

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE FOURTEENTH DAY OF APRIL, NINETEEN HUNDRED EIGHTY-SEVEN, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District  
 Stewart U. Taylor, Vice-Chairman, Stonehouse District  
 William F. Brown, Roberts District  
 Perry M. DePue, Powhatan District  
 Thomas D. Mahone, Jamestown District

David B. Norman, County Administrator  
 Darlene L. Burcham, Assistant County Administrator  
 Frank M. Morton, III, County Attorney

B. MINUTES - None

C. FY 88 Budget Work Session

Mr. Edwards continued the discussion from Thursday, April 9, by asking if the long-term goal for the landfill was for it to be completely funded through user charges.

Mrs. Burcham replied in the affirmative and stated that, if the County pursues resource recovery in the future, tipping fees will rise dramatically and the user charge system will move us in the right direction.

Mr. Morton requested that the landfill contracts with the neighboring jurisdictions be allowed to expire, with a notice to the counties that a new contract would be at the higher rate.

Mr. Edwards said the Board agreed with that suggestion.

There was no discussion about departments with no personnel changes. Limited discussion was held regarding the constitutional officers' department salaries, which the County supplements by an informal agreement. Mr. Mahone mentioned that the Sheriff's office receives one new car a year, and Mrs. Burcham replied that the replacement schedule benefits the County as the reimbursement for miles driven in a car with less than 75,000 miles is higher.

Mrs. Burcham, noting a request made by Mr. Oyer at the April 6, 1987 Board of Supervisors meeting, mentioned that the Civil Defense Department is responsible for supervising the radio maintenance program.

Mr. Brown asked the purpose of fire program funds. Mrs. Burcham answered the funds were used for fire equipment and training programs according to the State's guidelines.

Mr. Brown asked why the Bright Beginnings program is done through the Colonial Services Board. Mrs. Burcham explained that the local Chapter 10 Board is responsible for programs directed at the mentally retarded from ages 0-2 and over age 21. Mr. Brown suggested a work session with the Chapter 10 Board, which would provide more information about Bright Beginnings and Bacon Street.

1. Contribution to Williamsburg-James City County Schools

Mr. Edwards stated that the revised CIP for Schools showed a \$354,000 Contingency Fund which was comprised of \$200,000 Operating Reserve, \$50,000 Insurance Reserve for FY 87, and \$104,000 Reserve Until After Contract Award.

Mr. DePue made a motion to eliminate the School Operating Reserve and the FY 87 Insurance Reserve, increase Capital Contingency \$100,000, and add \$104,977 to Capital Contingency from School Capital.

Mr. Brown asked the purpose of the motion, and Mr. DePue said to reduce the tax rate by \$.01.

Mr. Edwards said the major purpose of the reserve was to create a financial plan for future needs.

Mr. Brown said that if higher operating expenses occur in the future, citizens will understand the need for a tax rate increase, and stated he supported the motion.

Mr. Taylor stated his support of the motion.

On a roll call, the vote was AYE: Brown, Taylor, Mahone, DePue, (4). NAY: Edwards (1).

Mr. DePue made a motion to change the School Operating line in Mr. McDonald's April 9 memo to \$50,000, for a total of \$204,000, and earmark the \$104,997 to Board of Supervisors Capital Contingency.

On a roll call, the vote was AYE: Brown, Taylor, Mahone, DePue, Edwards (5). NAY: (0).

Mr. Brown stated rather than putting \$25,000 in a merit study, that he would prefer the Board add 1% to the salary merit increase, changing the 0-6% with an average of 4% to 0-7% with an average of 5%. He noted that the cost would be approximately \$57,000 and would be funded from Operating Contingency.

Mr. Edwards recessed the Board at 8:35 p.m.

Mr. Edwards reconvened the Board at 8:52 p.m.

Mr. Brown made a motion to add 1% to the merit increase and delete the Operating Contingency to \$243,000.

Mr. DePue stated that the additional 1% merit of 0-7% would be a one-time change. Mr. Brown and Mr. Taylor agreed.

Mr. Edwards said that the reduction in the Operating Contingency funds results in a balance of less than 1% of the budget, and that nationally the norm for Contingency is 2-5%.

Mr. DePue noted that Mrs. Burcham had consistently applied the general recommendation of 6%, but that the School Board ignored it. Data shows that the County has fallen behind in employee salary increases.

Mr. Brown noted that the staff had limited the requests for additional employees and emphasized the quality of work of current employees. A merit increase would produce job satisfaction and motivation.

Mr. Mahone said that Mr. Brown's suggestion of putting a 1% increase in the merit category was appropriate, and would make employee salaries comparable with other jurisdictions.

On a roll call, the vote was AYE: Brown, Taylor, Mahone, DePue, Edwards (5). NAY: (0).

After general discussion of Section B, General Fund Revenues, Mr. Edwards advised Mr. McDonald to prepare the budget with a \$.63 real property tax rate.

Discussion about Section E, Utility Budgets, included Mr. DePue suggesting the possibility of increasing connection fees.

Mr. Wanner replied that an increase in connection fees was planned in the out years of the budget.

Mr. Mahone said he could not support the \$50,000 for Centerville Road water line engineering.

Mr. Wanner asked if the \$50,000 could be put in the Capital Contingency fund, and Mr. Mahone agreed.

Mr. DePue requested data on the impact to local residents of the increased sewer and water connection fees, and information on how the cost might be assessed to new residents.

Mr. Wanner said a full year of new fees was needed to assess the impact on new growth. He said that he would have a report for the Board in two weeks.

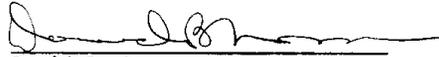
Mr. Wanner reported that the additional 1% merit would be taken from other budget line items.

Mr. Edwards stated that the budget discussions were complete, and that the work session scheduled for Thursday, April 16, at 7:00 p.m. was canceled.

Mr. Taylor made a motion to adjourn.

On a roll call, the vote was AYE: Brown, Taylor, Mahone, DePue, Edwards (5). NAY: (0).

The Board adjourned at 10:10 p.m.



David B. Norman  
Clerk to the Board

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