

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF
JAMES CITY, VIRGINIA, HELD ON THE 7TH DAY OF JUNE, NINETEEN HUNDRED
NINETY-THREE, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM,
101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Judith N. Knudson, Chairman, Jamestown District
Stewart U. Taylor, Vice Chairman, Stonehouse District

Perry M. DePue, Powhatan District
Jack D. Edwards, Berkeley District
David L. Sisk, Roberts District
David B. Norman, County Administrator
Leo P. Rogers, Assistant County Attorney

B. MINUTES - May 17, 1993

Ms. Knudson asked if there were corrections or additions to the minutes.

Mr. Edwards made a motion to approve the minutes as presented.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

C. CONSENT CALENDAR

Ms. Knudson asked if any Board member wished to remove the item from the
Consent Calendar.

Ms. Knudson made a motion to approve the Consent Calendar.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

1. Comprehensive Services Act for At-Risk Youth and Families

R E S O L U T I O N

COMPREHENSIVE SERVICES ACT

WHEREAS, the Comprehensive Services Act for At-Risk Youth and Families enacted by the 1992
General Assembly requires each local governing body to develop a policy and
management team; and

WHEREAS, the intent of the Comprehensive Services Act is to develop services to meet the needs
of children who are at-risk of developing emotional or behavioral problems, or who

are at-risk of going into out-of-home placements, as well as to meet the needs of the families of those children; and

WHEREAS, the propose of the local Policy and Management Team is to receive funds pursuant to the Act and to develop procedures to deliver community-based services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, approves the establishment, effective this date, of a Policy and Management Team representing the County of James City. This resolution replaces resolution adopted November 16, 1992.

BE IT FURTHER RESOLVED that membership of the Policy and Management Team shall include, the agency heads, or their representatives, from the James City County Social Services Division, Williamsburg-James City County School Division, Colonial Mental Health and Mental Retardation Services Board, Peninsula Health Department, and the Ninth District Juvenile Court Services Unit; and, shall also include a government representative and a parent.

D. PUBLIC HEARINGS

1. Case Nos. SUP-2-93 and SUP-3-93. Williamsburg Crossing Master Plan Amendment - Outdoor Center of Amusement

Mr. R. Patrick Friel, Senior Planner, stated that Mr. Calvin Davis had applied on behalf of University Square Association for a special use permit for an outdoor center of amusement (SUP-3-93) and to amend previously approved SUP-49-90 and SUP-32-92 at the Williamsburg Crossing Shopping Center, project situated on 32.3 acres zoned B-1, General Business, located immediately southwest of intersection of Route 5 and Route 199, further identified as Parcel No. (1-1) on James City County Real Estate Tax Map No. (48-1).

Ms. Friel further stated that a new conceptual plan had been presented to staff; therefore, staff recommended that the proposal be returned to the Planning Commission for reconsideration and re-advertisement due to changes in scope and intensity of proposal.

Ms. Knudson opened the public hearing, and as no one wished to speak, she closed the public hearing.

Mr. DePue made a motion to refer Case Nos. SUP-2-93 and SUP-3-93 back to Planning Commission.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

2. Case Nos. Z-3-93. Robert S. Hornsby

Ms. Friel stated that Mr. Robert S. Hornsby had applied to rezone approximately .58 acres from LB, Limited Business, to R-2, General Residential, and .88 acres zoned R-2, General Residential, to LB, Limited Business, located at 5301 Old Towne Road and 5313 Old Towne Road, and further identified as parts of Parcels (1-4A), (1-43), and (1-29) on James City County Real Estate Tax Map No. (32-4).

Mr. Friel further stated that the proposal was consistent with the Comprehensive Plan and surrounding development and zoning.

In concurrence with staff, the Planning Commission unanimously recommended approval of Case No. Z-3-93.

Ms. Knudson opened the public hearing.

1. Mr. Robert Hornsby stated support for staff's recommendation, and was available to answer questions.

Ms. Knudson closed the public hearing.

Mr. DePue made a motion to approve Case No. Z-3-93.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

CASE NO. Z-3-93. ROBERT S. HORNSBY

WHEREAS, in accordance with Section 15.1-431 of the Code of Virginia, and Section 20-15 of the James City County Zoning Ordinance, a public hearing was advertised, adjoining property owners notified and a hearing scheduled on Zoning Case No. Z-3-93 for rezoning approximately .88 acres from R-2, General Residential, to LB, Limited Business, and .58 acres from LB to R-2 on property identified as parts of Parcels (1-4A), (1-43) and (1-29) on James City County Real Estate Tax Map No. (32-4); and

WHEREAS, the Planning Commission of James City County, following its public hearing on May 11, 1993, unanimously recommended approval of Case No. Z-3-93.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve Zoning Case No. Z-3-93.

