

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE TWENTY-SIXTH DAY OF MAY, NINETEEN HUNDRED EIGHTY-ONE AT 7:30 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District
 Abram Frink, Jr., Vice-Chairman, Roberts District
 Gilbert A. Bartlett, Jamestown District (arrived at 3:15 P.M.)
 Perry M. DePue, Powhatan District
 Stewart U. Taylor, Stonehouse District

James B. Oliver, Jr., County Administrator
 John E. McDonald, Assistant to the County Administrator

B MINUTES

Mr. Frink moved to approve the Minutes of April 27, 1981 and May 11, 1981 as submitted. The motion carried by a 4-0 roll call vote.

C. HIGHWAY MATTERS

Mr. Frank N. Hall, Resident Engineer for the Virginia Department of Highways and Transportation, addressed the Board. He said that contractors will begin placing logos of businesses on Interstate 64 within 60 days. He informed the Board that the paving for the left turn lane on Longhill Road has begun, but improvements in the Grove area has not started but should be underway within 10 days. Mr. Hall further stated that the Safety Services Patrol on I-64 shall be discontinued due to the budget reduction.

Mr. Taylor commented that he had received calls concerning mowing the grass in the median between the Lightfoot Motel and Planter's Peanuts. He asked Mr. Hall if the Highway Department could mow the grass.

Mr. Hall replied that the Highway Department would have to obtain a waiver in order to do so and would also be setting a precedent if they did mow the grass.

Mr. Taylor asked if anyone else could mow the grass.

Mr. Hall replied that he could not keep a watch on the area 24 hours per day if someone chose to do it on their own, but that he could not authorize it.

Mr. Taylor asked Mr. Hall if he was preparing a recommendation to the Board concerning the accident involving the school bus at the entrance of Eastern State Hospital.

Mr. Hall said that he has met with local delegates about the situation and would provide something in writing to the Board.

Mr. Taylor asked Mr. Hall to check to see if land located on Route 655 belongs to the State and whether the State intends to abandon the property or sell it.

Mr. Hall said that he would check into the matter.

Mr. DePue asked Mr. Hall to have a traffic study conducted on Mooretown Road because he is concerned that the speed limit is too high in that area.

Mr. Hall answered that he would check into the matter.

Concerning the mishap near Eastern State, Mr. DePue commented that he has been informing persons that they will have their day in court and he

understands that Mr. Hall will prepare a recommendation to the Board on the Six Year Plan.

Mr. Hall commented that the funding is very low for this coming fiscal year.

Mr. Edwards asked when the public hearing is scheduled.

Mr. Oliver answered that the public hearing on the Six-Year Plan is scheduled for June 8, 1981 at 7:30 P.M.

D. PUBLIC HEARINGS

1. An ordinance to vacate a plat entitled "Shellbank Woods Phase I, Subdivision of Property of Shellbank Woods Corporation, James City County, Virginia" so that a new plat may be put to record.

Mr. Frank Morton, County Attorney presented this matter to the Board. He noted that the public hearing on this ordinance was continued to this meeting to allow him time to check into the ownership of a lot. He said that he has received a revised plat and in addition, the owner of the lot was an out-of-state property owner, therefore his concerns have been addressed and he has no problems with approval of the ordinance.

Mr. Edwards opened the public hearing.

Mr. Robert C. Clifford, President of the Shellbank Corporation, asked if this particular case was connected with the county's Public Works Department.

Mr. Morton answered that this is a different case.

There being no other speakers, Mr. Edwards closed the public hearing.

Mr. Taylor moved to approve the ordinance. The motion carried by a 5-0 roll call vote.

ORDINANCE NO. 144

AN ORDINANCE TO VACATE A PLAT ENTITLED "SHELLBANK WOODS PHASE I, SUBDIVISION OF PROPERTY OF SHELLBANK WOODS CORPORATION, JAMES CITY COUNTY, VIRGINIA."

WHEREAS, application has been made by Frederick S. Gore, Attorney at Law on behalf of Shellbank Woods Corporation to vacate a plat as more particularly described below; and

WHEREAS, notice that the Board of Supervisors of James City County would consider such application has been given pursuant to Section 15.1-482 and Section 15.1-431 of the Code of Virginia, 1950, as amended; and

WHEREAS, the Board of Supervisors did consider such application on the 26th day of May, 1981, pursuant to such notice and were of the opinion that such vacation would not result in any inconvenience and is in the interest of the public welfare.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of James City County, Virginia:

1. That that certain plat entitled "Shellbank Woods Phase I, Subdivision of Property of Shellbank Woods Corporation, James City County, Virginia", dated July 20, 1977 and prepared by Langley & McDonald, Engineers, Planners, Surveyors, Virginia Beach, Virginia and recorded in Plat Book 36, Page 2, in the Clerk's Office of the Courthouse for the City of Williamsburg, County of James City be vacated so that a new plat may be put to record accomplishing the following changes: Lots 8, 9, and 10 be revised to conform to the location of Vepco facilities on the common lot line between lots 9 and 10; a reduction in size of lot 31; and the revision of certain access and drainage easements affecting lots 5 and 6, and lots 18, 19, and 30.

