

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 13TH DAY OF MAY, 2003, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. ROLL CALL

Jay T. Harrison, Sr., Chairman, Berkeley District, Absent
 Bruce C. Goodson, Vice Chairman, Roberts District
 John J. McGlennon, Jamestown District
 Michael J. Brown, Powhatan District
 James G. Kennedy, Stonehouse District

Sanford B. Wanner, County Administrator
 Frank M. Morton, III, County Attorney

B. MOMENT OF SILENCE

Mr. Goodson requested the Board and citizens observe a moment of silence

C. PLEDGE OF ALLEGIANCE

Antoine Whitby, a ninth-grade student at Lafayette High School, led the Board and citizens in the Pledge of Allegiance.

D. PRESENTATIONS

1. May is Bike Month

Mr. Goodson presented Mr. Ned Cheely, Mr. Tom King, and Ms. Kitty Preston, with a resolution declaring May as Bike Month in James City County and accepted a Certificate of Recognition for Bike Month signed by Governor Warner.

2. Williamsburg Christian Academy Update Report – Lorraine Perkins

Ms. Lorraine Perkins provided an updated of the relocation of the Williamsburg Christian Academy to 101 School House Lane.

3. Employee and Volunteer Outstanding Service Awards

Mr. Goodson and the Board members presented Outstanding Service Award plaques to the following teams: *Beacon of Freedom Award* Noreen Bernstein, Jim Bradley, Antionette Brennan, Rita Dimmett-Godfrey, Bob Doars, John Hornback, Virginia Lee, Barbara McGowan, Ann Parker, Jenny Payne, William Ricketts, Joseph Rountree, Jane Strauss, Todd Williamson, Bob Winters, and Barbara Ziman; *Child Welfare*:

Christina Sawyer and Mackenzie Sieler; ***Neighborhood Conference Committee:*** Terry Buntrock, Helen Clendenin, Nancy Ellis, Peggie Gaul, Henry Goldner, Frankie Gorrell, Stan Gorrell, Carole Giuliano, Debbie Hipple, Mike Litterst, Caroline Rhodes, Rudy Schwab, and Rick Smethurst; ***Paws to Read at the Library:*** Lillian Barrett, Maggie Black, Jo Brooks, Deidre Bucci, Donna Bucci, Angel Carlton, Doug Carlton, Charlesey Delorenzo, Neil Delorenzo, Cathy Dodgen, Connie Holland, Ann Kushnick, Peter Kushnick, Trudy McLain, Stephanie Owens, Cindy Palmaz, Claudio Palmaz, Rebecca Peebles, Helen Phillips, Tammy Price, Nancy Scott, Kenneth Snider, John Underwood, Ramona Underwood, Bill Wagner, Jo Ann Wagner; ***Police Department Accreditation:*** Emmett Harmon, Jeff Hicklin, Terry Hutchens, and Ken Middlebrook; ***Purchase of Development Rights:*** L. Bruce Abbott, Thomas Belden, Loretta Garrett, David Hertzler, II, and David Powell, Jr.; and the ***Youth Council:*** Peyton Akers, Alexandra Armstead, Andre Brooks, Ari Caramanica, Taylor Green, Cristin Kelsh, Sara Knicely, David McLane, Megan Mannarino, Jessica Pearson, Kelvin Pressy, Alexis Smith, Kadari Watson, and Christina Weber; to the following individuals: Amanda Hayes, Arlana Fauntleroy, and Kirk Moore; and a Life Saving Award to Bernadette Williams.

E. PUBLIC COMMENT

1. Mr. Bruce Abbott, 4478 Centerville Road, requested the Board encourage Southern States to remain in the County or City of Williamsburg and not close the store serving the region.

2. Mr. Ed Oyer, 139 Indian Circle, stated that the proposed stormwater fees and other fees imposed by the government are a drain on retired citizens with fixed incomes, and commented that military base pay is the basis for Social Security payments.

F. CONSENT CALENDAR

Mr. Goodson inquired if the Board wished to pull an item from the Consent Calendar for discussion.

Mr. Kennedy requested that Item Number 8, Budget Amendments – Fire Station No. 5, Courthouse, and GIS Mapping System, be pulled.

Mr. McGlennon made a motion to adopt the remaining items on the Consent Calendar.

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, (4). NAY: (0) ABSENT: Harrison (1).

1. Minutes
 - a. April 10, 2003. Budget Work Session
 - b. April 14, 2003, Budget Work Session
 - c. April 16, 2003. Budget Work Session

2. May is Bike MonthR E S O L U T I O NMAY IS BIKE MONTH

WHEREAS, cycling is a relaxing and enjoyable mode of exercise and transportation for many men, women, and children throughout James City County, and it is a convenient and environmentally clean way for many to travel between work, school, and home; and

WHEREAS, James City County offers many bicycling opportunities for transportation, recreation, and exercise, and it is important for children and adults to learn the basics of bicycle safety and to always wear a safety helmet while bicycle riding; and

WHEREAS, Bike **Month** is designed to increase awareness about bicycling opportunities through organized activities such as bike-to-work days and bike rodeos for children.