3. Case No. SUP-15-93. Mr. Larry T. and Ms. Jean T. Waltrip - Tub Grinder

Mr. Friel stated that Mr. Alvin Anderson had applied on behalf of Mr. Larry T. and Ms. Jean T. Waltrip for a special use permit to allow the manufacture and sale of wood products on 105.357 acres, zoned R-8, Rural Residential, located on Lake Powell Road in the vicinity of Waltrip Lane, and further identified as Parcel (1-5A) on James City County Real Estate Tax Map No. (48-2).

Mr. Friel defined the tub grinder as a Diamond Z Tub Grinder, capable of grinding 25-50 tons of stumps per hour and regular wood demolition at a rate of 35-80 tons per hour.

Staff reported that the proposal was consistent with the Comprehensive Plan and surrounding development and zoning.

In concurrence with staff, the Planning Commission unanimously recommended approval with conditions listed in the resolution.

Ms. Knudson opened the public hearing.

1. Mr. Alvin Anderson, Esq., representative for Larry and Jean Waltrip, operators of Williamsburg-Jamestown Airport, described the locations on the acreage and operation of the tub grinder. He requested approval of the special use permit.

Ms. Knudson closed the public hearing.

Mr. Sisk made a motion to approve the resolution.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

CASE NO. SUP-15-93. MR. LARRY T. AND MS. JEAN T. WALTRIP - TUB GRINDER

WHEREAS, the Board of Supervisors of James City County has adopted by ordinance specific land uses that shall be subjected to a special use permit process; and

WHEREAS, the Planning Commission of James City County, following its public hearing on May 11, 1993, unanimously recommended approval of Case No. SUP-15-93 to allow the manufacture and sale of wood products in the R-8, Rural Residential district, on property identified as Parcel (1-5A) on James City County Real Estate Tax Map No. (48-2).

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve the issuance of Special Use Permit No. SUP-15-93 as described herein with the following conditions:

1. The tub grinder shall be permitted to operate only between 7:00 a.m. and 7:00 p.m. Monday through Saturday.
2. Berms, a minimum of 6 feet in height, shall be placed between the tub grinder and the southeast and southwest boundaries of the 19-acre site as shown on a plan entitled "Plat of Boundary Adjustment Between the Properties of: Linwood Waltrip, et als; and Williamsburg-Jamestown Airport" prepared by AES and dated February 16, 1988. If the grinder is placed in the lower elevations on the property in an area where a berm-like effect (at least 6 feet below the grade of the property lines) is prevalent, as determined by the Development Review Committee, the requirement for a berm may be waived. The berms shall be landscaped at a minimum, in accordance with the provisions of the minimum planting standards set forth in the Zoning Ordinance, and placement and landscaping of such berms shall be approved by the Development Review Committee.
3. This special use permit shall remain in effect for a period of 24 months from the date of issuance. If within this time site plan approval and/or building

plan approvals are issued, the special use permit shall remain in effect for the term of those approvals and/or permits. Issuance of a Certificate of Occupancy would preserve the rights of the special use permit.

4. A minimum 50-foot undisturbed buffer shall be provided along the southeast and southwest boundaries of the 19-acre site as shown on a plan entitled "Plat of Boundary Adjustment Between the Properties of: Linwood Waltrip, et als; and Williamsburg-Jamestown Airport" prepared by AES and dated February 16, 1988. The buffer shall be landscaped at a minimum, in accordance with the landscaping requirements of the Zoning Ordinance, and such landscaping shall be approved by the Development Review Committee.
5. All access to the operation from Lake Powell Road shall be via Marclay Road.
6. The location of the tub grinder shall be limited to the 19.015 acres shown on a plan entitled "Plat of Boundary Adjustment Between the Properties of: Linwood Waltrip, et als; and Williamsburg-Jamestown Airport" prepared by AES and dated February 16, 1988. The tub grinder shall be located so as to minimize potential adverse impacts (including, but not limited to, noise, dust, debris, odor, etc.) on adjacent properties and the final location of the tub grinder shall be approved by the Development Review Committee.

4. Case No. SUP-30-92. C. Lewis Waltrip - Route 5 Water and Sewer Connection

Mr. Friel stated that Mr. C. Lewis Waltrip had applied for a special use permit to allow for connection of a future single-family home to an existing 12-inch water main and 12-inch force main to serve 2.78 acres zoned A-1, General Agricultural, located at 2692 John Tyler Highway, further identified as Parcel (1-12) on James City County Real Estate Tax Map No. (44-2).

In concurrence with staff, the Planning Commission voted 6-3 to deny the special use permit for the reasons that the proposal was inconsistent with the Comprehensive Plan, and a precedent would be set by allowing connections outside the Primary Service Area.