AAJ927

2. That a new plat entitled, "Shellbank Woods Phase I, Subdivision of Property of Shellbank Woods Corporation, James City County, Virginia, Revised February 12, 1981", prepared by Langley & McDonald, Engineers, Planners, Surveyors, Virginia Beach, Virginia which plat reflects revisions to lots 5, 6, 8, 9, 10, 18, 19, 30, and 31, be put to record in the Clerk's Office of the Courthouse for the City of Williamsburg, County of James City, Virginia.

This ordinance shall be in full force and effect from the date of its adoption.

2. An ordinance to amend Chapter 2, Administration, of the Code of the County of James City, Virginia, Article II, Magisterial District, Election Districts and Election Precincts, by amending Section 2-5, Election District Boundaries to provide for appointment of members of the County Board of Supervisors, to establish boundary lines of the Election Districts and to name each Election District.

Mr. Edwards noted that the public hearing was continued from the May 18, 1981 meeting to allow the staff to address the Board's concern on what effect the first redistricting proposal would have since it would alleviate the seat of a current member of the School Board by shifting that particular subdivision into another district. He said concern was also expressed about the undesirability of dividing a single community.

Mr. Henry H. Stephens, Planner, presented this matter to the Board. He stated that the staff is offering two proposals on redistricting for the Board's consideration. He said that the first proposal avoids splitting the First Colony and Shellbank Subdivisions and would remain in the Berkeley District rather than be shifted to the Jamestown District. Mr. Stephens said that the second proposal leaves Shellbank Subdivision in the Berkeley District thereby protecting the seat of a present school board member who serves from the Berkeley District. He stated that both proposals shifts 368 people in the Mooretown Road area from the Powhatan District into the Berkeley District and also shifts the First Colony Subdivision and the area south of it to Route 31 from Berkeley District to Jamestown District.

Mr. Edwards reopened the public hearing which was continued from the May 18, 1981 Board meeting.

Mr. Robert L. Clifford, of Shellbank Subdivision, spoke against splitting the First Colony Subdivision and Shellbank because the residents consider themselves as one community.

Colonel Herron also spoke in opposition to the redistricting proposal that splits the First Colony and Shellbank area.

Ms. Alma White asked if the two proposals effect the Stonehouse District.

Mr. Edwards answered that the Stonehouse District is not affected by either proposal.

There being no other speakers, Mr. Edwards closed the public hearing.

Mr. Edwards moved to approve the redistricting proposal which shifts both First Colony and Shellbank from the Berkeley District to the Jamestown District.

A brief discussion centered around what will happen to the current School Board member if the motion carries (whether he will have to resign, and whether or not he would be eligible for reappointment. Mr. Morton, County Attorney, stated that a final decision would be in the hands of the Attorney General, and whatever action the Board takes will be effective from the date of their approval.

Mr. Frink asked if both proposal include the changes in the Mooretown Road area.

Mr. DePue pointed out that both proposals are the same in that regard.

Mr. Bartlett stated that he would vote against the motion. He said that he believes the county is dealing too much with houses and not enough with people and while he does not want to deal in personalities, he thinks it is important to recognize that people are involved. He said that if the motion does pass he hopes that it will be looked upon as a desire to keep the community of interest in the area, but if it does not pass, he hopes that the School Board member's seat can be preserved in the Berkeley District so that person would be eligible for reappointment. Mr. Bartlett noted that the area in question is a developing area for expansion, and in his opinion, if it comes down to redistricting a board or commission member out of an office or splitting a community of interest he would prefer that the latter is more appropriate.

Mr. Edwards commented that a relatively large community will eventually be divided at some point, although an effort is made to keep communities within the same district.

Mrs. Alma White asked what effect annexation will have on redistricting.

Mr. Edwards responded that he does not know what effect annexation will have on redistricting, but the Board has a deadline to meet before Election and cannot wait for a final annexation settlement.

Mr. Frink said that he would support the motion although he is concerned about splitting communities because he feels they should be kept together if possible because of civic leagues and other community organizations.

There being no further discussion, the motion carried by a 3-2 roll call vote with Messrs. Bartlett and Taylor voting no.