NOW, THEREFORE, BE IT RESOLVED ~~that the~~ Board of **Supervisors** of James City County, Virginia, does hereby recognize May 2003 as Bike Month in James City County, Virginia, and call this observance to ~~the~~ attention of its citizens.

3. Virginia Leadership AssociationR E S O L U T I O NVIRGINIA LEADERSHIP ASSOCIATION

WHEREAS, leadership programs from across the Commonwealth share many of the same opportunities, priorities, and challenges; and

WHEREAS, directors of leadership programs have come together in agreement that a State coalition of leadership programs be created to share best practices and stimulate improvement; and

WHEREAS, a State coalition will create a **forum** for leadership programs to effectively network and communicate shared ideas, visions, and long-term strategies.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of **James** City County, Virginia, supports and endorses the Virginia Leadership Association (VLA), an organization whose purpose is to strengthen communities throughout Virginia by fostering the principles of community leadership and civic engagement.

4. Installation of "Watch for Children" Sign – The Meadows

R E S O L U T I O N

INSTALLATION OF "WATCH FOR CHILDREN SIGN - THE MEADOWS

WHEREAS, Section 33.1-210.2 of the Code of Virginia provides for the installation and maintenance of signs by the Virginia Department of Transportation, alerting motorists that children may be at play nearby, upon request by a local governing body; and

WHEREAS, Section 33.1-210.2 further requires that the funding for such signs be from the secondary road system maintenance allocation for the County; and

WHEREAS, residents of Whistle Walk in The Meadows community have requested that a "Watch for Children" sign be installed on Whistle Walk as illustrated on the attached drawing titled 'The Meadows 'Watch for Children Sign'.'

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby request that the Virginia Department of Transportation install and maintain one 'Watch for Children' sign as requested with funds from the County's secondary road system maintenance allocation.

5. Dedication of Streets in Villages of Westminster – Phase 1. Section 2: Phase 2. Section 2: Phase 4. Sections 1 and 2; and Phase 5. Sections 1 and 2

R E S O L U T I O N

DEDICATION OF STREETS IN VILLAGES OF WESTMINSTER - PHASE 1, SECTION 2;

PHASE 2. SECTION 1; PHASE 4. SECTIONS 1 AND 2; AND PHASE 5, SECTIONS 1 AND 2

WHEREAS, the streets described on the attached Additions Forms SR-5(A)s, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of James City County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation advised the Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation entered into an agreement on November 1, 1993, for comprehensive stormwater detention which applies to this request for addition.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby requests the Virginia Department of Transportation to add the streets described on the attached Additions Forms SR-5(A)s to the secondary system of State highways, pursuant to §33.1-229, of the Code of Virginia, and the Department's Subdivision Street Requirements.

BE IT FURTHER RESOLVED, the Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

6. Destruction of Paid Personal Property and Real Estate Tax Tickets

RESOLUTION

DESTRUCTION OF PAID REAL ESTATE TAX TICKETS

WHEREAS, the Code of Virginia § 58.1-3129 states that the Treasurer may, with the consent of the governing body, destroy all paid tax tickets at any time after five years from the end of the fiscal year during which taxes represented by such tickets were paid, in accordance with the retention regulations pursuant to the Virginia Public Records Act (§ 42.1-76 et seq.); and

WHEREAS, the tax tickets hereby referred to are paid real estate tax records from 1992, 1996, and 1997

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby approves the destruction of the paid real estate tax records from 1992, 1996, and 1997.

RESOLUTION

DESTRUCTION OF PAID PERSONAL PROPERTY TAX TICKETS

WHEREAS, the Code of Virginia § 58.1-3129 states that the Treasurer may, with the consent of the governing body, destroy all paid tax tickets at any time after five years from the end of the fiscal year during which taxes represented by such tickets were paid, in accordance with the retention regulations pursuant to the Virginia Public Records Act (§ 42.1-76 et seq.); and

WHEREAS, the tickets hereby referred to are paid personal property tax records from 1992, 1996, and 1997.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby approves the destruction of the paid personal property tax records from 1992, 1996, and 1997.

7. Williamsburg Regional Library System Board of Trustees Reappointment – Assistant County Administrator

9. Reimbursement – High School Facility Financing

RESOLUTION

REIMBURSEMENT - HIGH SCHOOL FACILITY FINANCING

WHEREAS, James City County, Virginia (the "County") has made or will make expenditures (the "Expenditures") in connection with the construction and/or expansion of high school facilities, to include possible land acquisition (the "Project"); and

WHEREAS, the County may determine that the funds advanced and to be advanced to pay Expenditures will be reimbursed to the County from the proceeds of one or more tax-exempt obligations to be issued by or on behalf of the County (the "Indebtedness").