Discussion followed regarding where alternate Route 5 would be located and whether septic tanks are failing.

Ms. Knudson opened the public hearing.

1. Mr. Vernon Geddy, III, Esq., gave a brief background that the lot has existed for many years and the owner, Mr. Waltrip, holds prepaid sewer connections. Mr. Geddy disagreed with staff about the connection setting a precedent outside the Primary Service Area, and felt the existing approved single-family lots should be allowed to connect with prepaid sewer connections. He asked for Board approval of the water and sewer connection to the lines which run past the owner's property.

The Board discussed that prepaid connection fees initially financed the sewer mains and how many citizens and properties hold prepaid connections outside Primary Service Area.

Ms. Knudson closed the public hearing.

Further Board discussion followed about wanting more information about the number of outstanding prepaid connections and number of parcels/acreage adjacent to water/sewer lines outside Primary Service Area; a need to adhere to the regulations in the Comprehensive Plan; and, transfer of prepaid connections from one area to another area.

Without objection, Ms. Knudson deferred the case for more information until the June 21, 1993, Board of Supervisors' meeting.

5. Case No. SUP-20-93. Gordon A. Jones, Manufactured Home

Mr. Allen J. Murphy, Jr., Principal Planner, stated that Mr. Gordon A. Jones had applied for a special use permit to allow replacement of a manufactured home on .415 acres zoned A-1, General Agricultural, located at 7607 Beechwood Drive, further identified as Parcel (11-4) on James City County Real Estate Tax Map No. (19-1).

Staff reported the proposal met the administrative guidelines for placement of manufactured homes. Staff recommended approval with conditions listed in the resolution.

Ms. Knudson opened the public hearing.

1. Mr. Gordon Jones, owner, stated that the request was for a replacement manufactured home.

Mr. Murphy stated that the condition 4 should read "Landscaping shall be provided in accordance with a landscaping plan to be approved by the Director of Planning," and condition 5 should be added to read, "Prior to the placement of the new unit, the existing manufactured home shall be removed from the property."

Ms. Knudson closed the public hearing.

Mr. Taylor made a motion to approve the amended resolution.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

CASE NO. SUP-20-93. GORDON A. JONES - MANUFACTURED HOME

WHEREAS, it is understood that all conditions for the consideration of an application for a Special Use Permit have been met.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that a Special Use Permit be granted for the placement of a manufactured home on property owned and developed by the applicant as described below and on the attached site location map.

Applicant: Mr. Gordon A. Jones

Real Estate Tax Map ID: (19-1)

Parcel No: (11-4)

Address: 7607 Beechwood Drive

District: Stonehouse

Zoning: A-1, General Agricultural

Conditions:

1. The manufactured home shall have no more than 2 bedrooms.
2. A detailed description of the manufactured home shall be furnished to the Director of Planning prior to its placement. Any replacement shall require a new permit from the Board of Supervisors. If the permit is not exercised, it shall become void one year from the date of approval.
3. The manufactured home shall be skirted and meet the requirements of the Department of Housing and Urban Development Manufactured Home Construction and Safety Standards.
4. Landscaping shall be provided in accordance with a landscaping plan to be approved by the Director of Planning.
5. Prior to the placement of the new unit, the existing manufactured home shall be removed from the property.

6. Case No. SUP-22-93. Deborah J. Hicks, Manufactured Home

Mr. Murphy stated that Ms. Deborah J. Hicks had applied for a special use permit to allow replacement of a manufactured home on 34 acres, zoned A-1, General Agricultural, located at 5255 Riverview Road, further identified as Parcel (1-34) on James City County Real Estate Tax Map No. (15-3).

Staff reported the proposal met the administrative guidelines for placement of manufactured homes. Staff recommended approval with conditions listed in the resolution.

Ms. Knudson opened the public hearing.

1. Ms. Deborah Hicks, owner, was available for questions.

Ms. Knudson closed the public hearing.

Mr. Taylor made a motion to approve Case No. SUP-22-93.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

CASE NO. SUP-22-93. DEBORAH J. HICKS - MANUFACTURED HOME

WHEREAS, it is understood that all conditions for the consideration of an application for a Special Use Permit have been met.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that a Special Use Permit be granted for the placement of a manufactured home on property owned and developed by the applicant as described below and on the attached site location map.

Applicant:	Ms. Deborah J. Hicks
Real Estate Tax Map ID:	(15-3)
Parcel No:	(1-34)
Address:	5255 Riverview Road
District:	Stonehouse
Zoning:	A-1, General Agricultural
Conditions:	<ol style="list-style-type: none"> 1. This permit shall be valid only for the manufactured home applied for. If the manufactured home is removed, this permit shall become void. Any replacement shall require a new permit from the Board of Supervisors. If the permit is not exercised, it shall become void one year from the date of approval. 2. The manufactured home shall be skirted and meet the requirements of the Department of Housing and Urban Development Manufactured Home Construction and Safety Standards. 3. The existing manufactured home shall be removed within 30 days of the placement of the new unit.

