

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 25TH DAY OF MAY 2010, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

**A. CALL TO ORDER**

**B. ROLL CALL**

- James G. Kennedy, Chairman, Stonehouse District
- Mary Jones, Vice Chair, Berkeley District
- Bruce C. Goodson, Roberts District
- James O. Icenhour, Jr., Powhatan District
- John J. McGlennon, Jamestown District

- M. Douglas Powell, Assistant County Administrator
- Leo P. Rogers, County Attorney

**C. BOARD DISCUSSIONS**

**1. Community Action Agency**

Ms. Reba Bolden, Executive Director of Williamsburg-James City County Community Action Agency (CAA), gave an overview of CAA's Weatherization Program. She reviewed the program and highlighted key components of weatherization funding allocations and stimulus funding for Williamsburg-James City County (W-JCC) CAA. She reviewed the criteria for weatherization services and a breakdown of the homes that have been serviced locally. She reviewed the W-JCC CAA's list of contractors for weatherization services and partnerships within the community to provide services for citizens.

Discussion was held regarding an allocation of \$6,500 per home, including the cost of labor for the services. Discussion was held about W-JCC CAA's partnerships and how candidates were identified for services. Discussion was held about administrative and labor costs for the weatherization program.

**2. Emergency Response and Community Emergency Response Team (CERT)**

Fire Chief Tal Luton introduced Ms. Judith Davis, CERT Volunteer, and Ms. Kate Hale, Emergency Manager. Fire Chief Tal Luton noted that Virginia was currently holding a State sales tax holiday for items used for emergency preparedness. He reviewed the County's hurricane preparedness plan and emergency operations in the event of an evacuation. He reviewed the State's evacuation timeline and plan. He reviewed lane reversal procedures on Interstate 64 and evacuation routes. Chief Luton reviewed local planning issues with increased travel in the County due to lane reversals and collaboration with other localities to mitigate the impacts. Chief Luton and the Board discussed the availability of shelters for citizens who would be evacuated. Chief Luton reviewed the County's emergency plans, including the Emergency Operations Plan, and requirements for Virginia Department of Emergency Management (VDEM) compliance, the Surry Radiological Plan, Hazard Mitigation Plan, and the Hazardous Materials Plan. He reviewed the citizen alert notification system, JCCAlert, which provides notifications to citizens electronically and the reverse 911

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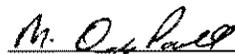
system, and collaborative messaging with State agencies and bordering localities. He noted upcoming emergency exercises that would be taking place in the near future.

Ms. Kate Hale, Emergency Manager, noted that James City County was not a State evacuation locality and staff was focused on providing accurate emergency response information to citizens. She reviewed the Citizen Corps program and participation in the community. She reviewed the Citizen Emergency Response Team (CERT) and the function of the group. She noted that all citizens were able to participate and volunteer. She commented that the volunteers would be able to volunteer in education, Emergency Operations Center (EOC) support, and administrative responsibilities for the program.

Discussion was held about the level of funding for CERT and how the funds were used.

**D. BREAK**

At 5:11 p.m. the Board took a break.



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M. Douglas Powell  
Deputy Clerk to the Board

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