

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 25TH DAY OF FEBRUARY, 1998, AT 2:04 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. ROLL CALL**

Jack D. Edwards, Chairman, Berkeley District  
David L. Sisk, Vice Chairman, Roberts District

John J. McGlennon, Jamestown District  
Ronald A. Nervitt, Powhatan District  
M. Anderson Bradshaw, Stonehouse District  
Sanford B. Wanner, County Administrator  
Frank M. Morton, III, County Attorney

**B. WORK SESSION**

1. Financial Trends

Mr. Sanford B. Wanner, County Administrator, introduced Mr. John E. McDonald, Manager of Financial and Management Services, and Ms. Carol O. Davis, Assistant Manager of Financial and Management Services, who presented the financial trends analysis of the County's financial health by examining a number of key indicators to include demographic data, revenue trends, expenditure trends, financial condition, capital financing needs, and debt service.

A discussion by the Board members and staff followed.

2. Comprehensive Annual Financial Report

Ms. Suzanne R. Mellen, Accounting Supervisor, outlined the purpose of the report, the status of the four financial management guidelines, and its relationship to the annual budget.

Board members and staff discussed the report.

Mr. Edwards made a motion to convene into an executive session pursuant to Section 2.1-344(A)(1), personnel matter, County Administrator evaluation, at 4:02 p.m.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

Mr. Edwards reconvened the Board into open session and made a motion to approve the executive session resolution.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

**RESOLUTION****CERTIFICATION OF EXECUTIVE MEETING**

WHEREAS, the Board of Supervisors of James City County, Virginia, (Board) has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

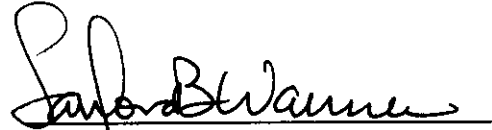
WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by the Board that such executive meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies; and, ii) only such public business matters were heard, discussed or considered by the Board as were identified in the motion, Section 2.1-344(A)(1) personnel evaluation, convening the executive meeting.

Mr. Edwards made a motion to recess until Friday, March 6, at 3:00 p.m. at the Video Center to travel to the ground breaking ceremony for the Williamsburg-James City County Courthouse.

On a roll call, the vote was: AYE: Sisk, McGlennon, Bradshaw, Nervitt, Edwards (5). NAY: (0).

The Board recessed at 4:58 p.m.



Sanford B. Wanner  
Clerk to the Board