7. Case No. SUP-23-93. Margie P. Casey, Manufactured Home

Mr. Murphy stated that Ms. Margie P. Casey had applied for a special use permit to allow replacement of a manufactured home on .33 acres, zoned R-8, Rural Residential, located

at 143 Jesters Lane, further identified as Parcel (2-11) on James City County Real Estate Tax Map No. (38-3).

Staff reported the proposal met most of the administrative guidelines for placement of manufactured homes. Staff recommended approval with conditions listed in the resolution.

Ms. Knudson opened the public hearing, and as no one wished to speak, she closed the public hearing.

Mr. Edwards made a motion to approve Case No. SUP-23-93.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

CASE NO. SUP-23-93. MARGIE P. CASEY - MANUFACTURED HOME

WHEREAS, it is understood that all conditions for the consideration of an application for a Special Use Permit have been met.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that a Special Use Permit be granted for the placement of a manufactured home on property owned and developed by the applicant as described below and on the attached site location map.

Applicant:	Ms. Margie P. Casey
Real Estate Tax Map ID:	(38-3)
Parcel No:	(2-11)
Address:	143 Jesters Lane
District:	Berkeley
Zoning:	R-8, Rural Residential
Conditions:	<ol style="list-style-type: none">1. This permit shall be valid only for the manufactured home applied for. If the manufactured home is removed, this permit shall become void. Any replacement shall require a new permit from the Board of Supervisors. If the permit is not exercised, it shall become void one year from the date of approval.2. The manufactured home shall be skirted and meet the requirements of the Department of Housing and Urban

Development Manufactured Home
Construction and Safety Standards.

3. Prior to the placement of the new unit, the existing manufactured home shall be removed from the property.
4. The manufactured home shall be located no closer than 10 feet to the existing drain field lines.

G. BOARD CONSIDERATIONS

1. Williamsburg Area Medical Assistance Corporation (WAMAC)

Mr. John E. McDonald, Manager of Financial and Management Services, stated that the Williamsburg Area Medical Assistance Corporation (WAMAC) is a private, nonprofit corporation that would provide both public health services and an expanded array of other health services to area residents.

Staff recommended approval of the resolution authorizing the County Administrator to execute a final agreement on the County's behalf.

Ms. Knudson made a motion to approve the resolution.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

WILLIAMSBURG AREA MEDICAL ASSISTANCE CORPORATION

WHEREAS, the Board of Supervisors of James City County has been an active participant in the development of a private, nonprofit, health care provider for the citizens of James City County; and

WHEREAS, this public-private partnership, the Williamsburg Area Medical Assistance Corporation (WAMAC), has been authorized funding by the State, York and James City Counties, and the City of Williamsburg for services to be provided at the County's Human Services Building; and

WHEREAS, the County wishes to be able to maximize the impact of its limited financial support by assisting WAMAC in keeping administrative costs at a minimum.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes the County Administrator to enter into an agreement, effective July 1, 1993, with WAMAC to allow the County to provide fiscal and personnel services; and

BE IT FURTHER RESOLVED, that the County Administrator may establish up to seven limited-term positions, all subject to reimbursement by WAMAC, as County employees to fulfill the terms of that agreement. The agreement shall provide that the County assign such employees to WAMAC in exchange for full reimbursement of costs incurred.

2. Lake Powell Road

Mr. John T. P. Horne, Manager, Development Management, stated that Virginia Department of Transportation temporarily closed vehicular traffic on a portion of Lake Powell Road across the spillway and dam at Lake Powell. He further stated that Lake Powell Road was in the secondary system as a State-maintained roadway.

Mr. Horne gave three options for long-term disposition of Lake Powell Road: 1) full repair and reopening as a public road; 2) abandonment; and, 3) discontinuance. Staff recommended option 3 and requested that the Board approve the resolution advertising a public hearing on the matter for the Board of Supervisors' meeting July 6, 1993.

Ms. Knudson made a motion to approve the resolution.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

R E S O L U T I O N

LAKE POWELL ROAD PUBLIC HEARING

WHEREAS, a portion of Lake Powell Road (Route 618) has been closed to vehicular traffic by the Virginia Department of Transportation because of safety concerns; and

WHEREAS, the Board of Supervisors wishes to hear the opinions of citizens on whether or not a portion of Lake Powell Road should be discontinued.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, directs the staff to advertise and set a public hearing for July 6, 1993, to consider a request to the Commonwealth Transportation Board to discontinue a portion of Lake Powell Road.