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that:

1. The Board hereby adopts this declaration of official intent under Treasury Regulations Section 1.150-2 and declares that the County intends to reimburse itself with the proceeds of Indebtedness for Expenditures made on, **after** or within 60 days **prior** to the date hereof with respect to the Project, except that Expenditures made more than 60 days prior to **the** date hereof may be reimbursed as to certain de minimis or preliminary expenditures described in Treasury Regulations Section 1.150-2(f) and as to other expenditures permitted under applicable Treasury Regulations.
2. The **maximum** principal amount of **Indebtedness** expected to be issued for the Project is \$45,000 000.
3. This resolution shall take effect immediately upon its adoption

10. Virginia Department of Transportation Williamsburg Residency

RESOLUTION

VIRGINIA DEPARTMENT OF TRANSPORTATION

WILLIAMSBURG RESIDENCY

WHEREAS, an article in the April 22, 2003, Richmond Times Dispatch entitled "State Engineers' Credential's **Weak**" indicated that the Virginia Department of Transportation (VDOT) may take action to ensure all resident engineers are licensed Professional Engineers; and

WHEREAS, the Resident Engineer for the Williamsburg Residency, Steven W. Hicks, was promoted to Resident Engineer by VDOT knowing that he was a planner and not a licensed Professional Engineer; and

WHEREAS, during his tenure as Resident Engineer, Steven W. Hicks has demonstrated leadership, a commitment to excellence and a commitment to partnering with local governments to meet their transportation needs; and

WHEREAS, sufficient engineering expertise exists at either the residency or district levels within VDOT to address engineering issues.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby request the Commonwealth Transportation Board and the Commissioner of Transportation to modify the requirement that VDOT resident engineers be licensed Professional Engineers and allow VDOT employees who clearly show the skills necessary to be effective resident engineers, such as Mr. Hicks, to remain in their positions.

8. Budeet Amendments – Fire Station No. 5. Courthouse. and GIS Mapping System

Mr. Kennedy inquired about the need to replace the Courthouse security x-ray machine

Mr. McDonald stated that parts are not available for the existing security x-ray machine and it is recommended the entire unit be replaced by a unit recommended by the U. S. Marshall Service.

Mr. Kennedy made a motion to adopt the resolution

On a roll call vote, the vote was: AYE: **McGlennon**, Brown, **Goodson**, Kennedy (4). NAY: (0) ABSENT: **Harrison** (1).

R E S O L U T I O N

BUDGET AMENDMENTS - FIRE STATION NO. 5.

COURTHOUSE. AND GIS MAPPING SYSTEM

WHEREAS, emergency repairs are required for the fuel tanks at Fire Station No. 5 on Monticello Avenue and the costs are estimated at \$30,000; and

WHEREAS, funds for the final \$28,000 annual payment under a contract for orthophotography were not included in the FY 2003 Budget; and

WHEREAS, the Courthouse x-ray machine needs to be replaced at a cost not to exceed \$27,000, and Courthouse Maintenance Funds can be used.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of James City County, Virginia, that \$58,000 in funds budgeted in FY 2003 in Operating Contingency he transferred for the purposes identified below:

Fleet Maintenance – Fuel Tank Repair	\$30,000
Real Estate Assessments – Contracted Orthophotography	<u>\$28,000</u>
Total	<u>\$58,000</u>

BE IT FURTHER RESOLVED that a sum not to exceed \$27,000 be appropriated from the Courthouse Maintenance Fund to the County's Special Grant Fund to acquire a new security x-ray machine.

G. PUBLIC HEARINGS

Mr. Goodson recognized Mr. Joe Poole, Planning Commission, in the audience.

I. Case No. SUP-10-03. Leighton-Herrmann Family Subdivision

Mr. Matthew D. Arcieri, Planner, stated that Michael Leighton-Herrmann applied for a special use permit for a family subdivision of approximately 10.8 acres zoned A-1, General Agricultural, at 217 Skillman Drive, further identified as Parcel No. (4-11) on James City County Real Estate Tax Map No. (4-3).

Staff found the proposal to be consistent with the surrounding zoning and development and recommended approval of the application with conditions.

Mr. Goodson stated that following the Public Hearing, and without objection from the Board, the case will be continued to June 10, 2003.

Mr. Goodson opened the Public Hearing.

As no one wished to speak to this matter, Mr. Goodson continued the case to the Board's next regular meeting to be held on June 10, 2003, at 7 p.m.

2. Case No. SUP-2-03. Hankins Industrial Park Ready Mixed Concrete Plant

Mr. Vernon M. Geddy, III, applied on behalf of Southern Equipment Company, Inc., for a special use permit (SUP), to allow the construction and operation of a Ready Mixed Concrete Plant at 190 Industrial Boulevard in the Hankins Industrial Park, Toano, VA, on approximately 16.22 acres zoned M-2, General Industrial, and further identified as Parcel No. (1-13) on the James City County Real Estate Tax Map No. (12-4).

