

**MINUTES**  
**JAMES CITY COUNTY BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
**County Government Center Board Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**January 12, 2016**  
**6:30 PM**

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**A. CALL TO ORDER**

**B. ROLL CALL**

John J. McGlennon, Vice-Chairman, Roberts District  
Ruth M. Larson, Berkeley District  
Kevin D. Onizuk, Jamestown District  
P. Sue Sadler, Stonehouse District  
Michael J. Hipple, Chairman, Powhatan District

Bryan J. Hill, County Administrator  
Adam R. Kinsman, Interim County Attorney

**C. MOMENT OF SILENCE**

**D. PLEDGE OF ALLEGIANCE**

1. Pledge Leaders – Kaiden McKeoun and Kendal Smith, students at James River Elementary School and residents of the Roberts District.

**E. PRESENTATIONS**

**F. PUBLIC COMMENT - Until 7 p.m.**

1. Ms. Rosanne Reddin, 4700 President's Ct., addressed the Board in opposition to the senior groundskeeper position listed on the Consent Calendar.
2. Mr. Ed Oyer, 139 Indian Cir., addressed the Board and welcomed the new Board members and offered general comments.
3. Mr. Chris Henderson, 101 Keystone, addressed the Board and welcomed Ms. Sadler and Ms. Larson to the Board and expressed his disappointment at the selection process for the position of chairman.
4. Ms. Theresa Calabrese, 3437 Southport Trl., addressed the Board in opposition to the rumble strips placed on Route 5 and presented a citizen petition for their removal.
5. Ms. Barbara Henry, 141 Devon Rd., addressed the Board in regard to the County implementing an online checkbook register.
6. Mr. William Lottrell, 3201 Deerfield Ct., addressed the Board in opposition to the rumble strips placed on Route 5 and supported the petition for their removal.
7. Ms. Betty Walker, 101 Locust Pl., addressed the Board in regard to the Federal Reserve Bank.

**G. CONSENT CALENDAR**

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

**ADOPTED**

**JAN 26 2016**

**Board of Supervisors  
James City County, VA**

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

1. Minutes Adoption - December 8, 2015, Regular Meeting
2. Authorization for One Temporary Police Officer Overhire Position
3. Establishment of Full-Time Regular Senior Groundskeeper Position
4. Resolution to Declare the County of James City a Hybrid Entity for Purposes of the Health Insurance Portability and Accountability Act
5. Skiffes Creek Switching Station Request for a Delay by Applicant to March 8, 2016

Mr. Onizuk asked to briefly discuss the senior groundskeeper position. He stated that as groundskeeper employees retire, the positions are being brought back under the County. It is not creating a new position, rather per the agreement with the schools, it is bringing that position back under the County.

Mr. Hill confirmed that is a correct assessment of the item.

#### **H. PUBLIC HEARING(S)**

1. Easement Approval-Sidewalk Extension, St. George's Hundred

A motion to Approve was made by Mr. Onizuk and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Director of General Services, John Horne, addressed the Board giving an overview of the memorandum included in the Agenda Packet.

Ms. Larson clarified that staff would be working with the Homeowners Association (HOA) to make sure that the sidewalk extension would be built to County standards with regard to safety.

Mr. Horne stated correct.

Ms. Sadler asked if the original intent of the easement was to build a road.

Mr. Horne stated correct, but there was opposition from the residents of St. George's Hundred, so the plan was modified to a pedestrian connection.

Ms. Sadler asked for clarification on who would be maintaining the extension.

Mr. Horne stated that the responsibility would be the HOA.

As there were no other questions for staff, Mr. Hipple opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, expressed his disappointment at the loss of the connectivity between neighborhoods and questioned if there was still opposition to the vehicular connectivity.
2. Mr. Joseph Swanenburg, 3026 The Pointe Dr., expressed his concern over the missed opportunity to provide more vehicular connectivity between neighborhoods.

As there were no other registered speakers, Mr. Hipple closed the Public Hearing.

2. Case No. SUP-0005-2015 - Clara Byrd Baker Elementary School Parking Addition and Improvements

A motion to Approve was made by Ms. Larson and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Planner III, Jose Ribeiro, addressed the Board giving an overview of the staff report included in the Agenda Packet.

Ms. Sadler questioned if the sidewalk connects with any neighborhoods.

Mr. Ribeiro stated that the sidewalk that fronts the school extends all the way to the intersection of Ironbound Road and John Tyler Highway, but does not connect with any neighborhoods.

Ms. Sadler asked if there was a bus stop nearby for public transportation.

Mr. Ribeiro stated that he would have to research that question.

As there were no other questions for staff, Mr. Hipple opened the Public Hearing.

1. Mr. Chris Henderson, 101 Keystone, addressed the Board in support of the application and also stated that he believes the sidewalk should be continued down Ironbound Road to the Chanco's Grant neighborhood.
2. Mr. Joseph Swanenburg, 3026 The Pointe Dr., addressed the Board in support of the application and agreed with Mr. Henderson about continuing the sidewalk down Ironbound Road all the way to the intersection of Jamestown Road.

As there were no other registered speakers, Mr. Hipple closed the Public Hearing.

Mr. Onizuk stated that this parking issue has been a significant concern for teachers and parents for many years. It is definitely a necessary improvement project and is worthwhile.

Ms. Larson stated that Clara Byrd Baker Elementary School is a walk-to school and there is a trail that comes up behind the school. She stated that she is not sure if there are sidewalks or if it is more of a dirt pathway that students utilize to reach the school from the neighborhoods behind it. She also stated that parking lots are usually the first item to get cut when trying to save money when building a new school, however parking lot expansions always seem to come up.