ORDINANCE NO. 55A-3

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 2, ADMINISTRATION, OF THE CODE OF JAMES CITY, VIRGINIA, ARTICLE II, MAGISTERIAL DISTRICT, ELECTION DISTRICTS AND ESTABLISH BOUNDARY LINES OF THE ELECTION DISTRICTS FOR THE ELECTION OF MEMBERS OF THE BOARD OF SUPERVISORS OF JAMES CITY COUNTY, AND TO NAME EACH ELECTION DISTRICT.

BE IT ORDAINED, by the Board of Supervisors of James City County, Virginia, Chapter 2, Administration, of the Code of the County of James City, Virginia, Article II, Magisterial District, Election Districts and Election Precincts, be and the same is, hereby amended and reordained by amending Section 2-5, Election District Boundaries, to establish boundary lines of the election districts for the election of members of the Board of Supervisors of James City County, and to name each election district as follows:

CHAPTER 2

ADMINISTRATION

Article II. Magisterial District, Election Districts, and Election Precincts

Section 2-5. Election district boundaries.

Berkeley Election District. Beginning at a point where State Route 5 intersects the Williamsburg City limits; thence northerly following the Williamsburg City limits to the point at which they intersect the York County line; thence northerly following the York County line to the point on State Route 603 where it crosses the C&O Railroad line; thence southerly following the C&O Railroad line to the point directly parallel from where State Route 658 intersects U. S. Route 60 (West); thence westerly crossing U. S. Route 60 (West) and following the center line of State Route 658 to State Route 612; thence westerly to the point where Longhill Swamp intercepts Powhatan Creek; thence following the center line of Powhatan Creek to a point where an unnamed tributary of Powhatan Creek, located 3,100 feet south of State Route 613, branches off in a westerly direction; thence following the center line of that unnamed tributary to its closest point to State Route 614, that point being located 6,000 feet north of State Route 5; thence due westerly to Shell Bank Creek; thence following the center line of Shell Bank Creek to the point where it intersects State Route 5; thence easterly following the center line of State Route 5 to a point where it intersects State Route 614; thence southerly

AAJ927

following the center line of State Route 614 to the point where it intersects State Route 31; thence northerly following the center line of State Route 31 to its intersection with Powhatan Creek; thence northerly following the center line of Powhatan Creek to its intersection with State Route 5; thence easterly following the center line of State Route 5 to the point of beginning.

Jamestown Election District. Beginning at a point where State Route 5 intersects the Williamsburg City limits; thence westerly following the center line of State Route 5 to its intersection with Powhatan Creek; thence southerly following the center line of Powhatan Creek to its intersection with State Route 31; thence following the center line of State Route 31 to the point where it intersects with State Route 614; thence northerly following the center line of State Route 614 to the point where it intersects with State Route 5; thence westerly following the center line of State Route 5 to the point where it intersects Shell Bank Creek; thence southerly following the center line of Shell Bank Creek extended to the center line of the James River; thence easterly following the center line of the James River and the James City County-Surry County line to a point where it intersects the center line of College Creek; thence northerly following the center line of College Creek to its intersection with the Colonial Parkway; thence following the center line of the Colonial Parkway to its intersection with Halfway Creek; thence following the center line of Halfway Creek to its confluence with Tutter's Neck Creek; thence following the center line of Tutter's Neck Creek and its tributaries to the point where they intersect U. S. Route 60 (East) 3,000 feet southeast of the Williamsburg City limits; thence northerly following the center line of U. S. Route 60 (East) to the Williamsburg City limits; thence following the Williamsburg City limits westerly to the point of beginning.

Powhatan Election District. Beginning at the intersection of State Route 646 and U. S. Route 60 (West); thence westerly following the center line of U. S. Route 60 (West) to a point 600 feet west of State Route 649; thence southerly following the property line of James City County Land Map, Section 8, parcels 81 and 82 to an unnamed tributary of Yarmouth Creek; thence southerly following the center line of that tributary to Yarmouth Creek; thence following the center line of Yarmouth Creek to Shipyard Creek; thence following the center line of Shipyard Creek to the Chickahominy River; thence southerly following the center line of the Chickahominy River and the James City County-Charles City County line to the center line of the James River; thence easterly following the center line of the James River and the James City County-Surry County line to Shell Bank Creek; thence northerly following Shell Bank Creek to the point closest to State Route 614, located 6,000 feet north of State Route 5; thence due east to State Route 614, thence due east 1,300 feet to an unnamed tributary of Powhatan Creek; thence northerly following the center line of Powhatan Creek to the point where it intersects Longhill Swamp; thence easterly following the center line of Powhatan Creek to the intersection of State Routes 612 and 658; thence northerly following the center line of State Route 658 extending across U. S. Route 60 (West) to a point on the C&O Railroad line directly parallel from where U. S. Route 60 intersects State Route 658; thence northerly following the C&O Railroad line to a point where it is crossed by State Route 603 and the York County line; thence westerly following the York County line to the point of beginning.