Staff found the proposed Ready Mixed Concrete plant consistent with the surrounding zoning, development, and the 1997 Comprehensive Plan.

At its meeting on April 7, 2003, the Planning Commission voted 6-1 to recommend approval of this special use permit application.

Mr. Goodson stated that following the Public Hearing, and without objection from the Board, the case will be continued to June 10, 2003.

Mr. Goodson opened the Public Hearing

1. Mr. Tony Dion, 102 Fairmont Drive, recapped an E-Mail he sent to the Planning office and to the members of the Board regarding his concern about the operation hours of the business, number of trips to be generated, the amount of concrete, and the basis of the DEQ Permit for the operation of this business.

Mr. Dion requested the Board outline the conditions in the permit addressing his concerns should the Board chooses to approve this application, but requested the Board's denial of the application.

As no one else wished to speak to this matter, Mr Goodson continued the case to the Board's next regular meeting to be held on June 10, 2003, at 7 p m

3. Proposed Agreement Between the Virginia Department of Transportation and the Board of Supervisors of James City County, Virginia, for the Removal of Illegal Advertisement Within the Limits of Highways

Mr. Wanner stated that staff has been working with the Virginia Department of Transportation (VDOT) to develop a cooperative agreement that would permit designated County employees, specifically Zoning Officers, to remove such signs placed in the VDOT right-of-way and for prosecuting violations of Section 33.1-373 of the Code of Virginia, Annotated.

The Board and staff held a brief discussion concerning the placement of political signs in VDOT right-of-ways before the elections and their removal within three days after the election.

Mr. Morton stated that the State Code does not speak to when political signs can be posted, only to when they should be removed.

Mr. **Goodson** opened the Public Hearing

As no one wished to speak to this matter, Mr. **Goodson** closed the Public Hearing

On a roll call vote, the vote was: AYE: **McGlennon**, Brown, **Goodson**, Kennedy, (4). NAY: (0). ABSENT: Harrison (1).

RESOLUTION

PROPOSED AGREEMENT BETWEEN THE VIRGINIA DEPARTMENT OF TRANSPORTATION AND THE BOARD OF SUPERVISORS OF JAMES CITY COUNTY, VIRGINIA, FOR THE REMOVAL OF ILLEGAL ADVERTISEMENT WITHIN THE LIMITS OF HIGHWAYS

WHEREAS, the Board of Supervisors of James City County, Virginia ("Board"), has the authority to enter into an agreement with the Virginia Department of Transportation (VDOT) under §33.1-375.1 of the Code of Virginia Annotated; and

WHEREAS, a public hearing was held on May 13, 2003, to determine if the public health, safety, morale, or welfare requires that a sign removal program be adopted.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, does hereby approve an Agreement with the Virginia Department of Transportation under § 33.1-373 of the Code of Virginia Annotated to adopt a County sign removal program, and designates the Zoning Administrator to be the County's responsible party for enforcement under the Agreement.

H. BOARD CONSIDERATION

1. Exemptions from Real and Personal Property Taxes

Mr. John E. McDonald, Manager of **Financial** and Management Services, stated ~~that the~~ 2003 session of the General Assembly amended the Code to accommodate an amendment approved by voters last November in the Constitution of Virginia to delegate authority and responsibility of exempting real and personal property to local governments.

Mr. McDonald stated that beginning retroactively, as of **January 1, 2003**, the Board of Supervisors will ~~have~~ the authority to act by ordinance to exempt real and personal property from taxation. Staff has set out an outline for a legislative policy that will apply to applications for **tax** exemptions and has also provided a draft application for the Board's review.

Mr. McDonald recommended approval of the resolution for guidelines for the review and approval of requests for exemptions.

Mr. **Goodson** inquired if each exemption would have to have a Public Hearing

Mr. Morton stated that each exemption would be an Ordinance, which would require a Public Hearing.

Mr. McGlennon made a motion to adopt the resolution,

On a roll call vote, the vote was: AYE: **McGlennon**, Brown, **Goodson**, Kennedy, (4). NAY: (0). ABSENT: Harrison (1).

RESOLUTION

EXEMPTIONS FROM REAL **AND** PERSONAL PROPERTY TAXES

WHEREAS, the Virginia General Assembly has adopted legislation stating that the Board of Supervisors of James City County may, by designation or by classification, exempt from property taxes by an adopted ordinance, the real or personal property, or both, owned by a nonprofit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, certain pre-existing tax exemptions granted by the General Assembly after 1971 are taxable as of January 1, 2003, and would now need a local ordinance to be tax-exempt; and

WHEREAS, the Board of Supervisors has been requested to adopt guidelines for the review and approval of requests for exemptions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, approves the following requirements before advertising an ordinance for public hearing that would allow an exemption from real **and/or** personal property taxes:

1. A completed application that provides sufficient information about the applicant and the property that the Board of Supervisors will be able to consider the standards and questions mandated by Section 58.1-3651 of the Code of Virginia; and

