

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 15TH DAY OF JUNE, NINETEEN HUNDRED NINETY-TWO, AT 1:04 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jack D. Edwards, Chairman, Berkeley District
Judith N. Knudson, Vice Chairman, Jamestown District

Perry M. DePue, Powhatan District
David L. Sisk, Roberts District
Stewart U. Taylor, Stonehouse District
David B. Norman, County Administrator
Frank M. Morton, III, County Attorney

B. PRESENTATIONS

1. Outstanding Service Awards

Mr. Edwards thanked the employees for their participation on the Employee Benefits Committee and presented plaques to the following individuals: Walt Schmidt, Rosa Douglas, John Black, Vince Ferrara, Bill Harris, Bernie Farmer, Kelly Medlin, Carol Schenk and Carol Luckam.

Mr. Edwards expressed appreciation for a successful process of the Comprehensive Plan Group and presented plaques to the following individuals: John Horne, Marvin Sowers, Don Davis, Trent Funkhouser, Allen Murphy, Pat Friel, Mike Freda, Liz Sullivan, Jan Snook, Patti Reichert, Gene Canova, Veda McMullen and Richard Lee. Absent: Jeffrey Mihelich, Dave Fletcher and Veronica Nowak.

C. MINUTES - June 1, 1992

Mr. Edwards asked if there were corrections or additions to the minutes.

Mr. Taylor made a motion to approve the minutes as presented.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

D. HIGHWAY MATTERS

Mr. Quintin Elliott, Williamsburg Resident Engineer, stated that the intersection of Longhill Road and Centerville Road had been repaired.

Mr. DePue asked about posting of danger signs or perhaps prohibition of bicycle riding on Centerville Road for safety reasons.

Mr. Taylor asked that a check be made on a dead pine tree on Barhamsville Road near Anderson's Corner and Texaco between the highways.

Ms. Knudson stated a constituent from First Colony had asked whether the route number signs put on the steel post of street name signs could be smaller and installed on wooden posts.

Mr. Elliott responded that the requests would be reviewed and that steel posts are installed by persons other than the Virginia Department of Transportation.

Mr. Edwards asked whether the final highway allocations for Interstate and Primary systems for FY 93 through FY 98 would be the same as the tentative proposal.

Mr. Elliott responded that changes are rarely made.

E. CONSENT CALENDAR

Mr. Edwards asked if any member of the Board wished to remove an item on the Consent Calendar.

Mr. Edwards made a motion to approve the Consent Calendar.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

1. Grant Application - Maintenance Intern Program

R E S O L U T I O N

GRANT AWARD (MAINTENANCE INTERN PROGRAM)

WHEREAS, the Virginia Department of Transportation has approved a grant award to James City County under the Virginia Department of Public Transportation Intern and Apprentice Program; and

WHEREAS, the Board of Supervisors is desirous of securing said funds in support of James City County Transit services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the County Administrator to enter into contract with the Virginia Department of Transportation for the implementation of a maintenance intern program in the sum of \$10,000.

2. Forfeited Asset ProgramR E S O L U T I O NFEDERAL FORFEITED ASSET PROGRAM

WHEREAS, the James City County Police Department has received approximately \$2,089 in forfeited assets as a result drug related seizures; and

WHEREAS, Federal Law requires that these funds be used exclusively by the Police Department for the investigation of drug related offenses; and

WHEREAS, a line item account must be established into which these funds will be deposited and from which expenditures will be made.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the deposit of up to \$2,089 into the County's General Fund and increases the FY 1993 budget as follows:

Revenue:

Federal Drug Proceeds	\$2,089
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Expenditures:

Police Department Drug Investigation Program	\$2,089
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3. Dedication of Streets in Heritage Landing, Sections 1 and 3; and Colony AcresR E S O L U T I O NDEDICATION OF STREETS IN HERITAGE LANDING, SECTIONS 1 AND 3

WHEREAS, the following roads in Heritage Landing, Sections 1 and 3 are shown on plats recorded in the Clerk's Office of the Circuit Court of James City County and have been constructed to standards equal to the Virginia Department of Transportation's Subdivision Street Requirements as a requisite for acceptance for maintenance as part of the Secondary System of Highways; and

WHEREAS, the Board of Supervisors desires certain roads in Heritage Landing, Sections 1 and 3 to be included in the State Secondary Highway System; and

WHEREAS, the Virginia Department of Transportation's Resident Engineer for James City County has inspected these roads and found them acceptable for maintenance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Virginia Department of Transportation be, and is hereby respectfully requested, contingent on the above, to include the following roads in Heritage Landing, Sections 1 and 3, Jamestown Election District, James City County, in the State Secondary Highway System:

1. Pinedell Lane, 50-foot right-of-way
From: Route 1135 (Heritage Landing Road)
To: Sweet Gum Lane
Distance: 701 feet (0.13 mile)
2. Sweet Gum Lane, 50-foot right-of-way
From: Pinedell Lane
To: End of Cul-de-sac
Distance: 555 feet (0.11 mile)
3. Ash View, 50 foot-right-of-way
From: Route 1135 (Heritage Landing Road)
To: End of Cul-de-sac
Distance: 255 feet (0.05 mile)
4. Beechnut Court, 50-foot right-of-way
From: Route 1135 (Heritage Landing Road)
To: End of Cul-de-sac
Distance: 252 feet (0.05 mile)

The unencumbered rights-of-way of 50 feet, along with drainage easements, are guaranteed as evidenced by the following plats of record:

Heritage Landing, Section 1, recorded in Plat Book 43, pages 91 and 92, dated November 20, 1986; and Heritage Landing Section 3, recorded in Plat Book 45, page 97, dated August 13, 1987.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

R E S O L U T I O N

DEDICATION OF STREETS IN COLONY ACRES

WHEREAS, the following road in Colony Acres is shown on a plat recorded in the Clerk's Office of the Circuit Court of James City County and has been constructed to standards equal to the Virginia Department of Transportation's Subdivision Street Requirements as a requisite for acceptance for maintenance as part of the Secondary System of Highways; and

WHEREAS, the Board of Supervisors desires this road in Colony Acres to be included in the State Secondary Highway System; and

WHEREAS, the Virginia Department of Transportation's Resident Engineer for James City County has inspected this road and found it acceptable for maintenance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that the Virginia Department of Transportation be, and is hereby respectfully requested, contingent on the above, to include the following road in Colony Acres, Jamestown Election District, James City County, in the State Secondary Highway System:

1. Lakeside Circle, 50-foot right-of-way
 - From: Route 671 (The Colony)
 - To: End of Cul-de-sac
 - Distance: 174 feet (0.03 mile)

The unencumbered right-of-way of 50 feet, along with drainage easements, is guaranteed as evidenced by the following plat of record:

Colony Acres, recorded in Plat Book 25, page 1, dated July 31, 1967.

