



MEMORANDUM

Date: July 2, 2015
To: Records Management
From: The Planning Commission
Subject: Planning Commission Minutes: 1/8/1991

The following minutes for the Planning Commission of James City County dated 1/8/1991 are missing an approval date and were either never voted on or never presented for approval in the year surrounding these meetings.

These minutes, to the best of my knowledge, are the official minutes for the 1/8/1991, Planning Commission meeting.

They were APPROVED by the current Planning Commission at the July 1, 2015 meeting.

Please accept these minutes as the official record for 1/8/1991.

Robin Bledsoe
Chair

Paul Holt
Secretary

AT A REGULAR MEETING OF THE PLANNING COMMISSION OF THE COUNTY OF JAMES CITY, VIRGINIA, HELD ON THE EIGHTH DAY OF JANUARY, NINETEEN HUNDRED AND NINETY ONE, AT 7:30 P.M. IN THE COUNTY GOVERNMENT CENTER BOARDROOM, 101C MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

Mr. Alexander C. Kuras, Chairman
Mr. Raymond L. Betzner
Mr. A. G. Bradshaw
Mr. Wallace Davis, Jr.
Mr. Martin Garrett
Ms. Victoria Gussman
Mr. John F. Hagee
Ms. Judith Knudson
Ms. Carolyn Lowe
Mr. Gary M. Massie
Ms. Willafay McKenna

ALSO PRESENT

Mr. O. Marvin Sowers, Jr., Director of Planning
Mr. John T. P. Horne, Manager of Development Management
Mr. Leo P. Rogers, Assistant County Attorney
Mr. Allen J. Murphy, Jr., Principal Planner
Mr. Michael A. Freda, Planner

Mr. Kuras congratulated Mr. Bradshaw on his four year reappointment to the Planning Commission, and Ms. Knudson on her reappointment as the Board's representative on the Commission during 1991. Mr. Kuras introduced and welcomed Mr. Donald Hunt who will be replacing Mr. Massie on the Commission. Mr. Kuras thanked Mr. Massie for his valuable input as a Commission member.

2. MINUTES

Upon a motion by Ms. McKenna, seconded by Mr. Betzner, the Minutes of the December 11, 1991 meeting were approved.

3. ELECTION OF OFFICERS

Mr. Garrett nominated Mr. Kuras for Chairman of the Commission. Ms. McKenna seconded the nomination. Ms. McKenna, seconded by Mr. Davis, moved that the nominations be closed. Mr. Kuras was elected Chairman by unanimous voice vote.

Mr. Bradshaw nominated Ms. Gussman for Vice Chairman of the Commission. Mr. Garrett seconded the nomination. Ms. McKenna, seconded by Mr. Betzner, moved that the nominations be closed. Ms. Gussman was elected Vice Chairman by unanimous voice vote.

Mr. Massie informed the Commission that he would be available to serve on committees and looked forward to future contacts with the Commission.

4. DEVELOPMENT REVIEW COMMITTEE REPORT (See item #9)

Upon a motion by Mr. Garrett, seconded by Ms. McKenna, the Development Review Committee Report was accepted.

5. CASE NO. SUP-49-90. WILLIAMSBURG CROSSING

Mr. Kuras stated that the staff report (appended) recommends a one month deferral to allow time to address Virginia Department of Transportation comments on the traffic analysis submitted with this application. Mr. Kuras opened the public hearing and continued it until the February 12, 1991 meeting.

6. CASE NO. Z-12-90/SUP-48-90. OLD DOMINION FRENCH WINERY

Mr. Kuras stated that staff concurred with applicant's request to defer action on these applications for one month in order to address VDOT comments made on the traffic analysis for this project and to allow time to scale down the project to accommodate traffic impacts (staff report appended). Mr. Kuras opened the public hearing and continued it until the February 12, 1991 meeting.

7. CASE NO. SO-2-90. FAMILY SUBDIVISION AMENDMENTS

Mr. Murphy presented the staff report (appended) and recommended approval of the proposed amendments to the Board of Supervisors.

