

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE TWENTY-SEVENTH DAY OF DECEMBER, NINETEEN HUNDRED EIGHTY-TWO AT 3:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

Abram Frink, Jr., Chairman, Roberts District  
 Perry M. DePue, Vice-Chairman, Powhatan District  
 Jack D. Edwards, Berkeley District  
 Thomas D. Mahone, Jamestown District  
 Stewart U. Taylor, Stonehouse District

James B. Oliver, Jr., County Administrator  
 Frank M. Morton, III, County Attorney  
 John E. McDonald, Assistant to the County Administrator

**B. MINUTES - December 13, 1982**

Mr. Frink asked the Board members if there were any corrections or addition to the minutes. Mr. Mahone requested that Mr. Tabb's initials be corrected on Page 5 to read: Rev. J. B. Tabb, Sr. He then made a motion to approve the minutes.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

**C. HIGHWAY MATTERS**

Mr. Frank N. Hall, Resident Engineer, had nothing new to report to the Board.

Mr. Taylor requested that a pothole at the intersection of Rt. 60 and Anderson's corner be filled.

Mr. Edwards asked if the State had provided budget guidance to the Highway Department.

Mr. Hall replied that he had heard nothing.

**D. CONSENT CALENDAR**

Mr. Frink asked the Board if there were any items that they wished to have removed from the Consent Calendar. Mr. Mahone requested that the titles on Item D-2, appointments to the Service Authority Board, be removed. Mr. DePue then moved for the approval of the Consent Calendar with the proposed amendment.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

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1. Certification of WarrantsR E S O L U T I O NCERTIFICATION OF WARRANTS

WHEREAS, the Board of Supervisors of James City County must certify warrants under the Code of Virginia;

THEREFORE, BE IT RESOLVED, that on a motion made by Mr. DePue and carried by a majority roll-call vote, the Board of Supervisors of James City County hereby certifies the following warrants for the month of November 1982:

|                         |           |                |
|-------------------------|-----------|----------------|
| GENERAL FUND            | Checks    | #106237-106682 |
|                         | Totalling | \$1,356,781.58 |
| GENERAL FUND PAYROLL    | Checks    | #210524-211112 |
|                         | Totalling | \$261,134.45   |
| SANITARY DISTRICT NO. 1 | Checks    | #500028-500030 |
|                         | Totalling | \$803.24       |
| SANITARY DISTRICT NO. 2 | Checks    | #600156-600167 |
|                         | Totalling | \$9,141.25     |
| SUBDIVISION ESCROW      |           | -0-            |
| COMMUNITY DEVELOPMENT   | Checks    | #419-428       |
|                         | Totalling | \$29,596.98    |
| REVENUE SHARING         | Checks    | #400030-400031 |
|                         | Totalling | \$99,006.78    |

2. Appointments to the Service Authority BoardR E S O L U T I O N

WHEREAS, the Board of Supervisors of James City County appoints and establishes terms of appointment for members of the Board of Directors of the James City Service Authority.

NOW, THEREFORE, BE IT RESOLVED that the following appointments have been made to the Board of Directors of the James City Service Authority:

|                   |                  |                 |
|-------------------|------------------|-----------------|
| Perry M. DePue    | July 1, 1981     | - June 30, 1984 |
| Thomas D. Mahone  | January 11, 1982 | - June 30, 1983 |
| Jack D. Edwards   | July 1, 1981     | - June 30, 1984 |
| Abram Frink, Jr.  | July 1, 1980     | - June 30, 1983 |
| Stewart U. Taylor | July 1, 1982     | - June 30, 1985 |

**E. BOARD CONSIDERATIONS**1. New Positions in Police Department

Mrs. Darlene L. Burcham, Assistant to the County Administrator, presented this matter to the Board stating that the staff feels that these three positions are essential to managing our current crime prevention and investigation activities and that these needs should be addressed as soon as possible.