Roberts Election District. Beginning at a point where Penniman Road intersects U. S. Route 60 (East) at the Williamsburg City and York County line limits; thence easterly following the James City County-York County line to the junction with the Newport News City line, thence southerly with the James City County-Newport News line to the center line of the James River and the James City County-Surry County line; thence westerly following the center line of the James River to a point where College Creek intersects the James River; thence northerly following the center line of College Creek to a point where it intersects the Colonial Parkway; thence northerly following the center line of the Colonial Parkway to its intersection with Halfway Creek; thence following the center line of Halfway Creek to the confluence of Tutter's Neck Creek; thence following the center line of Tutter's Neck Creek to its tributaries to the point at which they intersect U. S. Route 60 (East) 3,000 feet southeast of the Williamsburg City limits; thence westerly following the center line of U. S. Route 60 (East) to the point of beginning.

Stonehouse Election District. Beginning at the intersection of State Route 646 and U. S. Route 60 (West); thence westerly following the center line of U. S. Route 60 (West) to a point 600 feet west of State Route 649; thence southerly following the property line of James City County Land Map, Section 8 parcels 81 and 82 to an unnamed tributary of Yarmouth Creek; thence southerly following the center line of that tributary to Yarmouth Creek; thence following the center line of Yarmouth Creek to Shipyard Creek; thence following the center line of Shipyard Creek to the Chickahominy River; thence northerly following the Chickahominy River and the James City County-Charles City County line to a point being the corner of the New Kent County-James City County boundary lines; thence northerly following the New Kent County-James City County line to the center line of the York River; thence easterly following the center line of the York River and the James City County line to a point being corner of the James City County-York County boundary lines; thence southerly following the James City County-York County line to the point of beginning.

This ordinance shall be effective this 26th day of May, 1981.

E. CONSENT CALENDAR

Mr. Edwards moved to approve all items on the Consent Calendar. The motion carried by a 5-0 roll call vote. The following items were approved:

1. Certification of Warrants

RESOLUTION

CERTIFICATION OF WARRANTS

WHEREAS, the Board of Supervisors of James City County must certify warrants under the Code of Virginia;

THEREFORE, BE IT RESOLVED, that on a motion made by Mr. Edwards and carried by a majority roll-call vote, the Board of Supervisors of James City County hereby certifies the following warrants for the month of April, 1981:

GENERAL FUND	Checks	#13667-13982
	Checks	#100001-10003
	Totalling	\$968,984.73
GENERAL FUND PAYROLL	Checks	#27149-27395
	Checks	#200001-200259
	Totalling	\$189,449.10
SANITARY DISTRICT NO. 1	Checks	#106-107
	Totalling	\$625.00
SANITARY DISTRICT NO. 2	Checks	#236-239
	Totalling	\$3,007.73
SANITARY DISTRICT NO. 3		Account Closed
SUBDIVISION ESCROW		- 0 -
COMMUNITY DEVELOPMENT	Checks	#328-334
	Totalling	\$24,857.10
JCC BOND SINKING FUND		- 0 -
REVENUE SHARING	Checks	#726-730
	Check	#400001
	Totalling	\$5,357.70

AAJ927

following the center line of State Route 614 to the point where it intersects State Route 31; thence northerly following the center line of State Route 31 to its intersection with Powhatan Creek; thence northerly following the center line of Powhatan Creek to its intersection with State Route 5; thence easterly following the center line of State Route 5 to the point of beginning.

Jamestown Election District. Beginning at a point where State Route 5 intersects the Williamsburg City limits; thence westerly following the center line of State Route 5 to its intersection with Powhatan Creek; thence southerly following the center line of Powhatan Creek to its intersection with State Route 31; thence following the center line of State Route 31 to the point where it intersects with State Route 614; thence northerly following the center line of State Route 614 to the point where it intersects with State Route 5; thence westerly following the center line of State Route 5 to the point where it intersects Shell Bank Creek; thence southerly following the center line of Shell Bank Creek extended to the center line of the James River; thence easterly following the center line of the James River and the James City County-Surry County line to a point where it intersects the center line of College Creek; thence northerly following the center line of College Creek to its intersection with the Colonial Parkway; thence following the center line of the Colonial Parkway to its intersection with Halfway Creek; thence following the center line of Halfway Creek to its confluence with Tutter's Neck Creek; thence following the center line of Tutter's Neck Creek and its tributaries to the point where they intersect U. S. Route 60 (East) 3,000 feet southeast of the Williamsburg City limits; thence northerly following the center line of U. S. Route 60 (East) to the Williamsburg City limits; thence following the Williamsburg City limits westerly to the point of beginning.

