

James City County Electoral Board

Minutes of meeting on Tuesday, October 10, 2017
Building Conference Room
Office of the General Registrar, 5300 Palmer Lane

Tom Gee, Chairman, called the meeting to order at 10:00 a.m. Others attending were Kay Cheves, Vice Chair; Jack Edwards, Secretary; Dianna Moorman, General Registrar and Director of Elections; and Shiela Lohr, Assistant Registrar.

1. The minutes for September 12, 2017 were approved.
2. Election Preparation Dianna Moorman briefed the Board on preparations for the November election. Some officers of election have said they cannot work at the November election, citing conflicts or other problems. The number who are available still exceeds the number needed. If the number available should drop below the number needed, which is not expected, the staffing at some precincts would be reconsidered. It was agreed that the problem of obtaining enough officers of election would be a continuing one.

All of the chiefs and assistants are in place. Absentee in-person voting began in late September. The Board received information about the number of absentee ballots applied for and voted at this point, as well as the training schedule for officers of election.

3. Budget There was some discussion of the current budget (fiscal 2018). This included staffing, pay ranges, and current salaries. Dianna Moorman provided copies of current position salary ranges.

The Board also discussed the fiscal 2019 budget. Dianna Moorman indicated that departments have not yet received deadlines for submission of departmental requests. Depending on the availability of information, as well as the deadlines, the Board anticipates approving a budget request at its regular meeting on December 12. If that is not possible, for whatever reason, it may be necessary to call a special meeting for this approval.

One of the most important parts of this budget submission will be the capital request for the purchase of new optical scan equipment. It has also been suggested that localities consider budgeting for equipment audits which will begin for some localities after the new state law becomes effective July 1, 2018 (24.2-671.1). It may be appropriate to request an amount equal to the anticipated cost of a county-wide recount.

The meeting was adjourned at 12:05 p.m.

Submitted by:

Jack Edwards, Secretary
James City County Electoral Board