This matter was discussed extensively with Mr. Mahone expressing his concerns regarding hiring a replacement for the one Sergeant that was on light

Messrs. Frink and DePue stated that they would support all three positions.

Because there were mixed feelings on the matter, Mr. Edwards suggested that the Board recess for five minutes.

The Board **RECESSED** from 3:40 P.M. until 3:45 P.M. at which time Mr. Frink made a motion to vote on each position separately.

1 Crime Prevention Officer - On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone (4). NAY: Taylor (1). Motion passed by a 4-1 vote.

1 Investigator - On a roll call, the vote was AYE: Frink, DePue, Edwards (3). NAY: Mahone, Taylor (2). Motion passed by a 3-2 vote.

1 Sergeant - On a roll call, the vote was AYE: Frink, DePue, Edwards, Taylor (4). NAY: Mahone (1). Motion passed by a 4-1 vote.

Mr. Edwards suggested that the minutes reflect that the approval of these positions will not permanently develop five Sergeants, i.e., that if the person who is disabled or not on full duty leave the force that position would not necessarily be allocated as a Sergeant without the approval of the Board.

Mr. DePue then made a motion to approve the appropriation of \$29,892 from contingency to fund the three positions.

On a roll call, the vote was AYE: Frink, DePue, Edwards (3). NAY: Mahone, Taylor (2). Motion passed by a 3-2 vote.

R E S O L U T I O N

WHEREAS, the Board of Supervisors of James City County is committed to quality law enforcement, and

WHEREAS, three additional positions are essential to continued crime prevention and investigation activities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County authorizes the following new positions in the Police Department: 1 Crime Prevention Officer, 1 Investigator, and 1 Sergeant; and an appropriation from Contingency as indicated below:

|                        |            |
|------------------------|------------|
| From: Contingency      | - \$29,892 |
| TO: Police Department  |            |
| Salaries               | + \$22,870 |
| Fringes                | + 6,632    |
| Uniform Care Allowance | + 390      |
|                        | + \$29,892 |

2. Purchasing Manual Revisions

Mrs. Burcham presented this matter to the Board stating that at the request of the Board, Section I had been revised. She recommended approval of the resolution which asks the Board to approve the revised Purchasing Manual.

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Mr. DePue made a motion to make the following amendments to Section 1-101(4):

1. Add **"James City Service Authority"** after the Board of Supervisors.
2. Add **"goods or services of"** after purchases of.
3. Delete **"and all contracts for consulting services."**

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

Mr. Mahone made a suggestion that in Section 2-102. Small Purchase that the following sentence be underlined and a memorandum sent out reflecting this: "Care must be taken to ensure that purchase requirements are not fragmented in order to fall within the dollar limits established, thereby circumventing competitive sealed bidding requirements."

Mr. Frink then moved for the approval of the resolution.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

#### R E S O L U T I O N

##### REVISION OF PURCHASING MANUAL

WHEREAS, a centralized purchasing system has been adopted for the efficient and economical purchase of all supplies, materials, equipment and contractual services required by any department or agency of James City County; and

WHEREAS, the policies and procedures governing the operation of the centralized purchasing system have been incorporated into a document known as the "James City County Purchasing Manual;" and

WHEREAS, it has now been deemed desirable to make certain revisions to said Manual which are contained in a complete reprint identified as Change 1;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors approves these revisions and authorizes the County Administrator to publish the revised Manual.

BE IT FURTHER RESOLVED, that the Board of Supervisors authorizes the County Administrator to issue changes to the procedures contained in the "James City County Purchasing Manual" as they become necessary.

3. Case Nos. Z-6-82 and SUP-6-82. Mr. Daniel F. Ordonia

Mr. Orlando A. Riutort, Director of Planning, presented this matter to the Board reviewing the list of conditions, requested by Mr. DePue in the event the rezoning and special use permit were approved. He stated that the staff continues to recommend denial of the rezoning and issuance of a special use permit.