2. A check in the amount of \$100 to cover the costs of advertising for the public hearing.

2. Real Estate Sales and Option Purchase Agreement/TMB Service Corp./Warhill

Mr. Wanner stated that the Schools have selected the **Warhill** site as the most feasible location for a school. The County owns approximately 40 acres as part of the 1996 **Warhill** acquisition and that the remainder of the land should be purchased with the school site. Staff approached TMB regarding purchase of the site and began negotiations for the purchase of approximately 67.7 acres zoned **PUD-C**, Mixed Use. TMB told staff they would sell the entire site only. TMB was not interested in selling only a portion of the site

Staff and TMB negotiated a price of **\$2,150,000** for the site and staff recommended the Board approve the resolution authorizing the execution of the purchase agreement.

Mr. **McGlennon** made a motion to adopt the resolution

On a roll call vote, the vote was: AYE: **McGlennon**, Brown, **Goodson**, Kennedy, (4). NAY: (0). ABSENT: **Harrison** (1).

R E S O L U T I O N

REAL ESTATE SALES AND OPTION PURCHASE AGREEMENT 1

TMB SERVICE CORP./WARHILL

WHEREAS, the Williamsburg-James City County Schools ("Schools") and the County have been interested in securing a site for an eventual **third** high school; and

WHEREAS, the Schools have identified 40 acres of the County-owned **Warhill** site and an additional 30.4 acres of adjacent property owned by TMB Service Corp. ("TMB") as the most feasible site for a high school; and

WHEREAS, the County has negotiated with TMB and reached a purchase price of \$2,150,000 for the entire TMB site consisting of **67.7±** acres; and

WHEREAS, the County and **TMB** wish to enter into an Option Purchase Agreement and TMB has executed the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby authorizes and directs the County Administrator to execute the Option Purchase Agreement and any other documentation necessary to purchase the **67.7±** tract owned by TMB.

3. Capital Budget Amendments – School Site Acquisition

Mr. John E. McDonald, Manager of **Financial** and Management Services, recommended the Board adopt the resolution authorizing the necessary budget transfers to allow for the purchase of the site for \$2,150,000.

Mr. McGlennon made a motion to adopt the resolution,

On a roll call vote, the vote was: AYE: McGlennon, Brown, Goodson, Kennedy, (4). NAY: (0). ABSENT: Harrison (1).

RESOLUTION

CAPITAL BUDGET AMENDMENTS - SCHOOL SITE ACQUISITION

WHEREAS, the James City County Board of Supervisors has been asked to ~~increase~~ the capital budget line item designated for the purchase of a high school site from the current budget balance of \$753,012 to a total of \$1,250,000, an increase totaling \$496,988; and

WHEREAS, this sum, combined with \$900,000 from the County's Operating and Capital Budgets for economic development, may be used to acquire property with the potential to be both a high school site and a site for future ~~commercial/industrial~~ development.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, authorizes the following budget transfers:

To:

High School Site Acquisition	<u>\$496,988</u>
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From:

Operating Contingency	\$260,988
(Through Transfer from County General Fund)	
Capital Contingency	<u>236,000</u>
	<u>\$496,988</u>

I. PUBLIC COMMENT - None

J. REPORTS OF THE COUNTY ADMINISTRATOR

Mr. Wanner recommended the Board go into Closed Session pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia to consider the appointment of individuals to County Boards and/or Commissions.

Mr. Wanner recommended that at the conclusion of the Board's business, the Board adjourn until 4 p.m. on May 27 for a Work Session to be followed by a Regular Meeting at 7 p.m.

K. BOARD REQUESTS AND DIRECTIVES - None

L. CLOSED SESSION

Mr. **McGlennon** made a motion to go into Closed Session pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia to consider the appointment of individuals to County Boards and/or Commissions.

On a roll call vote, the vote was: AYE: **McGlennon, Brown, Goodson, Kennedy**, (4). NAY: (0)
ABSENT: **Harrison** (1).

At 8 p.m. Mr. **Goodson** convened the Board into Closed Session

At 8:04 p.m., Mr. **Goodson** reconvened the Board into Open Session.

Mr. **McGlennon** made a motion to adopt the resolution

On a roll call vote, the vote was: AYE: **McGlennon, Brown, Goodson, Kennedy**, (4). NAY: (0)
ABSENT: **Harrison** (1).

RESOLUTION**CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Board of Supervisors of James City County, Virginia, (Board) has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law.

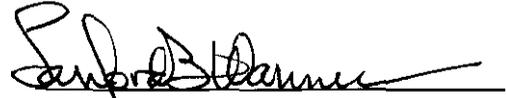
NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of James City County, Virginia, hereby certifies that, to the best of each member's knowledge: i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and, (ii) only such public business matters were heard, discussed, or considered by the Board as were identified in the motion, Section 2.2-3711(A)(1), to consider personnel matters, the appointment of individuals to County boards and/or commissions.