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2. Contingency Transfer - Clerk of Circuit Court Audit

R E S O L U T I O N

CLERK OF CIRCUIT COURT AUDIT COSTS

WHEREAS, the Clerk of the Circuit Court does periodically have an audit of his financial records, and,

WHEREAS, James City County is responsible to pay one-fourth of the cost of these audits;

NOW, THEREFORE, BE IT RESOLVED, by the James City County Board of Supervisors that \$1,070.00 be appropriated from the Contingency Account to pay for audits for calendar years 1978 and 1979 for the Clerk of the Circuit Court.

3. School Board Refund - FY 1981

R E S O L U T I O N

SCHOOL BOARD REFUND

WHEREAS, the Williamsburg-James City County Joint School Board does annually refund the excess of the appropriation given to it by James City County; and

WHEREAS, the County auditors of Public Accounts for the Commonwealth require that the refund be offset against the contribution to the School Board expense account rather than be accounted for as revenue to the County,

NOW, THEREFORE, BE IT RESOLVED, that the revenue account refund from the Joint School Board (0001 309-0955) with a budget of \$100,000.00 be shown as an expenditure refund rather than revenue.

4. Closing of Capital Projects

R E S O L U T I O N

CLOSE-OUT OF CAPITAL PROJECTS

WHEREAS, certain capital projects have been completed with balances remaining to be closed-out,

NOW, THEREFORE, BE IT RESOLVED, by the James City County Board of Supervisors that the following capital project balances be transferred to the water development account.

Toano Test Well	\$2,351.42
Owens-Illinois (Revenue Sharing)	2,902.75

AAJ927

5. Capitalized Lease PurchaseR E S O L U T I O NCAPITALIZED LEASE PURCHASES

WHEREAS, James City County has entered into an agreement to lease two word processing machines; and

WHEREAS, this transaction will be accounted for as a capitalized lease purchase in accordance with generally accepted accounting principles and in compliance with reporting requirements of the Auditor of Public Accounts;

NOW, THEREFORE, BE IT RESOLVED, by the James City County Board of Supervisors that \$25,425.00 be appropriated as revenue from financing agreements and that \$25,425.00 be appropriated as capital outlay in the General Fund for the lease purchase of two word processing machines.

6. CASE NO. CUP-11-81 - Conditional Use Permit for Mobile Home
Ms. Edith GravesR E S O L U T I O NConditional Use Permit

WHEREAS, it is understood that all conditions for consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a mobile home on property owned or developed by the applicant as described below and on the attached site location:

Applicant:	Edith Graves
Tax Map ID:	(21-1) (1-14)
District:	Stonehouse
Zoning:	A-1, General Agricultural
Permit Terms:	Not applicable
Further Conditions:	None

7. CASE NO. CUP-12-81 - Conditional Use Permit for Mobile Home
Schneider's TransportR E S O L U T I O NConditional Use Permit

WHEREAS, it is understood that all conditions for consideration of an application for a Conditional Use Permit have been met;

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that a Conditional Use Permit be granted for the placement of a mobile home on property owned or developed by the applicant as described below and on the attached site location:

Applicant: Schneider's Transport
 Tax Map ID: (13-1) (1-9)
 District: Stonehouse
 Zoning: A-1, General Agricultural
 Permit Terms: Expires October 1, 1981
 Further Conditions: Issuance of the permit shall be withheld until site plan approval has been granted.

8. Utility Appropriation Transfers - Fire Department

R E S O L U T I O N

UTILITY APPROPRIATION TRANSFERS - FIRE DEPARTMENT

WHEREAS, the Auditor of Public Accounts for the Commonwealth now requires that all utilities for County buildings be accounted for in the Building and Grounds Department;

NOW, THEREFORE, BE IT RESOLVED, by the James City County Board of Supervisors that the Fire Department Utility Budget (0001 071-0207) of \$18,040.00 For FY 81 be transferred to the Buildings and Grounds Department along with all year-to-date expenditures charged to this account;

FURTHER, BE IT RESOLVED, by the Board of Supervisors that the Fire Department Utility Budget (0001 071-0207) of \$23,350.00 for FY 82 also be transferred to the Buildings and Grounds Department.

F. BOARD CONSIDERATIONS

1. Matthew Whaley Renovation Capital Budget

Mr. John E. McDonald, Assistant to the County Administrator, presented this matter to the Board. He explained that in a meeting with the Chairmen of both School Boards, the Mayor of the City, and the Chairman of the Board of Supervisors; the City and County and the Schools have agreed to the following concerning the Matthew Whaley Renovation:

1. The City is to appropriate \$24,921 additional, over their previous appropriation ceiling to complete the renovation program, excluding the roof.
2. The School Boards to pay for the renovation and repair of the roof using the operating budget surplus resulting from under expenditures.
3. The School Boards agree to a limit of \$1,431,050 on the renovation, or \$715,525 per locality.
4. The County agrees to withdraw its objection to the use of operating funds for the roof.
5. All operating budget surplus funds are to be returned on a 72.4% County/27.6% City basis, regardless of source.

