

A REGULAR MEETING OF THE PLANNING COMMISSION WORKING GROUP OF THE COUNTY OF JAMES CITY, VIRGINIA, WAS HELD ON THE TWENTY-SECOND DAY OF JANUARY, TWO-THOUSAND AND FIFTEEN, AT 4:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101-F MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

1. ROLL CALL

Working Group Members

Present:

Rich Krapf
Chris Basic
George Drummond
John Wright, III
Heath Richardson
Elizabeth Friel

Staff Present:

Paul Holt, Planning Director
Tammy Rosario, Principal Planner
Ellen Cook, Senior Planner II
Jose Ribeiro, Senior Planner II
Vaughn Poller, Administrator, Housing and Community
Development

Absent:

Tim O'Connor
Robin Bledsoe

Mr. Rich Krapf called the meeting to order at 4:00 p.m.

2. PUBLIC COMMENT

Mr. Krapf opened the public comment.

Mr. Steven Sharp, 2305 Montgomery Arch, spoke on the Housing section.

As no one wished to speak, Mr. Krapf closed the public comment.

3. TOPICS FOR REVIEW

A. Environment

Ms. Ellen Cook provided an overview of the changes to the Environment section based on the feedback previously received from the Working Group.

Mr. Krapf inquired if the Working Group members had any questions or comments. Mr. Krapf noted that Mr. Tim O'Connor submitted a comment via email in advance on the meeting regarding sea level rise.

Ms. Tammy Rosario stated that Mr. O'Connor had requested that staff embed a link to the PDF and confirmed that staff will do so.

Mr. Krapf noted that Mr. O'Connor expressed via email that he was content with the outcome. Mr. Krapf stated that any comments submitted in advance by the absent Working Group members will be included in the meeting's discussion.

Mr. Heath Richardson inquired if Mr. O'Connor was referring to the HRPDC climate study.

Ms. Rosario confirmed and clarified that the comment had been submitted by Mr. Richardson.

Mr. Richardson stated that he felt that was a very helpful resource.

Mr. Krapf stated that the Working Group will be voting on each section separately, as at the previous meeting.

Mr. Chris Basic moved to recommend approval of the Environment section.

On voice vote, the Working Group voted unanimously to recommend approval of the Environment section.

B. Public Facilities

Mr. Jose Ribeiro provided an overview of the changes to the Public Facilities section based on the feedback previously received from the Working Group.

Mr. Richardson inquired on the wording for the Goal, Strategy and Action (GSA) regarding school footprints. Mr. Richardson also expressed his support for the revised language.

Mr. Krapf stated that Ms. Bledsoe submitted an email requesting clarification that smaller school footprints do not mean smaller schools, but instead refer to designs such a multi-story schools, as addressed by Mr. Ribeiro in his opening statements. Mr. Krapf stated that Ms. Bledsoe also suggested an acknowledgement that the County also maintains metrics on outside organizations that they provide financial support to.

Ms. Rosario replied that she is still working with Financial Management Services on the wording for that item.

Mr. John Wright inquired regarding the removal of PF 6.1 and 6.2.

Mr. Ribeiro replied that those actions are already in the process of being completed.

Mr. George Drummond inquired regarding the portion of the text related to library services being within 15 minutes of all County neighborhoods.

Ms. Rosario stated that the Public Facility text reflects the standards used by each individual department, and she does not have that status of that standard from the Library System readily available. Ms. Rosario stated that although there may currently be instances of neighborhoods that are more than a 15 minute drive from a library, it is something that could potentially be addressed through the public facilities master planning initiative.

Mr. Drummond stated that he is concerned about the Grove area, as the closest library is a 20-25 minute drive in Williamsburg. Mr. Drummond also expressed a concern that there should be more staff at the recreation center, as well as extended hours during the day for senior citizens.

Mr. Drummond stated that he would like more information on where the County stands on meeting those goals.

Mr. Krapf suggested that this information could potentially come in the form of a staff report confirming the standard for library access and identifying if there are any present or future initiatives to address the gaps that may exist. Mr. Krapf inquired if the community center staffing is an issue addressed within the Comprehensive Plan.

Mr. Drummond stated that the community center in Grove only has one part-time staff person and is not open until after 5 p.m.

Mr. Richardson confirmed that Mr. Drummond has expressed these concerns in the past, and although an edit to the Comprehensive Plan text may not be necessary, more information may be helpful in addressing those concerns.