Mr. **McGlennon** made a motion to re-appoint William Pennock to a five-year term on the Board of Building Adjustments and Appeals: term to expire on May 13, 2008, and to reappoint Roger Guernsey and two alternates: Beth Crowder and Alan Jenner to five-year terms on the Board of Building Adjustments and Appeals.

On a roll call vote, the vote was: AYE: **McGlennon, Brown, Goodson, Kennedy**, (4). NAY: (0).
ABSENT: **Harrison** (1).

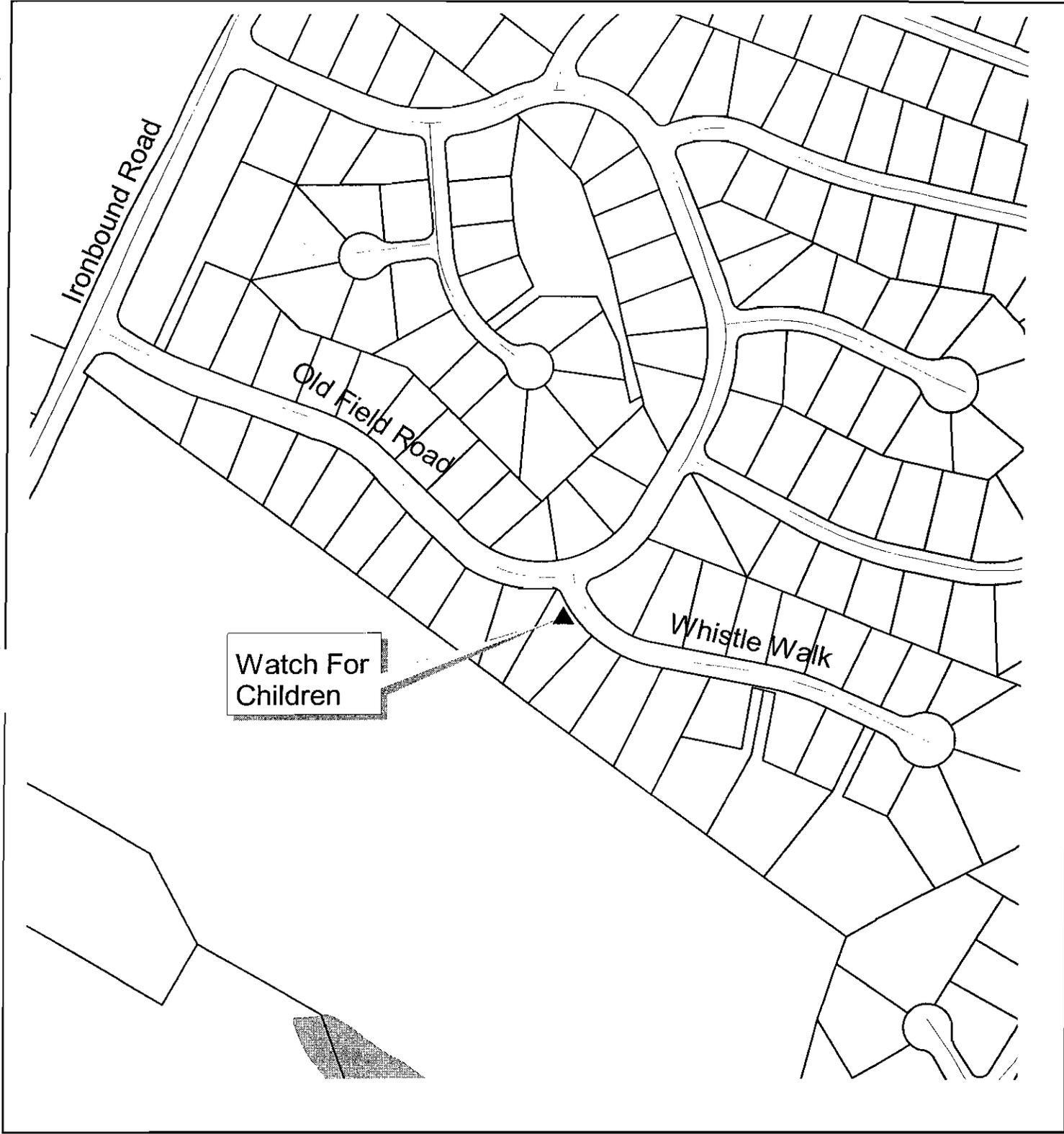
M. RECESS

At 8:04 p.m. Mr. Goodson recessed the Board until 4 p.m. on May 27, 2003.



Sanford B. Wanner
Clerk to the Board

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THE MEADOWS "WATCH FOR CHILDREN" SIGN

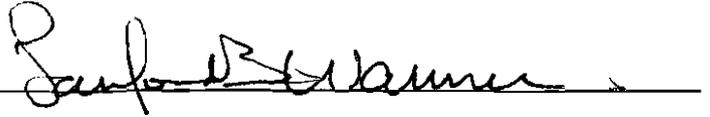


In the County of James City

By resolution Of the governing body adopted **May 13,2003**

The following Form SR-5A is hereby attached and incorporated us part of thegoverning body's resolution for changes in the secondary system of state highways.

