10. Appropriation for Social Services Fuel Assistance Program

R E S O L U T I O N

Appropriation for Social Service
Fuel Assistance Program

WHEREAS, the Board of Supervisors of James City County has previously authorized an appropriation in the Social Services Fund; and,

WHEREAS, the James City County Welfare Board has requested a \$2,000 appropriation for emergency payments in conjunction with the Fuel Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors amends the appropriation and revenue for the Social Services Funds as follows:

Revenue from Commonwealth	+\$2,000
Fuel Assistant Program	+\$2,000

11. Resolution for Additions and Abandonment, Routes 607 and 609

R E S O L U T I O N

Additions and Abandonment in the State Secondary Road System

Route 607 and Route 602

WHEREAS, Route 607 has been constructed on new location from Route 60 to Route 602; and

WHEREAS, certain sections of Routes 607 and 602 have been altered as a result of the reconstruction of Route 607 on new location, these being shown on the attached sketch titled, "Changes in the Secondary System Due to Relocation and Construction on Route 607, Project 0607-047-116,C501, dated at Richmond, Virginia, July 15, 1980."

NOW, THEREFORE, BE IT RESOLVED that the portion of Secondary Route 607, i.e., Section 3 shown in red on the attached sketch titled, "Changes in the Secondary System Due to Relocation and Construction on Route 607, Project 0607-047-116,C501, dated at Richmond, Virginia, July 15, 1980" a distance of 0.57 mile from Route 60 to Route 602 be and hereby is added to the Secondary System of State Highways pursuant to Section 33.1-229 of the Code of Virginia as amended.

AND FURTHER, that portion of Secondary Route 607, i.e., Section 2 as shown in blue on the aforementioned sketch a distance of 0.02 mile be, and the same is, abandoned as a public road pursuant to Section 33.1-155 of the Code of Virginia as amended.

AND FURTHER, that portion of Secondary Route 602, i.e., Section 1 shown in blue on the aforementioned sketch a distance of 0.02 mile be, and the same is, abandoned pursuant to Section 33.1-155 of the Code of Virginia as amended.

F. BOARD CONSIDERATIONS

1. Landfill Operations Building

Mr. Wayland N. Bass, Director of Public Works, presented this matter to the Board stating that the County had received three bids for the construction of the Landfill Operations Building and A & E Constructors' bid was the lowest received. He commented that A & E Constructors' bid for \$62,280 was reduced by \$12,880 by the architects, by separating the water supply and sewage system from the contract and by modifying the specified roof, interior finish, door frames and glass. Mr. Bass asked that the Board adopt a resolution granting A & E Constructors Inc. the Landfill Office Project.

Mr. Frink moved for the approval of the resolution.

Mr. Edwards asked if there was any discussion on Mr. Frink's motion.

Mr. Bartlett asked Mr. Bass what size staff will be occupying the building.

Mr. Bass answered that there will be a manager and three operators occupying the building.

Mr. Frink asked what size the building will be.

Mr. Bass stated that the building will be 1,000 sq. ft.

Mr. Taylor commented that \$50,000 was a lot of money to invest in a 1,000 square foot building.

Mr. Bartlett stated that he would like to know from Mr. Magoon what special features the building will have at \$50 per square foot.

Mr. Bob Magoon, local architect, stated that A & E Constructors' bid is high because of the remote location and small size of the proposed office building.

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Mr. Taylor asked how extensive were the bids for the construction of the landfill building advertised.

Mr. Magoon said they originally sent out six bid packages, three of which were received, but one of the three bids wasn't accepted because the county requires the company to be bonded, and that particular bidder wasn't bonded.

Mr. Bartlett asked Mr. Magoon about the life-term of the building.

Mr. Magoon said that the building could last as long as 99 years.

Mr. Bartlett commented that he could not understand why the county should have to spend so much money for a landfill office building when the landfill itself may not last 10 years.

Mr. Magoon pointed out that the building is rather utilitarian which includes offices, storage space, locker and shower facilities and a kitchen area. He said that the landfill office will be a concrete block building on a concrete slab, which would decrease maintenance costs and shatterproof windows will help prevent vandalism.

Mr. DePue commented that the building sounds like it will be very austere, and the cost of the building stuns him. He said he would not support a vote for the building, and would rather wait and discuss the matter with Mr. Magoon in order to give a fair analysis. Mr. DePue asked if the job could be done for less money.