BE IT FURTHER RESOLVED, that the Board of Supervisors of James City County, Virginia, guarantees, and it does hereby so guarantee the satisfactory performance of Lakeside Circle for a period of one year from the date of acceptance by the Virginia Department of Transportation.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

F. PUBLIC HEARINGS

1. Case No. SUP-17-92. Forrest L. Hazelwood, Manufactured Home

Mr. Allen J. Murphy, Jr., Principal Planner, stated that Mr. Forrest Hazelwood had applied for a special use permit to allow the placement of a manufactured home on 10.2 acres in A-1, General Agricultural, located at 8815 Hicks Island Road, further identified as Parcel No. (1-2) on James City County Real Estate Tax Map No. (9-1).

Staff recommended approval of the special use permit with conditions listed in the resolution.

Mr. Edwards opened the public hearing, and as no one wished to speak, he closed the public hearing.

Mr. Taylor made a motion to approve the resolution.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

RESOLUTIONCASE NO. SUP-17-92. FORREST L. HAZELWOOD

WHEREAS, it is understood that all conditions for the consideration of an application for a Special Use Permit have been met.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that a Special Use Permit be granted for the placement of a manufactured home on property owned and developed by the applicant as described below and on the attached site location map.

Applicant:	Forrest L. Hazelwood
Real Estate Tax Map ID:	(9-1)
Parcel No.:	(1-2)
Address:	8815 Hicks Island Road
District:	Stonehouse District
Zoning:	A-1
Conditions:	<ol style="list-style-type: none"> 1. This permit shall be valid only for the manufactured home described in the application. If the manufactured home is removed, this permit shall become void. Any replacement shall require a new permit from the Board of Supervisors. If the permit is not exercised, it shall become void one year from the date of approval. 2. The manufactured home shall be skirted and meet the requirements of the Department of Housing and Urban Development Manufactured Home Construction and Safety Standards.

2. Case No. SUP-15-92. Norge Center, Inc.

Mr. R. Patrick Friel, Senior Planner, stated that Mr. Willard Smith of Michael Baker, Jr., Inc., had applied, on behalf of Norge Center, Inc., to allow the development of a shopping center in excess of 10,000 square feet on 5.86 acres, zoned B-1, General Business, located on the west side of Norge Lane north of its intersection with Richmond Road, further identified as part of Parcel No. (1-71) on James City County Real Estate Tax Map No. (23-2).

In concurrence with staff, the Planning Commission unanimously recommended approval of the special use permit with conditions listed in the resolution.

Mr. Edwards opened the public hearing.

1. Mr. Kevin McFadden, representing contract owner of parcel, was available for questions.

Mr. Edwards closed the public hearing.

Mr. Edwards made a motion to approve the resolution.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

R E S O L U T I O N

CASE NO. SUP-15-92. NORGE CENTER, INC.

WHEREAS, the Board of Supervisors of James City County has adopted by ordinance specific land uses that shall be subjected to a special use permit process; and

WHEREAS, the Planning Commission of James City County, following its public hearing on June 6, 1992, unanimously recommended approval of Case No. SUP-15-92 to permit a shopping center in the B-1, General Business District, on property identified as Parcel (1-71) on James City County Real Estate Tax Map No. (23-2).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-15-92 as described herein with the following conditions:

1. No more than 45,000 square feet of structures (not including loading areas and canopies) shall be constructed on the site.
2. A full 200-foot right-turn lane with a 200-foot taper shall be provided on westbound Route 60 at the proposed Richmond Road entrance prior to the issuance of any Certificate of Occupancy.
3. The following road improvements identified by the applicant's traffic impact analysis shall be made to the Route 60/Norge Lane intersection prior to issuance of any Certificate of Occupancy:

A full 200-foot right-turn lane with a 200-foot taper shall be provided on westbound Route 60.

A full 200-foot left-turn lane with a 200-foot taper shall be provided on eastbound Route 60.

Full right- and left-turn lanes shall be provided on southbound Norge Lane.

Improvements shall be built to dimensions and specifications as determined by VDOT at development plan submittal.

4. Prior to the issuance of any Certificate of Occupancy, Norge Lane shall be widened to 3 lanes as shown on the conceptual plan labeled "Norge Shopping Center Preliminary Site Plan" prepared by Michael Baker, Jr., Inc., and dated April 3, 1992.
 5. No more than 3 entrances shall be provided on Norge Lane. One of these entrances shall be located adjacent to Peach Street as shown on the conceptual plan labeled "Norge Shopping Center Preliminary Site Plan" prepared by Michael Baker, Jr., Inc., dated April 3, 1992, and shall be used for truck deliveries. A sign shall be posted at this entrance identifying it as a truck entrance.
 6. If construction has not commenced on this project within a period of 18 months from the date of issuance of the special use permit, it shall become void.
 7. The proffered buffers shall at a minimum be landscaped in accordance with the planting standards set forth in Section 20-14 of the James City County Zoning Ordinance.
3. Ordinance Amendment, Chapter 11, Motor Vehicles and Traffic, Articles I and II

Mr. Leo P. Rogers, Assistant County Attorney, stated that the revision incorporated by reference into the County Code the amendments made by the General Assembly to the driving while intoxicated and traffic laws which become effective July 1, 1992.

Staff recommended approval of the Ordinance amendment.

Mr. Edwards opened the public hearing, and as no one wished to speak, he closed the public hearing.

Ms. Knudson made a motion to approve the Ordinance amendment.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

4. Ordinance Amendment, Chapter 1, General, Section 1-13, Courthouse Fee

Mr. Rogers stated that amendment to Section 1-13 imposed a \$2.00 fee for civil actions filed in District or Circuit Court, to be used for construction, renovation and maintenance of court-related facilities.

Staff recommended approval of the Ordinance amendment.

Mr. Edwards opened the public hearing, and as no one wished to speak, he closed the public hearing.

Mr. Sisk made a motion to approve the Ordinance amendment.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

5. Outdoor Gathering Permit - Celebrate America! '92

Mr. Rogers stated that Reverend Mike Patterson, on behalf of Stonehouse Community Church, had applied to hold an outdoor gathering, with five other churches, on July 4, 1992, from noon to 10:00 p.m., at Powhatan Resort, 4434 John Tyler Highway.

Mr. Rogers further stated that all required approvals have been received from County staff.

Mr. Edwards opened the public hearing, and as no one wished to speak, he closed the public hearing.