Ms. Sadler questioned if there was a plan to continue the sidewalks down John Tyler Highway or Ironbound Road.

Mr. Ribeiro stated that the adopted Pedestrian Accommodation Master Plan does show sidewalks continuing down Ironbound Road. The hope is that as development or redevelopment occurs in that area, developers will comply with the Pedestrian Accommodation Master Plan and those sidewalks would be built.

3. Case Nos. SUP-0006-2015/Z-0004-2015 - Williamsburg Landing Proffer and SUP Amendment

A motion to Approve was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

Planner I, Roberta Sulouff, addressed the Board giving an overview of the staff report included in the Agenda Packet.

Planning Commission representative, Robin Bledsoe, addressed the Board giving an overview of the Commission's recommendation.

As there were no other questions for staff, Mr. Hipple opened the Public Hearing.

1. Mr. Will Holt, attorney with Kaufman and Canoles, and attorney for the Applicant, 4801 Courthouse St., addressed the Board stating that the applicant would not be giving a formal presentation this evening, but was available to answer any questions.

As there were no other registered speakers, Mr. Hipple closed the Public Hearing.

**I. BOARD CONSIDERATION(S)**

**J. BOARD REQUESTS AND DIRECTIVES**

Mr. McGlennon recognized long-time County resident Walter "Cap" Neilson who recently passed away.

Ms. Larson thanked the staff for all of the information provided in the packets and asked if the impacts on public safety are ever included in the analysis of impacts. She thanked the staff for its help in getting her up to speed. She also addressed the rumble strips on Route 5 and stated she appreciated the efforts of Mr. Hill to address the citizen concerns with the Virginia Department of Transportation (VDOT).

Mr. Onizuk stated that he would be supportive if Ms. Larson wanted to bring forward an official resolution urging VDOT to utilize other options. He also mentioned on the Legislative Agenda, Item 1-3, which deals with the fiscal agent for the Williamsburg Area Destination Marketing and Advertising Campaign, apparently none of the organizations involved requested this action and Senator Norment has stated that it will not be supported in the Senate. He stated that Mr. Hill has assured him that our State Delegation has been made aware that this item is no longer a priority and it will not be brought up during the General Assembly.

Ms. Sadler thanked the staff for their help in getting her up to speed. She stated that the Comprehensive Plan references interconnectivity and several applications tonight dealt with interconnectivity, so she would like to ensure that we are continuing to look at ways to interconnect our neighborhoods. She stated that in the interest of transparency she would like to see staff begin the process of installing an online checkbook register. She would also like to see a policy drafted which would address certain items that would be excluded from the online checkbook register, such as individual's salaries, payments made from social services and certain confidential items from the police department. She also requested full enrollment projections for the schools to see if the fourth middle school is actually warranted.

Mr. Onizuk stated his support of the online checkbook register and asked what the transparency benefits would be and the needs of staff to implement this. He asked for a report on costs, benefits and needs.

Mr. Hipple stated that he is proud of the transparency that has been implemented since Mr. Hill joined the County. He also generally discussed interconnectivity between neighborhoods.

**K. REPORTS OF THE COUNTY ADMINISTRATOR**

1. County Administrator's Report

Mr. Hill announced that the next Neighborhood Leaders Forum is tomorrow night, January 13, 6:30 p.m., at the Recreation Center on Longhill Road. He also announced that Clarion, the consultant for the Strategic Plan, met with the Technical Advisory Group, which is comprised of the County's Executive Staff, and also with the Strategic Plan Advisory Group, which is comprised of 17 business, education and tourism leaders from the community that are residents of the County. He stated that a public hearing would be held around the end of March so all residents may have the opportunity to comment and participate in the Strategic Plan process.

**L. PUBLIC COMMENT**

1. Mr. Jimmy Duke, 8657 Barnes Rd., addressed the Board regarding mediocrity in our local government.
2. Mr. Joseph Swanenburg, 3026 The Pointe Dr., addressed the Board welcoming Ms. Sadler and Ms. Larson to the Board.
3. Ms. Petra Nadal, 106 Indian Cir., addressed the Board regarding national curriculum standards being used as blackmail to receive more funding.
4. Mr. Jay Everson, 103 Branscome Blvd., addressed the Board regarding the Strategic Plan and population growth.
5. Mr. John Haldeman, 1597 Founder's Hill North, addressed the Board regarding continued population growth and the consequences of that growth.
6. Ms. Juliet Wright, 805 N. Henry St., addressed the Board regarding the American with Disabilities Act and discussed pending litigation.
7. Mr. Jack Fowler, 109 Wilderness Ln., addressed the Board regarding working together for the common good.

**M. CLOSED SESSION**

1. Consideration of a personnel matter involving the County Attorney pursuant to Section 2.2-3711 (A)(1) and consultation with legal counsel pertaining to actual or probable litigation pursuant to Section 2.2-3711 (A)(7) of the Code of Virginia

A motion to Enter a Closed Session was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

At 7:49 p.m., the Board entered Closed Session.

At 9:34 p.m., the Board re-entered Open Session.

2. Certification of Closed Session

A motion to Certify the Closed Session was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0  
Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple

**N. ADJOURNMENT**

1. Adjourn until 8:30 a.m. on January 23, 2016, for the Board Retreat

A motion to Adjourn was made by Mr. McGlennon and the motion result was Passed.

AYES: 5 NAYS: 0 ABSTAIN: 0 ABSENT: 0

Ayes: McGlennon, Larson, Onizuk, Sadler, Hipple



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Adam R. Kinsman  
Deputy Clerk