Mr. Oliver commented that the difference between the two qualified bidders was only \$1,000, both being in the \$62-63,00 category. He stated that he was also shocked by the cost of the building, but the staff had negotiated with the architects and reduced the figures by \$12,800. Mr. Oliver said that the infrastructure has to be put into the building regardless of the size.

Mr. Oliver suggested that the Board go on with the agenda but allow Mr. Magoon to get the plans if they did not feel comfortable with it.

Mr. Edwards asked the Board members if they wished to take Mr. Oliver's suggestion.

Mr. DePue commented that he would rather wait and discuss the matter later. He asked Mr. Magoon if there is a time frame for the completion of the building.

Mr. Magoon said that the contract states 120 calendar days.

Mr. Bartlett asked when the projected starting date of construction would be.

Mr. Magoon stated that the starting date is 30 days from authorization to proceed.

There being no further discussion, the Board decided to continue discussion of the landfill building later on in the meeting.

2. Full-time Clerk Typist Position - Sheriff's Department

Mr. Anthony Conyers, Jr., Director of Personnel, presented this matter to the Board. Mr. Conyers that the clerical load has increased in the Sheriff's Department over the past several months, and Sheriff Brenegan is requesting that the present part-time clerk-typist position be elevated to a full-time clerk-typist position. Mr. Conyers asked the Board to adopt the resolution authorizing the creation of the full-time clerk-typist position.

Mr. Bartlett stated that he was not concerned about the addition of a new position in the Sheriff's Department, but he feels that if another position is added, it should be a part of a comprehensive personnel plan.

Mr. Conyers stated that the workload is there, but he does not have a long-term public safety plan to offer.

Mr. Oliver stated that there is a County Law Enforcement Plan that the Board adopted three years ago that does speak to personnel. He said that a personnel committee issue was on the agenda and the staff's proposal would handle such matters as this. Mr. Oliver stated that the full-time position was actually asked for by the Sheriff in last year's budget, but the administrative staff had persuaded him to wait.

Mr. DePue commented that he was in favor of the position because any request from Sheriff Brenegan should be considered carefully since the Sheriff has a reputation for being rather conservative. He reiterated Mr. Conyers' remarks in that the scope of the operations has increased dramatically and clerical personnel are normally the backbone of any organization.

Mr. DePue moved for the approval of the resolution. The motion carried by a unanimous roll call vote.

R E S O L U T I O N

Full-time Clerk Typist Position - Sheriff's Department

WHEREAS, the James City County Board of Supervisors is desirous of reducing the clerical work backlog in the Sheriff's Department;

THEREFORE, BE IT RESOLVED by the James City County Board of Supervisors that a full-time Clerk Typist position be created in the Sheriff's Department, and

THEREFORE, BE IT FURTHER RESOLVED, that the part-time Clerk Typist position in the Sheriff's Department be eliminated.

3. Budget Calendar - FY1982 Budget

Mr. John E. McDonald, Assistant to the Administrator, presented this matter to Board stating that the staff has prepared a comprehensive calendar for the Board's review and endorsement as a working document. Mr. McDonald asked that the Board of Supervisors adopt the calendar with the right to subsequent amendments.

Mr. DePue suggested that the budget hearings be held in different locations in the county to allow for more citizen participation. He suggested that the Board slow the budget process down and not conclude by April 27th so that other necessary data will be available. Mr. DePue said that he would vote for the adoption of the budget calendar as a working document, with the understanding that his concerns be considered.

Mr. McDonald reminded the Board that in December they will have a work session to discuss the budget process and perhaps they should make a list of any changes they would like to see in the upcoming year.

There being no further discussion, Mr. Frink moved for the approval of the budget calendar as a working document. The motion carried by a unanimous roll call vote.

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4. Agreement - James City County/Transit Company

Mr. Anthony Conyers, Jr., Director of Transit, presented this matter to the Board of Supervisors, stating that at their last September meeting, the Board authorized the County Attorney to establish through the State Corporation Commission a corporation to assist in the manning of the county's transit system. Mr. Conyers asked that the Board have an organizational meeting to consider the by-laws for the corporation and adopt the agreement on November 3, 1980 at 3:00 P.M.