Mr. Taylor made a motion to approve the permit.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

R E S O L U T I O N

OUTDOOR GATHERING PERMIT

WHEREAS, James City County received an application from Reverend Mike Patterson, on behalf of the Stonehouse Community Church, to hold an outdoor gathering on July 4, 1992, from noon to 10:00 p.m., at the Powhatan Resort, 4434 John Tyler Highway, James City County, Virginia; and

WHEREAS, the application was reviewed and approved with comments by the James City County Fire Chief, Police Chief, Emergency Medical Coordinator, the Health Department and the Zoning Administrator/Building Official.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the County Administrator to issue a permit to the Stonehouse Community Church to hold an outdoor gathering as proposed on the Outdoor Gathering Permit Application and the written comments made thereto.

G. BOARD CONSIDERATIONS

1. Proposed Methodology for the Comprehensive Plan Annual Review

Mr. Donald E. Davis, Principal Planner, stated that the proposed Comprehensive Plan methodology included a provision for an annual review process.

Staff recommended endorsement of the Planning Commission's approval of the methodology as an appropriate course of action for the first annual review of the Comprehensive Plan.

Ms. Knudson made a motion to approve the resolution.

Mr. DePue suggested a change in language in paragraph 4 from "Supervisors will approve" to "Supervisors intends to approve."

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

R E S O L U T I O N

COMPREHENSIVE PLAN ANNUAL REVIEW PROCESS

WHEREAS, an update of the James City County Comprehensive Plan was adopted on August 26, 1991; and

WHEREAS, the Board of Supervisors of James City County has recommended that the Comprehensive Plan be reviewed annually to ensure that the Plan remains responsive to citizen concerns, development trends, and includes new policies or data pertaining to the County; and

WHEREAS, the overall vision of the Comprehensive Plan will be evaluated at 5-year intervals as mandated by the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that during the annual reviews, the Board of Supervisors intends to approve changes to the Comprehensive Plan Land Use Plan Map only if there is a demonstrated change in condition or if there is a clear error shown in its original decision.

BE IT FURTHER RESOLVED, that the Board of Supervisors of James City County, Virginia, endorses the Comprehensive Plan Annual Review Methodology recommended by the Planning Commission on May 12, 1992.

2. Roberts District Elementary School - Budget

Mr. John E. McDonald, Manager of Financial and Management Services, stated that the Roberts District School/Community facility construction bids ranged from \$8.4 million to \$8.8 million. He stated that cost-reduction options had been presented as shown on Attachment A to the memorandum.

Staff recommended approval of the resolution to finalize the total project budget with identified transfers of funds included.

Mr. Edwards made a motion to approve the resolution.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

RESOLUTIONBUDGET - ROBERTS DISTRICT SCHOOL

WHEREAS, the Board of Supervisors of James City County has previously identified funds to allow the construction of a combined elementary school/community center facility in the Roberts District of the County; and

WHEREAS, the Williamsburg/James City County Schools have bid, and subsequently negotiated a construction contract within budget estimates for the facility.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors, of James City County, Virginia, in accordance with the spending and funding plan shown as Attachment A and made part of this resolution, does hereby authorize the following transfer of funds within the County's Capital Improvement Budget:

FROM:	Lower County Park	\$ 50,000
	Preschool Classrooms	170,000
	Capital Contingency	<u>255,683</u>
TO:	Elementary School	<u>\$475,683</u>

3. Revision to Personnel Policies and Procedures Manual - Chapter 4 and 5 and Reclassification Request

Ms. Carol M. Luckam, Personnel Manager, stated that amendment to Chapters 4 and 5 would establish a Premium Pay policy to provide an additional one-half times an employee's hourly rate for all hours worked in response to an emergency situation on a holiday on which the employee is not scheduled to work.

Mr. DePue made a motion to approve the resolution.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

RESOLUTIONPREMIUM PAY POLICY

WHEREAS, County employees may be required to report to work on nonscheduled holidays in response to emergency situations; and

WHEREAS, the County wishes to provide additional compensation to these employees who must leave their families to work on a holiday on which they are not scheduled to work.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, adopts the attached revisions to Chapters 4 and 5 of the Personnel Policies and Procedures Manual.

Ms. Luckam stated approval for a reclassification of job class of Cartographic Technician, salary Grade 17 to Geographic Information System (GIS)/Cartographic Technician, salary Grade 21 was requested. She explained the position had changed significantly with added responsibility of the GIS.

Mr. Edwards made a motion to approve the resolution.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

R E S O L U T I O N

POSITION RECLASSIFICATION

WHEREAS, the County wishes to ensure that jobs are appropriately classified within our Position Appraisal system; and

WHEREAS, the County wishes to provide competitive compensation within our labor market; and

WHEREAS, duties and responsibilities have been added to the position of Cartographic Technician; and

WHEREAS, the level of skill required of the position of Cartographic Technician have increased with the requirements of the Geographic Information System.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, approves the reclassification of the position of Cartographic Technician, salary Grade 17 to GIS/Cartographic Technician, salary Grade 21.

H. PUBLIC COMMENT

1. Colonel Ed Riley, 611 Tam-O-Shanter, spoke to the reliability of Lyme disease tests.

2. Ms. Liz Ackert, 260 Nina Lane, spoke in favor of an increase in the tax rate to provide funding for higher quality education and excellent County services.

I. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. David B. Norman, County Administrator, announced the recipients of National Association of Counties 1992 Achievement Awards: Gypsy Moth Program - Rick Hall; Integrated Recycling Program - David Clark; Stepping Stones - Barbara Gary; Management Information System - Robert Key; Comprehensive Plan Update Process - Jeffrey Mihelich; and, The Voters' Program for an Informed Electorate, Judith Trautman.

Mr. Norman recommended an executive session pursuant to Section 2.1-344(a)(1) of the Code of Virginia to consider a personnel matter, appointment of individuals to County boards and/or commissions.

J. BOARD REQUESTS AND DIRECTIVES

Mr. Sisk referenced a citizens' petition with signatures of approximately 1,000 persons who indicated an interest in increasing the tax rate for additional funding of schools. He asked for Board comments.

Mr. DePue expressed appreciation for the communications from the people interested in education and funding. He perceived it as a beginning commitment to a stronger working relationship between the governing bodies.

Mr. Sisk announced that he would be available to answer questions on the Call-In show, June 22, 1992, 7:00 p.m., broadcast on Government Channel 36.

Mr. Edwards emphasized that the Board considered all services and revenues, and during past budget processes, staff had advised that an annual increase in tax rate would be needed in future years to fund new school openings and operations. He specified that the FY 94 budget process will be very difficult.

Presentation - Outstanding Video Volunteer

Mr. Edwards presented a plaque to Mr. Bob Ritts, Outstanding Video Volunteer for 1992.

Mr. Ritts thanked the Board and accepted the award on behalf of all the County video volunteers.