Mr. McDonald asked the Board to adopt a resolution endorsing the tentative agreement and revising the current appropriation to Matthew Whaley to reflect the reduction in the appropriation.

Mr. Frink moved to approve the resolution. The motion carried by a 5-0 roll call vote.

AAJ927

RESOLUTIONMATTHEW WHALEY RENOVATIONCAPITAL PROJECTS APPROPRIATION

WHEREAS, the Board of Supervisors of James City County is in receipt of a proposal for the final resolution of the Matthew Whaley Renovation Project and;

WHEREAS, the Capital Project Fund budget for the fiscal year ending June 30, 1982, was balanced by reallocating \$55,000 from previous appropriations and the detail of this reallocation needs to be identified:

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County endorses the proposal tentatively agreed to by representatives of both School Boards, the City and County as described in the attached correspondence from the Chairman and;

BE IT FURTHER RESOLVED that the following budget adjustments in the Capital Projects Budget be executed:

Reappropriated - FY1982 Capital Projects	+ \$55,000
Matthew Whaley Renovation Project	- \$30,000
School Administration Building	- \$25,000
Matthew Whaley Renovation Project	- \$ 3,975
Water Development Contingency	+ \$ 3,975

2. FY 1982 Cost of Living Allocations

Mr. James B. Oliver, Jr., County Administrator, presented this matter to the Board. He said that the staff is asking that the Board approve a resolution that amends the previous appropriation resolution which allocates the 9.5% cost-of-living increase to each of the affected departments.

Mr. Bartlett moved to approve the resolution. The motion carried by a 5-0 roll call vote.

RESOLUTIONALLOCATION OF COST OF LIVING

WHEREAS, the Board of Supervisors has previously appropriated \$330,000 to implement a 9.5% cost of living for County employees as of July 1, 1981;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County hereby amends the resolution of appropriation by deleting \$330,000 from Non-Departmental and adding \$330,000 to the previous appropriations for the purposes and in the amounts listed below:

GENERAL ADMINISTRATION

Board of Supervisors	3,330
County Administration	18,645
County Attorney	5,300
Program Development/Evaluation	3,540
Personnel and Safety	5,755
Data Processing	5,545
Total General Administration	<u>\$42,115</u>

FINANCIAL ADMINISTRATION

Office of Finance	24,290
Commissioner of Revenue	10,300
Real Estate Assessments	10,360
Treasurer	11,215
Total Financial Administration	<u>\$56,165</u>

PLANNING AND DEVELOPMENT

Planning and Development	15,860
VPI/SU Extension Service	6,050
Total Planning and Development	<u>\$21,910</u>

JUDICIAL ADMINISTRATION

Clerk of the Circuit Court	12,400
Total Judicial Administration	<u>\$12,400</u>

PUBLIC SAFETY

Sheriff	31,635
Police Department	12,710
Fire Department	71,300
Emergency Medical Services	16,245
Civil Defense	4,090
Animal Control	3,205
Central Dispatch	8,315
Total Public Safety	<u>\$147,500</u>

PUBLIC WORKS

Public Works	9,900
Building Inspections	8,840
Refuse Disposal	10,015
Mosquito Control	800
Buildings and Grounds	11,090
Maintenance Garage	6,205
Total Public Works	<u>\$46,850</u>

PUBLIC SERVICES

Recreation/Cultural	3,060
Total Public Services	<u>\$3,060</u>

TOTAL	<u>\$330,000</u>
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3. New Horizons Memorandum of Understanding

Ms. Vivian Rountree, Community Development Director, presented this matter to the Board. She stated that the matter was tabled at the Board's May 11, 1981 meeting to address Mr. Bartlett's concerns. She said that she had discussed the matter with Mr. Bartlett since that time, and the staff still recommends that the Board approve the resolution.

Mr. Frink moved to approve the resolution.

AAJ927

Mr. Bartlett commented that Ms. Rountree has addressed his concerns. He said that he received the guide book for New Horizons Programs as well as a report from the City of Suffolk. He said that after six months the Board must appoint a citizens committee that represents the community and they will have the ongoing responsibility to submit reports that will be reviewed by the Board. Mr. Bartlett said that he would support the motion with the understanding that the program be reevaluated.

The motion carried by a 5-0 roll call vote.