Mr. Drummond stated that he would like to ensure that all parts of the County are equal.

Ms. Rosario stated that the library metric could be left in if the Working Group members are still agreeable to it, but that staff will contact the Library System for more information on how well they are meeting that standard and their plans for the future.

Mr. Drummond confirmed that that is what he is looking for.

Ms. Rosario stated that the same can be done for the community center.

Mr. Drummond confirmed that he was not requesting any revisions to the text.

Mr. Richardson moved to recommend approval of the Public Facilities section.

Mr. Paul Holt clarified that this would include Mr. Richardson's suggested edit regarding the public facilities master plan.

Ms. Rosario noted that this would also include Ms. Bledsoe's requested text once wording has been finalized.

On voice vote, the Working Group voted unanimously to recommend approval of the Public Facilities section.

C. Housing

Mr. Ribeiro provided an overview of the changes to the Public Facilities section based on the feedback previously received from the Working Group. Mr. Ribeiro noted that Mr. Vaughn Poller from the Office of Housing and Community Development was also available for questions.

Mr. Drummond inquired regarding the County's methods for informing the citizens of the numerous programs that are offered.

Mr. Poller stated that his office frequently visits churches and community groups to ensure the public is aware of the programs.

Mr. Drummond stated that he wanted to ensure that the target groups were reached.

Mr. Wright asked which portion of the text Mr. Sharp's comments were regarding.

Mr. Krapf stated that he had a question regarding Mr. Sharp's comments as well and asked if Mr. Sharp could return to the podium.

Mr. Sharp stated that he was suggesting moving GSA H 2.10 under H 1 in order to include a much broader spectrum of housing issues, versus only referring to substandard housing in its current state.

Mr. Richardson stated that he understands Mr. Sharp's point. Mr. Richardson suggested keeping H 2.10 and also creating a separate GSA to address those other issues.

Mr. Krapf asked Mr. Poller to weigh in.

Mr. Poller stated that he is amenable to the GSA be in either location and noted that his office is moving forward with the study.

Mr. Krapf noted that several Working Group members were nodding in agreement with moving the GSA to H 1.

Mr. Richardson clarified that his suggestion was to keep the current GSA under H 2.10 and add additional language to H 1 referring to the study.

Mr. Basic agreed with Mr. Richardson.

Mr. Krapf inquired if staff was supportive of that suggestion.

Mr. Ribeiro confirmed.

Ms. Rosario stated that Ms. Bledsoe noted a typo which is also being corrected.

Mr. Wright moved to approve recommend approval of the Housing section, inclusive of Mr. Richardson's suggested change.

On voice vote, the Working Group voted unanimously to recommend approval of the Housing section.

4. OTHER ITEMS

Mr. Holt introduced Ms. Roberta Sulouff, recently hired as Planner I.

Mr. Krapf stated that the Working Group will be having a joint work session with the Board of Supervisors on January 27 at 4 p.m. in the Board Work Session Room to discuss Transportation

section text and Land Use Map, text and applications. Mr. Krapf stated that staff will provide a summary of changes to those sections as well as a summary of the Working Group's comments. Mr. Krapf stated that the Working Group members will then highlight five Land Use cases that will have the largest impact on the Land Use Map or issues currently circulating in the County: Croaker Road (the Massey Property), Taylor Farm, Colonial Heritage Deer Lake, Hazelwood Farms and BASF.

Ms. Rosario stated that staff will also be available at the meeting to provide support as the Working Group members are providing summaries of those Land Use cases.

6. **PUBLIC COMMENT**

Mr. Krapf opened the public comment.

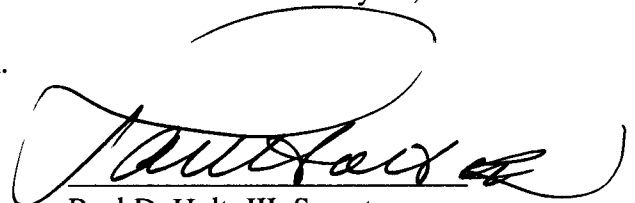
As no one wished to speak, Mr. Krapf closed the public comment.

7. **ADJOURNMENT**

Mr. Wright moved to adjourn until to the Joint Work Session scheduled for January 27, 2014.

The meeting was adjourned at approximately 4:35 p.m.


Richard Krapf, Chairman


Paul D. Holt, III, Secretary