Mr. Edwards recessed the Board for a James City Service Authority Board of Directors' meeting at 2:24 p.m.

Mr. Edwards reconvened the Board into open session at 2:35 p.m., and recessed for work sessions.

K. WORK SESSIONS

1. Strategic Planning

Mr. Anthony Conyers, Jr., Community Services Manager, Mr. Sanford B. Wanner, Assistant County Administrator, and Mr. Keith A. Taylor, Economic

Development Director, explained the critical issues of Housing, People with Special Needs, Resource Management and Economic Development contained within the County's Strategic Plan/Tactical Plan.

Board and staff discussed several aspects of the issues, and Mr. Wanner stated that revisions would be made and the document would be on the Agenda for the Board of Supervisors' July 20, 1992, meeting.

2. Parks and Recreation Fees

Mr. Needham S. Cheely, III, presented the proposed policy, administrative guidelines and fee schedule.

After a brief discussion, the Board, by unanimous voice vote, approved the proposed fee policy.

Mr. Edwards made a motion to convene into executive session as recommended above by the County Administrator at 5:02 p.m.

Mr. Edwards reconvened the Board into open session at 5:12 p.m. and made a motion to approve the executive session resolution.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

R E S O L U T I O N

MEETING DATE: June 15, 1992

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Board of Supervisors of James City County, Virginia, (Board) has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby certifies that, to the best of each member's knowledge; (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and, (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.

Mr. DePue made a motion to appoint Gilbert A. Bartlett and to reappoint George M. Hudgins, Jr., respectively, to a 4-year term on the Industrial Development Authority, terms expiring July 8, 1996.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

Mr. Taylor made a motion to appoint Ailene Bartlett, Nancy Bradshaw, Jimmy Bradsher, Hammond Branch, Mary V. Davis, Loretta Garrett, Liz Johnson, Julie Lipscomb, Lynn Miller, Jim Robertson, Marlene Simmons, Edythe Stewart, Hank Tyssen, Shirley Webster, Andy Bradshaw, Richard Bradshaw, Audrey Branch, Bob Bush, Norman Danuser, Charlotte Estes, Nancy Holdren, Katie Jones, Harold McQuiston, Betty Pettengill, Andrew Rutherford, Vicki Sprigg, Flip Toepke, Shirley Willis, and Extension Agent Advisors Edward Overton, Marcia Meador and Staff Liaison Sandy Wanner to the James City County Fair Advisory Committee for 1992.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

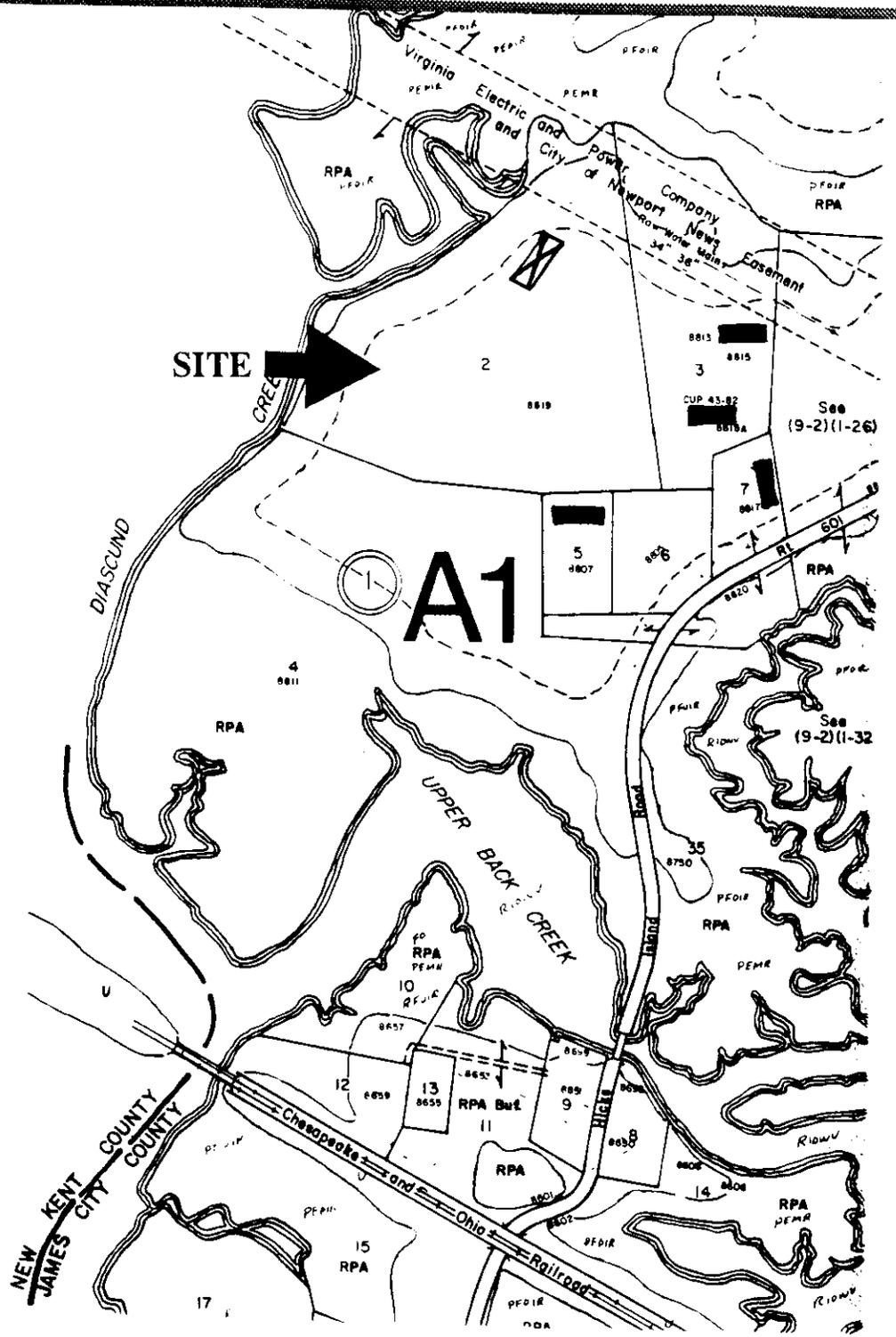
Mr. Edwards made a motion to adjourn.

On a roll call, the vote was AYE: DePue, Taylor, Sisk, Knudson, Edwards (5). NAY: (0).

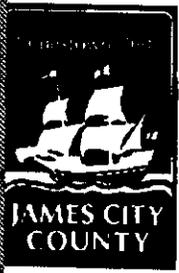
The Board adjourned at 5:13 p.m.