The Board granted Mr. Conyer's request.

5. Unappropriated Carry-forward Funds

Mr. John E. McDonald, Assistant to the County Administrator, presented this matter before the Board. He stated that a final report by the county's auditors showed a \$323,098 surplus. He said that even though this is good, because Congress failed to pass the General Revenue Sharing in September, the current budget anticipates \$250,000 in revenue sharing funds that remain in doubt. Mr. McDonald requested that the Board appropriate the \$323,098 to the Contingency Fund.

Mr. DePue asked Mr. McDonald if the \$250,000 in revenue sharing funds has been voted down.

Mr. McDonald answered that the General Revenue Sharing was deferred until after the 1980 election.

Mr. DePue asked if Board permission would be required before any of these funds could be expended.

Mr. McDonald replied that all expenditures and transfer from Contingency would need Board approval.

Mr. DePue moved for the approval of the resolution. The motion carried by a unanimous roll call vote.

RESOLUTION OF APPROPRIATION

WHEREAS, final audited cash balances for the results of operation of the James City County General Fund as of June 30, 1980 did reflect \$323,098 in unappropriated cash balances;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County does hereby amend previous appropriation to the General Fund of the County and authorizes and directs the following additional appropriation to be executed:

Carry-forward Funds: + \$323,098

General Fund Contingency: + \$323,098

G. BOARDS & COMMISSIONS

1. Personnel Committee

Mr. John E. McDonald, Assistant to the County Administrator, presented this matter before the Board. He stated that the Board requested that one or two Supervisors work with the administrative staff in preparing recommendations on salary and benefits for the FY1982 budget. Mr. McDonald stated that the staff would like to create a Personnel Committee to allow the Board to take an active role in personnel policies and procedures as a member of the committee as well as an elected official. Mr. McDonald asked the Board to endorse the staff recommendation and appoint one or two of its members, asking that consideration of appointments be made in executive session.

Discussion of this matter was deferred until the executive session.

H. MATTERS OF SPECIAL PRIVILEGE

None

I. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Oliver acknowledged Mr. Ed Overton and Mrs. Shirley Willis of the VPI Extension, present in the audience.

Mr. Oliver informed the Board that the staff had prepared a resolution setting forth guidelines for Halloween for the Board's consideration.

Following a brief discussion, the Board members decided not to adopt the resolution on Halloween.

Mr. Oliver requested that the Board go into executive session to discuss personnel issues and then meet at 3:00 P.M. on November 3rd, as the Board of Directors of the Transit Company, but recess this meeting until 4:00 P.M., November 3rd for the work session on the Law Enforcement Building.

J. BOARD REQUESTS AND DIRECTIONS

Mr. Taylor recommended that the staff proceed with whatever legal documents are necessary to sell Diascund Creek.

Mr. Edwards moved to go into executive session for the purpose of discussing legal matters, pursuant to Section 2.1-344 (a)(1) of the Code of Virginia, 1950, as amended. The motion carried unanimously.

The Board convened into executive session at 4:40 P.M. and reconvened to public session at 4:55 P.M.

Mr. Edwards moved the appointment of Mr. Gilbert A. Bartlett and Mr. Perry M. DePue to the Personnel Committee; and Mr. Fred Miller and Mr. James Pattis to the Regional Youth Services Advisory Board for a one-year term. The motion carried by a unanimous roll call vote.

The Board members held an informal discussion on the Landfill Operations Building and looked over the construction plans.

Mr. Bartlett commented that he felt the cost of the building is too much and while he could justify the showers and restrooms proposed for the area, he could not justify the extra expense for the kitchen, offices, storage area and lockerrooms.

Mr. Oliver stated that the County wants to be a good employer and he feels that it is appropriate to provide shower and lockerroom facilities considering the area and the type of work involved. He said that the building is being constructed to decrease maintenance costs and prevent vandalism because the landfill is located in a very remote area.

Mr. Edwards suggested that the Board defer the matter until November 3, 1980, and requested that the staff review the proposal and provide whatever additional information.

There being no further discussion, Mr. Edwards moved that the meeting be recessed until 4:00 P.M., November 3, 1980. The motion carried by a unanimous roll call vote.

The meeting RECESSED at 5:15 P.M.

James B. Oliver, Jr.
Clerk to the Board

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