R E S O L U T I O N

TO ESTABLISH A NEW HORIZONS
FAIR HOUSING ASSISTANCE PROJECT

WHEREAS, the Housing and Community Development Act of 1977 as amended provides James City County, Virginia with federal assistance in the form of Community Development Block Grant funds to carry out eligible community development activities under said Act; and

WHEREAS, James City County has agreed to comply with Title VIII of the Civil Rights Act of 1968 (PubL-90-284) as amended; and

WHEREAS, James City County supports the efforts of the Office of Community Development to upgrade the Fair Housing capabilities of James City County; and

WHEREAS, the Board has been requested to authorize the County Administrator to execute the New Horizons Fair Housing Memorandum of Understanding between James City County, Virginia and HUD's Office of Fair Housing and Equal Opportunity Office of Voluntary Compliance.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia that the County Administrator is hereby authorized and directed to execute the necessary agreements to carry out the New Horizons Fair Housing Assistance Project.

4. Regional Library Board

Mr. James B. Oliver, Jr., County Administrator, presented this matter to the Board. He explained that in March the Library Board informed both the City and County that based on their evaluation the Library Board would face a deficit of \$18,000. He said that in an effort to maintain budgetary control the Library Board has reduced the projected deficit from \$18,000 to \$5,000 and is asking that the City and County contribute that balance, therefore the staff is requesting that the Board adopt the first resolution which would transfer \$2,500 from Contingency to the Regional Library Board for FY 1981. He also asked they they adopt a second resolution authorizing the transfer of \$1,695 from the Cultural Center account to the Library account to equalize the City and County appropriations for FY 1982 at \$143,400 each.

Mr. Edwards moved to approve the resolutions. The motion carried by a 5-0 roll call vote.

R E S O L U T I O N

TRANSFER OF CONTINGENCY FUND

REGIONAL LIBRARY BOARD

WHEREAS, the Board of Trustees of the Williamsburg Regional Library Board has requested additional contributions from James City County and the City of Williamsburg to fund a \$5,000 deficit primarily resulting from the failure to fully budget for utility expenses; and

WHEREAS, the Board of Supervisors of James City County has created a contingency fund to allow consideration for unexpected expenditures or revenue shortfalls;

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of James City County authorizes the transfer of \$2,500 from the Contingency Fund to the Contribution to the Williamsburg Regional Library Board and, subject to a similar action by the City Council of the City of Williamsburg, directs that such funds be drawn and forwarded to the Regional Library Board.

R E S O L U T I O N

CONTRIBUTION TO THE WILLIAMSBURG REGIONAL LIBRARY
FOR OPERATIONS IN THE 1981 FISCAL YEAR

WHEREAS, the Board of Supervisors of James City County has previously appropriated funds for the operations of the Williamsburg Regional Library and Cultural Center for the 1982 fiscal year; and

WHEREAS, the Board of Supervisors has previously approved a budget that has specified \$141,705 for the operations of the Library and \$14,370 for the operations of the Cultural Center:

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of James City County does hereby clarify and amend the previously identified contributions as follows:

1. That the contribution for the ongoing operations of the Williamsburg Regional Library shall be \$143,400.
2. That the contribution for the operations of the Cultural Center shall be \$12,675 and shall not be disbursed until such time as the Regional Library Board of Trustees formally requests these funds and the Board of Supervisors and City Council have approved their respective contributions.

5. Property Use Agreement - Tewning Road

Mr. John E. McDonald, Assistant to the County Administrator, presented this matter to the Board. He explained that the James City Service Authority owns property on Tewning Road and the County has constructed and is operating a maintenance garage facility on Tewning Road. He asked the Board to adopt a resolution to formalize a property use agreement between the Board of Supervisors and the Board of Directors of the James City Service Authority which defines the rights of both parties for the use of the Tewning Road property.

Mr. DePue moved to approve the resolution. The motion carried by a 5-0 roll call vote.

R E S O L U T I O N

JOINT RESOLUTION OF THE JAMES CITY SERVICE AUTHORITY
AND THE BOARD OF SUPERVISORS

PROPERTY USE AGREEMENT

WHEREAS, the James City Service Authority owns certain property situated on Tewning Road in James City County, and

AAJ927

WHEREAS, James City County has constructed a County garage with associated facilities on the said property, and

WHEREAS, the county and the Authority are desirous of reaching certain agreements concerning the property and the garage.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors and the James City Service Authority of James City County, Virginia, hereby authorize and direct the appropriate officers to execute that certain agreement dated June 8, 1981 entitled James City Service Authority - James City County - Property Use Agreement.

6. Adoption of Purchasing Manual

Mr. John E. McDonald, Assistant to the County Administrator addressed the Board on this matter. He noted that the Board had received a copy of the Purchasing Manual on May 18, 1981 for their review. He asked the Board to adopt a resolution endorsing the manual and noted that the Board has authorized the establishment of a Purchasing Agent position in the Finance Department for FY 1982.