David B. Norman
Clerk to the Board



SCALE 1"=400 Feet



Case No: SUP-17-92
 Name : Forrest L. Hazelwood Manufactured Home
 [Symbol] : Proposed Manufactured Home
 [Symbol] : Existing Conforming Manufactured Homes



PLANNING DIVISION

Attachment 1

JUN 15 1992

ORDINANCE NO. 66A-30

BOARD OF SUPERVISORS
JAMES CITY COUNTY
VIRGINIA

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 11, MOTOR VEHICLES AND TRAFFIC, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING ARTICLE I, IN GENERAL, SECTION 11-7, ADOPTION OF STATE LAW; ARTICLE II. DRIVING AUTOMOBILES, ETC., WHILE INTOXICATED OR UNDER THE INFLUENCE OF ANY DRUG, SECTION 11-28, ADOPTION OF STATE LAW, GENERALLY.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that effective July 1, 1992, Chapter 11, Motor Vehicles and Traffic, is hereby amended and reordained by amending Section 11-7, Adoption of State law; and Section 11-28, Adoption of state law, generally.

Chapter 11. Motor Vehicles and Traffic

Article I. In General

Section 11-7. Adoption of state law.

Pursuant to the authority of Section 46.2-1313 of the Code of Virginia, as amended, all of the provisions and requirements of the laws of the state contained in Title 46.2 of the Code of Virginia, as amended, and in force on July 1, ~~1991~~ 1992, except those provisions and requirements the violation

Ordinance to Amend and Reordain
Chapter 11. Motor Vehicles and Traffic
Page 2

of which constitutes a felony and those provisions and requirements which by their very nature can have no application to or within the county, are hereby adopted and incorporated in this chapter by reference and made applicable within the county. References to "highways of the state" contained in such provisions and requirements hereby adopted shall be deemed to refer to the highways and other public ways within the county. For law enforcement purposes only, all private roads and private streets located within any residential development containing 100 or more lots shall be designated highways as defined by Section 46.2-100 of the Code of Virginia, as amended. Such provisions and requirements are hereby adopted, mutatis mutandis, and made a part of this chapter as fully as though set forth at length herein, and it shall be unlawful for any person, within the county, to violate or fail, neglect or refuse to comply with any provision of Title 46.2 of the Code of Virginia which is adopted by this section; provided, that in no event shall the penalty imposed for the violation of any provision or requirement hereby adopted exceed the penalty imposed for a similar offense under Title 46.2 of the Code of Virginia.

State law references - General authority of County to prohibit operation of vehicles while under the influence of alcohol or drugs, Code of Va., Section 15.1-132; authority to adopt state law on the subject, Code of Va., Section 46.2-1313.

ARTICLE II. Driving Automobiles, etc., While Intoxicated
or Under the Influence of Any Drug

Section 11-28. Adoption of state law, generally.

Article 2 (Section 18.2-266 et seq.) of Chapter 7 of Title 18.2, Code of Virginia, as amended and in force July 1, ~~1991~~ 1992, is hereby adopted and made a part of this chapter as fully as though set out at length herein. It shall be unlawful for any person within the county to violate or fail, neglect or refuse to comply with any section of the Code of Virginia as adopted by this Section.

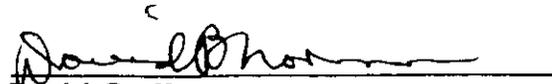
State law references - General authority of county to prohibit operation of vehicles while under the influence of alcohol or drugs, Code of Va., 15.1-132; authority to adopt state law on the subject, Code of Va. § 46.2-1313.

The effective date of this Ordinance shall be July 1, 1992.



Jack B. Edwards
Chairman, Board of Supervisors

ATTEST:


David B. Norman
Clerk to the Board

SUPERVISOR	VOTE
DEPUE	AYE
TAYLOR	AYE
SISK	AYE
KNUDSON	AYE
EDWARDS	AYE

Adopted by the Board of Supervisors of James City County, Virginia,
this 15th day of June, 1992.

JUN 15 1992

ORDINANCE NO. 156A-4

BOARD OF SUPERVISORS
JAMES CITY COUNTY
VIRGINIA

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 1, GENERAL PROVISIONS, OF THE CODE OF THE COUNTY OF JAMES CITY, VIRGINIA, BY AMENDING SECTION 1-13, COURTHOUSE FEE.

BE IT ORDAINED by the Board of Supervisors of the County of James City, Virginia, that Chapter 1, General Provisions, is hereby amended and reordained by amending Section 1-13, Courthouse fee.

Chapter 1. General Provisions

Section 1-13. Courthouse fee.

(a) A fee of \$2.00 shall be assessed and imposed as part of the costs incident to each *civil action and each* criminal and or traffic case in the district or circuit courts. This fee shall be in addition to all other fees prescribed by law.

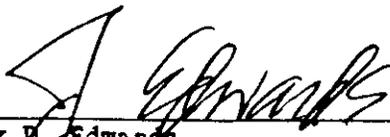
(b) The clerk of the court shall remit fees collected under this section to the Treasurer of the County. The Treasurer shall hold such funds in a separate account subject to disbursement by the Board of Supervisors for the construction, renovation or maintenance of the courthouse, jail or court-related facilities and to defray increases in the cost of heating, cooling, electricity and ordinary maintenance.

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Chapter 1. General Provisions
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The effective date of this Ordinance shall be July 1, 1992.

State law reference - Virginia Code Section 14.1-133.2

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Jack B. Edwards
Chairman, Board of Supervisors

ATTEST:



David B. Norman
Clerk to the Board

<u>SUPERVISOR</u>	<u>VOTE</u>
DEPUE	AYE
TAYLOR	AYE
SISK	AYE
KNUDSON	AYE
EDWARDS	AYE

Adopted by the Board of Supervisors of James City County, Virginia,
this 15th day of June, 1992.

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ATTACHMENT A

Grove Elementary School/Community Center

	<u>Current Funding Plan</u>	<u>Proposed Changes</u>	<u>New Funding Plan</u>
Spending:			
Site Acquisition	\$ 120,000	\$ (70,000)	\$ 50,000
Archaeology	29,353		29,353
Engineering and Design	584,288		584,288
Construction	7,447,500	190,540	7,638,040
Furniture and Equipment	965,650	(53,400)	912,250
Clerk of the Works	84,900		84,900
Contingency	<u>317,088</u>	<u>(67,140)</u>	<u>249,948</u>
	<u>\$9,548,779</u>	<u>\$ 0</u>	<u>\$9,548,779</u>
Funding:			
School Funding			
Previous County	\$ 448,096	\$ 475,683	\$ 923,779
Previous VPSA Bonds	8,225,000		8,225,000
Reallocated from Other School It	<u>200,000</u>		<u>200,000</u>
Subtotal	<u>\$8,873,096</u>	<u>475,683</u>	<u>\$9,348,779</u>
Proposed Budget Transfers			
Capital Contingency	255,683	(255,683)	
Lower County Park	50,000	(50,000)	
Preschool Classrooms	<u>170,000</u>	<u>(170,000)</u>	
Subtotal	<u>475,683</u>	<u>(475,683)</u>	
Community Access	<u>200,000</u>		<u>200,000</u>
Project Total	<u>\$9,548,779</u>	<u>\$ 0</u>	<u>\$9,548,779</u>

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- B. Computation of Pay - Employees who are required to be on standby shall receive fifty cents per hour for each hour on standby. This payment shall be made regardless of whether the employee is actually called out, and shall be in addition to any payment earned for actual hours worked as outlined in Section 4.11, above.
- C. Restrictions - Employees who, for any reason, cannot fulfill their standby duties for part or all of the required period, shall obtain approval from their department manager or a designee for another employee to substitute for them.

