

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 28TH DAY OF APRIL, NINETEEN HUNDRED NINETY-TWO, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District
Judith N. Knudson, Vice Chairman, Jamestown District

Perry M. DePue, Powhatan District
David L. Sisk, Roberts District
Stewart U. Taylor, Stonehouse District
David B. Norman, County Administrator
Frank M. Morton, III, County Attorney

B. PUBLIC HEARING

1. FY 1993 Real Estate Tax Rate

Mr. Edwards explained that a public hearing on the proposed real estate tax rate of the **\$0.73 per \$100** of assessed value for FY 1993 is necessary, separate from the public hearing on the budget, and asked that speakers confine themselves to comments concerning the tax rate.

Mr. Edwards opened the public hearing and, with no one choosing to speak, closed the public hearing.

C. WORK SESSION

Mr. Edwards opened the work session to continue the Board's review of the FY 93 operating budget in the general areas of Development Management and Community Services.

Mr. Norman began the review by introducing John T. P. Horne, Manager of Development Management, who discussed Code Compliance and Planning, the two division budgets within Development Management that had not been reviewed by the Board in its previous work session.

Mr. Horne, with O. Marvin Sowers, Jr., Director of Planning, presented an overview of the Planning Department, staffing, workload and workload indicators. Mr. Sowers made the point that comparisons of staffing and workload to 1987-1988 must acknowledge that the Division, in 1987-88, had no long-range planning capability, had an 80 percent turnover rate and was ill-equipped to respond in many areas. Further, Mr. Sowers identified the Comprehensive Plan, both the product and the process, and the resulting Ordinance changes as the principal accomplishments over the last two years. He

also pointed out that staff positions created for the Comprehensive Plan have now been eliminated.

The discussion continued, with Mr. Bernard M. Farmer, Jr., Director of Code Compliance, about Code Compliance and its staffing and workload levels. Mr. DePue, after analyzing several years of workload indicators, indicated concern that the existing workload did not seem to justify the staffing levels. Mr. Horne and Mr. Farmer shared updated projections that predicted increases in workload, they also explained the "number of permits" workload indicator and its relationship to new housing starts and the number and frequency of inspections.

Mr. Taylor also expressed his concern and made a straw-vote motion to reduce the budget for Code Compliance and Planning by \$100,000. On a roll call vote, that motion failed 2-3. The vote was AYE: (2) Taylor, DePue, NAY: (3) Edwards, Knudson, Sisk.

Mr. DePue requested in the future, should updated or additional information become available, that such information be shared with the Board in advance. Mr. Norman agreed to provide such information in the future.

There being no further discussion on the Development Management activities, Mr. Schmidt and Mr. Anthony Conyers, Jr., Community Services Manager, proceeded to discuss the Community Services' budgets.

Ms. Knudson asked the staff to investigate the possibility of eliminating the separate Virginia Public Assistance Fund and showing Social Services as we would any County department in the budget. Mr. Schmidt and Mr. John McDonald agreed to evaluate that suggestion and make a recommendation.

There being no further discussion of the Operating Budget, Mr. McDonald reviewed the non-general fund budgets with the Board.

Mr. Edwards suggested that the JCSA budget could be considered in late May, and the Board could conclude its work sessions on the budget by offering any final amendments or instructions to the Administrator.

Ms. Knudson made a motion to increase funding for the Library to fully fund the Library Board's request, an addition of \$38,867. That increase was further defined as \$13,500 as a contribution, \$5,000 to study the pay plan and \$20,367 as a donation apart from the contract. That motion passed 4-1. The roll call vote was AYE: (4) Knudson, Edwards, Sisk, DePue, NAY: (1) Taylor.

Ms. Knudson also made a motion to increase funding for the following budgets:

Commonwealth Attorney	\$3,000
Contribution to Transit	1,761

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

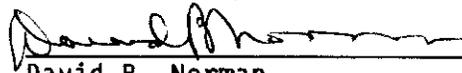
Mr. McDonald indicated that the budget would be balanced to reflect these changes by a reduction in contingency.

Mr. Edwards asked staff to prepare a Resolution of Appropriation for the Monday, May 4, Board meeting.

There being no further business, Mr. Edwards made a motion to adjourn.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

The Board adjourned at 10:17 p.m.



David B. Norman
Clerk to the Board

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