Mr. Bartlett moved to approve the resolution. The motion carried by a 5-0 roll call vote.

RESOLUTION

ADOPTION OF PURCHASING MANUAL

WHEREAS, it has been deemed desirable to adopt a centralized purchasing system for the more efficient and economical purchase or contract for all supplies, materials, equipment and contractual services required by any department or agency of James City County; and

WHEREAS, the policies and procedures to accomplish this end have been incorporated into a document known as the "James City County Purchasing Manual";

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County that it hereby adopts the "James City County Purchasing Manual" as the County's purchasing policies and procedures, and

BE IT FURTHER RESOLVED that the Board of Supervisors authorizes the County Administrator to issue changes to the procedures contained in the "James City County Purchasing Manual" as they become necessary.

G. MATTERS OF SPECIAL PRIVILEGE

Mr. Edwards asked if anyone in the audience wished to address the Board on any matter. No one chose to speak.

H. REPORTS OF THE COUNTY ADMINISTRATOR

1. Virginia Employment Commission

Mr. Anthony Conyers, Jr., Director of Personnel, addressed the Board on this matter. He explained that the county has been notified that the local office of the Virginia Employment Commission will be closed on June 30, 1981 because of the budget reduction proposed by President Reagan. He noted that various local employers rely on the local VEC office such as the Pottery and Busch Gardens as well as those persons who are low income and unemployed who could least afford to make a sixty to eighty round trip to the Newport News Office. Mr. Conyers stated that because of the impact the closing of the local VEC office will have on employers and citizens of the County, the staff is asking the Board to adopt a resolution which would urge the VEC to reconsider closing the Virginia Employment Office in the Williamsburg-James City County area. He noted that Mr. Norman Beatty of Colonial Williamsburg was present and would like to address the Board.

Mr. Taylor asked if the county would have to be served by the Newport News area.

Mr. Conyers replied that the county would be served by the Newport News Office and in effect will receive a 80% cut in services.

Mr. Norman Beatty stated that he supports the resolution prepared by the county staff. He said that Colonial Williamsburg utilizes the services of VEC particularly since there is a lot of seasonal work offered. He said that most businesses are small and look to VEC for their assistance. He asked the Board to support the resolution as prepared by the county staff.

Mr. Bartlett moved to approve the resolution.

Mr. DePue commented that citizens in general would like the federal government to cut back on spending and now the message seems to be not to cut back. He said that he would support the motion because he believes that the citizens of the county are being asked to bear more than their share of the budget cuts by the Virginia Employment Commission.

Mr. Bartlett said that he has noticed that VEC cuts are affecting suburban and rural areas since the Surry Office was closed approximately six months ago and Surry is an area that provides a lot of seasonal employment. He said that he feels the budget cuts should be made across the board.

The motion carried by a 5-0 roll call vote.

R E S O L U T I O N

TO URGE THE VIRGINIA EMPLOYMENT COMMISSION COMMISSIONER TO RECONSIDER THE CLOSING OF THE LOCAL VEC OFFICE

WHEREAS, the Virginia Employment Commission has maintained an office in the area for the past 9 years; and

WHEREAS, the citizens of James City County use that office for employment services and unemployment claim processing; and

WHEREAS, the employers located in James City County rely on the local Virginia Employment Commission Office for employment services; and

WHEREAS, it appears that James City County citizens are being asked to bear more than their share of the budget reduction cuts by the Virginia Employment Commission.

THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia that the Board urges reconsideration of the decision to close the Virginia Employment Commission Office located in the Williamsburg-James City County area; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Commissioner of the Virginia Employment Commission.

I. BOARD REQUESTS AND DIRECTIVES

Mr. Edwards moved to go into executive session to discuss a personnel matter pursuant to Section 2.1-344 (a)(1), of the Code of Virginia, 1950 as amended. The motion carried by a unanimous roll call vote.

The Board convened into executive session at 4:25 P.M. and returned to public session at 4:55 P.M.

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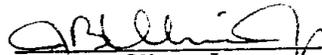
Mr. Bartlett moved to appoint Mr. John G. Zimmerman to complete the term of Mr. Thomas Vaughan on the Industrial Development Authority. The motion carried by a 5-0 roll call vote.

Mr. Frink suggested that one of the Board members should participate in the trip to Richmond on Virginia Employment Commission. Mr. Bartlett volunteered to participate.

Mr. Oliver advised the Board of the recent offer of employment to Mr. Daniel Lynn as Assistant to the County Administrator/Development.

Mr. Edwards moved to adjourn. The motion carried by a 5-0 roll call vote.

The meeting ADJOURNED at 5:00 P.M.


James B. Oliver, Jr.
Clerk to the Board