

A REGULAR MEETING OF THE PLANNING COMMISSION OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE FIRST DAY OF FEBRUARY, TWO-THOUSAND AND TWELVE, AT 6:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101-F MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

Planning Commissioners

Present:

Rich Krapf  
Tim O'Connor  
Al Woods  
Mike Maddocks  
Chris Basic

Staff Present:

Allen Murphy, Acting Development Manager  
Adam Kinsman, Deputy County Attorney

Mr. Tim O'Connor reconvened the January 4, 2012 meeting to order at 6:00 p.m.

2. CLOSED SESSION

Mr. Rich Krapf moved that the Planning Commission enter into a closed meeting pursuant to Virginia Code Section 2.2-3711(A)(1)- Discussion of Respective Candidates for Appointment so that Planning Commissioners may consider appointments of Chair and Vice-Chair.

In a unanimous voice vote the motion was approved.

The Planning Commission reconvened at 6:40 p.m. Mr. O'Connor read the resolution stating that the Planning Commission conducted its meeting consistent with the Virginia Freedom of Information Act. He moved to approve the resolution.

In a unanimous roll call vote the resolution was approved. (5-0)

Mr. Krapf moved for adjournment.

The Planning Commission adjourned the January meeting at 6:40 p.m. and convened the February meeting at 7:00 p.m.

3. ANNUAL ORGANIZATIONAL MEETING

A. Election of Officers

Mr. Adam Kinsman asked if there were nominations for the Chair of the Planning Commission for 2012.

Mr. Basic nominated Mr. O'Connor for Chair. There being no further nominations, Mr. Kinsman moved to close the nominations.

In a unanimous voice vote the Planning Commission elected Mr. O'Connor as Chair. Mr. O'Connor asked for nominations for Vice-Chair.

Mr. Krapf nominated Mr. Al Woods as Vice-Chair. There being no further nominations, Mr. Kinsman moved to close the nominations.

In a unanimous voice vote the Planning Commission elected Mr. Woods as Vice-Chair.

B. Committee Appointments

Mr. O'Connor stated that the Development Review Committee (DRC) will consist of Mr. Chris Basic, Mr. O'Connor, Mr. Krapf, and Mr. Mike Maddocks, with Mr. Basic serving as Chair. The Policy Committee members will be Mr. Krapf, Mr. Woods, Mr. O'Connor, and Mr. Maddocks with Mr. Krapf serving as Chair. Mr. O'Connor stated that Mr. Maddocks will serve as the representative on the Regional Issues Committee.

4. PUBLIC COMMENT

Mr. O'Connor opened the public comment period.

There being no public comments, he closed the public comment period.

5. MINUTES

A. January 4, 2012 Regular Meeting

Mr. Krapf moved to approve the minutes.

In a unanimous voice vote, the minutes were approved.

6. COMMITTEE AND COMMISSION REPORTS

A. Development Review Committee (DRC)

Mr. Basic stated that the DRC met on January 25, 2012 to discuss two cases. He stated that the first case was SP-0112-2011, Goodyear Tire Center. He stated that the case was before the DRC for a landscape setback modification. He stated that the proposed tire center location is at 4830 Monticello Avenue. He stated that the DRC recommended approval of the setback modification (3-0) as shown on the site plan. He stated that the second case was C-0002-2012, Wythe-Will Property Skating Rink. He stated that the case was before the DRC for determination of master plan consistency for a proposed roller skating rink. He stated that the DRC voted (3-0) to find the proposed changes consistent with the approved master plan seen in 2006.

Mr. Maddocks asked where the proposed location is for the roller skating rink.

Mr. Basic stated that it is off of Richmond Road, adjacent to the Chesapeake Bank.

Mr. Maddocks moved for approval of the DRC report.

In a unanimous roll call vote the motion was approved.

7. PUBLIC HEARING CASE

A. MP-0003-2011/Z-0004-2011, Mason Park Master Plan Amendment

Mr. O'Connor stated that the applicant has requested a deferral until the March 7, 2012 Planning Commission meeting.

Mr. O'Connor stated that the public hearing will remain open until the March 7, 2012 meeting.

8. PLANNING COMMISSION CONSIDERATIONS

A. 2011 Planning Commission Annual Report

Mr. Woods stated that he felt the report was very informative.

Mr. O'Connor stated that Mr. Fraley would be presenting the report to the Board Of Supervisors (BOS).

Mr. Krapf made a motion to approve the report.

In a unanimous voice vote the report was approved.

9. PLANNING DIRECTOR'S REPORT

Mr. Murphy discussed the 2012 meeting schedule.

Mr. Krapf made a motion to approve the 2012 schedule.

In a unanimous voice vote the 2012 schedule was approved.

Mr. O'Connor asked Mr. Murphy for the scheduled dates for the Community Forums.

Mr. Murphy provided the scheduled dates.


10. COMMISSION DISCUSSIONS AND REQUESTS


Mr. O'Connor noted that there were no other items to discuss.

9. ADJOURNMENT

Mr. Krapf moved for adjournment.

The meeting was adjourned at 7:15 p.m.

  
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Tim O'Connor, Chairman

  
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Allen J. Murphy, Secretary