

Development Review Committee
Government Center Complex
Conference Room, Building A
October 28, 2009 - 4:00 p.m.

A. Roll Call

B. Minutes September 30, 2009

C. Cases and DRC Discussion

1. SP-0064-2008. Autumn West Townhomes (Deferral Requested) - Luke Vinciguerra

2. SP-0071-2009. Warhill Community Gymnasium - Jason Purse

3. SP-0082-2009. James City County Police Dept. Facility - Jason Purse

D. Public Comment

E. DRC Recommendations

F. Adjournment

**Development Review Committee Actions Report
October 28, 2009**

SP-0064-2008

Autumn West Townhomes

DRC Action:

No action was taken at this meeting. The applicant requested the case be deferred to the December 1st meeting.

SP-0071-2009

Warhill Community Gymnasium

DRC Action:

No action was taken at this meeting. The DRC requested the applicant attend the next meeting to answer additional questions.

SP-0082-2009

James City County Police Department Facility

DRC Action:

The DRC voted 5-0 to grant preliminary approval of the site plan subject to agency comments and subject to the architectural elevations and materials being brought back before the DRC at a later date.

Site Plan-0064-2008 Autumn West Townhomes
Staff Report for the October 28, 2009 Development Review Committee Meeting

SUMMARY FACTS

Applicant: Jason Wilkins, Townes Site Engineering

Land Owner: Autumn West Investment LLC

Location: 401 Autumn West

Tax Map/Parcel Nos.: 3210100001, 3210100001G

Primary Service Area: Inside

Parcel Size: 7.98 acres

Zoning: R-2, General Residential

Comprehensive Plan: Low Density Residential

Reason for DRC Review: Per sec. 24-147 of the Zoning Ordinance, a building or a group of buildings which contains a total floor area that exceeds 30,000 square feet requires DRC consideration. Total proposed square footage of the plan is 36,000 square feet.

Project History:

- The Board of Supervisors approved a Conditional Use Permit for the development of Seasons Trace on March 26, 1973.
- The DRC deferred consideration of this case at their September 30, 2009 meeting.

Staff Contact: Luke Vinciguerra

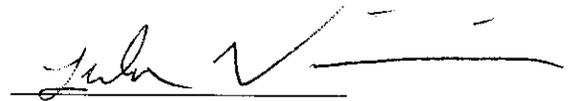
Phone: 253-6783

STAFF RECOMMENDATION

At the September 30, 2009 DRC meeting, the DRC deferred the case and requested that the applicant hold a community meeting with residents in Season's Trace. The applicant has requested deferral of the case to the November meeting to allow additional time for the community meeting to occur.

Attachments:

1. Applicant's Deferral Request Letter



Luke Vinciguerra, Planner

Autumn West Investments, LLC

4191 Innslake Drive, Suite 100
Glen Allen, VA 23060

October 21, 2009

Luke Vinceguerra
Planner
James City County Development Management
101-A Mounts Bay Road
Williamsburg, VA 23187

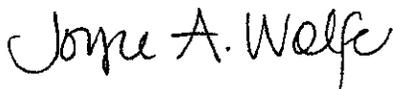
RE: **Autumn West Village**
SP-0064-2008

Dear Luke:

As per our discussion, I would like to request a deferral of the above-referenced site plan from the October 28, 2009 Development Review Committee meeting to the November DRC meeting. I have attempted to coordinate with the Season's Trace Homeowners' Associations regarding their request for a meeting, but as of yet, have been unsuccessful. As such, I would respectfully request the additional time of the deferral to allow us to meet with the affected residents and to answer their questions. It is my sincere hope and goal to have all outstanding site plan issues resolved prior to and an approval granted at the November DRC meeting.

Thank you for your consideration of this request. Please let me know if you have any questions or need additional information.

Sincerely,



Joyce A. Wolfe
Senior Project Manager
Eagle Construction of VA, LLC
For Autumn West Investments, LLC

cc: Luke Vinceguerra, James City County Planning