Section 4.14 Premium Pay

- A. Purpose - Premium Pay is intended to provide additional compensation to eligible employees reporting to work in response to emergency situations arising on County-observed holidays on which the employee is not scheduled to work.
- B. Eligibility - Nonexempt employees in permanent or limited-term positions who are not on standby and are not scheduled to work on a County observed holiday, but are called in to work on the holiday with less than 72 hours prior notice.
- C. Computation of Pay - Eligible employees shall be compensated for all hours worked on the nonscheduled holiday at a premium rate of one-half times the regular hourly rate, in addition to any other compensation for which the employee is eligible, in accordance with Section 4.11, Overtime, and Section 4.12, Holiday Pay.
- D. Conditions - Supervisors are responsible for determining when additional staffing is required on a holiday. Employees notified more than 72 hours in advance that they must work on a holiday shall not be eligible for premium pay. Employees on standby who are called in to work on a holiday shall not be eligible for premium pay.

Section 4.15 Maintenance of Plan

- A. Prior to the annual submission of the budget to the Board, the County Administrator shall complete a general review of the Compensation Plan and shall recommend appropriate adjustments.
- B. Proposed adjustments to the Compensation Plan shall be approved by the Board as a part of the annual budget.
- C. The Personnel Department shall make a periodic review of the Compensation Plan. As part of that review, the Personnel Manager shall recommend appropriate changes in salary grade for the classes reviewed.

Section 4.16 Interpretation of Plan

The Personnel Manager shall interpret the application of the Compensation Plan to resolve pay determinations which are not specifically covered by this Chapter, using the principles expressed herein as a policy guide.

Section 4.17 Official Copy of the Compensation Plan

The Personnel Manager shall maintain the official copy of the Compensation Plan. A copy of the official plan shall be available for inspection by the public under reasonable conditions during regular business hours.

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Revised 10-1-91

- G. Premium Pay - Certain employees who are called in to work on a nonscheduled holiday may be eligible for premium pay as outlined in Chapter 4, Section 4.14.
- H. Employees in Part-time Permanent and Limited Term Positions - An employee in a part-time permanent or limited term position shall receive compensatory leave for the holidays observed by the County for the number of hours equal to their monthly leave accrual. When an employee in a part-time permanent or limited term position is scheduled to work on any day on which a holiday falls, he or she shall receive compensatory leave for the holiday for the number of hours actually worked on the holiday. Such payment or compensatory leave shall be earned in increments no smaller than 30 minutes. In cases where this would present a hardship because of workload, and where the budget permits, the department manager may authorize payment in lieu of compensatory leave.
- I. Annual, Sick, and Compensatory Leave - An employee who is on approved annual, sick or compensatory leave during a period in which a holiday falls shall not be charged leave for the observed holiday.
- J. Military Leave - An employee who is on military leave with pay during a period in which a holiday falls shall not receive any additional pay or compensatory leave for the holiday.
- K. Forfeiture of Holiday Pay - Unless an employee actually works the last scheduled work day before the holiday and the first scheduled work day after the holiday, or is on authorized sick, annual, compensatory or personal leave, the employee shall forfeit eligibility to be compensated for the holiday observed by the County.

Section 5.2 Annual Leave

- A. Accrual of Leave - The amount of annual leave which an employee accrues per month is determined by dividing the number of hours per year which the position is authorized in the budget by 260, which is the number of days per year excluding weekends. The amount of leave accrued per month increases by 50% when an employee completes the fifth year of service with the County, and by an additional 33-1-3% when an employee completes the fifteenth year of service with the County. Annual leave is accrued semimonthly upon completion of each full pay period of employment. However, leave shall be accrued during a pay period in which the employee is on leave without pay or a leave of absence only as outlined in Section 5.9(C) and Section 5.10(H), below.

**JAMES CITY COUNTY DIVISION OF PARKS AND RECREATION
FEES AND CHARGES POLICY**

PURPOSE:

To establish policy with the specific intent of clarifying, and uniformly applying set guidelines for fees and charges related to all programs and services offered by the James City County Division of Parks and Recreation. Once approved by the Board of Supervisors, the policy will serve as the basis for the administrative establishment of specific fees and charges.

GOAL:

To establish a standard policy for fees and charges which allows James City County residents access to all Parks and Recreation programs and facilities based on their individual need. Subsequently the Division is committed to maximizing program and facility development through the use of fees and charges when deemed appropriate.

The philosophy of the James City County Division of Parks and Recreation is to contribute to the quality of life and environment for the citizens of James City County. It is the purpose of the Division of Parks and Recreation to provide the opportunities, facilities, and leadership necessary to enable and encourage all residents of the County to experience pleasurable, constructive use of their leisure time. In pursuance of that purpose, the James City County Division of Parks and Recreation strives to provide the highest standards of customer service, while providing programs in three principal areas: basic need, public demand, and priority programs.

BASIC NEED- Programs, facilities and staff for those programs that have broad-based appeal and are large in scope. Fees and charges for activities in this category are to be determined by market forces, cost, target group, and appropriateness. In many cases there would be no fees or charges.

Program/Facility/Staff

- * Soccer/Soccer Fields/Program Specialist
- * Swimming/Swimming Pools/Aquatic Specialists
- * Softball/Softball Fields/Ground Maintenance Assistants

PUBLIC DEMAND- Programs that are needed and requested in the community, but are targeted to a specific group. Based on public demand it is expected that the fees and charges from these programs would meet the operating cost of the program.

- * Instructional Programs
- * Summer Play Camps
- * Youth Sports Camps

PRIORITY PROGRAMS- Programs that are needed in the community, but are likely not to be provided if forced to be self-supporting or in some cases have fees and charges involved. These programs are often targeted at persons at risk and persons with disadvantaged backgrounds or disabling conditions.