G. PUBLIC COMMENT

1. Mr. Ed Riley, 611 Tam-O-Shanter, stated that employers should inform employees about Lyme disease.

2. Mr. Ed Oyer, 139 Indian Circle, distributed a newspaper article on "San Diego sprawl" and spoke of similarities in the County.

H. REPORTS OF THE COUNTY ADMINISTRATOR - None

I. BOARD REQUESTS AND DIRECTIVES

Mr. Taylor asked staff to check feasibility and cost of extension of a waterline to Burnham Wood subdivision from the Sand Hill line.

Mr. Taylor asked staff to investigate a lease for a hunt club to hunt on County landfill acreage to decrease the deer population.

Mr. Norman responded that a review would be made.

Mr. DePue thanked Mr. Oyer for his comments and homework on articles that he has brought before the Board.

Mr. Sisk requested preparation of a resolution for Colonial Capital Kiwanis Club morning group, recognized by International Kiwanis as No. 1 in the world for a service project.

Mr. Sisk congratulated the Peninsula Wizards soccer team (age 13) for winning the State cup.

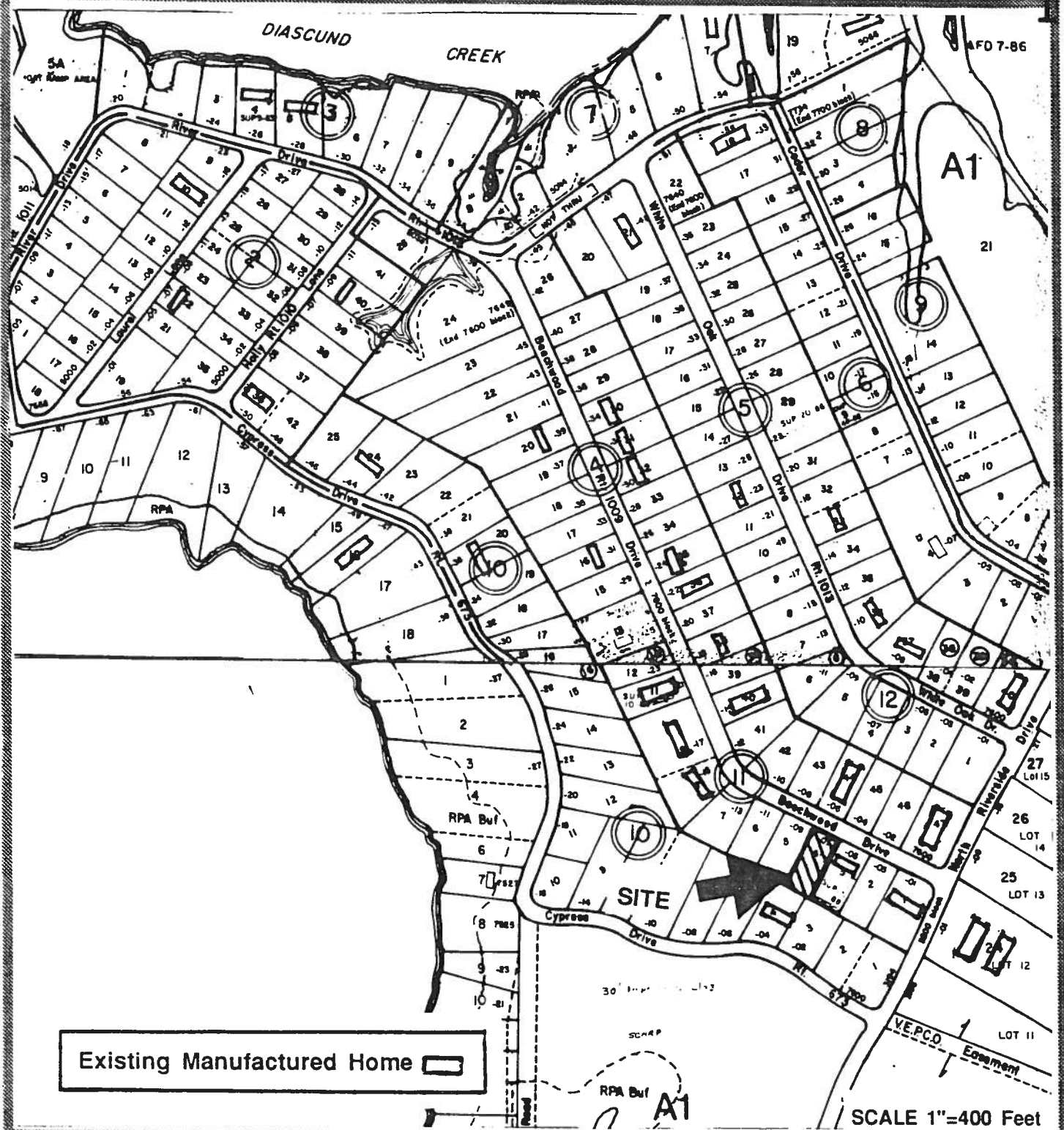
Mr. Edwards made a motion to recess until 5:00 p.m., Monday, June 21, 1993.