A Copy Testee Signed (County Official):



Report of Changes in the Secondary System of State Highways

Form SR-5A
Secondary Roads Division 5/1/99

Project/Subdivision

Villages Of Westminster, Phase1 Section 2; Phase 2 Section 1; Phase 4 Sections 1 and 2

Type of Change: **Addition**

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested, the right of way for which, including additional easements for drainage as required, is guaranteed:

Reason for Change: Addition. New subdivision street

Pursuant to Code of Virginia Statute: **§33.1-229**

Route Number and/or Street Name

Chelsea Crescent, State Route Number 1053

Description: **From:** Rt 1050, Wellesley Boulevard

To: Rt 1050, Glenwilton Lane

A distance of: **0.12** miles.

Right of **Way Record:** Filed with the Land Records Office on 9/18/1998. Plat Book 70. Pg 68-69. with a width of 44'

Glenwilton Lane, State Route Number 1050

Description: **From:** Rt 1056. Sommerset Lane (South End)

To: Rt 1056, Sommerset Lane (North End)

A distance of: **0.23** miles.

Right of **Way Record-** Filed with the Land Records Office on 5/24/2001. Document # 010009261, with a width of 44'

Description: **From:** Rt 1056. Sommerset Lane (North End)

To: Rt 1053. Chelsea Crescent

A distance of: **0.04** miles.

Right of **Way Record:** Filed with the Land Records Office on 5/26/2000. Document # 000010047, with a width of 44'

Description: **From:** Rt 1053, Chelsea Crescent

To: Rt 1050. Wellesley Boulevard

A distance of: **0.15** miles.

Right of **Way Record.** Filed with the Land Records Office on 7/2/1998. Plat Book 69, Pg 95-97, with a width of 44'

Sommerset Lane, State Route Number 1056

Description: **From:** Rt 1050, Wellesley Boulevard

To: Rt 1050. Glenwilton Lane

A distance of: **0.13** miles.

Right of **Way Record:** Filed with the Land Records Office on 5/26/2000. Document # 000010047, with a width of 44'

Report of Changes in the Secondary System of State Highways

Form SR-5A
Secondary Roads Division 5/1/99

Wellesley Boulevard, State Route Number 1050

Description **From:** Rt 1054. Mayfair

To: Rt 1050. Glenwilton Lane

A distance of: **0.06** miles.

Right of Way Record. Filed with the Land Records Office on 7/2/1998. Plat Book 69, Pg 95-97. with a width of 100'

Description: **From:** Rt 1050, Glenwilton Lane

To: Rt 1053. Chelsea Crescent

A distance of: 0.06 miles.

Right of Way Record Filed with the Land Records Office on 9/18/1998. Plat Book 70, Pg 68-69, with a width of 100'

Description: **From:** Rt 1053, Chelsea Crescent

To: Rt 1056, Sommerset Lane

A distance of: **0.06** miles.

Right of Way Record' Filed with the Land Records Office on 5/24/2001. Document # 010009261. with a variable width

In the County of James City

By resolution of the governing body adopted May 13, 2003

The following Form SR-5A is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Testee Signed(County Official):

[Handwritten signature]

Report of Changes in the Secondary System of State Highways

Form SR-5A
Secondary Roads Division 5/1/99

Project/Subdivision

Villages Of Westminster, Phase 5, Sections 1 and 2

Type of Change: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested, the right of way for which, including additional easements for drainage as required, is guaranteed:

Reason for Change: Addition. New subdivision street
Pursuant to Code of Virginia Statute: §33.1-229

Route Number and/or Street Name

Cotswold Court, State Route Number 1058

Description: From: Rt 1057. St Johns Wood

To: End of cul-de-sac
A distance of 0.03 miles.

Right of Way Record: Filed with the Land Records Office on 9/15/2000. Document# 000017627, with a width of 40'

Glencoe Way, State Route Number 1059

Description: From: Rt 1057. St Johns Wood

To: End of cul-de-sac
A distance of: 0.03 miles.

Right of Way Record: Filed with the Land Records Office on 9/15/2000, Document # 000017627, with a width of 40'

Regents Park, State Route Number 1060

Description: From: Rt 1057, St Johns Wood

To: End of cul-de-sac
A distance of: 0.32 miles.

Right of Way Record: Filed with the Land Records Office on 5/8/2000, Document # 000009084, with a width of 44'

Report of Changes in the Secondary System of State Highways

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Secondary Roads Division 5/1/99

St. Johns Wood, State Route Number 1057

Description From: Rt 1050, Wellesley Boulevard

To: Rt 1060, Regents Park

A distance of: **0.04** miles.

