

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 5TH DAY OF APRIL, NINETEEN HUNDRED EIGHTY-EIGHT, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District
 Thomas D. Mahone, Vice-Chairman, Jamestown District
 Perry M. DePue, Powhatan District
 Thomas K. Norment, Jr., Roberts District
 Stewart U. Taylor, Stonehouse District
 David B. Norman, County Administrator
 Frank M. Morton, III, County Attorney
 John E. McDonald, Manager of Financial and Management Services

B. BUDGET WORK SESSION

Mr. Edwards convened the work session. He indicated that each Board member had seen several formal presentations of the Budget and it was his thought that another formal presentation would not be necessary. The members of the Board concurred.

Mr. Norman indicated that he had attempted to create a budget that the Board could adopt, based on directions he had received in the past.

Mr. Edwards asked whether the Board members would wish to comment, in an overall sense, on the budget or whether they wished to proceed into the detail. By general agreement, Mr. Edwards then began a page-by-page review of the budgets - beginning on Page B-1 of Revenues.

Mr. Mahone questioned the assessment of mobile homes and requested that the Commissioner of Revenue, Carlyle Ford, be prepared to comment on. Mr. DePue also indicated an interest in comparative tax rate information.

Mr. McDonald commented that, despite a healthy growth in local revenues, the budget recommended a four cent increase in the real estate tax rate, attributed to the decline in State revenues for schools, and a \$2 per ton increase in the Landfill tipping fee. These are the only changes proposed in rates in the County budget. After completing the revenue section, Mr. Edwards began a page-by-page review of the County's operating budget.

Mr. Mahone commented, in a review of the budget for the Board of Supervisors, that he endorsed the Administrator's attempts to reduce outside professional services and indicated that the Board's reduced budget request was a welcome change.

Mr. McDonald indicated that a few adjustments were to be made in the budget, beginning with the Board's budget, and distributed the following list:

Budget Adjustments

Additions

<u>Page</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
C-36	Sheriff	Replacement Vehicle	\$13,000
C-49	Recreation	Insurance	6,088
C-35	Commonwealth Attorney	Travel/Conference	4,825
C-5	Board of Supervisors	VML Dues	<u>236</u>
		Total Addition	\$24,149

Reductions

C-43	Civil Defense	Garage Services	\$ 2,750
C-33	Courts Judicial	FOG Home	458
		Volunteers in Probation	3,357
C-27	Planning	Capital Outlay	2,670
C-14	Commissioner of Revenue	Capital Outlay	2,605
C-18	Purchasing	Travel	605
C-50	Parks	Professional Services	3,600
C-26	Development Management	Part-time	<u>12,562</u>
		Total Reductions	\$28,607

At the request of Mr. Norment, Carol Luckam made a brief presentation of the justification for a new Personnel Technician.

Mr. Edwards then explained the unofficial "ground rules" that had been used in the past. Any Board member could make a motion to change the budget at any time during the work session. These tentative motions and votes could be reconsidered at any time during the work sessions, up to the point where a final vote is taken that directs the staff to prepare an appropriations resolution. These "ground rules" were agreed to by consensus.

Mr. Mahone proposed the elimination of the Personnel Technician position. The tentative vote failed 2-3 with Mr. Mahone and Mr. Taylor voting yes. Mr. Norment indicated that his "no" vote was not necessarily a final vote and that, at the end of the discussions of the operating budget, he may move to reconsider.

The page-by-page review continued. Mr. Mahone requested an explanation of the 10.5% increase in full-time salaries for Real Estate. Mr. McDonald agreed to provide an explanation. In response to a question by Mr. Mahone, Mr. Wanner made a brief presentation of the justification of the new, full-time building maintenance position in the Facilities Maintenance budget.

Relating to the Planning budget, Mrs. Gussman commented that the proposed temporary data entry clerk was a response to the current challenge of creating a land use information system. The Planning Department has yet to arrive at a final recommendation and this position may not be the very best way to implement the improvements. Mrs. Gussman indicated that a different recommendation might be forthcoming but, at this time, no budget implications are foreseen.

Mr. McDonald agreed, in response to a question from Mr. Edwards, to provide information on the specific rates, tonnage and total fees for refuse disposal under the York and New Kent County contracts.

In presenting the budget of the Clerk of the Circuit Court, Mr. McDonald indicated that the number of full-time employees should be eight for both FY 1988 and FY 1989, instead of seven as shown on the budget document.

After questioning the need for a new patrol officer, Mr. Mahone proposed eliminating the position in the Police budget. The tentative vote failed 2-3 with Mr. Mahone and Mr. Taylor supporting it.

Mr. Mahone asked for an explanation of the 11.2% increase in salaries for radio maintenance and a 11.8% increase in salaries for communications. Mr. McDonald agreed to provide them.

After much discussion on the Recreation budgets, the Board agreed to recess until 7:00 p.m. on Thursday, April 7, 1988, and to begin the work session with a detailed presentation on the Recreation budgets. The Board of Supervisors recessed at 10:38 p.m.


 David B. Norman
 Clerk to the Board