

**MINUTES**  
**JAMES CITY COUNTY CHESAPEAKE BAY BOARD**  
**SPECIAL MEETING**  
**County Government Center, Building F**  
**Work Session Room**  
**101 Mounts Bay Road, Williamsburg, VA 23185**  
**October 12, 2016 7:00 PM**

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**A. CALL TO ORDER**

The Chesapeake Bay Board Work Session for October 12, 2016 was called to order.

**B. ROLL CALL**

**Board Members Present:**

David Gussman - Chair  
Williams Apperson  
Larry Waltrip  
Charles Roadley  
Louis Bott  
Roger Schmidt

**Absent:**

John Hughes

**Others Present:**

County Staff:

Michael Woolson, Senior Watershed Planner  
Scott J Thomas, Director Engineering and Resource Protection  
Maxwell Hlavin, Assistant County Attorney  
Melanie Davis, Secretary to the Board

**C. PRESENTATIONS**

1. Possible application for 3 West Circle

Michael Woolson gave a brief explanation of the previous Chesapeake Bay and Wetlands cases associated with this parcel.

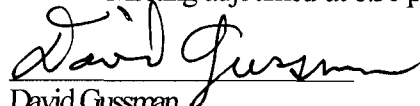
Mr. David Stemann with Stemann Pease Architecture gave a presentation on the proposed development of this site in order to receive feedback from the Board, for concerns they might have before the project design is completed and presented at a public hearing.

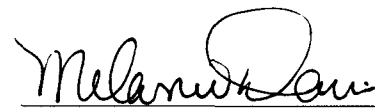
2. Use of affidavits as permit conditions.

Board members and Staff discussed the use of affidavits and determined that based on Sec. 23-14(c) and Sec 23-17(c) of the County Ordinance, it is a valid condition for exception approval. The Board will consider an affidavit condition by vote, as needed, on a case-by-case decision.

**D. ADJOURNMENT**

Meeting adjourned at 8:30 pm

  
David Gussman  
Chesapeake Bay Board Chair

  
Melanie Davis  
Secretary to the Board