

AT A SPECIAL MEETING OF THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON DECEMBER 1, 1998, AT 3:30 P.M. IN THE HUMAN SERVICES BUILDING MULTI PURPOSE ROOM, 5249 OLDE TOWNE ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

The meeting was called to order by Chairman Nystrom at 3:35 p.m. A roll call by Secretary Taylor identified the following members present:

Mr. Gilbert Bartlett
Mr. John Berkenkamp
Mr. Vincent Campana, Jr.
Mr. William Greenwood
Mr. Sterling Nichols (arrived at 4:30 p.m.)
Mr. Jon Nystrom

ALSO PRESENT

Keith A. Taylor, Secretary, IDA
Sandra Barner, Project Coordinator
William Porter, Assistant County Administrator
Donna Christian, Recording Secretary, IDA
Ronald Nervitt, Board of Supervisors
Rona Vrooman, Total Quality Performance, JCC

ABSENT

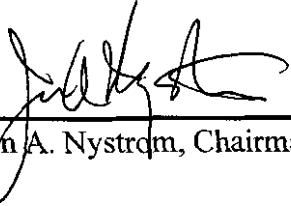
Mr. Robert Demer

2. PRESENTATION

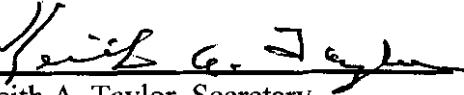
Rona Vrooman, Training and Quality Performance Coordinator facilitated a meeting of the IDA to continue the process of updating the IDA's strategic plan. The mission statement and the three goal areas were discussed at some length with several modifications. It was decided that the directors would get into groups of twos to work on the objective and strategy areas for each goal, then report back at a later meeting with the results. Directors Nichols and Berkenkamp will work on Goal #1, Directors Campana and Greenwood will work on Goal #2, and Directors Nystrom and Bartlett will work on Goal #3.

3. ADJOURNMENT

There being no further business, Chairman Nystrom entertained a motion for adjournment by Mr. Campana. The motion was seconded by Mr. Bartlett and passed unanimously by voice vote. The meeting was adjourned at 5:20 p.m.



Jon A. Nystrom, Chairman



Keith A. Taylor, Secretary