Mr. Kuras opened the public hearing; there being no speakers the public hearing was closed.

Following discussion by the Commission, Ms. McKenna made a motion, seconded by Mr. Betzner, to recommend adoption of the ordinance as presented but to add or emancipated after the phrase "eighteen years of age or older." The motion passed: AYE: Betzner, Bradshaw, Davis, Garrett, Gussman, Hagee, Hunt, Knudson, Kuras, Lowe, McKenna (11). NAY: (0)

8. CASE NO. SUP-45-90. VIRGINIA NATURAL GAS PIPELINE

Mr. Sowers distributed a letter and diagram (appended) from Virginia Natural Gas requesting that the Commission reconsider this case based on submittal of new information. Mr. Sowers stated that following review of this material, the Commission should determine whether this case should be returned to the Planning Commission before going to the Board of Supervisors.

Following discussion, Ms. Gussman made a motion, seconded by Mr. Hagee, to return Case No. SUP-45-90 to the Planning Commission in order to review the significant new information contained in the letter from Virginia Natural Gas. Ms. Gussman asked that a representative from Virginia Power be present at the February 12, 1991 meeting to explain the letter and answer questions. The motion passed by unanimous voice vote.

9. ADDITION TO DEVELOPMENT REVIEW COMMITTEE REPORT

At a special meeting held prior to this meeting, the Commission reviewed the staff report recommending approval of the preliminary site plan for Case No. SP-120-90, W/JCC Middle School in Toano. Mr. Garrett made a motion, seconded by Ms. McKenna, to accept the recommendation of approval of the preliminary site plan. The motion passed unanimously by voice vote.

Mr. Massie stated that he intended to abstain from voting on Case No. SP-113-90, Massie Equipment and Storage Yard, Above Ground Fuel Storage Facility and Shed.

10. FY92 GOALS AND WORK PROGRAM

Mr. Sowers presented the staff report (appended). Following discussion, upon a motion by Ms. McKenna, seconded by Mr. Betzner, the Commission unanimously accepted the report by voice vote.

11. PLANNING DIRECTOR'S REPORT

Mr. Sowers presented the staff report (appended).

12. SETTING OF FUTURE MEETING DATES

A field trip to the Sheldon Lumber Company site was scheduled for January 25, 1991 at 3 p.m. Planning Commission members were asked to meet at the lumber company's store on Richmond Road.

Mr. Sowers reminded the Commission of the Leadership Committee meeting on February 5 at 3 p.m. in Conference Room E.

13. MATTERS OF SPECIAL PRIVILEGE

a. Pursuant to the request of the Planning Commission, Mr. Rogers distributed a memorandum (appended) he prepared addressing procedure for conducting discussion among Commission members and the public, and the method of making and resolving motions as outlined in Roberts Rules of Order.


b. Mr. Kuras announced that Mr. Garrett would again serve as Chairman of the Development Review Committee, and that Ms. McKenna would again serve as Chairman of the Policy Committee. The members on each committee will remain the same with the exception of Mr. Hunt replacing Mr. Massie on the Policy Review Committee. Mr. Kuras also stated that the Leadership Committee would meet in February to consider changes.

c. Mr. Massie stated his pride in what has been accomplished during his term on the Planning Commission. Mr. Massie highlighted two accomplishments of the Commission: the newly established Award for Excellence, and the Leadership Committee's liaison with the community. Mr. Massie also suggested that an advisory committee be created composed of engineers, attorneys and bankers which would provide input to the Planning Commission on ordinance and plan amendments.


d. Mr. Horne announced that Delegate Grayson would hold a meeting in Charles City County on January 12 from 10-12 p.m. regarding Route 5.

14. ADJOURNMENT

There being no further business, the January 8, 1991 Planning Commission meeting adjourned at 8:27 p.m.



Alexander C. Kuras, Chairman



O. Marvin Sowers, Jr., Secretary

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