On a roll call, the vote was: AYE: Taylor, Edwards, DePue, Sisk, Knudson (5).
NAY: (0).

The Board recessed at 8:32 p.m.



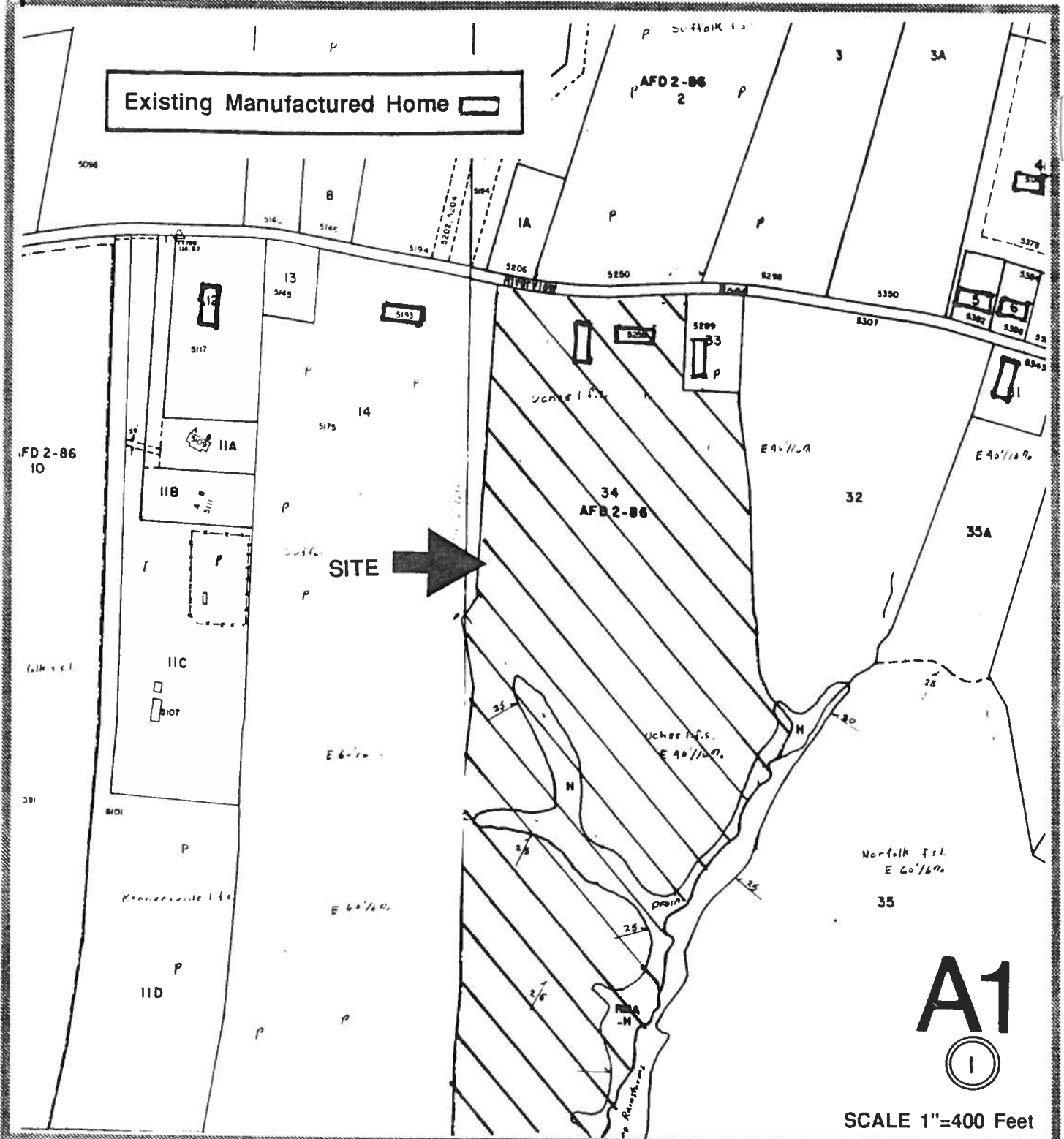
David B. Norman
Clerk to the Board



Case No: SUP-20-93
Name : Gordon A. Jones - Manufactured Home



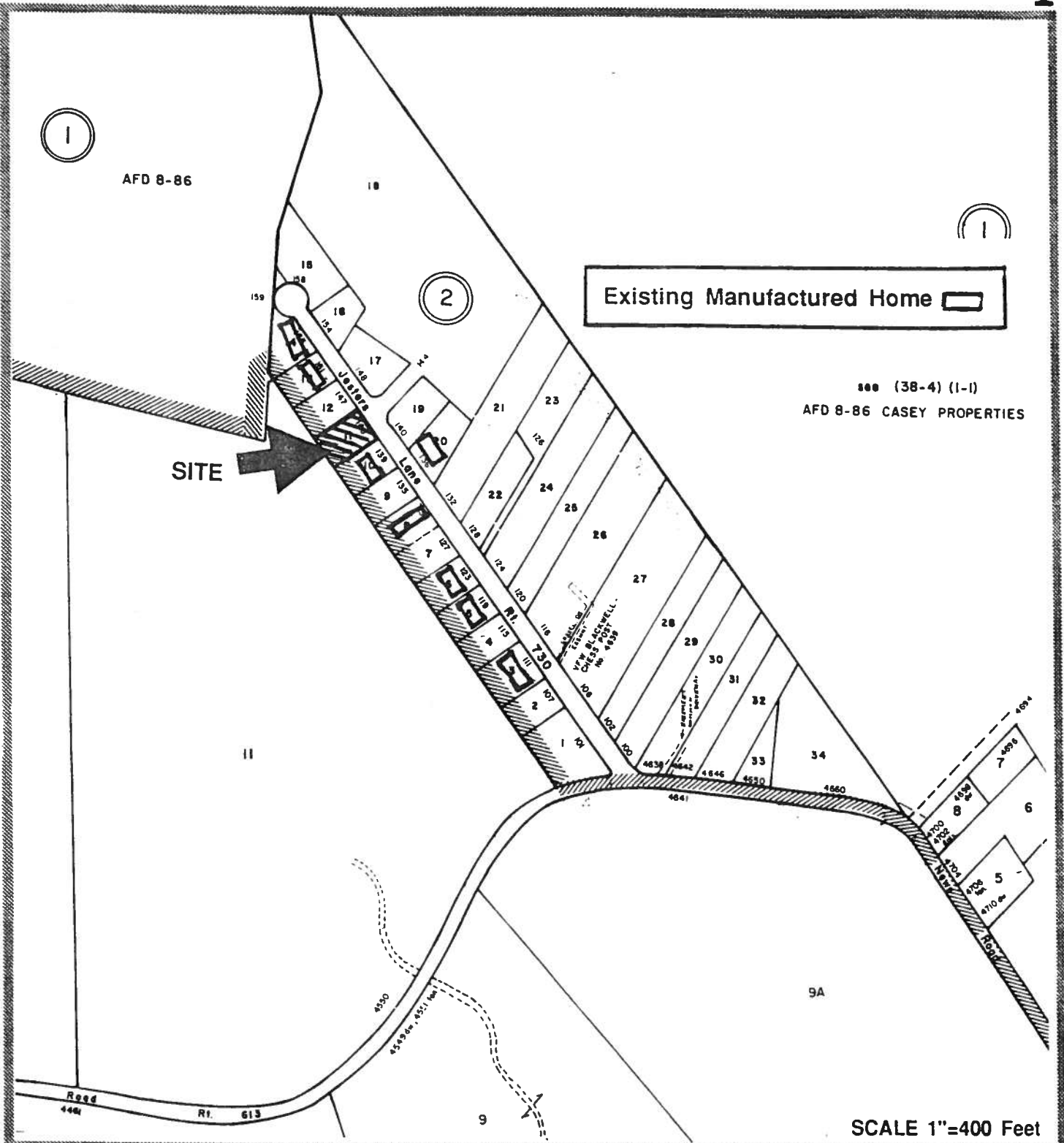
PLANNING DIVISION



Case No: **SUP-22-93**
 Name : **Deborah J. Hicks - Manufactured Home**



PLANNING DIVISION



Case No: **SUP-23-93**
 Name : **Margie P. Casey - Manufactured Home**



PLANNING DIVISION

**AGREEMENT TO ASSIGN EMPLOYEES
AND PROVIDE FINANCIAL SERVICES**

THIS AGREEMENT, made this 1st day of July, 1993, by and between the COUNTY OF JAMES CITY, VIRGINIA ("County"), a political subdivision of the Commonwealth of Virginia, and the WILLIAMSBURG AREA MEDICAL ASSISTANCE CORPORATION ("WAMAC"), a Virginia nonprofit corporation.

