

**AT A BUDGET WORK SESSION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE 18TH DAY OF APRIL 2011, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

Mary K. Jones, Chairman, Berkeley District  
Bruce C. Goodson, Vice Chair, Roberts District  
James G. Kennedy, Stonehouse District  
James O. Icenhour, Jr., Powhatan District  
John J. McGlennon, Jamestown District

Robert C. Middaugh, County Administrator

Prior to the discussion on the budget, Mr. Middaugh provided an update on the County's response to the tomado that affected the neighborhoods of Grove and Kingsmill on April 16. He stated that either the Virginia Department of Transportation (VDOT) or the County would pick up debris and that Community Services was assisting affected residents. It was the consensus of the Board to waive permit fees for affected residents.

**C. JAMES CITY SERVICE AUTHORITY**

Mr. Larry Foster, General Manager of the James City Service Authority (JCSA), provided a broad overview of the proposed budget. He stated that the JCSA's three priorities were customer service, safety, and teamwork. He stated that over the years, water production had been the priority with the County's growing population. With the slowing economy and the consent order, rehabilitation of the sewer system is now an equal or greater priority. There are no rate increases proposed in the budget, but three new positions are recommended.

Mr. Robert Smith, Assistant General Manager of the JCSA, reviewed revenues and expenditures from the JCSA's three funds: Administrative, Water, and Sewer.

At 7:35 p.m., Mr. Goodson made a motion to adjourn.

On a roll call vote, the vote was AYE: Goodson, Jones, McGlennon, Icenhour, Kennedy (5). NAY: (0).

The JCSA Board of Directors adjourned until 7 p.m. on April 26, 2011.

#### **D. OUTSIDE AGENCIES**

Mr. Middaugh reviewed the proposal to reduce funding to the Greater Williamsburg Chamber and Tourism Alliance and create a Tourism Incentive Fund.

Mr. Goodson said he thought that some of the Incentive Fund could be used to contract for certain activities with the Alliance.

Mr. Icenhour stated that even with the reduction, a lot of County funds were being provided to the Alliance.

Mr. McGlennon requested a better understanding of the criteria that would be used to decide how to spend the Incentive Fund.

Mr. Kennedy said he thought that the Fund should be used to hold festivals or unique events.

Mr. Middaugh stated that staff would develop a set of criteria to submit to the Board for feedback.

The consensus of the Board was to restore \$20,950 to the Historic Triangle Senior Center and \$1,000 to the Peninsula Chamber of Commerce. There was discussion on Big Brothers Big Sisters and the consensus to keep funds in the Social Services budget for child mentoring with the expectation that Big Brother Big Sisters would receive these funds as a vendor.

Mr. Middaugh noted that the proposed budget had funds to contract with the Soil and Water Conservation District, but there is no direct funding.

There was discussion on the YMCA budget request and the consensus of the Board was to not provide funds. The Board asked for periodic status reports through FY 12 on the Senior Center and Big Brothers Big Sisters.

#### **E. CAPITAL PROJECTS**

Mr. John McDonald, Manager of Financial and Management Services, reviewed the Capital Improvement Program with the Board. He noted three major projects proposed for FY 12: Fire Station 4, Mid County Park renovations, and renovations to Building D and subsequent demolition of Building C. There are no significant School projects because they will be done with existing capital balances.

In FY 13, there is significant spending proposed for geothermal for several schools. Mr. McGlennon noted that he would like to see the most energy-efficient and cost-efficient system, not necessarily geothermal.

#### **F. OTHER FUNDS**

Ms. Suzanne Mellen, Assistant Manager of Financial and Management Services, reviewed this section of the budget. She noted that the Public Assistance Fund contains the funds for child mentoring and that the program income is dedicated to the Forest Heights project in the Housing Fund.

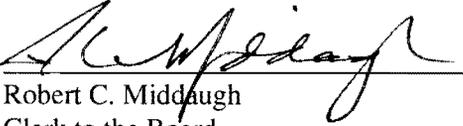
Mr. McDonald noted that the proposed budget places \$1 million in the Debt Service Fund to be used in FY 13.

**G. ADJOURNMENT**

At 9:09 p.m., Mr. McGlennon made a motion to adjourn.

On a roll call vote, the vote was: AYE: Goodson, Jones, McGlennon, Icenhour, Kennedy (5). NAY:  
(0).

The Board adjourned until 7 p.m. on April 20, 2011.

  
Robert C. Midaugh  
Clerk to the Board

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