Right of Way Record: Filed with the Land Records Office on 5/8/2000. Document # 000009084, with a width of 70'-44'

Description: *From:* Rt 1060, Regents Park

To: Rt 1058, Cotswold Court

A distance of: **0.27** miles.

Right of **Way Record:** Filed with the Land Records Office on 5/8/2000. Document #**000009084**, with a width of 44'

Description: *From:* Rt 1058, Cotswold Court

To: Rt 1059, Glencoe Way

A distance of: 0.03 miles.

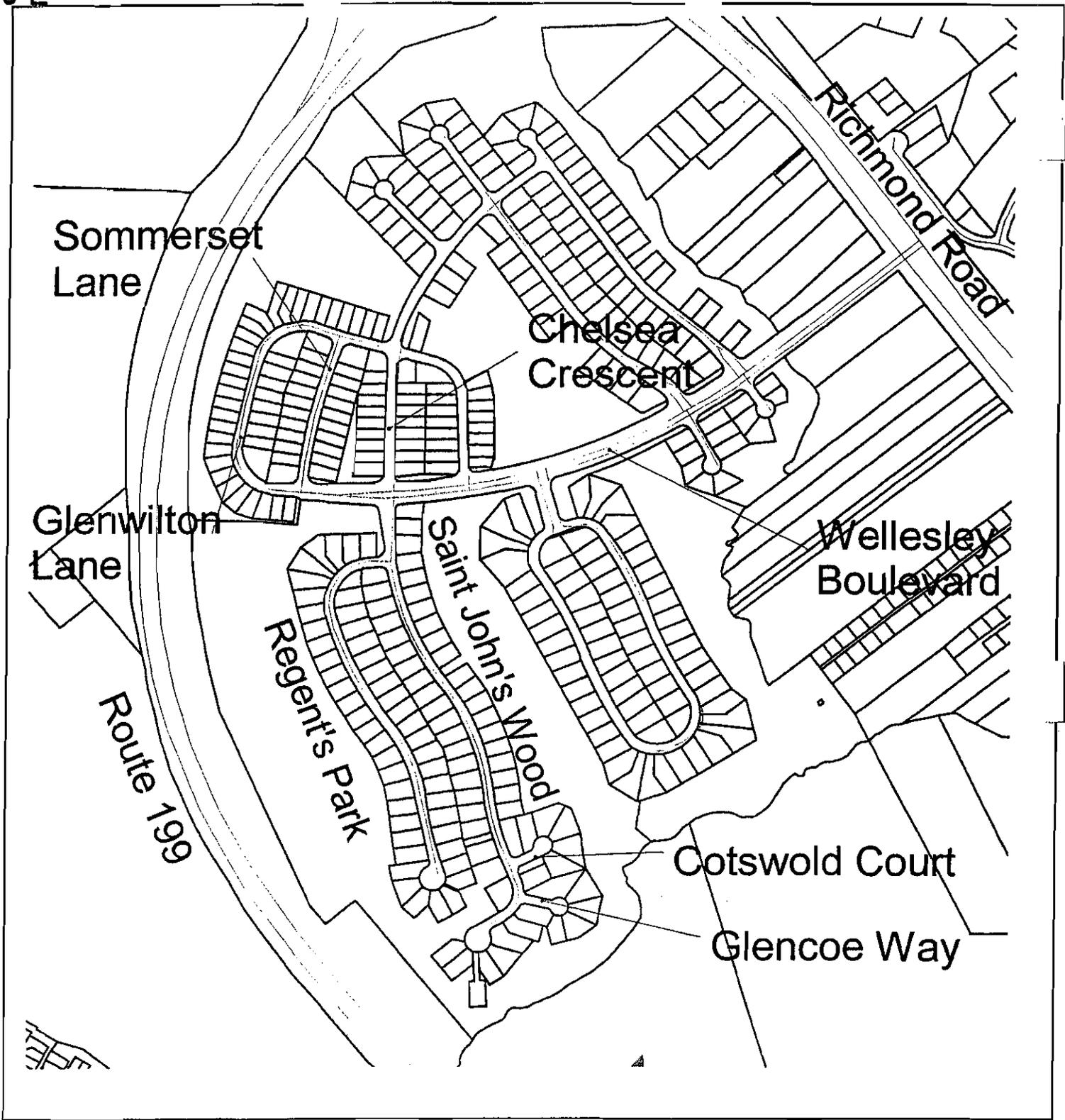
Right of Way Record: Filed with the Land Records Office on 9/15/2000, Document #**000017627**, with a width of 44'

Description: *From:* Rt 1059, Glencoe Way

To: End of cul-de-sac

A distance of: 0.05 miles.

Right of Way Record Filed with the Land Records Office on 9/15/2000. Document #**000017627**, with a width of 44'



DEDICATION OF STREETS IN VILLAGES OF WESTMINSTER

 Streets Being Dedicated

300 0 300 600 Feet