* Summer Playgrounds * At Risk After School Programs * At Risk Teen Programs

Fees must be thoroughly evaluated prior to their inception to integrate their role into the fiscal matrix supporting public parks and recreation services in James City County; a matrix which includes general fund appropriations, capital improvement fund expenditures, grants in aid, public/private partnerships, and special gifts and donations. Therefore, fees and charges must be viewed as one method to continue to expand the ability to provide basic services on an equitable basis. Naturally, the general benefit of services made possible through fees and charges must exceed any detriment imposed by the fees, and collection must be practical and economical.

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I. JAMES CITY COUNTY DIVISION OF PARKS AND RECREATION OPERATIONAL GUIDELINES

A. Basic Services

As outlined in the Fees and Charges Policy the James City County Division of Parks and Recreation is committed to providing the most diversified recreational services possible, while ensuring that all citizens have an equal opportunity and choice to participate. This is done through utilizing a variety of funding sources including public funds, private funds, public/private partnerships, grants and other creative funding sources. Basic parks and recreation services and facilities are generally provided through the County's General Fund unless fees are determined appropriate because of one or more of the following conditions:

1. The cost per user hour of the service of the facility is high. This may be so where:
 - a. The service uses consumable materials;
 - b. The service requires a facility with high capital or maintenance costs;
 - c. The service requires special preparation or clean-up cost;
 - d. The service requires special instruction at extra cost.
2. A fee will expand activities for all people, with the least possible cost to the masses; therefore, charging aids in the provision of activities of a special interest nature that extends the program beyond the normal operation. The extension of the recreation services shall be based on need and not entirely on the revenue producing value of the service.
3. Use of the service or facility tends to be limited to a relatively few individuals or special interest groups of a private character; therefore, those who benefit to the exclusion of others shall pay something extra for the privileges enjoyed.
4. Public property is used for economic gain; therefore, the fees charged for the use of public recreation facilities by private and closed membership groups shall be comparable to commercial rates.
5. Admission fees are charged to special events where profits are used to extend the activity or cover the cost of the event.
6. Charging a fee services an independent function such as:
 - a. Rationing limited facilities among a large number of users;
 - b. Aiding in discipline and control;

- c. Promoting respect for activity or service.

B. Special Considerations

Any system of fees and charges may be found to have inequities for certain individuals or groups. Therefore, the Division's policy must recognize those special situations and be flexible in order to meet them. The following guidelines are intended to allow such flexibility in the cases as noted below:

1. INDIVIDUALS AND GROUPS

- a. **JOINT-VENTURE GROUPS.** Joint venture groups are those which the Division would enter into agreement with for the purposes of carrying out activities that might normally be beyond its financial feasibility. Fees would be charged in accordance with the final written agreement which must be approved by the Director of Parks and Recreation no later than (90) days prior to the activity. This agreement would include sharing of revenues (profits) generated by the activity, event, etc. (i.e., a concert series offered in conjunction with a radio station).
- b. **PRIORITY GROUPS.** Priority groups are those wishing to conduct business for profit on park property. The Division recognizes that the use of public facilities by organizations, groups, or individuals for the specific purpose of financial gain or profit, is inconsistent with the Division's basic philosophy. Thus those groups that are classified as "priority groups" will be charged an additional fee. The terms of the fee and all other specific obligations, liabilities, and services will be negotiated no later than sixty (60) days prior to the event. Also to be included in this agreement will be an agreed upon sharing of revenue (profits) generated (i.e., vendor selling items on park property).
- c. **COOPERATIVE GROUP.** Cooperative group are those wishing to conduct activities and do business on park property. If it is a requirement of the cooperative group that fees cannot be charged, then upon approval of the Director of Parks and Recreation, all fees will be waived (i.e., AMERICAN RED CROSS).
- d. **COSPONSORED GROUPS.** Cosponsored groups are those that must be recreation by nature and identified with the goals, ideals, standards, and objectives of the Division. Cosponsored groups will be reviewed on an annual basis and must meet specific requirements in order to be considered for cosponsorship. The purpose of cosponsorship is expand parks and recreation programs by aligning with established groups of similar interest.

This relationship also promotes private/public partnerships which minimize the need for government to operate programs and activities unnecessarily (i.e., James City Ski Club).

- e. **ECONOMICALLY DISADVANTAGED**. The Division recognizes the need to assist the economically disadvantaged individual, so that recreation opportunities can be afforded to them. Discounts will be determined using the family income chart as determined by James City County Department of Social Services. Financial assistance is totally dependent on funding sources available each fiscal year. As these sources are limited discounts may only apply after minimum enrollments are met. Discounts percentages are also subject to change based on funding levels.
- f. **DISABLED**. The Division recognizes the need of individuals who by virtue of a permanent disability, are financially disabled or restricted in wage earning ability. Fees charged will be set at 90 percent direct program costs of the program, activity, or event.

2. PROGRAMS

- a. **INSTRUCTIONAL CLASSES**. Fees will be based on a per participant hourly rate as outlined in the Fees and Charges Schedule.
- b. **SPORTS LEAGUES**. Fee will be set to cover direct program costs*: Youth, 90 percent Adult, 100 percent.
- c. **CAMPS AND PLAYGROUNDS**. Fees will be set based on a per participant hourly rate as outlined on the attached fee schedule. Discounts will be allowable for families.
- d. **SPECIAL EVENTS**. Fees will be set based on a per hour or per event rate in accordance with the Division's Fees and Charges Policy.
- e. **TRIPS**. Fees will be set at 110 percent of direct program costs* not including any additional liability insurance coverage which may be required.

***Direct Program Costs Defined** - Direct program costs shall be understood to mean all directly related costs of a program from inception to program summary at the conclusion of the program, excluding administrative costs, and clerical time. Illustration of costs are: phone, postage, office supplies, program equipment, facility fees, instructional charges, officials, set-up, take down, clean-up, advertising, supervising, and program personnel cost.