WITNESSETH

WHEREAS, the County is in need of greater low-cost medical services for its citizens and WAMAC has agreed to provide such services; and

WHEREAS, the employment and assignment of employees by the County to WAMAC is necessary for the operation of a local medical center which will benefit the citizens of the County and surrounding communities; and

WHEREAS, the County agrees to assist WAMAC by providing certain personnel, purchasing and financial services and expertise.

NOW, THEREFORE, for good and valuable consideration and the mutual covenants herein contained, the parties agree as follows:

1. The County Human Resource Department, in coordination with WAMAC, shall recruit and hire no more than seven employees (the "Employees"), for positions to be designated and defined by WAMAC. WAMAC shall develop a job description, approved by the County, prior to the County advertising each of positions. The

Employees shall be limited term employees of the County assigned to WAMAC for training and the performance of services.

2. In addition to paragraph 1, the parties may agree in writing to have additional employees hired by the County and assigned to WAMAC. Unless the new positions are approved by the Board of Supervisors of the County, such employees shall be employed in temporary positions created by the County Administrator. Any persons hired and assigned pursuant to this paragraph shall be Employees for the purposes of this Agreement.

3. The County shall be responsible for the payment of all salaries, workers' compensation coverage, insurance and all other fringe benefits and costs incident to employment of the Employees including withholding of payroll deductions. To the extent possible, the County shall cover the Employees under its general liability and risk management programs. These costs shall be accounted for as if WAMAC were a County department and shall be independent of the County's General Fund.

4. WAMAC shall be responsible for reimbursing the County for all salaries, benefits and other expenses incurred due to the employment of the Employees including, but not limited to, salaries, workers' compensation coverage, insurance and other fringe benefits. Such reimbursement shall be made by WAMAC to the County on a monthly basis or as otherwise agreed to by the parties in writing.

5. The County's Personnel Policies and Procedures Manual, as amended, ("County's Personnel Manual") shall be followed

by WAMAC with regard to the Employees. This shall include, but not be limited to, employment and compensation practices, benefits, training, disciplinary procedures and grievance procedures.

6. The Employees shall be eligible to participate in County benefit programs such as health insurance, retirement, flexible spending, deferred compensation, long term disability and other similar programs offered to other County employees.

7. The general supervision of the Employees shall be undertaken by the County. The daily supervision shall be executed by WAMAC in accordance with the County's Personnel Manual. Such supervision shall include day-to-day work assignments, scheduling and daily management.

8. WAMAC shall submit to the County's Manager of Community Services a written evaluation for each of the Employees at such times and in such form as required by the County's Personnel Manual. The County's Manager of Community Services shall review and approve each evaluation.

9. In the event that any of the Employees at any time fails to follow the County's standards of conduct or fails to render satisfactory work performance, the employment of that individual may only be terminated by the County, after consultation and coordination with the WAMAC, pursuant to the County's Personnel Manual. The County shall have final say in the termination of the Employees.

10. WAMAC shall furnish the Employees, at WAMAC's expense, such supplies, equipment, material and other assistance as may be required in the performance of their duties.

11. The County's Purchasing Office shall provide advice and expertise in procurement actions, as requested by WAMAC. All procurement action processed through the County shall follow the County's Purchasing Manual, as amended.

12. The County shall provide all general ledger accounting services and shall prepare a draft of the necessary tax returns at the end of WAMAC's fiscal year. WAMAC shall cooperate with the County in preparing any necessary financial reports, accountings or returns and WAMAC shall make all its financial records available to the County.

13. The County's Financial Management Department shall process and pay, with funds held on behalf of WAMAC, all invoices submitted by WAMAC and shall provide WAMAC a detailed accounting on a monthly basis. The County may include additional financial provided by WAMAC in the monthly accounting. Prior to any payment, an authorized representative of WAMAC shall approve each invoice for payment and assign an account number. A list of account numbers shall be established in advance by WAMAC and the County. WAMAC shall either be included in the County's annual financial audit or have an independent financial audit performed annually. In the event WAMAC has an independent audit prepared, WAMAC shall provide the County a copy of such audit.

14. This Agreement shall be effective July 1, 1993 and shall continue in effect until June 30, 1994. This Agreement shall be automatically renewed for each successive year unless either party provides the other party written notice of termination no less than ninety (90) days prior to the annual July 1st renewal date.

15. Any amendment to this Agreement shall be in writing signed on behalf of each of the parties.

IN WITNESS WHEREOF, each of the parties has executed this Agreement by its duly authorized representatives as of the date first above written.

COUNTY OF JAMES CITY, VIRGINIA

By: David B. Norman
David B. Norman
County Administrator

ATTEST:

Vicki A. Spigg

WILLIAMSBURG AREA MEDICAL
ASSISTANCE CORPORATION

By: Thomas A. Tylman
Thomas A. Tylman
Board Chairman

ATTEST:

Gregory S. [Signature]