

**AT A RETREAT OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY,
VIRGINIA, HELD ON THE 5TH DAY OF JANUARY, 2002, AT 8:00 A.M. AT THE JAMESTOWN
4-H CENTER, 4-H CLUB ROAD, WILLIAMSBURG, VIRGINIA.**

A. ROLL CALL

James G. Kennedy, Chairman, Stonehouse District
Jay T. Harrison, Sr., Vice Chairman, Berkeley District

John J. **McGlennon**, Jamestown District
Michael J. Brown, Powhatan District
Bruce C. Goodson, Roberts District

Sanford B. Wanner, County Administrator
Frank M. Morton, III, County Attorney

B. RETREAT

1. **FY03 and FY04 Budget Planning Review**

Mr. John E. McDonald, Manager of Financial and Management Services, provided the Board with an **overview** of the projected County Operating Budgets and Capital Budgets including projected revenue and expenditure growth, **tax** rates, E-911 **tax** revenues, unfunded projects and observations on Real Estate taxes.

The Board and staff discussed funding shortfalls from the State and its impact on the County's budget, and the Route 5 Transportation Improvement District debt.

2. **Compensation Plan Review – FY03 and Diversity within the Organization**

Ms. Carol M. **Luckam**, Human Resource Manager, provided the Board with an **overview** of the work force issues facing James City County including tools to attract and retain employees, the Board's role in assisting the Human Resource Department, and efforts taken to promote and value diversity within the County.

The Board and staff discussed employee compensation, the recalibration process versus a pay study, minority **recruitment** and other diversity issues.

3. **School Budget Review – Enrollment, Formula, and Guidance**

Mr. McDonald provided the Board with an overview of the projected School operating budget for **FY03** including a need for increased County funds to the Schools due to reduced expected State support, the revised **City/County** School Contract, and the local funding **formula**; provided an **overview** of the projected operating budget for **FY04**; and provided an **overview** of the Schools Capital Budget.

The Board and staff discussed the effect of enrollment increases on County funding contributions, projected State funding contributions, School Contract's impact on City contributions to schools, and school student population projections.

4. Draft Powhatan Creek Watershed Management Plan and the Stormwater Overation and Funding Study

Mr. **Wayland** N. Bass, County Engineer, provided the Board with an overview of the ~~draft~~ Powhatan Creek Management Plan, the recommended actions and associated costs for the restoration and protection in the watershed; and funding and operating options for the stormwater management program.

The Board and staff discussed the resource protection alternative, maintenance and reimbursement, and partnering with ~~other~~ localities in Hampton Roads.

5. Affordable Housing Programs and Projects

Mr. Anthony Conyers, Jr., Director of Community Services, provided the Board with an overview of the Affordable Housing programs and projects in the County.

The Board and staff discussed apartments and townhouses as affordable housing options, and the impact of JCSA fees on affordable housing. Staff was requested to identify possible **infill** sites **for** affordable housing.

6. Possible Bond Referendum

Mr. McDonald provided the Board with information from the Virginia Constitution regarding referendums ~~and the~~ county's commitment of future tax revenues toward the repayment of debt. Mr. McDonald provided the Board with nine possible items that could be financed through general obligation financing, alternative financing for items such as revenue bonds; and requested the Board consider if financing for a project should be put on a bond referendum, when would be an appropriate date, and stated that these items will be part of the Board's review of the County's Capital Improvement Program over the next several months.

The Board and staff discussed the time constraints concerning possible projects, time limits on borrowing money, time needed to make a referendum decision, and desire of the Board to meet with the School Board concerning the proposed third high school.

C. BOARD REQUESTS AND DIRECTIVES

Mr. **Kennedy** requested ~~the~~ time limits for public comment and public hearing periods be adhered to.

The Board discussed a retreat with the School Board and City to review school facility needs, setting the agenda during the next school liaison meeting.

On a 4-1 straw vote, the Board agreed that a cash proffer policy will not be sent to the Planning Commission, and staff is to discontinue work on a policy for cash proffers.

The majority of the Board agreed to consider a 2-cent real estate tax reduction in FY 03. Funding for the Purchase of Development Rights (PDR) program by moving money from the Greenspace fund to the PDR program for FY 03 was discussed.

The Board discussed anticipated expenditure targets such as the school operating budget, reduction of contributions to ~~the~~ capital improvement fund, and to establish a biannual reassessment coinciding with the State budget cycle.

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Mr. Kennedy recommended that prior to the Pledge of Allegiance at each regular meeting, that a moment of silence be observed.

D. ADJOURNMENT

Mr. Harrison made a motion to adjourn.

On a roll call, the vote was: AYE: McGlennon, Brown, Goodson, Harrison, Kennedy (5). NAY: (0).

The Board adjourned at 12:47 p.m.



Sanford B. Wanner
Clerk to the Board

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