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**James City County Division of Parks and Recreation
Fees and Charges Schedule**

Parks and Recreation Facilities

Upper County Park	Current	Proposed	Current	Proposed
<i>Daily Admission</i>				
	<i>Resident</i>		<i>Nonresident</i>	
5 and under	\$0.00	\$0.00	\$0.00	\$0.00
6 to 17	\$1.50	\$1.50	\$2.50	\$2.50
18 to 54	\$2.00	\$2.00	\$3.00	\$3.00
55 and over	\$1.50	\$1.50	\$2.50	\$2.50
<i>10 Pass Visit</i>				
	<i>Resident</i>		<i>Nonresident</i>	
18 to 54	\$16.00	\$16.00	\$24.00	\$24.00
Youth and Senior	\$12.00	\$12.00	\$20.00	\$20.00
<i>Season Pass</i>				
	<i>Resident</i>		<i>Nonresident</i>	
Family	\$90.00	\$60.00	\$135.00	\$90.00
Single 18 to 54	\$45.00	\$30.00	\$60.00	\$40.00
Youth and Senior	\$35.00	\$25.00	\$50.00	\$35.00
<i>Shelter Reservation</i>				
	<i>Half Day</i>		<i>Full Day</i>	
Large Shelter	\$30.00	\$30.00	\$50.00	\$50.00
<i>Pool Reservation</i>				
	<i>Resident</i>		<i>Nonresident</i>	
2 Hour Minimum	N/A	\$40/hour	N/A	\$40/hour
Mid-County Park				
<i>Athletic Fields</i>	\$5.00/hour or \$45/day plus lights and applicable Park Attendent charges. Two Hour Minimum Reservation.			
<i>Shelter Reservation</i>				
	<i>Half Day</i>		<i>Full Day</i>	
Large Shelter	\$20.00	\$20.00	\$35.00	\$35.00
Small Shelter	\$15.00	\$15.00	\$25.00	\$25.00
Concession	\$12.00	\$12.00	\$20.00	\$20.00
Little Creek Reservoir				
<i>Boating Fees</i>				
	<i>Full Day</i>		<i>Afternoon</i>	
Boat Launch	\$6.00	\$6.00	\$3.00	\$3.00
Boat Rental	\$6.00	\$6.00	\$3.00	\$3.00
Trolling Motor	\$6.00	\$10.00	\$6.00	\$10.00
Extra Battery	\$3.00	\$5.00	\$3.00	\$5.00
<i>Pier/Bank Fishing</i>				
	\$3.00	\$3.00	\$2.00	\$2.00

<i>Center Fee</i>	\$30.00	\$30.00		
<i>Damage Deposit</i>	\$25.00	\$25.00		

Recreation Center

Family Access Pass

	<i>Resident</i>		<i>Nonresident</i>	
One Year	\$200.00	\$220.00	\$400.00	\$440.00
Six Months	\$120.00	\$135.00	\$240.00	\$265.00
Three Months	N/A	\$75.00	N/A	N/A

Adult Access Pass

	<i>Resident</i>		<i>Nonresident</i>	
One Year	\$100.00	\$110.00	\$200.00	\$220.00
Six Months	\$60.00	\$65.00	\$120.00	\$135.00
Three Months	N/A	\$45.00	N/A	N/A

Senior Access Pass (55+)

	<i>Resident</i>		<i>Nonresident</i>	
One Year	\$75.00	\$85.00	\$150.00	\$165.00
Six Months	\$45.00	\$50.00	\$90.00	\$100.00
Three Months	N/A	\$30.00	N/A	N/A

Youth Access Pass (5-17)

	<i>Resident</i>		<i>Nonresident</i>	
One Year	\$50.00	\$55.00	\$100.00	\$110.00
Six Months	\$30.00	\$35.00	\$60.00	\$65.00
Three Months	N/A	\$20.00	N/A	N/A

1 Adult + 1 Youth

	<i>Resident</i>			
One Year	\$130.00	\$145.00		
Six Months	\$75.00	\$85.00		

1 Adult + 1 Senior

	<i>Resident</i>			
One Year	\$155.00	\$170.00		
Six Months	\$87.00	\$95.00		

1 Adult + 1 Adult

	<i>Resident</i>			
One Year	\$180.00	\$200.00		
Six Months	\$100.00	\$110.00		

1 Senior + 1 Senior

	<i>Resident</i>			
One Year	\$130.00	\$145.00		
Six Months	\$75.00	\$85.00		

1 Senior + 1 Youth

	<i>Resident</i>			
One Year	\$105.00	\$115.00		
Six Months	\$60.00	\$65.00		

	Current	Proposed	Current	Proposed
<i>Corporate Memberships *</i>				
1-25 Employees	\$300.00	\$165.00		
> 25 Employees	\$300.00	\$330.00		
<i>Daily Access **</i>				
	<i>Resident</i>		<i>Nonresident</i>	
	\$2.00	\$2.00	\$3.00	\$3.00
Access Card	Free	\$4.00	Free	\$4.00
<i>Open Swim</i>				
	\$1.00	\$1.00	\$3.00	\$3.00
<i>UCP Pool Add-On Fees</i>				
	<i>Resident</i>		<i>Nonresident</i>	
Family Pass	N/A	\$40.00	N/A	\$60.00
Adult Pass	N/A	\$20.00	N/A	\$30.00
Senior Pass	N/A	\$15.00	N/A	\$25.00
Youth Pass	N/A	\$15.00	N/A	\$25.00
<i>Racquetball Court Fees</i>				
	<i>Member</i>		<i>Nonmember</i>	
Prime Time	\$6.00	\$4.00	\$8.00	\$6.00
Non-Prime Time	\$4.00	\$2.00	\$6.00	\$4.00
Racquetball Plus	\$60.00	\$40.00	N/A	N/A
<i>Swimming Pool Rentals</i>				
Lanes	\$8 per lane per hour plus daily admission fee per person.			
<i>After Hours Facility Rentals</i>				
Swimming Pool	\$100/hour	\$100/hour plus \$8/hour per staff (2 Lifeguard minimum).		
Meeting Rooms	\$15/room	\$15/hour per room plus \$8/hour staff charges ***		
Courts, Rooms and Lobby	N/A	\$100 first two hours, \$10/hour each additional plus \$8/hour staff charges ***		
Entire Center	N/A	\$300 first two hours, \$10/hour each additional plus \$8/hour staff charges ***		
<i>Athletic Fields</i>				
	\$5.00/hour or \$45/day plus lights and applicable Park Attendent charges. Two Hour Minimum Reservation.			
Recreation Services				
		<i>Adult</i>		<i>Youth and Seniors</i>
<i>Instructional Classes</i>		\$3.00-3.50 pph		\$2.00-2.50 pph
<i>Sports Leagues</i>		100%		90% of direct program costs
<i>Camps and Playgrounds</i>				
	<i>Childcare Programs</i>	N/A		\$1.00-1.75 pph
	<i>Drop-In Programs</i>	N/A		\$0.00-5.00 pph
	<i>Specialty Programs</i>	N/A		\$1.75-2.50 pph

Workshops & Classes	\$5.00 pph	\$3.00-4.00 pph
Community Festivals	No Charge	No Charge
Other Events	\$1.00-1.50/event	\$1.00-5.00/event

Trips Fees to be set at 100 percent of direct costs

- * Employee then pays discounted annual access fee of \$80.
- ** Valid for two years.
- *** Staffing levels to be determined by Recreation Center Administrator and are dependent upon the number of participants.