Mr. William Bland spoke on behalf of his client, Mr. Ordonia, stating that he had objections to the requirement to place a hard surface on the parking area of the campground and the condition to have the buffer zone 315 feet from U.S. Route 60; he recommended 250 feet. He acknowledged that most of the

After further discussion on the matter, Mr. Edwards made a motion to support the Planning Commission's recommendation of denial.

On a roll call, the vote was AYE: Frink, Edwards (2). NAY: DePue, Mahone, Taylor (3). Motion was defeated by a 3-2 vote.

Following an extensive discussion, Mr. Frink made a motion to refer the case back to the Planning Commission and that they cooperate with Mr. Bland and his client and Planning Staff to work out some reasonable conditions.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone (4). NAY: Taylor (1). Motion passed by a 4-1 vote.

4. Case No. Z-7-82. Special Use Permit for Mobile Homes in the A-1 District

Mr. Riutort presented this matter to the Board stating that the County Attorney has advised that it is technically possible to reduce requirements for public hearings and the fee if the Board so desired. He also stated that if the Board concurred with staff on the use of the special use permit for mobile homes, it would be necessary for the Planning Commission to consider the accompanying amendments addressing the issues of the required number of public hearings and setting of fees.

Mr. Taylor stated that he was opposed to any changes to the procedure for obtaining a mobile home permit.

Mr. Edwards made a motion to refer to the Planning Commission that one public hearing be required and the fee set at \$50.00.

Mr. DePue made a motion to amend the fee to be set at \$20.00.

On a roll call, the vote was AYE: DePue, Taylor (2). NAY: Frink, Edwards, Mahone (3). Motion was defeated by a 3-2 vote.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone (4). NAY: Taylor (1). Motion passed by a 4-1 vote.

5. Proposed Repealing of Chapter 19, Tourist Camps

Mr. Frank M. Morton, III, County Attorney, presented this matter to the Board stating that since the Board deferred any action on the special use permit case of Mr. Ordonia, that he only recommended that the Board set a public hearing date of February 14, 1983 for the adoption of this ordinance to repeal Chapter 19, Tourist Camps.

Mr. Frink made the motion to set a public hearing for this ordinance.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

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**F. MATTERS OF SPECIAL PRIVILEGE**

None.

**G. REPORTS OF THE COUNTY ADMINISTRATOR**

Mr. Oliver presented a motion to the Board made by the School Board to introduce a bill to amend Section 22.1-32 to change the salary to an amount recommended by the governing body.

After discussion, the matter was deferred by consensus.

Mr. Oliver then suggested that at the appropriate time, the Board go into Executive Session to discuss annexation, personnel, legal and real estate matters.

**H. BOARD REQUESTS AND DIRECTIVES**

Mr. DePue requested a list of all County employees as of January 1, 1983.

Mr. Mahone expressed his appreciation for the Summary of Board Actions and the Ship's Log that is provided to him.

Mr. Frink made a motion to go into Executive Session pursuant to Sections 2.1-344(1)(2)(6) of the Code of Virginia, 1950 as amended to discuss personnel and real estate, annexation and legal matters.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

The Board convened into Executive Session at 5:30 P.M. and reconvened into public session at 6:00 P.M. at which time Mr. Mahone made a motion to reappoint Mr. Daniel Avery to the Colonial Services for another three year term.

On a roll call the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

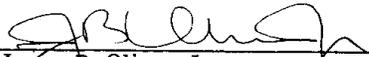
Mr. Taylor then made a motion to reappoint Mr. Jack Scruggs and Mr. A. G. Bradshaw to the Planning Commission to serve four year terms.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

Mr. DePue made a motion to adjourn.

On a roll call, the vote was AYE: Frink, DePue, Edwards, Mahone, Taylor (5). NAY: (0).

The meeting **ADJOURNED** at 6:05 P.M.

  
James B. Oliver, Jr.  
Clerk to the Board